KEystone oaks school district
board of school directors

business/legislative meeting
Thursday, October 30, 2014
7:00 PM

MINUTES

Call to Order
President Joseph Finucan called the meeting to order at 7:00 p.m.

Pledge
The meeting opened with the pledge to the flag.

Attendance
Those present included: Mr. Brownlee, Mr. Cesario, Ms. Crowell, Mr. Domalik, Mr. Finucan, Mr. Hommrich, Mr. Howard, Ms. Lindsey and Ms. Shaw. Also present were Dr. Stropkaj, Superintendent; Dr. Foster, Assistant Superintendent, Mr. Brandenburg, Director of Fiscal Services; Mr. Brungo, Solicitor; and Mrs. Masztak, Assistant Board Secretary/Recording Secretary.

Public Comment
PUBLIC COMMENT
Kristy Heslet        Re: Food Allergy Policy & Fund Raisers
Castle Shannon

Board President’s Report

BOARD PRESIDENT’S REPORT – Mr. Joseph Finucan

Board Minutes

BOARD MINUTES
On the motion of Ms. Lindsey, seconded by Mr. Howard, the Board approved the Work Session Minutes of September 16, 2014, and the Business/Legislative Minutes of September 25, 2014.  

Motion passed unanimously

FOR INFORMATION ONLY
Parkway West Career and Technology Center Report  Ms. Annie Shaw  Mr. Donald Howard - Alternate

Ms. Shaw reported the following:

• November 3, 2014 will be an open house;
• November 13, 2014 will be Career Exploration Day;
• Two Keystone Oaks students were elected to the Student Council; and
• Parkway received a $30,000 grant for equipment.

SHASDA Report

Golden Wings Foundation, Inc. Report

• Mr. Howard proposed that if more publicity was made available regarding the Golden Wings Foundation, perhaps membership would increase.

PSBA/Legislative Report

• Mr. Howard attended the PSBA Conference in Hershey, PA on October 21-23, 2014. The conference was very informative and detailed a focus on curriculum and anti-bullying.

Castle Shannon Borough Council Minutes (Available Online)

Dormont Borough Council Minutes (Available Online)

Green Tree Borough Council Minutes (Available Online)

Executive Session

EXECUTIVE SESSION REPORT – None

Dinsmore & Shohl LLP

DINSMORE & SHOHL, LLP – BOND REFUNDING PRESENTATION

Mr. Sean Garin gave a presentation on the refunding of Series 2010 Bonds. Mr. Christopher Brewer was in attendance also.

Superintendent’s Report

SUPERINTENDENT’S REPORT – Dr. William Stropkaj

Resolution No. 06-2014

RESOLUTION NO. 06 – 2014

On the motion of Mr. Howard, seconded by Mr. Finucan, the Board approved Resolution No. 06 – 2014 of the Keystone Oaks School Board and adopted the arbitration award as presented.

Motion passed unanimously

FIRST READING
Policy No. 609: Investment of District Funds

FIRST READING OF POLICY NO. 609: INVESTMENT OF DISTRICT FUNDS
On the motion of Ms. Shaw, seconded by Mr. Cesario, the Board approved the FIRST READING of Policy No. 609: *Investment of District Funds*.

*Motion passed unanimously*

**FIRST READING OF POLICY NO. 610: PURCHASES SUBJECT TO BID**

Ms. Shaw made the following motion:

It is recommended that the Board approve the FIRST READING of revised Policy No. 610: *Purchases Subject to Bid*.

Mr. Cesario seconded the motion.

The discussion by the Board included Ms. Shaw amending page 2 of the policy.

On the motion of Ms. Shaw, seconded by Mr. Cesario, the Board approved the FIRST READING of revised Policy No. 610: *Purchases Subject to Bid*, as amended.

*Motion passed unanimously*

**FIRST READING OF POLICY NO. 622: GASB STATEMENT 34**

On the motion of Ms. Shaw, seconded by Mr. Cesario, the Board approved the FIRST READING of Policy No. 622: *GASB Statement 34*.

*Motion passed unanimously*

**FIRST READING OF POLICY NO. 624: TAXABLE FRINGE BENEFITS**

Ms. Shaw made the following motion:

It is recommended that the Board approve the FIRST READING of Policy No. 624: *Taxable Fringe Benefits*.

Mr. Cesario seconded the motion.

A discussion by Board Members followed:

- Mr. Howard asked if his submissions were taken into consideration regarding non-taxable items; e.g. cell phone;
- Mr. Brungo assured the Board that the policy was reviewed for any discrepancies.

