KEYSTONE OAKS SCHOOL DISTRICT
1000 KELTON AVENUE
PITTSBURGH, PA 15216

BOARD OF SCHOOL DIRECTORS

WORK SESSION
TUESDAY, MARCH 8, 2022
7:00 PM

BUSINESS/LEGISLATIVE SESSION
TUESDAY, MARCH 15, 2022
7:00 PM
KEYSTONE OAKS SCHOOL DISTRICT
SCHOOL DIRECTORS’ CALENDAR OF EVENTS

Tuesday, March 8, 2022 – Work Session

7:00 PM  Meeting

• Call to Order – President
• Pledge of Allegiance
• Public Comment
• Review of Reports
• Public Comment
• Adjournment

Tuesday, March 15, 2022 – Business/Legislative

7:00 PM  Meeting

• Call to Order – President
• Pledge of Allegiance
• Public Comment
• Approval of Reports
• Public Comment
• Adjournment
BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of February 8, 2022 and the Business/Legislative Minutes of February 15, 2022.

II. HEALTH AND SAFETY PLAN CHANGE

It is recommended that the Board amend the District’s Health and Safety Plan to reflect the current changes made by the CDC on Friday, February 25, 2022.

FOR INFORMATION ONLY

I. Parkway West Career and Technology Center Report

Mrs. Annie Shaw

II. SHASDA Report

Mr. Santo Raso

III. PSBA/Legislative Report

Mrs. Theresa Lydon

IV. News from the Boroughs

V. EXECUTIVE SESSION
BOARD ACTION REQUESTED

1. ALLEGHENY INTERMEDIATE UNIT HEAD START LEASE AGREEMENT

It is recommended that the Board approve the Allegheny Intermediate Unit Head Start Program Lease Agreement with the Keystone Oaks School District at an amount of $4,800.00, payable in 12 installments of $400.00, effective September 1, 2022 through August 31, 2023.

For Information Only

The space rental is for a classroom at Dormont Elementary School.
BOARD ACTION REQUESTED

1. APPOINTMENTS

1. Substitute Custodian

It is recommended that the Board approve the hiring of the following Substitute Custodian at a rate of $11.50/hour:

<table>
<thead>
<tr>
<th>Name</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kloudie Griffin</td>
<td>February 14, 2022</td>
</tr>
</tbody>
</table>

2. Food Service Workers

It is recommended that the Board approve the following individuals as Food Service Workers at a rate of $10.28/hour:

<table>
<thead>
<tr>
<th>Name</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kimberlee Lane</td>
<td>January 18, 2022</td>
</tr>
<tr>
<td>Vanessa Quinn</td>
<td>February 9, 2022</td>
</tr>
</tbody>
</table>

3. Approval of Activity Stipends

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the following individuals for the 2021/2022 school year:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Position</th>
<th>Sponsor</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Musical (HS)</td>
<td>Assistant</td>
<td>William Eibeck</td>
<td>$6,960.00</td>
</tr>
<tr>
<td>Musical (HS)</td>
<td>Assistant</td>
<td>Edward Poellet</td>
<td>$4,960.00</td>
</tr>
<tr>
<td>Musical (HS)</td>
<td>Assistant</td>
<td>Maria Dunlea</td>
<td>$1,600.00</td>
</tr>
<tr>
<td>Musical (HS)</td>
<td>Assistant</td>
<td>Ellie Nicholas</td>
<td>$1,600.00</td>
</tr>
<tr>
<td>Musical (HS)</td>
<td>Assistant</td>
<td>Emily Landis</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Musical (HS)</td>
<td>Assistant</td>
<td>Jeffrey Knell</td>
<td>$960.00</td>
</tr>
<tr>
<td>Musical (HS)</td>
<td>Assistant</td>
<td>Jordyn Schmid</td>
<td>$960.00</td>
</tr>
<tr>
<td>Musical (HS)</td>
<td>Assistant</td>
<td>Laura Hanlon</td>
<td>$960.00</td>
</tr>
<tr>
<td>Musical (HS)</td>
<td>Assistant</td>
<td>Britta Schneider</td>
<td>$960.00</td>
</tr>
<tr>
<td>Musical (HS)</td>
<td>Assistant</td>
<td>Alexander Weibel</td>
<td>$960.00</td>
</tr>
</tbody>
</table>
Musical (HS)        Assistant        William Rossetti       $ 960.00
Musical (HS)        Assistant        Abigail Langhorst       $ 960.00
Musical (HS)        Assistant        Stephen Flory           $ 960.00

