



**KEYSTONE OAKS SCHOOL DISTRICT
1000 KELTON AVENUE
PITTSBURGH, PA 15216**

BOARD OF SCHOOL DIRECTORS

**WORK SESSION
TUESDAY, JANUARY 9, 2024
7:00 PM**

**BUSINESS/LEGISLATIVE SESSION
TUESDAY, JANUARY 16, 2024
7:00 PM**

**KEYSTONE OAKS SCHOOL DISTRICT
SCHOOL DIRECTORS' CALENDAR OF EVENTS**

Tuesday, January 9, 2024 – Work Session

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Review of Reports
- Public Comment
- Adjournment

Tuesday, January 16, 2024 – Business/Legislative

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Approval of Reports
- Public Comment
- Adjournment

BOARD PRESIDENT'S REPORT

JANUARY 16, 2024

Mrs. Tamara Donahue

BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Reorganization/Business/Legislative Minutes of December 5, 2023.

FOR INFORMATION ONLY

- I. Parkway West Career and Technology Center Report** *Mrs. Shaw*
- II. SHASDA Report** *Mr. Raso*
- III. PSBA/Legislative Report** *Mrs. Lydon*
- IV. News from the Boroughs**
- V. EXECUTIVE SESSION**
- VI. BOARD COMMITTEES 2024**

Activities & Athletics	*Mr. LaPorte, Mr. Hill, Mrs. Donahue, Ms. Lindsey
Budget & Finance	*Mr. Hill, Ms. Lindsey, Mrs. Lydon, Mrs. Shaw
Buildings, Grounds & Transportation	*Mr. Raso, Mrs. Shaw, Mr. Hill, Mr. LaPorte
Communications	*Ms. Snyder, Mr. LaPorte, Ms. Lindsey, Mr. Wilson
Education	*Mrs. Donahue, Ms. Snyder, Mr. Wilson, Mrs. Lydon
Personnel	*Mrs. Donahue, *Ms. Snyder, Mrs. Lydon, Mr. Raso
Policy & Planning	*Mrs. Shaw, Ms. Snyder, Mr. Wilson, Mr. Raso
PSBA	Mrs. Lydon
SHASDA	Mr. Raso

*Denotes Chairperson

SUPERINTENDENT'S REPORT

JANUARY 16, 2024

Dr. William P. Stropkaj

BOARD ACTION REQUESTED

I. REVIEW OF TITLE I POLICY

It is recommended that the Board approve the review of the following Title I Policy in compliance with the Federal Title I Regulations:

Policy 919: *Title I Parent and Family Engagement*

For Information Only

There were no changes in Policy 919.

II. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following Professional Development requests:

William Eibeck	PMEA All State Conference and Festival Bayfront Convention Center Erie, PA April 17 – 20, 2024	\$1,738.00
Ronald Porupsky	Second Annual NTER Master Trainer Summit Washington, D.C. January 29 – 30, 2024	\$1,020.00
Lainey Resetar	UPMC WPIC SAP Conference Virtual January 30 – February 1, 2024	\$375.00

EDUCATION REPORT

JANUARY 16, 2024

Mrs. Tamara Donahue, Chairperson

BOARD ACTION REQUESTED

I. KEYSTONE OAKS MIDDLE SCHOOL: PROGRAM OF STUDIES

The Administration recommends the approval of the Keystone Oaks Middle School Program of Studies for the 2024/2025 school year.

II. KEYSTONE OAKS HIGH SCHOOL: PROGRAM OF STUDIES

The Administration recommends the approval of the Keystone Oaks High School Program of Studies for the 2024/2025 school year.

PERSONNEL REPORT

JANUARY 16, 2024

Mrs. Tamara Donahue, Co-Chairperson
Ms. Emily Snyder, Co-Chairperson

BOARD ACTION REQUESTED

I. APPOINTMENTS

1. Professional Employee

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, the Administration recommends the employment of:

Brady Whalen

Teacher – Science – High School
Effective – January 4, 2024
Salary - \$47,000.00 (B, Step 1) (pro-rated)

2. Paraprofessional

In compliance with *The Keystone Oaks Educational Support Personnel Association/PSEA/NEA 2022-2025*, it is recommended that the Board approve the employment of:

Krista Glymph

Paraprofessional
Effective – January 16, 2024
Salary - \$15.34/hour

3. Activity Stipends – 2023/2024 School Year

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the following individuals for the 2023/2024 school year:

<u>Activity</u>	<u>Position</u>	<u>Sponsor</u>	<u>Stipend</u>
Musical (Elementary)	Assistant	Zachary Smith	\$2,500.00
Musical (Elementary)	Assistant	Carol Smith	\$2,500.00
Musical (MS)	Assistant	Carol Smith	\$4,000.00
Musical (MS)	Assistant	Gina Huss	\$2,500.00
Musical (MS)	Assistant	Michael Trimm	\$2,500.00
Softball (Girls, Varsity)	Head Coach	Keith Buckley	\$6,500.00

4. Activity Stipend – 2024/2025 School Year

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the following individual for the 2024/2025 school year:

<u>Activity</u>	<u>Position</u>	<u>Sponsor</u>	<u>Stipend</u>
Soccer (Boys, Varsity)	Head Coach	John Paul Nicola	To Be Determined

