KEYSTONE OAKS SCHOOL DISTRICT
1000 Kelton Avenue
Pittsburgh, PA 15216

BOARD OF SCHOOL DIRECTORS

WORK SESSION
TUESDAY, FEBRUARY 11, 2020
7:00 PM

BUSINESS/LEGISLATIVE SESSION
TUESDAY, FEBRUARY 18, 2020
7:00 PM
KEYSTONE OAKS SCHOOL DISTRICT  
SCHOOL DIRECTORS’ CALENDAR OF COMING EVENTS 

February 11, 2020 – Work Session 

7:00 PM Meeting 

- Call to Order – President 
- Pledge of Allegiance 
- Recognition of KO Designs 
- Recognition of Elijah Hubinsky – 3rd Place Winner – Peace Poster Contest 
- Academic Achievement – Dr. Varley 
- Public Comment 
- Review of Reports 
- Public Comment 
- Adjournment 

February 18, 2020 – Business/Legislative 

7:00 PM Meeting 

- Call to Order – President 
- Pledge of Allegiance 
- Public Comment 
- Approval of Reports 
- Public Comment 
- Adjournment
BOARD PRESIDENT’S REPORT
February 18, 2020
Ms. Patricia A. Shaw

BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of January 14, 2020 and the Business/Legislative Minutes of January 21, 2020

FOR INFORMATION ONLY

I. Parkway West Career and Technology Center Report
   Ms. Annie Shaw

II. SHASDA Report
    Mr. Santo Raso

III. PSBA/Legislative Report
     Mrs. Theresa Lydon

IV. News from the Boroughs

V. EXECUTIVE SESSION
BOARD ACTION REQUESTED

I. AGREEMENT WITH THE COMMUNITY COLLEGE OF ALLEGHENY COUNTY

The Administration recommends that the Board approve the continued Dual Enrollment Programs Agreement between the Community College of Allegheny County and the Keystone Oaks School District.

II. AFFILIATION AGREEMENT WITH ROBERT MORIS UNIVERSITY

The Administration recommends that the Board renew the Affiliation Agreement for Internship/Practicum/Pre-Clinical and Student Teaching between Robert Morris University and the Keystone Oaks School District.
I. FOR DISCUSSION ONLY

- ESchoolView - Boxcast
Ms. Patricia A. Shaw, Co-Chairperson  
Mr. Matthew Cesario, Co-Chairperson

BOARD ACTION REQUESTED

I. RESIGNATION

It is recommended that the Board accept the following resignation:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheila Bell</td>
<td>Paraprofessional – Nurses’ Assistant</td>
<td>February 17, 2020</td>
</tr>
<tr>
<td>Robin Phillips</td>
<td>Food Service Worker</td>
<td>January 30, 2020</td>
</tr>
</tbody>
</table>

II. MENTOR TEACHERS

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2017/2020*, it is recommended that the following mentor teachers be approved and receive payment for the 2019/2020 school year:

- Marlo Fryer: $362.50 (first semester)
- Michael Orsi: $181.25 (first 9 weeks)

III. APPROVAL OF ATHLETIC POSITIONS AND STIPENDS

A. In compliance with the *Keystone Oaks Education Association Agreement 2017/2020*, it is recommended that the Board approve the following spring coaches and stipends for the 2019/2020 school year:

<table>
<thead>
<tr>
<th>Sport</th>
<th>Position</th>
<th>Coach</th>
<th>Stipends</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseball</td>
<td>Head Coach</td>
<td>Nick Kamberis</td>
<td>$4,750.00</td>
</tr>
<tr>
<td></td>
<td>Assistant</td>
<td>Ken Hustava</td>
<td>$3,500.00</td>
</tr>
<tr>
<td></td>
<td>JV</td>
<td>John McCarthy</td>
<td>$2,650.00</td>
</tr>
<tr>
<td>Tennis (Boys)</td>
<td>Head Coach</td>
<td>Leslie Leopold</td>
<td>$4,200.00</td>
</tr>
<tr>
<td></td>
<td>Assistant</td>
<td>James Svidron</td>
<td>$2,800.00</td>
</tr>
<tr>
<td>Track</td>
<td>Head Coach</td>
<td>Felix Yerace</td>
<td>$6,300.00</td>
</tr>
<tr>
<td></td>
<td>Assistant</td>
<td>Adam Mitchell</td>
<td>$4,080.00</td>
</tr>
<tr>
<td></td>
<td>Assistant</td>
<td>Eric Ragan</td>
<td>$4,080.00</td>
</tr>
</tbody>
</table>
Assistant Marco Canello $4,080.00
Assistant Jeff Sieg $4,080.00
Middle School Dennis Sarchet $3,380.00
MS Assistant Russell Klein $2,700.00
MS Assistant Sarah Fontanesi $2,700.00
MS Assistant Danielle Kandrack $2,700.00
Volunteer Tyler Pajak $2,700.00
Volunteer Randy McCann $2,700.00

