

KEYSTONE OAKS SCHOOL DISTRICT

Policy Guide

Policy No. 701

Section PROPERTY

Title FACILITIES PLANNING /
MANAGEMENT GOALS

Adopted AUGUST 21, 1989

Revised MARCH 19, 2001

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| | <p style="text-align: center;">POLICY NO. 701 FACILITIES PLANNING/ MANAGEMENT GOALS</p> <p>1. Purpose Long range planning is desirable and is required by State Board of Education Regulations. Community involvement is an important part of such a process. Facilities planning is a primary component of long range planning.</p> <p>2. Authority The Long Range Plan for School Improvement requires each District to develop and enunciate a Management Framework that will serve to focus the attention of the Board, the staff and the community on how the schools are to carry out their educational mission. The following statements are acknowledged by the Board to govern the Management Framework of the Keystone Oaks School District.. Specific Management Goals will be developed every five (5) years to reflect the current plan.</p> <p><u>GOAL 1 – Facilities</u></p> <p>It is the goal of the District to:</p> <p style="text-align: center;">Page 1 of 5</p> | <p>Title 22 Section 5.151</p> |
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- a. provide clean, safe buildings for student and staff use;
- b. keep all facilities in good repair;
- c. operate each facility in the most cost effective manner;
- d. make maximum use of each facility;
- e. provide for community use of facilities.

GOAL 2 – Enrollment

- a. assign student to facilities and programs that best meet their educational needs;
- b. maintain class sizes that foster effective teaching and learning;
- c. maintain a level of staffing to meet the educational needs of the students in an effective manner;
- d. adapt programs to compensate for changes in enrollment.

GOAL 3 – Personnel

It is the goal of the District to:

- a. hire the best available qualified candidates for employment;
- b. conform to State and Federal laws regulating employment;

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- c. evaluate employees on a regular basis;

GOAL 3 – Fiscal Management

- d. abide by all negotiated contracts and legislative mandates;
- e. treat all personnel in a fair and humane way;
- f. conduct programs to improve the skills and knowledge of employees; and
- g. assign employees to their duties in keeping with the educational mission of the schools.

GOAL 4 – Fiscal Management

It is the goal of the District to:

- a. develop a responsible budget to meet District needs;
- b. involve the staff and the public in development of the annual budget;
- c. manage the finances of the District in a prudent manner;
- d. follow approved methods of accounting in carrying out the business functions; and
- e. monitor State and Federal subsidies and maximize the collection of all tax revenues due the District.

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GOAL 5 – Climate

It is the goal of the District to:

- a. maintain an environment for learning in the schools;
- b. encourage positive relations among Board, staff, students and community; and
- c. routinely monitor student and staff morale.

GOAL 6 – Community

It is the goal of the District to:

- a. communicate in an open, honest manner with the public;
- b. provide information about the operation of the schools;
- c. involve the public through advisory committees in the operation of the District;
- d. encourage parents and community groups to take an interest in the schools and participate in their activities; and
- e. be responsive to community expectations and aspirations.

GOAL 7 – Resource Allocation

It is the goal of the District to:

- a. allocate resources in a fair manner to all

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schools consistent with their needs;

- b. carefully monitor resource allocation to ensure effective use; and
- c. conduct a needs assessment each year to determine the resources needed the following year.

GOAL 8 – Management of the Educational Process

It is the goal of the District to:

- a. provide the assistance and supervision needed to help teachers do the best possible job of instruction;
- b. continually update Board policies and administrative procedures in keeping with changing educational, economical and social conditions; and
- c. utilize modern and efficient technology to assist instruction, process information and meet record-keeping requirements.

School Code

1351, 3257

PA Code Title 22

Sec. 5.151
21.41

Federal Regulations

P.L. 94-142
45 CFR 84