

*KEYSTONE OAKS SCHOOL DISTRICT*

# Policy Guide

Policy No. 422

Section PROFESSIONAL EMPLOYEES

Title GIFTS

Adopted AUGUST 21, 1989

Revised OCTOBER 18, 1999

<b>POLICY NO. 422 GIFTS</b>		
1. Purpose	The Board considers the acceptance of gifts by professional staff members an undesirable practice.	
2. Guidelines	It is the policy of the Board that staff members not accept gifts in excess of \$100.	
3. Delegation of Responsibility	The Superintendent may approve acts of generosity to individual staff members in unusual situations and shall report such instances to the Board on a timely basis.	
Page 1 of 1		