

**KEYSTONE OAKS SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS**

**BUSINESS/LEGISLATIVE MEETING
Thursday, June 26, 2014
7:00 PM**

MINUTES

Call to Order	President Joseph Finucan called the meeting to order at 7:02 p.m.
Pledge	The meeting opened with the pledge to the flag.
Attendance	Those present included: Mr. Brownlee Mr. Cesario, Mr. Domalik, Mr. Finucan, Mr. Howard, Ms. Lindsey and Ms. Shaw. Also present were Dr. William P. Stropkaj, Superintendent;, Mr. Brandenburg, Director of Fiscal Services; Mr. Brungo, Solicitor; and Mrs. Masztak, Assistant Board Secretary/ Recording Secretary Ms. Crowell, Mr. Hommrich, and Dr. Foster were absent.
Public Comment	PUBLIC COMMENT – NONE
Board President’s Report	BOARD PRESIDENT’S REPORT – Mr. Joseph Finucan
Authorization to Hire Necessary Staff for 2014/2015	AUTHORIZATION TO HIRE NECESSARY STAFF FOR 2014/2015 On the motion of Mr. Howard, seconded by Ms. Shaw, the Board authorized the Superintendent to hire the necessary staff for the start of the 2014/2015 school year subject to retroactive approval by the Board. <i>Motion passed 7-0</i>
Superintendent Compensation 2014/2015	SUPERINTENDENT COMPENSATION 2014/2015 On the motion of Mr. Howard, seconded by Ms. Shaw, in compliance with the <i>Superintendent Contract</i> , the Board approved the 2014/2015 salary of \$132,767.00 for William P. Stropkaj, Ed.D. , effective July 1, 2014. <i>Motion passed 7-0</i>

- Mr. Domalik and Mr. Howard thanked Dr. Stropkaj for his hard work and prompt responses to public inquiries.

Board Minutes

BOARD MINUTES

The following motion was made by Mr. Howard:

Original Motion

It is recommended that the Board approve the Special Voting Minutes and the Work Session Minutes of May 20, 2014 and the Business/Legislative Minutes of May 29, 2014.

Ms. Shaw seconded the motion.

A discussion by Board Members followed:

- Amend the motion to strike all School District personnel names reflected in the Business/Legislative Minutes of May 29, 2014 under the Technology Report per Mr. Cesario;
- Redact the names per Mr. Brungo; and
- Withdraw the proposed amended motion and state the original motion with the words “as amended” added.

The original motion was withdrawn and re-stated as follows:

Amended Motion

On the motion of Mr. Cesario, seconded by Mr. Finucan, the Board approved the Special Voting Minutes and the Work Session Minutes of May 20, 2014 and the Business/Legislative Minutes of May 29, 2014 as amended.

Motion passed 7-0

FOR INFORMATION ONLY

- | | |
|---|---|
| I. Parkway West Career and Technology Center Report | <i>Ms. Annie Shaw
Mr. Donald Howard - Alternate</i> |
| II. SHASDA Report | <i>Mr. Daniel Domalik</i> |
| III. Golden Wings Foundation, Inc. Report | <i>Mr. Donald Howard</i> |
| IV. PSBA/Legislative Report | <i>Ms. Raeann Lindsey</i> |
| V. Castle Shannon Borough Council Minutes | <i>(Available Online)</i> |
| VI. Dormont Borough Council Minutes | <i>(Available Online)</i> |
| VII. Green Tree Borough Council Minutes | <i>(Available Online)</i> |

Executive Session

EXECUTIVE SESSION REPORT – FOR INFORMATION ONLY

Prior to the June 26, 2014 Business/Legislative Meeting, an Executive Session was held to discuss Personnel issues.

Superintendent's Report

SUPERINTENDENT'S REPORT – Dr. William Stropkaj

Act 93 – 2014-2016

KEYSTONE OAKS SCHOOL DISTRICT ADMINISTRATIVE COMPENSATION AND PERFORMANCE PLAN JULY 1, 2014 – JUNE 30, 2016 (ACT 93)

On the motion of Mr. Finucan, seconded by Mr. Cesario, in compliance with Board Policy No. 303 – *Employment of Administrators*, the Board approved the *Keystone Oaks School District Compensation and Performance Plan effective July 1, 2014 – June 30, 2016 (Act 93)*.