*Motion passed 8-1*
FIRST READING OF POLICY NO. 625: PROCUREMENT CARDS

On the motion of Ms. Shaw, seconded by Mr. Finucan, the Board approved the FIRST READING of Policy No. 625: *Procurement Cards.*

*Motion passed unanimously*

FIRST READING OF POLICY NO. 626: FUND BALANCE

On the motion of Ms. Shaw, seconded by Mr. Finucan, the Board approved the FIRST READING of Policy No. 626: *Fund Balance.*

*Motion passed unanimously*

FIRST READING OF POLICY NO. 803: NEPOTISM

On the motion of Ms. Shaw, seconded by Mr. Cesario, the Board approved the FIRST READING of Policy No. 803: *Nepotism.*

*Motion passed unanimously*

PROFESSIONAL DEVELOPMENT

On the motion of Mr. Finucan, seconded by Mr. Cesario, the Board approved the following conference requests:

**Eric Brandenburg**

PASBO 60th Annual Conference & Exhibits $1,100.00
Hershey Lodge
Hershey, PA
March 10-13, 2015 (General Funds)

**Jennifer Watenpool**

PA State Association for Health, Physical Education, Recreation & Dance $336.82
Seven Springs Mountain Resort
Champion, PA
November 20-21, 2014 (General Funds)

*Motion passed unanimously*

EDUCATION REPORT – Ms. Raeann Lindsey

CARLOW UNIVERSITY AFFILIATION AGREEMENT

On the motion of Mr. Finucan, seconded by Mr. Howard, the Board approved the *School District Affiliation Agreement* between Carlow University and the Keystone Oaks School District for a period of five (5) years from the date of execution.
For Information Only

The Agreement is for the placement of student teachers.

Motion passed 8-0
(Ms. Shaw left the Board Room briefly)

For Information Only

Curriculum & Instruction

Overview - Curriculum Leaders

A discussion by Board Members followed:

- Ms. Lindsey thanked Dr. Foster for arranging the meeting with the Curriculum Leaders;
- Mr. Howard was also appreciative of Dr. Foster’s hard work;
- Looking forward to the next meeting with the Elementary Curriculum Leaders.

Curriculum Review Update

Educator Effectiveness Update

Federal Programs: Title I and Title II

Dual Enrollment Reimbursement

A discussion by Board Members followed:

- Post-secondary college credits above and beyond grade 12;
- Supportive of 50% reimbursement level;
- Review last year’s students with this year’s students.

Graduation Requirements

Personnel Report

Resignations

Allison Skoncey
Food Service

On the motion of Mr. Finucan, seconded by Ms. Crowell, the Board accepted the resignation of Allison Skoncey, Food Service, Dormont Elementary, effective September 26, 2014.

Motion passed unanimously
APPOINTMENTS

Substitute Teachers

On the motion of Mr. Finucan, seconded by Mr. Cesario, in compliance with Board Policy No. 405 – Employment of Substitute Professional Employees, the Board approved the following individuals as substitute teachers, pending receipt of all legal documents and clearances, for the 2014/2015 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carol Capps</td>
<td>Elementary/Music/Sp. Education</td>
</tr>
<tr>
<td>Linda Drain</td>
<td>Elementary/Social Studies 7-12</td>
</tr>
<tr>
<td>Ashley Duncan</td>
<td>Elementary Education K – 6</td>
</tr>
<tr>
<td>Robert Elser</td>
<td>English 7-12/Social Studies 7-12</td>
</tr>
<tr>
<td>Kamilla Hall</td>
<td>English 7-12</td>
</tr>
<tr>
<td>Paul Pollock</td>
<td>Mid-Level English</td>
</tr>
<tr>
<td>Susan Siegert</td>
<td>PreK-4/Elem</td>
</tr>
<tr>
<td>David Silverstein</td>
<td>Social Studies 7-12</td>
</tr>
<tr>
<td>Matthew Streitmatter</td>
<td>Social Studies 7-12, Social Sciences, French</td>
</tr>
<tr>
<td>Jamie Tattersall</td>
<td>Pre K – 4</td>
</tr>
<tr>
<td>Phyllis D. Timbario</td>
<td>Mid-Level English/Elem K-6/Reading K-6</td>
</tr>
<tr>
<td>Sally Zoller</td>
<td>Elementary K-6/Special Education</td>
</tr>
</tbody>
</table>

Motion passed unanimously

After-School Tutoring Program

On the motion of Mr. Finucan, seconded by Mr. Howard, the Board approved the following individuals to participate in the After-School Tutoring Program. The range of pay for the individuals is between $27.12 and $43.60 per period based on the years of service to the District.

Employee

<table>
<thead>
<tr>
<th>Employee</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sandra McCann</td>
<td></td>
</tr>
<tr>
<td>Zachary Whitfield</td>
<td>(Substitute)</td>
</tr>
</tbody>
</table>

For Information Only

The After School Tutoring Program is supported through the Accountability Block Grant.

Motion passed unanimously
### Athletic Coaches and Stipends

On the motion of Mr. Finucan, seconded by Mr. Cesario, in compliance with the *Keystone Oaks Education Association Agreement 2011-2016*, the Board approved the following individuals as coaches, pending receipt of all legal documents and clearances, for the 2014/2015 school year:

