

Policy No. 606

Section FINANCES

Title TAX COLLECTION

Adopted AUGUST 21, 1989

Revised _____

Policy Guide

POLICY NO. 606 TAX COLLECTION		
1. Authority	<p>Real estate and Act 511 taxes as provided for in the School Code shall be collected by the elected or appointed and properly bonded tax collectors.</p> <p>All other taxes shall be collected by organizations/individuals designated or contracted by the Board of School Directors, with a report forwarded to the Board Secretary detailing the said revenues.</p> <p>All taxes shall be collected and remitted/deposited directly to the District account with a report detailing the sources of said revenues.</p> <p>It shall be the responsibility of the Board Secretary to ascertain that the tax collector is properly bonded. The Secretary shall submit such information on estimated collection as may be required to set proper bond.</p> <p>All monies received from the tax collector shall be deposited intact on the day of receipt or as soon thereafter as possible, and all receipts shall be supported by documentary evidence.</p>	SC 680, 683
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