Motion passed 7-0

- Mr. Finucan thanked Ms. Lindsey and Mr. Hommrich for their dedicated work regarding the new Act 93.

KOMS Principal
Jeffrey Kattan

KEYSTONE OAKS MIDDLE SCHOOL PRINCIPAL – JEFFREY KATTAN

On the motion of Mr. Finucan, seconded by Ms. Shaw, in compliance with the *Keystone Oaks School District Administrative Compensation and Performance Plan 2014-2016*, the Board appointed **Jeffrey Kattan** as the Keystone Oaks Middle School Principal, effective July 1, 2014 at a salary of \$97,000.

Motion passed 6-0-1

Ms. Lindsey abstained

Technology Integration
Specialist – Carol Persin

TECHNOLOGY INTEGRATION SPECIALIST – CAROL PERSIN

On the motion of Mr. Finucan, seconded by Mr. Howard, the Board appointed **Carol Persin** as the Technology Integration Specialist, effective July 1, 2014 for a term running through June 30, 2016 at a compensation of \$40,000.00. Terms and conditions shall be set out in a Contract of Employment.

Motion passed 7-0

Administrative Team
Compensation – 2014/15

ADMINISTRATIVE TEAM COMPENSATION 2014/2015

On the motion of Mr. Finucan, seconded by Ms. Shaw, in compliance with each of the Administrative Team's individual contracts, the Board approved the following compensation for the 2014/2015 school year, effective July 1, 2014:

Kathleen M. Foster, Ed.D.	Assistant Superintendent	\$123,575.00
Eric Brandenburg	Director of Fiscal Services	\$100,463.00
Aaron Smith	Director of Technology	\$72,100.00
Christopher Swickline	Director of Facilities & Transportation	\$67,340.00
Aaron Vanatta	School Resource Officer	\$69,294.00
D. Kevin Lloyd	Director of Food Service	\$56,650.00
Charmaine Masztak	Administrative Assistant	\$69,702.00

Motion passed 7-0

**Director of Food Service
Bonus**

DIRECTOR OF FOOD SERVICE – BONUS

On the motion of Mr. Finucan, seconded by Mr. Domalik, the Board approved a bonus of \$2,500.00 to **D. Kevin Lloyd**, Director of Food Service, effective July 1, 2014. This bonus is not included in Mr. Lloyd’s base pay.

Motion passed 7-0

**Food Service Department
Bonus**

FOOD SERVICE DEPARTMENT – BONUS

On the motion of Mr. Finucan, seconded by Mr. Howard, the Board awarded the Food Service Department a one-time bonus of \$2,500.00 to be dispersed at the discretion of **Mr. D. Kevin Lloyd**, Director of Food Service, to the Food Service employees.

Motion passed 7-0

**Security Monitor
Agreement 2014-2016**

SECURITY MONITOR AGREEMENT – JULY 1, 2014 THROUGH JUNE 30, 2016

On the motion of Mr. Finucan, seconded by Mr. Howard, the Board approved the *Security Monitor Agreement* for **Beth Ann Padden** for the time period of July 1, 2014 through June 30, 2016 and her 2014/2015 salary compensation be \$29,623.00.

Motion passed 7-0

**Second Reading Revised
Policy No. 103**

**SECOND READING OF REVISED POLICY NO. 103:
NONDISCRIMINATION IN SCHOOL – CLASSROOM PRACTICES**

On the motion of Ms. Shaw, seconded by Mr. Finucan, in accordance with Board Policy No. 011, the Board approved the SECOND READING of revised Policy No. 103: *Nondiscrimination in School – Classroom Practices*.

Motion passed 7-0

Second Reading Revised
Policy No. 104

**SECOND READING OF REVISED POLICY NO. 104:
NONDISCRIMINATION IN EMPLOYMENT AND CONTRACT PRACTICES**

On the motion of Ms. Shaw, seconded by Mr. Finucan, in accordance with Board Policy No. 011, the Board approved the SECOND READING of revised Policy No. 104: *Nondiscrimination in Employment and Contract Practices*.