<table>
<thead>
<tr>
<th>Coach</th>
<th>Sport</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dan Elzer</td>
<td>Boys Basketball Head Coach</td>
<td>$6,150.00</td>
</tr>
<tr>
<td>Justin Piot</td>
<td>Boys Basketball Assistant</td>
<td>$3,970.00</td>
</tr>
<tr>
<td>Lorenzo Archer</td>
<td>Boys Basketball Assistant</td>
<td>$3,330.00</td>
</tr>
<tr>
<td>Keith Buckley</td>
<td>Boys Basketball 8&lt;sup&gt;th&lt;/sup&gt; Grade</td>
<td>$3,020.00</td>
</tr>
<tr>
<td>Andrew Bochicchio</td>
<td>Boys Basketball 7&lt;sup&gt;th&lt;/sup&gt; Grade</td>
<td>$3,020.00</td>
</tr>
<tr>
<td>Dan Elzer</td>
<td>Boys Basketball 6&lt;sup&gt;th&lt;/sup&gt; Grade</td>
<td>$1,990.00</td>
</tr>
<tr>
<td>Mark Winiecki</td>
<td>Boys Basketball Volunteer</td>
<td></td>
</tr>
<tr>
<td>Joe DelSardo</td>
<td>Boys Basketball Volunteer</td>
<td></td>
</tr>
<tr>
<td>Rich Griffin</td>
<td>Girls Basketball Head Coach</td>
<td>$6,150.00</td>
</tr>
<tr>
<td>Paul Palaschak</td>
<td>Girls Basketball Assistant</td>
<td>$3,970.00</td>
</tr>
<tr>
<td>Maria Costanza</td>
<td>Girls Basketball Assistant</td>
<td>$3,330.00</td>
</tr>
<tr>
<td>Keith Buckley</td>
<td>Girls Basketball 8&lt;sup&gt;th&lt;/sup&gt; Grade</td>
<td>$3,020.00</td>
</tr>
<tr>
<td>Andrew Bochicchio</td>
<td>Girls Basketball 7&lt;sup&gt;th&lt;/sup&gt; Grade</td>
<td>$3,020.00</td>
</tr>
<tr>
<td>Rich Griffin</td>
<td>Girls Basketball 6&lt;sup&gt;th&lt;/sup&gt; Grade</td>
<td>$1,990.00</td>
</tr>
<tr>
<td>Tom McMullen</td>
<td>Girls Basketball Volunteer</td>
<td></td>
</tr>
<tr>
<td>Bill Straw</td>
<td>Swimming Head Coach</td>
<td>$5,635.00</td>
</tr>
<tr>
<td>OPEN</td>
<td>Swimming Coach Assistant</td>
<td>$3,965.00</td>
</tr>
<tr>
<td>Rich Bonaccorsi</td>
<td>Wrestling Head Coach</td>
<td>$6,150.00</td>
</tr>
<tr>
<td>Andrew Bell</td>
<td>Wrestling Coach Assistant</td>
<td>$4,225.00</td>
</tr>
<tr>
<td>John Cerminara</td>
<td>Wrestling Freshman/Assistant</td>
<td>$3,330.00</td>
</tr>
<tr>
<td>Michael Ober</td>
<td>Wrestling Middle School</td>
<td>$3,075.00</td>
</tr>
<tr>
<td>OPEN</td>
<td>Wrestling Middle School</td>
<td>$3,075.00</td>
</tr>
<tr>
<td>Mark Hutichin</td>
<td>Wrestling 6&lt;sup&gt;th&lt;/sup&gt; Grade</td>
<td>$1,995.00</td>
</tr>
</tbody>
</table>

*Motion passed unanimously*

### Approval of Activities - Sponsors and Stipends

On the motion of Mr. Finucan, seconded by Ms. Lindsey, in compliance with the *Keystone Oaks Educational Association Agreement 2011-2016, Article XXVIII*,
Activities Positions and Compensation, the Board approved the following individuals as sponsors for the 2014/2015 school year:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shane Hallam</td>
<td>HS Musical Producer</td>
<td>$1,465.00</td>
</tr>
<tr>
<td>Shane Hallam</td>
<td>HS Musical Book Director</td>
<td>$1,465.00</td>
</tr>
<tr>
<td>Alivia Owen</td>
<td>HS Musical Choreographer</td>
<td>$1,465.00</td>
</tr>
<tr>
<td>Lisa Harrier</td>
<td>HS Musical Choral Director</td>
<td>$751.00</td>
</tr>
<tr>
<td>Shane Hallam</td>
<td>HS Musical Design &amp; Paint</td>
<td>$1,160.00</td>
</tr>
<tr>
<td>Lisa Harrier</td>
<td>HS Musical Make-Up Director</td>
<td>$445.00</td>
</tr>
<tr>
<td>Lisa Harrier</td>
<td>HS Musical Accompanist</td>
<td>$854.00</td>
</tr>
<tr>
<td>William Eibeck</td>
<td>HS Musical Instrumental Director</td>
<td>$1,160.00</td>
</tr>
<tr>
<td>Michael Magri</td>
<td>HS Musical Set Constr. Director</td>
<td>$1,160.00</td>
</tr>
<tr>
<td>Fran Gorman</td>
<td>HS Musical Tech Stage Manager</td>
<td>$650.00</td>
</tr>
<tr>
<td>Diane Flaherty</td>
<td>Volunteer Forensics Coach</td>
<td></td>
</tr>
<tr>
<td>Edward Moore</td>
<td>Volunteer Forensics Coach</td>
<td></td>
</tr>
</tbody>
</table>

Motion passed unanimously

Food Service Personnel

Debra Argento

On the motion of Mr. Finucan, seconded by Mr. Howard, in compliance with Board Policy No. 504 – Employment of Classified Employees, the Board approved Debra Argento, Food Service, Dormont Elementary, at $8.90/per hour for the 2014/2015 school year.