Volleyball Head Coach Mike Mull $4,250.00
Assistant Jordan Zange $2,800.00
Volunteer Pat Morrow

B. In compliance with the *Keystone Oaks Education Association Agreement 2017/2020*, it is recommended that the Board approve the following spring coaches and stipends for the 2019/2020 school year:

Softball Head Coach Mark Kaminski $4,750.00
Assistant Kristin Kaminski $3,000.00
JV/Assistant Jenna Ross $3,900.00
Middle School Keith Buckley $3,000.00
MS Assistant Taylor Brownlee $2,700.00

For Information Only

The hiring of Kristin Kaminski and Mark Kaminski requires the waiver of Board Policy No. 803: Nepotism by six (6) disinterested Board Members considering the staffing need of the position. The minutes of this meeting will reflect that this is a vote to override the Nepotism Policy, and also that there were no other qualified/experienced candidates for the position in question.

III. APPROVAL OF SPECIALITY AND SUPPORT POSITIONS

In compliance with the *Keystone Oaks Education Association Agreement 2017/2020*, it is recommended that the following individuals be approved as sponsors for the 2019/2020 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shane Hallam</td>
<td>Musical Director</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>William Eibeck</td>
<td>Assistant</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Alivia Owen</td>
<td>Assistant</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Kirk Howe</td>
<td>Assistant</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Amanda Hallam</td>
<td>Assistant</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Lauren Kirkpatrick</td>
<td>Assistant</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Craig Wetzel</td>
<td>Assistant</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Shane Hallam</td>
<td>Assistant</td>
<td>$1,840.00</td>
</tr>
</tbody>
</table>
IV. TEACHING LOAD COMPENSATION

In compliance with the *Keystone Oaks Education Association Agreement 2017/2020*, it is recommended that the following individual be compensation for the first semester of the 2019/2020 school year:

1. **Secondary Teacher Stipend for Teaching 7 out of 8 Periods**

   Kathy Morrow $1,000
BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS THROUGH JANUARY 31, 2020

The Administration recommends approval of the following Accounts Payable lists as presented in the Finance Package:

A. General Fund as of January 31, 2020 (Check No. 61345-61577) $987,544.05
B. Food Service Fund as of January 31, 2020 (Check No. 9204-9211) $38,405.88
C. Athletics as of January 31, 2020 (Check No. 3177-3184) $5,932.23
D. Capital Reserve as of January 31, 2020 (None) $0.00

TOTAL $1,031,882.16

II. EXONERATION OF TAX COLLECTORS

It is recommended that the Board approve the exoneration of the real estate tax collectors as outlined below:

KEYSTONE OAKS SCHOOL DISTRICT – Castle Shannon
RESOLUTION NO. 01-20


WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and

WHEREAS, the Borough of Castle Shannon comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, Eileen O’Malley is the elected Tax Collector for the Borough of Castle Shannon and has collected taxes for the year of 2019 at a rate of 19.499 mills at face; and

WHEREAS, on January 8, 2020, the said elected Tax Collector of the Borough of Castle Shannon, Eileen O’Malley, has filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of $293,657.26, the
said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, MBM Collection Services, LLC.

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates Eileen O’Malley for taxes found to be delinquent and lien in the amount of $293,657.26 arising out of the collection of the 2018 tax duplicate in the amount of 19.499 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Castle Shannon Tax Collector, Eileen O’Malley, is therefore, exonerated from the aforementioned delinquent and liened taxes on the day and date below mentioned.

ADOPTED this 18th day of February 2020.

ATTEST: Keystone Oaks School District

BY: William P. Stropkaj, Superintendent
BY: Patricia Ann Shaw, President

APPROVE as to legal form this 18th day of February 2020.

BY: Maiello, Brungo & Maiello, LLP

KEYSTONE OAKS SCHOOL DISTRICT - Dormont
RESOLUTION NO. 02-20


WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and

WHEREAS, the Borough of Dormont comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, Harvey Leiberman is the elected Tax Collector for the Borough of Dormont and has collected taxes for the year of 2019 at a rate of 19.499 mills at face; and

WHEREAS, on January 6, 2020, the said elected Tax Collector of the Borough of Dormont, Harvey Leiberman, has filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of $341,973.75 the said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, MBM Collection Services, LLC.

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates Harvey Leiberman for taxes found to be
delinquent and lien in the amount of $341,973.75 arising out of the collection of the 2019 tax duplicate in the amount of 19.499 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Dormont Tax Collector, Harvey Leiberman, is therefore, exonerated from the aforementioned delinquent and liened taxes on the day and date below mentioned.