Motion passed 7-0

Second Reading
Policy No. 139.1

**SECOND READING OF POLICY NO. 139.1: EXTRACURRICULAR
PARTICIPATION BY CHARTER OR CYBER CHARTER STUDENTS**

On the motion of Ms. Shaw, seconded by Mr. Finucan, in accordance with Board Policy No. 011, the Board approved the SECOND READING of revised Policy No. 139.1: *Extracurricular Participation by Charter or Cyber Charter Students*.

Motion passed 7-0

Second Reading
Policy No. 209.1

**SECOND READING OF POLICY NO. 209.1: FOOD ALLERGY
MANAGEMENT**

The following motion was made by Ms. Shaw:

In accordance with Board Policy No. 011, the Administration recommends the SECOND READING of revised Policy No. 209.1: *Food Allergy Management*.

Mr. Finucan seconded the motion.

A discussion by Board Members followed:

- Don't go as far as to eliminate all the parties for students; they benefit from the social gathering;
- Only eliminate the food, not the party;
- Have the students do crafts instead of receiving food;
- Too restrictive of a policy; students have had parties in the District for over 30 years;
- Times have changed; need to move on;
- Teachers will have to be informed of certain food allergies and follow procedure.

Motion passed 5-2

Second Reading Revised
Policy No. 217

**SECOND READING OF REVISED POLICY NO. 217: GRADUATION
REQUIREMENTS**

On the motion of Ms. Shaw, seconded by Mr. Finucan, in accordance with Board Policy No. 011, the Board approved the e SECOND READING of revised Policy No. 217: *Graduation Requirements*.

Motion passed 7-0

**Second Reading Revised
Policy No. 616**

FIRST READING OF REVISED POLICY NO. 616: PAYMENT OF CLAIMS

On the motion of Ms. Shaw, seconded by Mr. Finucan, in accordance with Board Policy No. 011, the Board approved the FIRST READING of revised Policy No. 616: *Payment of Claims*.

Motion passed 7-0

**Second Reading Revised
Policy No. 810**

FIRST READING OF REVISED POLICY NO. 810: TRANSPORTATION

On the motion of Ms. Shaw, seconded by Mr. Finucan, in accordance with Board Policy No. 011, the Board approved the FIRST READING of revised Policy No. 810: *Transportation*.

Motion passed 7-0

- Dr. Stropkaj noted that the annual packet for the new school year that is sent to all parents/guardians will now include the information regarding audio taping on public vehicles.

Professional Development

PROFESSIONAL DEVELOPMENT

On the motion of the Board approve the following conference request:

Kelly Vereb	TEACCH The Watson Institute Sewickley, PA July 21-25, 2014	\$2,019.84
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Motion passed 7-0

Pupil Personnel Report

PUPIL PERSONNEL REPORT – Ms. Raeann Lindsey

**Crisis Prevention
Intervention Training**

CRISIS PREVENTION INTERVENTION TRAINING

On the motion of Mr. Howard, seconded by Mr. Finucan, the Board approved a four-day training session for **Craig Lawhead**, elementary guidance counselor, at the *Crisis Prevention Intervention Training Seminar* in Pittsburgh, Pennsylvania, on September 9, 2014 through September 12, 2014 (exact location to be determined). Cost not to exceed \$2,285.00.

Motion passed 7-0

For Information Only

Mr. Lawhead will then train special education staff, paraprofessionals, other staff, and Administrators.

AIU Educational Services
Agreement 2014/2015

**ALLEGHENY INTERMEDIATE UNIT – EDUCATIONAL
SERVICES AGREEMENT 2014/2015**

On the motion of Mr. Howard, seconded by Ms. Shaw, the Board approved the Allegheny Intermediate Unit's *Educational Services Agreement* for the 2014/2015 school year.

Motion passed 7-0

Turtle Creek Valley
MH/MR, Inc. Agreement
2014/2015

**TURTLE CREEK VALLEY MH/MR, INC. LETTER OF AGREEMENT
FOR 2014/2015**

On the motion of Mr. Finucan, seconded by Mr. Howard, the Board approved the 2014/2015 school year Letter of Agreement between Keystone Oaks School District and Turtle Creek Valley MH/MR at no cost to the District.

Motion passed 7-0

For Information Only

Turtle Creek Valley MR/MR provides a Student Assistance Program Liaison to conduct drug/alcohol screening for students identified and referred through the student assistance process and make agency referrals as indicated.