Motion passed unanimously

Paraprofessionals

Karen Mackay
Pamela McNally

On the motion of Mr. Finucan, seconded by Ms. Lindsey, in compliance with Board Policy No. 504 – Employment of Classified Employees, the Board approved the following individuals as paraprofessionals:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>School/Unit</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karen Mackay</td>
<td>Child Specific</td>
<td>Keystone Oaks High School</td>
<td>Effective November 10, 2014</td>
</tr>
<tr>
<td>Pamela McNally</td>
<td>Autistic Support</td>
<td>Dormont Elementary School,</td>
<td>Effective October 20, 2014</td>
</tr>
</tbody>
</table>


Motion passed unanimously
### Substitute Secretary
**Laura Triantafillos**

On the motion of Mr. Finucan, seconded by Ms. Lindsey, in compliance with *Board Policy No. 505 – Employment of Classified Substitute Employees*, the Board approved **Laura Triantafillos** as a substitute secretary for the 2014/2015 school year.

*Motion passed unanimously*

### Substitute Custodian
**Lyndon Goering**

On the motion of Mr. Finucan, seconded by Ms. Shaw, in compliance with *Board Policy No. 505 – Employment of Classified Substitute Employees*, the Board approved **Lyndon Goering** as a substitute custodian for the 2014/2015 school year, effective October 21, 2014.

*Motion passed unanimously*

### Leaves of Absence

#### Lauren Obringer
**Grade 3 - Myrtle**

On the motion of Mr. Finucan, seconded by Ms. Lindsey, the Board approved a leave of absence for **Lauren Obringer**, grade 3, Myrtle Avenue Elementary School, effective February 27, 2015 with a return date of June 11, 2015.

*Motion passed unanimously*

#### Natalie Korchak
**Autistic Support - Myrtle**

On the motion of Mr. Finucan, seconded by Ms. Lindsey, the Board approved a leave of absence for **Natalie Korchak**, Autistic Support, Myrtle Avenue Elementary School, effective January 30, 2015 with a return date of June 8, 2015.

*Motion passed unanimously*

A discussion by Board Members followed:

- When is the last day of school?
  - June 12;
- What are the reasons for the leaves of absence?
  - Different scenarios; personnel matters that cannot be discussed at a public meeting;
- Time frame for leave of absence;
- Does the substitute teacher leave when the teacher returns?
  - No, the sub works with the returning teacher.

### Corrected Salary Increase

#### Christina Conn
**Food Service**

On the motion of Mr. Finucan, seconded by Ms. Shaw, the Board approved the hourly increase from $9.27 to $9.71 for **Christina Conn**, Food Service Department.

*Motion passed unanimously*
INDEMNIFICATION & RELEASE

Lauren Bradford

Mr. Finucan made the following motion:

It is recommended that the Board approve the Indemnification and Release Agreement between the Keystone Oaks School District and Lauren Bradford as a volunteer gymnastics coach for Tabitha Corwin for the 2014/2015 school year.

Ms. Shaw seconded the motion.

A discussion by Board Members followed:

- What is this?
- WPIAL approves the sport under an independent coach since KO does not sponsor the sport; the student can perform under the “KO” name;
- Private gym coach works with the student.

*Motion passed unanimously*

FINANCE REPORT – Mr. Daniel Domalik

ACCOUNTS PAYABLE APPROVAL LISTS

Mr. Domalik made the following motion:

The Administration recommends approval of the following Accounts Payable lists as presented in the Finance Package:

General Fund as of October 24, 2014 (Check No. 45024-45233) $904,140.93

Risk Management as of October 24, 2014 (Check No. 1043-1062) $53,806.85

Food Service Fund as of October 24, 2014 (Check No. 4178-4194) $47,738.05

Athletics as of October 24, 2014 (Check No. 1151-1206) $3,720.00

**TOTAL** $1,009,405.83

Ms. Shaw seconded the motion.

- Mr. Cesario had additions to the Finance Package that changed the original amounts.

General Fund as of October 24, 2014 (Check No. 45023-45233) $904,360.93

Risk Management as of October 24, 2014 (Check No. 1042-1062) $55,809.69
Food Service Fund as October 24, 2014  (Check No. 4178-4194)  $47,738.05
Athletics as of October 24, 2014  (Check No. 1126-1150)  $5,010.74
                                      (Check No. 1151-1206)
                                      TOTAL  $1,012,919.41

On the motion of Mr. Cesario, seconded by Ms. Lindsey, the Board amended the original motion to reflect the new amounts.

    Motion passed unanimously

**Budget Transfers**

**BUDGET TRANSFERS**

On the motion of Mr. Domalik, seconded by Mr. Cesario, the Board approved the following budget transfers as listed on page 13.

    Motion passed unanimously

**Resolution 07-2014**

**RESOLUTION 07-2014**

On the motion of Mr. Domalik, seconded by Mr. Howard, the Board approved the following Resolution 07-2014 as follows:

    RESOLUTION 07-2014

    KEYSTONE OAKS SCHOOL DISTRICT

    WHEREAS, the Keystone Oaks School District (the "School District") is contemplating a refunding of the Series of 2010, 2010A Bonds plus additional new money for various capital improvements as directed, and

    WHEREAS, the School District requires an analysis of its present debt and potential debt service structure to be derived through a bond issue.