II. DEPARTMENT LEADER 2023/2024 SCHOOL YEAR

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020- 2026*, it is recommended that the following individual be approved for the 2023/2024 school year:

<u>Department Leader</u>	<u>Name</u>	<u>Compensation</u>
Science 6-12	Michelle McSwigan	\$2,250.00 (pro-rated)

III. FAMILY AND MEDICAL LEAVE

It is recommended that the Board approve the following individual for Family and Medical Leave:

Employee #4621 – February 22, 2024 – May 21, 2024

FINANCE REPORT
JANUARY 16, 2024

Mr. Nafis Hill, Chairperson

BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS THROUGH DECEMBER 31, 2023

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of December 31, 2023 (Check No. 71072-71290)	\$950,956.09
B. Food Service Fund as of December 31, 2023 (Check No. 9788-9802)	\$26,540.73
C. Athletics as of December 31, 2023 (None)	\$0.00
D. Capital Reserve as of December 31, 2023 (None)	\$0.00
TOTAL	\$977,496.82

II. REGIONAL WIDE AREA NETWORK

It is recommended that the Board approve the Keystone Oaks School District's continued participation in the Regional Wide Area Network in accordance with the Service Order and E-Rate Letter of Agency, effective through June 30, 2029 for lit fiber wide area network service and the Letter of Agency, through June 30, 2027 for Internet access service.

For Information Only

The price for the RWAN Circuit Charge will be \$447.50 per month. This is the same as in years prior.

The price for Internet access service will be reduced from the current price of \$0.57 per Mbps per 1,000 Mbps to \$0.20 per Mbps per 1,000 Mbps. An estimated Internet monthly E-rate credit of \$100.00 will then be applied.

The total net estimated monthly charges are \$887.50.

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2023 – 2024 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2023-2024 BUDGET TOTAL	2023-2024 6 MONTH DECEMBER/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 32,672,317	\$ 28,915,674	\$ (3,756,643)
7000	State Revenue Sources	\$ 13,333,933	\$ 6,911,699	\$ (6,422,234)
8000	Federal Revenue Sources	\$ 805,962	\$ 1,402,240	\$ 596,278
Total Revenue		\$ 46,812,212	\$ 37,229,613	\$ (9,582,599)
(OVER) UNDER BUDGET				
Expenditures				
100	Salaries	\$ 20,607,107	\$ 7,733,099	\$ 12,874,008
200	Benefits	\$ 13,416,990	\$ 4,607,834	\$ 8,809,156
300	Professional/Technical Services	\$ 1,929,206	\$ 940,807	\$ 988,399
400	Property Services	\$ 1,493,800	\$ 745,331	\$ 748,469
500	Other Services	\$ 5,446,273	\$ 2,350,639	\$ 3,095,634
600	Supplies/Books	\$ 1,715,234	\$ 974,804	\$ 740,430
700	Equipment/Property	\$ 1,015,150	\$ 1,065,042	\$ (49,892)
800	Other Objects	\$ 87,100	\$ 107,975	\$ (20,875)
900	Other Financial Uses	\$ 1,101,352	\$ 3,251,627	\$ (2,150,275)
Total Expenditures		\$ 46,812,212	\$ 21,777,159	\$ 25,035,053
Revenues exceeding Expenditures		\$ -	\$ 15,452,454	\$ 15,452,454
Other Financing Sources/(Uses)				
	Interfund Transfers In (Out)	\$ -	\$ -	\$ -

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF DECEMBER 31, 2023

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 12/01/2023	\$ 241,831.94	\$ 44,198.95
Deposits	\$ 4,160.44	\$ 4,229.31
Subtotal	\$ 245,992.38	\$ 48,428.26
Expenditures	\$ 9.99	\$ 95.07
Cash Balance -12/31/2023	\$ 245,982.39	\$ 48,333.19

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF DECEMBER 31, 2023

	BALANCE
GENERAL FUND	
FNB BANK	\$ 1,509,676
PAYROLL (pass-thru account)	\$ 6,809
FNB SWEEP ACCOUNT	\$ -
ATHLETIC ACCOUNT	\$ 4,833
PLGIT	\$ 15,736,542
FNB MONEY MARKET	\$ 5,746,594
PSDLAF	\$ 172,773
INVEST PROGRAM	\$ 193,093
OTHER POST-EMPLOYMENT BENEFITS	\$ 2,092,867
COMPENSATED ABSENCES	\$ 453,579
	\$ 25,916,766
CAFETERIA FUND	
FNB BANK	\$ 747,998
PLGIT	\$ 1,357,515
	\$ 2,105,513
CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 43,519
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 854
	\$ 44,374
GRAND TOTAL	\$ 28,066,653

ACTIVITIES & ATHLETICS REPORT
JANUARY 16, 2024

Mr. Thomas LaPorte, Chairperson

BOARD ACTION REQUESTED

I. OVERNIGHT TRIP

It is recommended that the Board approve the following overnight trip:

Golden Eagles Marching Band

Williamsburg and Norfolk, Virginia

May 18 – 22, 2024

Sponsor – William Eibeck

Chaperones – A complete list of names to be provided closer to trip time

Approximate number of students participating – 65 – 70

No District Funds Requested