ADOPTED this 18th day of February 2020.

ATTEST: Keystone Oaks School District

BY: _____________________________ BY: _______________________
William P. Stropkaj, Superintendent Patricia Ann Shaw, President

APPROVE as to legal form this 18th day of February 2020.

BY: _____________________________
Maiello, Brungo & Maiello, LLP

KEYSTONE OAKS SCHOOL DISTRICT – Green Tree RESOLUTION NO. 03-20


WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and

WHEREAS, the Borough of Green Tree comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, Babette Legler is the elected Tax Collector for the Borough of Green Tree and has collected taxes for the year of 2019 at a rate of 19.444 mills at face; and

WHEREAS, on January 15, 2020, the said elected Tax Collector of the Borough of Green Tree, Babette Legler, has filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of $274,138.74, the said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, MBM Collection Services, LLC.

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates Babette Legler for taxes found to be delinquent and lien in the amount of $274,138.74 arising out of the collection of the 2019 tax duplicate in the amount of 19.499 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Green Tree Tax Collector, Babette Legler, is therefore, exonerated from the aforementioned delinquent and liened taxes on the day and date below mentioned.
ADOPTED this 18th day of February 2020.

ATTEST: Keystone Oaks School District

BY: _____________________________ BY: _______________________
   William P. Stropkaj, Superintendent Patricia Ann Shaw, President

APPROVE as to legal form this 18th day of February 2020.

BY: _____________________________
   Maiello, Brungo & Maiello, LLP
I. EXPENDITURE/REVENUE 2019 – 2020 BUDGET to ACTUAL / PROJECTION

<table>
<thead>
<tr>
<th>ACCT</th>
<th>DESCRIPTION</th>
<th>2019-2020 BUDGET TOTAL</th>
<th>2019-2020 7 MONTH JANUARY/ACTUAL</th>
<th>OVER (UNDER) BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>6000</td>
<td>Local Revenue Sources</td>
<td>$ 30,223,490 $</td>
<td>$ 27,918,693 $</td>
<td>$(2,304,797)</td>
</tr>
<tr>
<td>7000</td>
<td>State Revenue Sources</td>
<td>$ 12,272,835 $</td>
<td>$ 4,860,122 $</td>
<td>$(7,412,713)</td>
</tr>
<tr>
<td>8000</td>
<td>Federal Revenue Sources</td>
<td>$ 666,330</td>
<td>$ 225,464</td>
<td>$(440,866)</td>
</tr>
<tr>
<td></td>
<td><strong>Total Revenue</strong></td>
<td><strong>$ 43,162,655 $</strong></td>
<td><strong>$ 33,004,279 $</strong></td>
<td><strong>($10,158,376)</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>2019-2020 BUDGET TOTAL</th>
<th>2019-2020 7 MONTH JANUARY/ACTUAL</th>
<th>OVER (UNDER) BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 Salaries</td>
<td>$ 17,552,090 $</td>
<td>$ 8,066,425 $</td>
<td>$ 9,485,665</td>
</tr>
<tr>
<td>200 Benefits</td>
<td>$ 11,027,539 $</td>
<td>$ 4,924,966 $</td>
<td>$ 6,102,573</td>
</tr>
<tr>
<td>300 Services</td>
<td>$ 1,558,997 $</td>
<td>$ 1,103,074 $</td>
<td>$ 455,923</td>
</tr>
<tr>
<td>400 Property Services</td>
<td>$ 1,122,100 $</td>
<td>$ 592,684 $</td>
<td>$ 529,416</td>
</tr>
<tr>
<td>500 Other Services</td>
<td>$ 5,399,722 $</td>
<td>$ 2,806,134 $</td>
<td>$ 2,593,588</td>
</tr>
<tr>
<td>600 Supplies/Books</td>
<td>$ 1,444,142 $</td>
<td>$ 1,052,237 $</td>
<td>$ 391,905</td>
</tr>
<tr>
<td>700 Equipment/Property</td>
<td>$ 635,152 $</td>
<td>$ 603,673 $</td>
<td>$ 31,479</td>
</tr>
<tr>
<td>800 Other Objects</td>
<td>$ 566,455 $</td>
<td>$ 290,685 $</td>
<td>$ 275,770</td>
</tr>
<tr>
<td>900 Other Financial Uses</td>
<td>$ 4,645,250 $</td>
<td>$ 2,936,941 $</td>
<td>$ 1,708,309</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$ 43,951,447 $</strong></td>
<td><strong>$ 22,376,819 $</strong></td>
<td><strong>$ 21,574,628</strong></td>
</tr>
</tbody>
</table>