Letters of Agreement for
Student Assistance
Program (SAP)

LETTERS OF AGREEMENT FOR STUDENT ASSISTANCE PROGRAM (SAP)

On the motion of Mr. Finucan, seconded by Ms. Shaw, the Board approved the *Letters of Agreement for Student Assistance Programs (SAP)* between Chartiers Center, Inc., and the Keystone Oaks High School and the Keystone Oaks Middle School for the 2014/2015 school year.

Motion passed 7-0

For Information Only

Chartiers Center Inc. provides a core team school liaison for District SAP meetings, trains school staff, makes agency referrals and provides out-patient mental health services as needed.

Personnel Report

PERSONNEL REPORT – Mr. Joseph Finucan

Resignation – Elementary
Principal – Roberta Ann
Barnes

RESIGNATION – ELEMENTARY PRINCIPAL

On the motion of Mr. Finucan, seconded by Mr. Cesario, the Board accepted the letter of resignation from **Roberta Ann Barnes**, Dormont Elementary Principal, effective July 31, 2014.

Motion passed 7-0

Mentor Teachers

MENTOR TEACHERS

On the motion of Mr. Finucan, seconded by Mr. Cesario, in compliance with the *Keystone Oaks Education Association Agreement 2011-2016, Article XXXVIII – Mentor Teachers*, the Board approved the following teachers to receive payment of \$725 in accordance with this Article for the 2013/2014 school year:

Mentor

Teacher

Jennifer Bogdanski
Kevin Gallagher
Karen Hagy
Lisa McMahan
Meghan O'Brien
William Opperman
Carrie Sheariss
Kaitlin Yasko

Kelly Connolly
Danielle Kandrack
Kelly McGuire
Joseph Villani
Aaron Colf
Amy Guiliani
Dana Diulus
Ryan Warner

Motion passed 7-0

Extra-Duty Compensation

EXTRA-DUTY COMPENSATION

Summer/Pre-Season Coaches

A. Summer/Pre-Season Coaches

On the motion of Mr. Finucan, seconded by Mr. Howard, in compliance with the *Keystone Oaks Education Association Agreement 2011-2016, Article XXVII – Extra Duty Compensation*, the Board approved the following coaches for the summer/pre-season with payment of \$20 per hour:

Baseball

Scott Crimone
Joe Aul
Dan Sloan
Bill Theobald

Golf

Shane Rice
Maria Dayka

Basketball – Boys

Tony Cherico
Mark Schrier

Soccer – Boys

Sotiri Tsourekis
John McCarthy
Jim Wisniewski

Basketball – Girls

To Be Announced

Soccer – Girls

Frank Accetta
Danielle Kandrack

Cross Country

Judy Fritz
Kaitlin Yasko

Softball

Mark Kaminski

Football

Greg Perry
 Jim Feeney
 Russ Klein
 Joe Klipa
 Steve McCormick
 Jeff Sieg
 Bill Stull

Tennis

Dave Bender

Volleyball

Ben Van Balen
 Mike O’Leary

Wrestling

Rich Bonaccorsi
 Andrew Bell

Motion 7-0

Athletic Employees
 Extension of Competitive
 Season

B. Athletic Employees - Extension of Competitive Season

On the motion of Mr. Finucan, seconded by Mr. Howard, in compliance with the *Keystone Oaks Education Association Agreement 2011-2016, Article XXVIII, Section A – General Guidelines for Extracurricular Activities, No. 9*, the Board approved the extension of a competitive season compensation to the following individuals:

<u>Sport</u>	<u>Name</u>	<u>Compensation</u>
Baseball	Scott Crimone	\$50.00
	Joseph Aul	\$50.00
Boys Tennis	David Bender	\$100.00
Boys Volleyball	Ben Van Balen	\$50.00
	Michael O’Leary	\$50.00
Track	Felix Yerace	\$100.00
	Brad Bengeler	\$100.00
	Jeff Sieg	\$50.00
	Randy McCann	\$50.00
	Kaitlin Yasko	\$50.00

