

# KEYSTONE OAKS SCHOOL DISTRICT BOARD OF SCHOOL DIRECTORS

**BUSINESS/LEGISLATIVE SESSION**  
**Thursday, August 15, 2013**  
**7:00 PM**

## *MINUTES*

**Call to Order**

President Marian Randazzo called the meeting to order at 7:14 p.m.

**Pledge**

The meeting opened with the pledge to the flag.

**Attendance**

Those present included: Mr. Alward, Mr. Brownlee, Mrs. Cancelliere, Mr. Finucan, Mr. Hommrich, Ms. Lindsey, Mr. Nee and Mrs. Randazzo. Also present were Dr. William P. Stropkaj, Superintendent; Mrs. Foster, Assistant Superintendent; Mr. Brandenburg, Director of Fiscal Services; Ms. Lisa Colautti, Solicitor; and Mrs. Masztak, Assistant Board Secretary/ Recording Secretary

Mr. Domalik participated by phone; phone connection was lost at 7:34 p.m.

**Board President's Report**

**BOARD PRESIDENT'S REPORT – Mrs. Marian Randazzo**

**Work Session Minutes  
June 13, 2013**

**BOARD MINUTES**

**Business/Legislative Minutes  
June 20, 2013**

On the motion of Mr. Brownlee, seconded by Mrs. Cancelliere, the Board approved the Work Session Minutes of June 13, 2013, and the Business/Legislative Minutes of June 20, 2013, as enclosed.

*Motion carried unanimously*

**Professional Development  
Dr. William Stropkaj**

**PROFESSIONAL DEVELOPMENT**

On the motion of Ms. Lindsey, seconded by Mr. Brownlee, the Board approved the following conference request:

**Dr. William Stropkaj**

Allegheny Intermediate Unit's  
Professional Development Workshop  
Bedford Springs, PA  
October 2, 3, 4, 2013      *No cost to District*

*Motion carried unanimously*

**Amendment to  
Superintendent’s Contract**

**AMENDMENT TO SUPERINTENDENT'S CONTRACT**

On the motion of Mr. Brownlee, seconded by Mrs. Cancelliere, the Board approved the Amendment to the Superintendent’s Contract, to increase Dr. Stropkaj’s health insurance premium contributions to the District to 10% for the 2013-14 school year, and 12% for the 2014-15, 2015-16 and 2016-17 school years, as presented.

*Motion carried unanimously*

Ms. Lindsey and Mr. Hommrich thanked Dr. Stropkaj for his leadership.

**Reinstatement of Student B**

**REINSTATEMENT OF STUDENT B**

On the motion of Mrs. Cancelliere, seconded by Mr. Nee, the Board approved the reinstatement of Student B as per the recommendation of the Superintendent for the 2013-2014 school year.

*Motion carried unanimously*

**Agreement Between KOSD  
and Family of Student E**

**AGREEMENT BETWEEN KEYSTONE OAKS SCHOOL DISTRICT  
AND THE FAMILY OF STUDENT E**

On the motion of Mr. Alward, seconded by Mr. Nee, the Board ratified the agreement between the Keystone Oaks School District and the family of Student E, effective immediately.

*Motion carried unanimously*

**FOR INFORMATION ONLY**

- |  |                           |
|--|---------------------------|
| I. Parkway West Career and Technology Center Report              | <i>Mr. Alward</i>         |
| II. SHASDA Report  | <i>Mr. Alward</i>         |
| III. Golden Wings Foundation, Inc. Report                        | <i>Mrs. Randazzo</i>      |
| IV. PSBA/Legislative Report                                      | <i>Ms. Lindsey</i>        |
| • Appointment of Ms. Lindsey as the Voting Delegate for the PSBA |                           |
| V. Castle Shannon Borough Council Minutes                        | <i>(Available Online)</i> |
| VI. Dormont Borough Council Minutes                              | <i>(Available Online)</i> |
| VII. Green Tree Borough Council Minutes                          | <i>(Available Online)</i> |

Superintendent’s Report

**SUPERINTENDENT’S REPORT – Dr. William Stropkaj**

Act 93 Administrative  
Employee Compensation

**ACT 93 ADMINISTRATIVE EMPLOYEE COMPENSATION 2013 -2014**

On the motion of Mrs. Cancelliere, seconded by Mr. Nee, in compliance with the *Act 93 Administrative Employee Compensation*, the Board approved the Administrators’ salaries, retroactive to July 1, 2013, (as listed below) for the 2013-2014 school year:

<b>Joseph Arcuri</b>	\$92,074	Principal, Myrtle Avenue Elementary School
<b>Bobbi-Ann Barnes</b>	\$102,974	Principal, Dormont Elementary School
<b>Scott Hagy</b>	\$107,224	Principal, Keystone Oaks High School
<b>Mark Iampietro</b>	\$71,499	Principal, Aiken Elementary School
<b>Keith Konyk</b>	\$94,374	Principal, Keystone Oaks Middle School

*Motion carried 7-2*

Non-Salary Merit Pay

**NON-SALARY MERIT PAY**

On the motion of Mr. Alward, seconded by Mr. Brownlee, in compliance with the *Act 93 Administrative Employee Compensation 2008-2013*, the Board approved the *Non-Salary Merit Pay* for the following Administrators for achieving a commendable evaluation rating for the 2012-2013 school year:

<b>Joseph Arcuri</b>	\$1,000
<b>Bobbi-Ann Barnes</b>	\$1,000

*Motion carried 6-3*

Elimination of Board Policies  
Numbers 356, 456, 566

**ELIMINATION OF BOARD POLICY NUMBERS 356, 456, 556**

On the motion of Mr. Nee, seconded by Mr. Alward, the Board eliminated the following Board Policies due to the fact that Board Policy No. 806: *Child/Student Abuse*, which was revised on April 18, 2013, superseded these policies:

- Administrative Employees: No. 356 – *Suspected Child Abuse by Employees*
- Professional Employees: No. 456 – *Suspected Child Abuse by Employees*
- Classified Employees: No. 556 – *Suspected Child Abuse by Employees*

*Motion carried unanimously*

**Finance Assistant and Child Accounting Clerk Contract**

**FINANCE ASSISTANT AND CHILD ACCOUNTING CLERK CONTRACT**

On the motion of Mr. Alward, seconded by Mr. Brownlee, the Board approved a three-year contract for **Rebecca Kaminsky** as the Finance Assistant and Child Accounting Clerk, retroactive to July 1, 2013 through June 30, 2016.

*Motion carried 5-4*

**FOR INFORMATION ONLY**

**Executive Session Report**

**EXECUTIVE SESSION REPORT**

Prior to the Business/Legislative Meeting, the Board met in Executive Session to discuss Personnel issues regarding salaries.

**Education**

**EDUCATION – Mr. Rob Brownlee**

**KOHS School Improvement Plan**

**KOHS SCHOOL IMPROVEMENT PLAN**

On the motion of Mr. Brownlee, seconded by Mrs. Cancelliere, the Board approved the 2013/2014 Keystone Oaks High School Improvement Plan as presented. This is based upon the high school data from the 2011/2012 school year that placed the high school on Corrective Action for the 2012/2013 school year.

*Motion carried 8-0*

**Carlow University and High School Program**

**CARLOW UNIVERSITY AND HIGH SCHOOL PROGRAM**

On the motion of Mr. Alward, seconded by Mrs. Cancelliere, the Board approved the Agreement with Carlow University’s “College in the High School Program” at no cost to the District.

*Motion carried 8-0*

**FOR INFORMATION ONLY**

**Inservice Program**

• **INSERVICE DAY PROGRAM**

**PSSA & Keystone Update**

• **PSSA & KEYSTONE UPDATE**

**Teacher Effectiveness Evaluation**

• **TEACHER EFFECTIVENESS EVALUATION**

School Performance Profile

• **SCHOOL PERFORMANCE PROFILE**

PVAAS Pilot Program

• **PVAAS PILOT PROGRAM**

AP Updates

• **AP UPDATES**

Class Size & Enrollment  
2013/2014 School Year

• **UPDATE ON CLASS SIZES AND ENROLLMENT FOR THE  
2013/2014 SCHOOL YEAR**

- As of today (August 15, 2013), enrollment increased slightly;
- May add additional elementary teachers;
- Don't want to pay extra stipends to teachers for class size;
- AP scores were wonderful; high school teachers should be congratulated for their dedication.