    NOW, THEREFORE, be and it hereby is resolved by the governing body of the School District that:

1. The School District hereby retains Piper Jaffray & Company, Investment Banker, to complete an analysis of its present debt and potential debt service structure to present to the School District, if directed and on such date as determined by the School District.

2. All expenses incurred by Piper Jaffray & Company in connection with the development of such plan are the responsibility of Piper Jaffray & Company and the School District has no liability to reimburse such expenses unless an actual financing occurs.
3. The School District hereby retains Dinsmore & Shohl LLP, Bond Counsel, to handle all legal aspects in regards to the completion of an analysis of its present debt and potential debt service structure to be derived through a bond issue.

**RESOLVED AND APPROVED** by the School District this 30th day of October 2014.

KEYSTONE OAKS SCHOOL DISTRICT

(SEAL)  
BY _________________________________

ATTEST: _____________________

*Motion passed unanimously*  

**RESOLUTION – REFUNDING OF BONDS & NEW MONEY**

Mr. Domalik made the following motion:

It is recommended that the Board approve Resolution 08-2014 to authorize the refunding of Series 2010 Bonds and to provide new money in an amount not less than $3.5 million and for a total bond par amount not to exceed $10,640,000 bond issue as presented in the Board packet.

Ms. Shaw seconded the motion.

A roll call vote was taken.

**AYES**        **NAYS**

Ms. Shaw  
Ms. Crowell  
Ms. Lindsey  
Mr. Cesario  
Mr. Brownlee  
Mr. Howard  
Mr. Domalik  
Mr. Homrich  
Mr. Finucan

*Motion passed unanimously*
## BUDGET TRANSFERS - REQUEST

### Thursday, October 30, 2014

<table>
<thead>
<tr>
<th>TO/ FROM</th>
<th>DESCRIPTION</th>
<th>ACCOUNT</th>
<th>ASN</th>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>TO</td>
<td>COMMUNITY RELATIONS - Printing, mailing</td>
<td>10-2370-550-000</td>
<td>0825</td>
<td>$ 10,000.00</td>
<td></td>
</tr>
<tr>
<td>TO</td>
<td>Workshops, Conferences, webcasts, mileage</td>
<td>10-2370-580-000</td>
<td>0826</td>
<td>$ 1,500.00</td>
<td></td>
</tr>
<tr>
<td>TO</td>
<td>Equipment - camera, ipad &amp; accessories</td>
<td>10-2370-750-000</td>
<td>0829</td>
<td>$ 1,500.00</td>
<td></td>
</tr>
<tr>
<td>TO</td>
<td>Membership Dues</td>
<td>10-2370-810-000</td>
<td>0830</td>
<td>$ 600.00</td>
<td></td>
</tr>
<tr>
<td>FROM</td>
<td>Health Insurance - Community Relations</td>
<td>10-2370-530-000</td>
<td>5846</td>
<td>$ -</td>
<td>$ 13,600.00</td>
</tr>
</tbody>
</table>

**Community Relations transfer from Health Insurance benefits - employee was not on staff to compile budget**

| TO       | Books - District-wide | 10-1100-640-000-30-210 | 1827 | $ 12,000.00 |         |
| FROM     | Supplies - Regular Instruction Elem | 10-1100-610-000-10-270-000 | 0125 | $ 3,000.00 |         |
| FROM     | Supplies - Regular Instruction MS | 10-1100-610-000-20-230-000 | 0136 | $ 4,000.00 |         |
| FROM     | Supplies - Regular Instruction HS | 10-1100-610-000-30-210-000 | 1808 | $ 5,000.00 |         |

**Transfer from Supplies to Books as book expenditures over budgeted amount**

| TO       | Technology - New Equipment | 10-2840-750 | 1173 | $ 10,000.00 |         |
| FROM     | Computer Administrative Software Elems | 10-2840-648-10-240 | 6146 | $ 6,000.00 |         |
| FROM     | Computer Administrative Software MS | 10-2840-648-20-230 | 6149 | $ 2,000.00 |         |
| FROM     | Computer Administrative Software HS | 10-2840-648-30-210 | 6150 | $ 2,000.00 |         |

**Technology transfer from software accounts to needed equipment account**

| TO       | HS Dues and Fees | 10-1100-810-000-30-210 | 0807 | $ 264.00 |         |
| FROM     | Supplies - Regular Instruction | 10-1100-610-000-30-210-000 | 1808 | $ 264.00 |         |

**Transfer from Supplies to Dues and Fees for Middle States for certification, NHS and PMEA annual dues increased**

| TO       | Architectural/Engineering Services | 10-4300-330-000-00 | 2954 | $ 16,000.00 |         |
| FROM     | Other Financing Uses- Fund Transfer | 10-5220-930-000-01 | 1574 | $ 16,000.00 |         |

**Transfer from Other Financing Uses to Engineering Services for NIRA ’s Analysis and Parking Lot Report**

|                  |                  |                  |     | $ 51,864.00 | $ 51,864.00 |
## I. EXPENDITURE/REVENUE 2014 - 2015 BUDGET to ACTUAL / PROJECTION

