POLICY NO. 701
FACILITIES PLANNING /
MANAGEMENT GOALS

<table>
<thead>
<tr>
<th>1. Purpose</th>
<th>Long range planning is desirable and is required by State Board of Education Regulations. Community involvement is an important part of such a process. Facilities planning is a primary component of long range planning.</th>
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</thead>
<tbody>
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<td>2. Authority</td>
<td>The Long Range Plan for School Improvement requires each District to develop and enunciate a Management Framework that will serve to focus the attention of the Board, the staff and the community on how the schools are to carry out their educational mission. The following statements are acknowledged by the Board to govern the Management Framework of the Keystone Oaks School District. Specific Management Goals will be developed every five (5) years to reflect the current plan.</td>
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GOAL 1 – Facilities

It is the goal of the District to:
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a. provide clean, safe buildings for student and staff use;

b. keep all facilities in good repair;

c. operate each facility in the most cost effective manner;

d. make maximum use of each facility;

e. provide for community use of facilities.

GOAL 2 – Enrollment

a. assign student to facilities and programs that best meet their educational needs;

b. maintain class sizes that foster effective teaching and learning;

c. maintain a level of staffing to meet the educational needs of the students in an effective manner;

d. adapt programs to compensate for changes in enrollment.

GOAL 3 – Personnel

It is the goal of the District to:

a. hire the best available qualified candidates for employment;

b. conform to State and Federal laws regulating employment;
c. evaluate employees on a regular basis;

GOAL 3 – Fiscal Management

d. abide by all negotiated contracts and legislative mandates;

e. treat all personnel in a fair and humane way;

f. conduct programs to improve the skills and knowledge of employees; and

g. assign employees to their duties in keeping with the educational mission of the schools.

GOAL 4 – Fiscal Management

It is the goal of the District to:

a. develop a responsible budget to meet District needs;

b. involve the staff and the public in development of the annual budget;

c. manage the finances of the District in a prudent manner;

d. follow approved methods of accounting in carrying out the business functions; and

e. monitor State and Federal subsidies and maximize the collection of all tax revenues due the District.
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GOAL 5 – Climate

It is the goal of the District to:

a. maintain an environment for learning in the schools;

b. encourage positive relations among Board, staff, students and community; and

c. routinely monitor student and staff morale.

GOAL 6 – Community

It is the goal of the District to:

a. communicate in an open, honest manner with the public;

b. provide information about the operation of the schools;

c. involve the public through advisory committees in the operation of the District;

d. encourage parents and community groups to take an interest in the schools and participate in their activities; and

e. be responsive to community expectations and aspirations.

GOAL 7 – Resource Allocation

It is the goal of the District to:

a. allocate resources in a fair manner to all
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schools consistent with their needs;

b. carefully monitor resource allocation to ensure
effective use; and

c. conduct a needs assessment each year to
determine the resources needed the following
year.

GOAL 8 – Management of the Educational
Process

It is the goal of the District to:

a. provide the assistance and supervision needed
to help teachers do the best possible job of
instruction;

b. continually update Board policies and
administrative procedures in keeping with
changing educational, economical and social
conditions; and

c. utilize modern and efficient technology to
assist instruction, process information and
meet record-keeping requirements.

School Code 1351, 3257
PA Code Title 22 Sec. 5.151 21.41
Federal Regulations P.L. 94-142 45 CFR 84