Motion passed 7-0

2014/2015 Fall Sports

APPROVAL OF 2014/2015 FALL SPORTS – COACHES, SUPPORT POSITIONS, AND STIPENDS

On the motion of Mr. Finucan, seconded by Mr. Howard, in compliance with the *Keystone Oaks Education Association Agreement 2011-2016, Article XXVIII, Section B – Athletic Positions and Compensation*, the Board approved the following individuals for the 2014/2015 school year:

Cross Country

Kaitlin Yasko	Head Coach	\$4,090.00
Judith Fritz	Assistant	\$2,885.00

Football

Greg Perry	Head Coach	\$8,210.00
Jim Fegney	Assistant	\$4,430.00
Steve McCormick	Assistant	\$4,430.00
Jeff Sieg	Assistant	\$4,430.00
Bill Stull	Assistant	\$4,430.00
Joe Klipa	Assistant	\$4,430.00
Russ Klein	JV Assistant	\$3,535.00
Open	JV Assistant	\$3,225.00
Dennis Sarchet	Middle School	\$3,225.00
Pat Lucas	Middle School	\$3,225.00
Kevin Gallagher	Middle School	\$3,225.00
Joe Villani	Middle School	\$3,225.00
Michael Gallagher	Volunteer	-0-
Paul Jankowiak	Volunteer	-0-

Golf

Shane Rice	Head Coach	\$4,090.00
Maria Dayka	Assistant	\$2,680.00

Soccer (Boys)

Sotiri Tsourekis	Head Coach	\$4,600.00
John McCarthy	Assistant	\$3,195.00
James Wisniewski	Assistant	\$3,195.00
Roman Nardozi	Middle School	\$2,920.00
Open	Middle School Assistant	\$2,610.00

Soccer (Girls)

Frank Accetta	Head Coach	\$4,600.00
Danielle Kandrack	Assistant	\$3,195.00

Swimming (Middle School)

Bill Straw	Head Coach	\$3,230.00
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Tennis (Girls)

David Bender	Head Coach	\$4,090.00
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OPEN	Assistant	\$2,680.00
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Volleyball (Girls)

Ben Van Balen	Head Coach	\$4,090.00
Open	Assistant	\$2,680.00
Emily Brill	Middle School	\$2,405.00
Hope Muno	Middle School Assistant	\$2,200.00

Cheerleaders

Jessica Morris	Varsity (Grade 12)	\$3,750.00
Christina Thompson	JV (Grades 10 & 11)	\$2,250.00
Kelly Connolly	Middle School (Grades 7 & 8)	\$1,950.00
Katie Boyle	High School Dance Team	\$1,950.00

Support Positions

Mark Elphinstone	Athletic Director	\$8,300.00
Ray Vargo	Faculty Manager	\$4,620.00
Mark Elphinstone	Equipment Manager	\$4,620.00
Amy Torcaso	Aquatics Director	\$2,950.00
Jeff Sieg	Weight Room Coordinator	\$2,950.00

Motion passed 7-0

Approval of Marching
Band Personnel

APPROVAL OF MARCHING BAND PERSONNEL

On the motion of Mr. Finucan, seconded by Mr. Howard, in compliance with the *Keystone Oaks Education Association Agreement 2011-2016, Article XXVIII, Section B – Athletic Positions and Compensation*, the Board approved the following individuals for the 2014/2015 school year:

William Eibeck	Band Director	\$4,700.00
Patrick Vetter	Assistant Band Director	\$4,200.00
Stephanie Shook	Silks	\$1,550.00
Stephanie Shook	Kaydeens	\$1,650.00

Motion passed 7-0

Girls Basketball
Head Coach

GIRLS BASKETBALL – HEAD COACH

On the motion of Mr. Finucan, seconded by Mr. Howard, in compliance with the *Keystone Oaks Education Association Agreement 2011-2016, Article XXVIII, Section B – Athletic Positions and Compensation*, the Board approved **Rich**

Griffin as the girls basketball head coach for the 2014/2015 school year with a stipend of \$6,150.00.