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td>SEPTEMBER/ACTUAL</td>
<td></td>
</tr>
<tr>
<td>Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6000</td>
<td>Local Revenue Sources</td>
<td>$26,889,445</td>
<td>$21,649,433</td>
<td>$ (5,240,012)</td>
</tr>
<tr>
<td>7000</td>
<td>State Revenue Sources</td>
<td>$10,281,927</td>
<td>$1,610,244</td>
<td>$ (8,671,683)</td>
</tr>
<tr>
<td>8000</td>
<td>Federal Revenue Sources</td>
<td>$442,155</td>
<td>$1,163</td>
<td>$ (440,992)</td>
</tr>
<tr>
<td>Total Revenue</td>
<td></td>
<td>$37,613,527</td>
<td>$23,260,840</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$ (14,352,687)</td>
</tr>
<tr>
<td>Expenditures</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>100</td>
<td>Salaries</td>
<td>$15,242,379</td>
<td>$1,720,103</td>
<td>$13,522,276</td>
</tr>
<tr>
<td>200</td>
<td>Benefits</td>
<td>$8,471,404</td>
<td>$1,481,769</td>
<td>$6,989,635</td>
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<tr>
<td>300</td>
<td>Professional/Technical Services</td>
<td>$1,326,005</td>
<td>$114,887</td>
<td></td>
</tr>
<tr>
<td>400</td>
<td>Property Services</td>
<td>$1,333,191</td>
<td>$262,468</td>
<td>$1,070,723</td>
</tr>
<tr>
<td>500</td>
<td>Other Services</td>
<td>$4,721,747</td>
<td>$885,005</td>
<td>$3,836,742</td>
</tr>
<tr>
<td>600</td>
<td>Supplies/Books</td>
<td>$1,217,885</td>
<td>$666,065</td>
<td>$551,820</td>
</tr>
<tr>
<td>700</td>
<td>Equipment/Property</td>
<td>$202,100</td>
<td>$145,534</td>
<td>$56,566</td>
</tr>
<tr>
<td>800</td>
<td>Other Objects</td>
<td>$993,796</td>
<td>$220,245</td>
<td>$773,551</td>
</tr>
<tr>
<td>900</td>
<td>Other Financial Uses</td>
<td>$4,086,200</td>
<td>$3,150,000</td>
<td>$936,200</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td></td>
<td>$37,594,707</td>
<td>$8,646,076</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$28,948,631</td>
</tr>
<tr>
<td>Revenues exceeding Expenditures</td>
<td></td>
<td>$18,820</td>
<td>$14,614,764</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$14,595,944</td>
</tr>
</tbody>
</table>
## II. CASH, CASH EQUIVALENTS AND RELATED INTEREST INCOME AS OF September 30, 2014

<table>
<thead>
<tr>
<th></th>
<th>8/31/2014</th>
<th>9/30/2014</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>DEBIT</td>
<td>CREDIT</td>
</tr>
<tr>
<td></td>
<td>RECEIVED</td>
<td>DISBURSED</td>
</tr>
<tr>
<td>GENERAL FUND</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PNC BANK</td>
<td>$ 4,102,872</td>
<td>$ (2,926,836)</td>
</tr>
<tr>
<td>PAYROLL (pass-thru account)</td>
<td>$ 15,751</td>
<td>$ (774,530)</td>
</tr>
<tr>
<td>PLGIT</td>
<td>$ 8,612,151</td>
<td>$ 444,094</td>
</tr>
<tr>
<td>PSDLAF</td>
<td>$ 154,623</td>
<td>$ 4</td>
</tr>
<tr>
<td>INVEST PTOGRAM</td>
<td>$ 170,727</td>
<td>$ 7</td>
</tr>
<tr>
<td></td>
<td>$ 13,056,123</td>
<td>$ 12,137,645</td>
</tr>
<tr>
<td>CAFETERIA FUND</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PNC BANK</td>
<td>$ 73,363</td>
<td>$ (25,337)</td>
</tr>
<tr>
<td>PLGIT</td>
<td>$ 239,713</td>
<td>$ 3</td>
</tr>
<tr>
<td></td>
<td>$ 313,076</td>
<td>$ 25,337</td>
</tr>
<tr>
<td>CONSTRUCTION FUND / CAP RESERVE</td>
<td>$ 2,409,868</td>
<td>$ -</td>
</tr>
<tr>
<td>RISK MANAGEMENT FUND/TAX REFUNDS</td>
<td>$ 1,059,863</td>
<td>$ (14,440)</td>
</tr>
<tr>
<td>GRAND TOTAL</td>
<td>$ 16,838,931</td>
<td>$ 12,190,097</td>
</tr>
</tbody>
</table>
### III. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF AUGUST 31, 2014

<table>
<thead>
<tr>
<th>Bank Account - Status</th>
<th>Middle / High School</th>
<th>Athletics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Balance as of August 31, 2014</td>
<td>$127,377.10</td>
<td>$41,617.46</td>
</tr>
<tr>
<td>Deposits (General Fund Transfer)</td>
<td>$4,579.90</td>
<td>$10,418.66</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$131,957.00</td>
<td>$52,036.12</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$1,481.36</td>
<td>$5,520.88</td>
</tr>
<tr>
<td>Cash Balance as of September 30, 2014</td>
<td>$130,475.64</td>
<td>$46,515.24</td>
</tr>
</tbody>
</table>
## IV. FOOD SERVICE EXPENDITURE/REVENUE 2014 - 2015 BUDGET to ACTUAL