II. SABBATICAL LEAVE

It is recommended that the Board approve Deborah Bucek, fifth grade teacher, Dormont Elementary School, for a sabbatical leave for the 2022/2023 school year.
BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS THROUGH FEBRUARY 28, 2022

The Administration recommends approval of the following Accounts Payable lists as presented in the Finance Package:

A. General Fund as of February 28, 2022 (Check No. 66376-66524) $877,778.64
B. Food Service Fund as of February 28, 2022 (Check No. 9624-9630) $49,415.35
C. Athletics as of February 28, 2022 (Check No. 3326-3329) $847.10
D. Capital Reserve as of February 28, 2022 (None) $0.00

TOTAL $928,041.09

II. 2022-2023 AIU PROGRAM OF SERVICES BUDGET – FINANCE DIVISION

The Administration recommends that the Board approve the proposed 2022/2023 Allegheny Intermediate Unit Program of Services Budget in the amount of $2,243,173.00. The Allegheny County (AIU3) school districts’ total contribution to the budget is $1,809,390.00. The Keystone Oaks School District’s contribution to the Program of Services Budget is estimated to be $37,230.00 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily Membership (WADM).

For Information Only

The estimated cost for the 2022/2023 school year is $1,067.00 less to the District compared to the 2021/2022 school year.

III. EXONERATION OF TAX COLLECTORS

It is recommended that the Board approve the exoneration of the real estate tax collectors as outlined below:

KEYSTONE OAKS SCHOOL DISTRICT – Castle Shannon
RESOLUTION NO. 02-22

THE RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE KEYSTONE OAKS SCHOOL DISTRICT EXONERATING THE TAX COLLECTOR OF THE BOROUGH OF CASTLE SHANNON, NAMELY EILEEN O’MALLEY FOR THE TAXABLE YEAR OF
2021 IN ACCORDANCE WITH THE TAX COLLECTOR’S REPORT DATED ______________.

WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and

WHEREAS, the Borough of Castle Shanon comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, Eileen O’Malley is the elected Tax Collector for the Borough of Castle Shanon and has collected taxes for the year of 2021 at a rate of 20.084 mills at face; and

WHEREAS, on ______________, the said elected Tax Collector of the Borough of Castle Shanon, Eileen O’Malley, as filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of $_________ (includes penalty), the said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, MBM Collection Services, LLC.

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates Eileen O’Malley for taxes found to be delinquent and lien in the amount of $_________ arising out of the collection of the 2021 tax duplicate in the amount of 20.084 mills at the face of the Keystone Oaks School District, and the said Borough of Castle Shanon Tax Collector, Eileen O’Malley, is therefore, exonerated from the aforementioned delinquent and lien taxes on the day and date below mentioned.

ADOPTED this 15th day of March 2022.

ATTEST: Keystone Oaks School District

BY: _____________________________ BY: _______________________
    Joseph A. Kubiak, Director of Finance & Theresa Lydon, President,
    Human Resources Board of School Directors

APPROVE as to legal form this 15th day of March 2022.

BY: _____________________________
    Maiello, Brungo & Maiello, LLP

KEYSTONE OAKS SCHOOL DISTRICT - Dormont
RESOLUTION NO. 03-22

WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and

WHEREAS, the Borough of Dormont comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, Jordan Tax Service is the elected Tax Collector for the Borough of Dormont and has collected taxes for the year of 2021 at a rate of 20.084 mills at face; and

WHEREAS, on ______________, the said elected Tax Collector of the Borough of Dormont, Jordan Tax Service, as filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of $ ______________ (includes penalty), the said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, MBM Collection Services, LLC.