Motion passed 7-0

Finance Report

FINANCE REPORT – Mr. Daniel Domalik

**Accounts Payable
Approval Lists**

ACCOUNTS PAYABLE APPROVAL LISTS

On the motion of Mr. Domalik, seconded by Mr. Cesario, the Board approved the following Accounts Payable lists as presented in the *Finance Package*:

A. Accounts Payable as of June 23, 2014	\$565,286.19
B. Food Service Fund Accounts Payable as of June 23, 2014	\$43,476.11
TOTAL	\$608,762.30

Motion passed 7-0

Unencumbered Balance

UNENCUMBERED FUND BALANCE

On the motion Mr. Domalik, seconded by Mr. Cesario, the Board authorized the transfer of the unencumbered fund balance of \$1,000,000 for capital reserve fund improvements or deferred maintenance.

Motion passed 7-0

Budget Transfers

BUDGET TRANSFERS

On the motion of Mr. Domalik, seconded by Mr. Cesario, in accordance with Board Policy No. 002 – *Authority and Powers*, the Board approved the listing of budget transfers as enclosed.

Motion passed 7-0

Investments

INVESTMENTS

On the motion of Mr. Domalik, seconded by Mr. Howard, in accordance with *Board Policy No. 005 – Local Board Procedures – Organization*, the Board approved the Bank of New York-Mellon, Pennsylvania Local Government Investment Trust (PLGIT), PNC Bank, Pennsylvania School District Liquid Asset Fund (PSDLAF), and INVEST (Treasurer’s Department), as authorized depositories for the purpose of investing school district funds.

Motion passed 7-0

Banking

BANKING

On the motion of Mr. Domalik, seconded by Ms. Shaw, in accordance with ***Board Policy No. 005 – Local Board Procedures – Organization***, the Board approved PNC Bank, McNeilly Road office, as designated depository for Activities and Athletic Funds, and Food Service, and PNC Bank, Lebanon Shops office, as designated depository for the Payroll, General Fund, Sinking Fund, Capital Expenditure Fund and Tax Appeal Escrow Account.

Motion passed 7-0

Tax Collector’s Bond

TAX COLLECTOR’S BOND

On the motion of Mr. Domalik, seconded by Mr. Finucan, in accordance with ***Board Policy No. 811 – Bonding***, the Board approved the adjustment of the real estate tax collector’s bond to reflect one-third of the tax duplication.

Motion passed 7-0

District Insurance Policies

DISTRICT INSURANCE POLICIES

On the motion of Mr. Domalik, seconded by Ms. Shaw, the Board approved the District’s insurance as listed:

PSBA Indemnity Insurance Co. Of North America (Commercial Package)	\$91,322.00
Highmark (Workers’ Compensation)	\$92,782.00
PSBA Risk Management (Educators’ Legal Liability)	\$30,376.00
Old Republic (Excess Liability)	\$21,820.00
Chartis (Accident)	\$2,867.00
PSBA/ACE/West Chester (Cyber Liability)	\$5,976.00
National Casualty Company (Law Enforcement Liability)	\$2,000.00

Motion passed 7-0

Current Act 511 Taxes

CURRENT ACT 511 TAXES

On the motion of Mr. Domalik, seconded by Mr. Howard, the Board approved the Current Act 511 Taxes including local service tax (\$5/per working individual); earned income tax (0.5%); and real estate transfer tax (0.5%).

Motion passed 7-0

Contract to Sell or
Purchase Meals
St. Margaret of Scotland

CONTRACT TO SELL OR PURCHASE MEALS –ST. MARGARET

On the motion of Mr. Domalik, seconded by Mr. Cesario, the Board approved the *Contract to Sell or Purchase Meals from Schools* between the Keystone Oaks School District and St. Margaret School of Scotland in Green Tree for the 2014/2015 school year.

Motion passed 7-0

Office Depot - Shred
Confidential Documents
On Site

OFFICE DEPOT – SHRED CONFIDENTIAL DOCUMENTS ON SITE

On the motion of Mr. Domalik, seconded by Mr. Cesario, the Board approved Office Depot to provide services to shred confidential materials on site twice a year at a total cost not to exceed \$450.00.

Motion passed 7-0

Custodial Bid

CUSTODIAL BID

On the motion of Mr. Domalik, seconded by Mr. Cesario, the Board approved the *Allegheny Intermediate Unit* Custodial Supplies bid in the amount of \$5,730.58 for the 2014/2015 school year.