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6000</td>
<td>Local Revenue Sources/Sales</td>
<td>$ 475,355</td>
<td>$ 57,994</td>
<td>($417,361)</td>
</tr>
<tr>
<td>7000</td>
<td>State Revenue Subsidy</td>
<td>$ 87,647</td>
<td>$ 807</td>
<td>($86,840)</td>
</tr>
<tr>
<td>8000</td>
<td>Federal Revenue Subsidy</td>
<td>$ 385,159</td>
<td>$ 11,182</td>
<td>($373,977)</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td></td>
<td>$ 948,161</td>
<td>$ 69,983</td>
<td>($878,178)</td>
</tr>
</tbody>
</table>

| **Expenditures** |                                |                         |                                     |                     |
| 100   | Salaries                        | $ 347,018               | $ 48,082                            | $ 298,936           |
| 200   | Benefits                        | $ 139,201               | $ 21,824                            | $ 117,377           |
| 300   | Professional/Technical Services | $ 200                  | $ -                                 | $ 200               |
| 400   | Property Services               | $ 8,750                 | $ 170                               | $ 8,580             |
| 500   | Other Services                  | $ 2,725                 | $ 277                               | $ 2,448             |
| 600   | Supplies/Food                   | $ 438,206               | $ 26,067                            | $ 412,139           |
| 700   | Equipment/Property              | $ 1,000                 | $ 892                               | $ 108               |
| 800   | Other Objects                   | $ -                     | $ -                                 | $ -                 |
| 900   | Other Financial Uses            | $ -                     | $ -                                 | $ -                 |
| **Total Expenditures** |                          | $ 937,100               | $ 97,311                            | $ 839,789           |

**INCOME / (LOSS)**

$ 11,061 $ (27,328) $ (38,389)

---

**Campaign for Fair Education Funding**

**2013 Tax Year Lien Process**

**Facilities Report**

**Modifications to AT&T Lease Agreement**

The following motion was not acted upon; therefore, it will be referred back to the Committee for discussion.
It is recommended that the Board approve the *Option and Building Lease Agreement* between the Keystone Oaks School District and New Cingular Wireless PCS, LLC to perform site modification work on its communications facility located at 1000 Kelton Avenue, Pittsburgh, PA 15216.

**For Information Only**

The work will consist of reconfiguring the existing antenna array, with support radio units, antenna amplifiers, surge suppressors, and coaxial cabling. While the work entails the replacement of existing items of equipment and the addition of new items, the work is typical routine maintenance that is completed by the company, as was indicated by the representative. There are currently nine antennas on the roof; three of the antennas will be removed and six new models will be installed. This will give a total of twelve antennas on the roof. The mounting sleds that are currently on the roof will remain and will be able to handle the equipment. Information has been provided to Mr. Brungo, District Solicitor, for his review of the work that is to be completed. Since the initiation of the Lease Agreement back on September 18, 1998, with Pittsburgh Cellular Telephone Company, which is now a part of AT&T, there have been a number of times where maintenance upgrades have taken place, with the last occurring in February 2012.

**CAFETERIA TABLES AND CHAIRS**

On the motion of Mr. Finucan, seconded by Mr. Cesario, the Board approved P.E.M.C.O. to provide the District with thirty (30) mobile cafeteria tables at a cost not to exceed $14,970.00 and two-hundred (200) stack chairs at a cost not to exceed $11,950.00.

**For Information Only**

P.E.M.C.O is a member of the CoStars Purchasing Program. 
(Contract #003-393)

*Motion passed 8-1*

**NIRA CONSULTING ENGINEERS, INC.**

Mr. Cesario made the following motion:

It is recommended that the Board approve NIRA Consulting Engineers, Inc., for the engineering and design of the parking lots, sidewalks, and associated structures, at Aiken Elementary, Dormont Elementary, High School/Middle School campus, and Myrtle Elementary at a cost not to exceed $144,000.

Ms. Neely seconded the motion.
A discussion by Board Members followed:

- Only one bid received?
- Why not more bids?
- Re-bid again?
- Would be a three week delay again if re-bid.

*Motion passed 8-0-1*

Ms. Shaw abstained

**Technology Report**

**TECHNOLOGY REPORT – Mr. Donald Howard**

**CAFETERIA DIGITAL SIGNAGE PROJECT**

On the motion of Mr. Finucan, seconded by Ms. Lindsey, the Board approved the Cafeteria Digital Signage Project for the installation of flat screens in the high school and middle school cafeterias. All work, including installation, will be performed by Dagostino Electronic Services, Inc., at a cost not to exceed $32,713.00.

**For Information Only**

The work will consist of mounting seven 60” flat screen televisions that will be installed in both the high school and middle school cafeterias. Digital signage software will be provided and training will be provided to designated District staff. The system is scalable; and with software/hardware installed in the District’s data center, it will be feasible to build this technology out to the elementary schools in the future. The system will also be used for training/presentation scenarios throughout the year in the cafeterias.