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates Jordan Tax Service for taxes found to be delinquent and lien in the amount of ______________ arising out of the collection of the 2021 tax duplicate in the amount of 20.084 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Dormont Tax Collector, Jordan Tax Service, is therefore, exonerated from the aforementioned delinquent and lien taxes on the day and date below mentioned.

ADOPTED this 15th day of March 2022.

ATTEST: Keystone Oaks School District
BY: _____________________________       BY: _______________________
    Joseph A. Kubiak, Director of Finance & Human Resources
    Theresa Lydon, President,
    Board of School Directors

APPROVE as to legal form this 15th day of March 2022.

BY: _____________________________
    Maiello, Brungo & Maiello, LLP

KEYSTONE OAKS SCHOOL DISTRICT – Green Tree
RESOLUTION NO. 04-22


WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and

WHEREAS, the Borough of Green Tree comprises one geographical area of the said Keystone Oaks School District; and

9
WHEREAS, Babette Legler is the elected Tax Collector for the Borough of Green Tree and has collected taxes for the year of 2021 at a rate of 20.084 mills at face; and

WHEREAS, on ______________, the said elected Tax Collector of the Borough of Green Tree, Babette Legler, as filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of $____________ (includes penalty), the said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, MBM Collection Services, LLC.

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates Babette Legler for taxes found to be delinquent and lien in the amount of $____________ arising out of the collection of the 2021 tax duplicate in the amount of 20.084 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Green Tree Tax Collector, Babette Legler, is therefore, exonerated from the aforementioned delinquent and liened taxes on the day and date below mentioned.

ADOPTED this 15th day of March 2022.

ATTEST:                              Keystone Oaks School District

BY: _____________________________          BY: _______________________
    Joseph A. Kubiak, Director of Finance &                  Theresa Lydon, President,
    Human Resources                                  Board of School Directors

APPROVE as to legal form this 15th day of March 2022.

BY: _______________________
    Maiello, Brungo & Maiello, LLP
## I. EXPENDITURE/REVENUE 2021 – 2022 BUDGET to ACTUAL / PROJECTION

<table>
<thead>
<tr>
<th>ACCT</th>
<th>DESCRIPTION</th>
<th>2021-2022 BUDGET TOTAL</th>
<th>2021-2022 8 MONTH FEBRUARY/ACTION</th>
<th>OVER/UNDER BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>6000</td>
<td>Local Revenue Sources</td>
<td>$31,108,214</td>
<td>$28,901,337</td>
<td>$(2,206,877)</td>
</tr>
<tr>
<td>7000</td>
<td>State Revenue Sources</td>
<td>$11,886,363</td>
<td>$7,119,976</td>
<td>$(4,766,387)</td>
</tr>
<tr>
<td>8000</td>
<td>Federal Revenue Sources</td>
<td>$691,742</td>
<td>$1,441,269</td>
<td>$749,527</td>
</tr>
<tr>
<td></td>
<td><strong>Total Revenue</strong></td>
<td><strong>$43,686,319</strong></td>
<td><strong>$37,462,582</strong></td>
<td><strong>$(6,223,737)</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>2021-2022 BUDGET TOTAL</th>
<th>2021-2022 8 MONTH FEBRUARY/ACTION</th>
<th>OVER/UNDER BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 Salaries</td>
<td>$17,908,098</td>
<td>$9,673,677</td>
<td>$8,234,421</td>
</tr>
<tr>
<td>200 Benefits</td>
<td>$11,215,351</td>
<td>$5,665,658</td>
<td>$5,549,693</td>
</tr>
<tr>
<td>300 Professional/Technical Services</td>
<td>$1,805,796</td>
<td>$1,031,498</td>
<td>$774,298</td>
</tr>
<tr>
<td>400 Property Services</td>
<td>$1,117,100</td>
<td>$695,214</td>
<td>$421,886</td>
</tr>
<tr>
<td>500 Other Services</td>
<td>$5,855,294</td>
<td>$3,091,170</td>
<td>$2,764,124</td>
</tr>
<tr>
<td>600 Supplies/Books</td>
<td>$1,469,483</td>
<td>$933,113</td>
<td>$536,370</td>
</tr>
<tr>
<td>700 Equipment/Property</td>
<td>$420,929</td>
<td>$453,626</td>
<td>$(32,697)</td>
</tr>
<tr>
<td>800 Other Objects</td>
<td>$347,620</td>
<td>$280,986</td>
<td>$66,634</td>
</tr>
<tr>
<td>900 Other Financial Uses</td>
<td>$3,958,000</td>
<td>$2,641,000</td>
<td>$1,317,000</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$44,097,671</strong></td>
<td><strong>$24,465,942</strong></td>
<td><strong>$19,631,729</strong></td>
</tr>
</tbody>
</table>