Motion passed 7-0

ATHLETIC BIDS

Mr. Domalik made the following motion:

It is recommended that the Board approve the following Athletic Bids for the 2014/2015 school year:

- | | |
|---------------------------------------|-------------|
| • Aluminum Athletic Equipment Company | \$10.00 |
| • Century Sports | \$54,215.82 |
| • M-F Athletic Company | \$159.90 |
| • Natale Sporting Goods | \$3,512.06 |
| • Passon’s Sports | \$419.95 |

TOTAL **\$58,317.73**

Mr. Cesario seconded the motion.

A discussion by Board Members followed:

- How to do the bidding?
- Bidding topic would be a good discussion item at an Athletic Committee Meeting;
- Perhaps make bids seasonal;
- Track all inventory;
- Can School Due track all of this?

- Information is appreciated; if possible, can it be done in an Excel format?

Motion passed 7-0

PSBA Dues 2014/2015

PENNSYLVANIA SCHOOL BOARDS ASSOCIATION

On the motion of Mr. Domalik, seconded by Mr. Cesario, the Board approved annual membership in the *Pennsylvania School Boards Association* for the 2014/2015 school year in the amount of \$10,392.67.

Motion passed 7-0

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2013 - 2014 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2013-2014 BUDGET TOTAL	2013-2014 11 MONTH MAY/ACTUAL	MONTH END + ESTIMATED PROJECTION	OVER (UNDER) BUDGET
Revenue					
6000	Local Revenue Sources	\$ 25,101,155	\$ 25,538,060	\$ 25,960,931	\$ 859,776
7000	State Revenue Sources	\$ 9,917,008	\$ 8,908,651	\$ 9,734,906	\$ (182,102)
8000	Federal Revenue Sources	\$ 446,504	\$ 138,913	\$ 462,345	\$ 15,841
Total Revenue		\$ 35,464,667	\$ 34,585,625	\$ 36,158,182	\$ 693,515
					(OVER) UNDER BUDGET
Expenditures					
100	Salaries	\$ 14,673,483	\$ 11,560,713	\$ 14,611,819	\$ 61,664
200	Benefits Professional/Technical	\$ 7,848,904	\$ 6,294,564	\$ 7,547,899	\$ 301,005
300	Services	\$ 1,060,408	\$ 1,148,135	\$ 1,377,519	\$ (317,111)
400	Property Services	\$ 1,468,919	\$ 1,269,730	\$ 1,423,317	\$ 45,602
500	Other Services	\$ 4,208,192	\$ 3,937,955	\$ 4,530,803	\$ (322,611)
600	Supplies/Books	\$ 1,419,255	\$ 1,327,076	\$ 1,369,738	\$ 49,517
700	Equipment/Property	\$ 111,475	\$ 70,368	\$ 80,369	\$ 31,106
800	Other Objects	\$ 1,441,760	\$ 1,198,683	\$ 1,202,920	\$ 238,840
900	Other Financial Uses	\$ 3,703,500	\$ 3,747,810	\$ 3,748,310	\$ (44,810)
Total Expenditures		\$ 35,935,896	\$ 30,555,035	\$ 35,892,694	\$ 43,202
Expenditures exceeding Revenues		\$ (471,229)	\$ 4,030,590	\$ 265,488	\$ 736,717

**II. CASH, CASH EQUIVALENTS AND RELATED INTEREST INCOME AS OF
May 31, 2014**

	03/31/2014				4/30/2014
	ENDING	DEBIT	CREDIT	INTEREST	ENDING
	BALANCE	RECEIVED	DISBURSED	INCOME	BALANCE
GENERAL FUND					
PNC BANK	\$ 1,041,754	\$ 2,984,811	\$ (3,589,324)	\$ -	\$ 437,241
PLGIT	\$ 11,978,737	\$ 1,475,855	\$ (2,500,000)	\$ 110	\$ 10,954,702
PSDLAF -interest paid quarterly	\$ 154,620		\$ -	\$ -	\$ 154,620
INVEST PTOGRAM	\$ 170,698			\$ 7	\$ 170,705
	<u>\$ 13,345,809</u>	<u>\$ 4,460,666</u>	<u>\$ (6,089,324)</u>	<u>\$ 117</u>	<u>\$ 11,717,268</u>
CAFETERIA FUND					
PNC BANK	\$ 106,846	\$ 51,170	\$ (54,289)		\$ 103,727
PLGIT	\$ 179,555	\$ 45,200	\$ -	\$ 2	\$ 224,757
	<u>\$ 286,401</u>	<u>\$ 96,370</u>	<u>\$ (54,289)</u>	<u>\$ 2</u>	<u>\$ 328,485</u>
CONSTRUCTION FUND / CAP RESERVE					
PNC BANK	\$ 176,512	\$ 1,233,130	\$ -	\$ 9	\$ 1,409,651
GRAND TOTAL	<u>\$ 176,512</u>	<u>\$ 1,233,130</u>	<u>\$ -</u>	<u>\$ 9</u>	<u>\$ 1,409,651</u>

III. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF May 31, 2014

Bank Account - Status	Middle / High School	Athletics
Cash Balance as of April 30, 2014	\$ 120,152.84	\$ 52,893.29
Deposits (General Fund Transfer)	\$ 17,668.15	\$ 800.00
Subtotal	\$ 137,820.99	\$ 53,693.29
Expenditures	\$ 22,235.91	\$ 5,112.00
Cash Balance as of May 31, 2014	\$ 115,585.08	\$ 48,581.29

**Facilities &
Transportation Report**

FACILITIES & TRANSPORTATION REPORT – Mr. Matthew Cesario

**Energy Savings
Performance Project**

ENERGY SAVINGS PERFORMANCE CONTRACTING PROJECT

On the motion of Mr. Cesario, seconded by Mr. Finucan, the Board rejected all Request for Proposals (RFPs) regarding the Energy Savings Performance Contracting Project.

Motion passed 7-0

Summer Work Program

SUMMER WORK PROGRAM

On motion of Mr. Cesario, seconded by Mr. Finucan, the Board approved the following individual to work for the Summer *Work Program* (pending receipt of all legal documents and clearances):

<u>NAME</u>	<u>RATE/HOUR</u>	<u>YEARS WITH DISTRICT</u>
Susma Khadka	\$7.25	1

Motion passed 7-0

**NIRA Consulting
Engineers, Inc.**

NIRA CONSULTING ENGINEERS, INC.

Mr. Cesario made the following motion:

It is recommended that the Board approve the proposal from NIRA Consulting Engineers, Inc., regarding the design of sidewalks and parking lot renovations to the Keystone Oaks High/Middle Schools, Aiken Elementary, Dormont Elementary, and Myrtle Elementary at a cost not to exceed \$16,000.00.

Mr. Finucan seconded the motion.

A discussion by Board Members followed:

- No reflection on the individual or firm, but would prefer to see more details before acting on this motion;
- Did we already do this to a certain degree?
- Identified some things; changes and improvements to work already seen with modifications;
- More engineering bids, if possible;
- Two more engineering firms did walk-through of parking lots;
- Find the problems and address the issues;
- Scope of work only.

*Motion passed 6-0-1
Ms. Shaw abstained*

Technology Report

TECHNOLOGY REPORT – Mr. Donald Howard

KSL Group – E Rate Consulting Services

KSL GROUP – E RATE CONSULTING SERVICES

On the motion of Mr. Finucan, seconded by Mr. Howard, the Board approved the fee of \$3,850.00 for *The KSL Group for the E Rate Consulting Services* for the E Rate Year 17 (2014-2015).

Motion passed 7-0

School Dude - Technology Order Management System

SCHOOL DUDE – TECHNOLOGY ORDER MANAGEMENT SYSTEM

On the motion of Mr. Howard, seconded by Mr. Finucan, the Board approved **School Dude Services**, a help desk ticket management system, for the 2014/2015 school year at a start-up cost of \$1,622.00. For the second year (2015/2016), the price will be \$978.00.

For Information Only

With the District’s Maintenance Department coming on board with School Dude Services, this will standardize both the maintenance and technology departments’ work orders management.

Motion passed 7-0

Adjournment

ADJOURNMENT

On the motion of Mr. Finucan, seconded by Mr. Howard, the meeting adjourned at 8:48 p.m.

Respectfully submitted,

Eric A. Brandenburg
Board Secretary

Charmaine Masztak
Assistant Board Secretary
Recording Secretary