Dagostino Electronic Services, Inc., is a member of the CoStars Purchasing Program.

(Contract #003-393).

*Motion passed unanimously*

**Activities & Athletics Report**

**ACTIVITIES & ATHLETICS REPORT – Mr. David Hommrich**

**INDEMNIFICATION & RELEASE – JAY & IRENE CORWIN**

On the motion of Mr. Hommrich, seconded by Ms. Lindsey, the Board approved the Indemnification and Release Agreement between the Keystone Oaks School District and Jay and Irene Corwin in conjunction with their daughter, Tabitha Corwin’s participation in WPIAL gymnastics.

*Motion passed unanimously*
OVERNIGHT TRIPS / COMPETITIONS

**Adventure Club**
New York City, NY
Friday-Sunday – December 5-7, 2014 or December 12-14, 2014
Sponsor – Dr. Michele Lowers
Chaperone – Beth Smith
Approximate number of students participating – 30-40
Approximate cost per student - $300.00 (Raised through fund raisers & student payments)
Total cost to District - $170.00 (Cost of two (2) substitute teachers for one (1) day)

**Baseball Spring Training**
**Baseball Spring Training Trip**
Charlotte, NC
Thursday-Saturday – March 19-21, 2015
Coach – Scott Crimone
Chaperone – Joseph Aul, William Theobald, CJ Yurchak
Approximate number of students participating – 30-40
Approximate cost per student - $2500.00 (Raised through fund raisers & student payments)
No District funds requested.

**Forensics**
**Forensics – State Speech & Debate Tournament**
Susquehanna University, Selinsgrove, PA
Thursday-Saturday, March 19-20-21, 2015
Sponsors – Cindy Mentzer, Judy Copenheaver
Chaperones – Cindy Mentzer, Judy Copenheaver
Number of students participating - 4
Approximate cost per student - $401.57
Total cost to District – $1,606.28.
(Contingent upon qualifying)

**Future Business Leaders of America (FBLA)**
**Future Business Leaders of America (FBLA) State Leadership Conference**
Hershey, PA
Sunday-Wednesday – April 12-13-14-15, 2015
Sponsor: Beth Smith
Approximate number of students participating – 15
Approximate cost per student – $607.00 ($5,355.00 paid from FBLA Account)
District funds requested - $4,948.00
(Includes $250 per student, $255 for substitute and $943 for chaperone expenses)

**Golden Eagle Marching Band**
**Golden Eagle Marching Band Spring Trip – South Carolina**
Wednesday-Sunday – April 29 – May 3, 2015
Sponsors – William Elbeck, Mr. Chmay, Ms. Shook
Chaperone(s) – Monica Boone, Christie Hay, Sean Henke, David Hollick, Dianne Kowalski, Elizabeth Meriewther, Samantha O’Brien, Jan Palashoff, Cathy Zaharko
Approximate number of students participating – 55-60
Approximate cost per student - $760.00
Total cost to the District - $255.00 (Cost of one (1) substitute teacher for three (3) days)

Grade 6 Trip

**Grade 6 – Cleveland, OH and Erie, PA**
Saturday-Sunday, March 28-29, 2015
Sponsor – **Lisa McMahon**
Chaperones – Parents’ names to be provided closer to trip time
Approximate number of students participating: 70 – 95
Approximate cost per student - $300.00
No District funds requested

Grade 7 Trip

**Grade 7 – Washington, DC**
Saturday-Sunday, November 22-23, 2014
Sponsor – **Amy Torcaso**
Chaperones – Parents’ names to be provided closer to trip time
Approximate number of students participating: 70 - 95
Approximate cost per student - $300.00
No District funds requested

Grade 8 Trip

**Grade 8 – Gettysburg and Hershey, PA**
Saturday-Sunday, June 6-7, 2015
Sponsor – **Nicole Varrenti-Redlinger**
Chaperones – Parents’ names to be provided closer to trip time
Approximate number of students participating: 70 – 95
Approximate cost per student - $300.00
No District funds requested

Varsity Cheerleading

**Varsity Cheerleading**
Hershey, PA
Friday-Monday – April 17-21, 2015
Sponsor – **Jessica Morris**
Chaperone – Kelly Connolly
Approximate number of students participating – 16
Approximate cost per student - TBA (Raised through fund raisers & student payments)
Total cost to District - $85.00 (Cost of one (1) substitute teacher for one (1) day)
(Contingent upon qualifying)

Wrestling Trip

**Wrestling Trip**
Hershey, PA
Saturday-Sunday – December 20-21, 2014
Coach – **Rich Bonaccorsi**
Chaperones – Andrew Bell, John Cerminara, Michael Ober
Approximate number of students participating – 15
Approximate cost per student – Raised through fund raisers & Wrestling Boosters
No District funds requested.
PUBLIC COMMENT – None

ADJOURNMENT

On the motion of Mr. Finucan, seconded by Ms. Lindsey, the meeting was adjourned at 9:11 p.m.

Motion passed unanimously

Respectfully submitted,

Eric Brandenburg
Board Secretary

Charmaine Masztak
Assistant Board Secretary
Recording Board Secretary