Policy No. 200

KEYSTONE OAKS SCHOOL DISTRICT

Policy Guide

Join Keystone Oaks School District

POLICY NO. 200
ENROLLMENT IN DISTRICT

1. Authority
The Board shall enroll school-age students eligible to attend Keystone Oaks School District schools in accordance with Board policy, laws and regulations.

2. Definitions
School age shall be defined as the period from the earliest admission age for the District's kindergarten program until graduation from high school or the end of the school term in which a student reaches the age of twenty-one (21) years, whichever occurs first.

District of residence shall be defined as the school district in which a student's parents/guardians reside.

3. Guidelines
Enrollment Requirements

A school-age student shall be entitled to attend the schools of the District of residence.

The District shall normally enroll a school-age, eligible student the next business day, but no later than five (5) business days after application.
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The District shall not enroll a student until the parent/guardian has supplied proof of the student's age, residence and immunizations required by law and submitted a Parent Registration Statement.

The District shall immediately enroll identified homeless students, even if the student or parent/guardian is unable to produce the required documents, in accordance with Board policy, laws and regulations.

The District shall not inquire about the immigration status of a student as part of the enrollment process.

Enrollment requirements and procedures shall apply to nonresident students approved to attend District schools. Nonresident students may be eligible for enrollment in accordance with Board Policy 202.

The District shall administer a home language survey to all students enrolling in District schools for the first time.

Residency Eligibility

When the parents of a student reside in different school districts, the student may attend school in the district of residence of the parent with whom the student lives for a majority of the time, unless a court order or court approved custody agreement specifies otherwise.

If the parents of a student share joint custody and time is evenly divided, the parents may choose which of the two (2) school districts the student will enroll in for the school year.
Emancipated Minors

An emancipated minor is a student under the age of 21 who has established a domicile apart from the continued control and support of parents or guardians or who is living with a spouse. The school district in which this student is living is his or her resident school district and the student may enroll without any additional assistance from an adult.

Emancipated minors may be required to show ample proof that they meet the above criteria as an emancipated minor.

Homeless Students

The School District will ensure that each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education, including a public preschool education, as provided to other children and youth. Homeless children and youth lack a fixed, regular and adequate nighttime residence. Included within the definition of homeless children and youth are those residing in shelters, hotels, motels, cars, tents or temporarily doubled-up with a resident family because of lack of housing, as well as those who are awaiting foster care placement and unaccompanied homeless youth.

In the case of homeless students, traditional concepts of "residence" and "domicile" do not apply. Homeless youth are entitled to immediate enrollments and their families are not required to prove residency regarding school enrollment. These students shall be enrolled
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without delay, in the district where they are presently residing, or continue their education in the district of prior attendance.

Unaccompanied homeless youth may enroll without documents and without the help of an adult. Unaccompanied homeless youth includes any child who is not in the physical custody of a parent or guardian. Falling within this definition are students who have run away from home, been thrown out of their home, or been abandoned or separated from their parents or guardians.

Adoptive Students

Children living with adoptive parents are entitled to all free school privileges accorded to resident school children of the District under 24 P.S. §13-1302.

School-Age Children of Military Personnel

When Pennsylvania residents who are military personnel are deployed and their school age children are living with relatives or family friends within the Keystone Oaks School District for that period of time, the students are entitled to attend school in District schools. These students should be enrolled using the §1302 statement/affidavit process, except that the resident is to be presumed to be supporting the child without personal compensation or gain (gratis).

Legal References

SC 1301, 1302;
Title 22 11.11, 11.12, 11.41, 12.1