Revenues exceeding Expenditures

| $ (411,352) | 12,996,640 | 13,407,992 |

Other Financing Sources/(Uses)

| Interfund Transfers In (Out) | $ - | $ - | $ - |
II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF FEBRUARY 28, 2022

<table>
<thead>
<tr>
<th>Bank Account - Status</th>
<th>Middle / High School</th>
<th>Athletics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Balance - 02/01/2022</td>
<td>$110,829.78</td>
<td>$23,085.85</td>
</tr>
<tr>
<td>Deposits</td>
<td>$2,617.98</td>
<td>$4,387.10</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$113,447.76</td>
<td>$27,472.95</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$20.00</td>
<td>$772.10</td>
</tr>
<tr>
<td>Cash Balance - 02/28/2022</td>
<td>$113,427.76</td>
<td>$26,700.85</td>
</tr>
</tbody>
</table>

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF FEBRUARY 28, 2022

<table>
<thead>
<tr>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND</td>
</tr>
<tr>
<td>FNB BANK</td>
</tr>
<tr>
<td>PAYROLL (pass-thru account)</td>
</tr>
<tr>
<td>FNB SWEEP ACCOUNT</td>
</tr>
<tr>
<td>ATHLETIC ACCOUNT</td>
</tr>
<tr>
<td>PLGIT</td>
</tr>
<tr>
<td>FNB MONEY MARKET</td>
</tr>
<tr>
<td>PSDLAF</td>
</tr>
<tr>
<td>INVEST PROGRAM</td>
</tr>
<tr>
<td>OTHER POST-EMPLOYMENT BENEFITS</td>
</tr>
<tr>
<td>COMPENSATED ABSENCES</td>
</tr>
<tr>
<td><strong>$20,104,830</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CAFETERIA FUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>FNB BANK</td>
</tr>
<tr>
<td>PLGIT</td>
</tr>
<tr>
<td><strong>$710,365</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CONSTRUCTION FUND / CAP RESERVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>FNB BANK</td>
</tr>
<tr>
<td>PLGIT - G.O. BOND SERIES C OF 2014/ 12-19</td>
</tr>
<tr>
<td><strong>$42,162</strong></td>
</tr>
</tbody>
</table>

| GRAND TOTAL | $20,857,357 |
BOARD ACTION REQUESTED

I. ADVERTISE FOR ATHLETIC BIDS

It is recommended that the Board approve the advertisement of athletic bids for Winter and Spring Sports for the 2022/2023 school year.

II. LIFE OF THE PARTY PRODUCTIONS, LLC AGREEMENT

It is recommended that the Board approve the Agreement to provide entertainment services between Life of the Party Productions, LLC and the Keystone Oaks School District for services during the 2021/2022 Prom to be held at the Pittsburgh Zoo and PPG Aquarium.

For Information Only

Funds for the entertainment services will be paid through the Junior/Senior Class Sponsor Club.

III. COMPETITIVE EVENT

It is recommended that the Board approve the following competitive event:

Girls Basketball – Varsity
Greenville High School
March 9, 2022
Number of Students – 13
Activity Sponsor – Ron Muszynski
Total District Funds Requested - $1,100.00