Revenues exceeding Expenditures

<table>
<thead>
<tr>
<th>Revenues exceeding Expenditures</th>
<th>2019-2020 7 MONTH JANUARY/ACTUAL</th>
<th>OVER (UNDER) BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ (788,792)</td>
<td>$ 10,627,460</td>
<td>$ 11,416,252</td>
</tr>
</tbody>
</table>

Other Financing Sources/(Uses)

<table>
<thead>
<tr>
<th>Other Financing Sources/(Uses)</th>
<th>2019-2020 7 MONTH JANUARY/ACTUAL</th>
<th>OVER (UNDER) BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interfund Transfers In (Out)</td>
<td>- $</td>
<td>- $</td>
</tr>
</tbody>
</table>
II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF JANUARY 31, 2020

<table>
<thead>
<tr>
<th>Bank Account - Status</th>
<th>Middle / High School</th>
<th>Athletics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Balance - 1/1/2020</td>
<td>$92,448.40</td>
<td>$14,532.48</td>
</tr>
<tr>
<td>Deposits</td>
<td>$1,460.72</td>
<td>$6,043.58</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$93,909.12</td>
<td>$20,576.06</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$5,816.10</td>
<td>$6,507.23</td>
</tr>
<tr>
<td>Cash Balance - 1/31/2020</td>
<td>$88,093.02</td>
<td>$14,068.83</td>
</tr>
</tbody>
</table>

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF JANUARY 31, 2020

<table>
<thead>
<tr>
<th>BALANCE</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND</td>
<td>$18,848,772</td>
</tr>
<tr>
<td>FNB BANK</td>
<td>$1,800,037</td>
</tr>
<tr>
<td>PAYROLL (pass-thru account)</td>
<td>$13,961</td>
</tr>
<tr>
<td>FNB SWEEP ACCOUNT</td>
<td>$302,953</td>
</tr>
<tr>
<td>ATHLETIC ACCOUNT</td>
<td>$14,069</td>
</tr>
<tr>
<td>PLGIT</td>
<td>$10,500,005</td>
</tr>
<tr>
<td>FNB MONEY MARKET</td>
<td>$3,477,198</td>
</tr>
<tr>
<td>PSDLAF</td>
<td>$161,920</td>
</tr>
<tr>
<td>INVEST PROGRAM</td>
<td>$180,460</td>
</tr>
<tr>
<td>OTHER POST-EMPLOYMENT BENEFITS</td>
<td>$1,970,962</td>
</tr>
<tr>
<td>COMPENSATED ABSENCES</td>
<td>$427,207</td>
</tr>
</tbody>
</table>

| CAFETERIA FUND                   | $320,836             |
| FNB BANK                         | $320,060             |
| PLGIT                            | $776                 |

| CONSTRUCTION FUND / CAP RESERVE  | $214,528             |
| FNB BANK                         | $213,731             |
| PLGIT - G.O. BOND SERIES C OF 2014/12-19 | $797 |

| GRAND TOTAL                      | $19,384,136           |
BOARD ACTION REQUESTED

I. MYRTLE AVENUE ELEMENTARY PLAYGROUND EQUIPMENT

It is recommended that the Board approve the Myrtle Playground excavation and removal of the existing wood mulch. This will also include installation of the engineered wood fiber mulch by Gametime at a cost not exceed $6,000.00, to be taken from the capital fund.

For Information Only

The total cost of the project is $26,071.72. The Myrtle PFO is contributing $20,000.00 to this project.

II. AGREEMENT WITH WHC PA, LLC dba zTrip

It is recommended that the Board approve the agreement between WHC PA, LLC dba zTrip and the Keystone Oaks School District.

III. AGREEMENT WITH ETS TRANSPORTATION

It is recommended that the Board approve the transportation agreement between ETS Transportation and the Keystone Oaks School District.

IV. AGREEMENT WITH BME TRANSIT, LLC.

It is recommended that the Board approve the agreement between BME Transit and the Keystone Oaks School District.

V. FOR DISCUSSION ONLY

- Lead Test Results
ACTIVITIES & ATHLETICS REPORT
February 18, 2020
Ms. Raeann Lindsey, Chairperson

BOARD ACTION REQUESTED

I. COMPETITIVE EVENT

It is recommended that the Board approve the following competitive event:

FBLA – State Leadership Conference (Level II)
April 5, 2020 – April 8, 2020
Number of Students – 24 ($250 each)
Activity Sponsor – Beth Smith ($792)
Total District Funds Requested - $6,792.00

II. EXTRA ATHLETIC WORKERS’ – 2019/2020 SCHOOL YEAR

It is recommended that the Board approve the following individual as an extra athletic worker for the 2019/2020 school year:

Evan Weissert