Extended Day Services

• **EXTENDED DAY SERVICES**

- Aiken – 20 students (Before/after AM or PM – K-Plus)
- Dormont – 23 students (Before/after AM or PM – K-Plus)
- Myrtle – 4 students (Before/after AM or PM – K-Plus)

Pupil Personnel

**PUPIL PERSONNEL – Mr. Rob Brownlee**

Western Psychiatric Institute  
Services Agreement

**WESTERN PSYCHIATRIC INSTITUTE & CLINIC OF UPMC  
PRESBYTERIAN SHADYSIDE SERVICES AGREEMENT**

On the motion of Mr. Brownlee, seconded by Mr. Nee, the Board approved the *Services Agreement between Western Psychiatric Institute and Clinic of UPMC Presbyterian Shadyside and the Keystone Oaks School District* for the 2013/2014 school year at a rate of \$75/day for educational services to be secured on an as needed basis.

*Motion carried 8-0*

**FOR INFORMATION ONLY**

Extended School Year  
Program

**EXTENDED SCHOOL YEAR PROGRAM**

Personnel Report

**PERSONNEL REPORT – Ms. Raeann Lindsey**

Resignations

**RESIGNATIONS**

Classified Employees

**A. Classified Employees**

On the motion of Mr. Nee, seconded by Mr. Brownlee, the Board accepted the resignations of the following individuals:

**Diane Battaglia - KOMS  
Technical Facilitator**

**Diane Battaglia** Technical Facilitator KO Middle School  
Effective August 5, 2013 (8 Years)

**Stephen Hope - Myrtle  
Paraprofessional**

**Stephen Hope** Paraprofessional Myrtle Elementary School  
Effective August 21, 2013 (1 Year)

*Motion carried 8-0*

Appointments

**II. APPOINTMENTS**

Professional Employees

**A. Professional Employees**

On the motion of Mr. Nee, seconded by Mr. Alward, in compliance with **Board Policy No. 404 – Employment of Professional Employees**, and the **Keystone Oaks Education Association Agreement 2011-2016**, the Board approved the employment of the following individuals:

**Ryan Warner – KOMS  
Mathematics**

**Ryan Warner** – Keystone Oaks Middle School  
Mathematics teacher  
Effective August 15, 2013  
Salary – \$42,550 (B, Level 14)

**Joseph Villani - KOMS  
English**

**Joseph Villani** – Keystone Oaks Middle School  
English teacher  
Effective August 15, 2013  
Salary – \$41,550 (M+21, Level 16)

**Danielle Kandrack** – Keystone Oaks High School  
Mathematics teacher  
Effective August 15, 2013  
Salary – \$41,300 (M, Level 16)

*Motion carried 8-0*

**Long-Term Substitute  
Roman Nardozi – KOHS**

**LONG-TERM SUBSTITUTE – ROMAN NARDOZI**

On the motion of Mr. Nee, seconded by Mr. Alward, in compliance with **Board Policy No. 405 – Employment of Substitute Professional Employees**, the Board approved **Roman Nardozi**, Social Studies, High School, as a long-term substitute for the 2013/2014 school year. Mr. Nardozi’s salary will be \$40,550, with benefits. Mr. Nardozi is replacing Mr. Russell Klein while Mr. Klein is on sabbatical.

*Motion carried 8-0*

Substitute Teachers

**SUBSTITUTE TEACHERS**

On the motion of Mr. Alward, seconded by Ms. Lindsey, in compliance with *Board Policy No. 405 – Employment of Substitute Professional Employees*, the Board approved the following individuals as substitute teachers and substitute nurses for the 2013/2014 school year:

<b><u>Name</u></b>	<b><u>Subject</u></b>
<b>Altman, Lauren</b>	Elementary
<b>Applegate, John</b>	Social Studies
<b>Astor, Christine</b>	Elementary
<b>Baker, Christian</b>	Special Education/English
<b>Bergstein, Lauren</b>	Elementary/ML English
<b>Borrello, Angela</b>	Elementary
<b>Buffington, John</b>	ML Science/Earth & Space Science
<b>Callahan, Eliana</b>	Elementary
<b>Caruso, Courtney</b>	Elementary/ML Math/ML English
<b>Colf, Aaron</b>	Elementary
<b>Creighton, Michael</b>	Elementary/ML Math
<b>Cuccaro, Yvonne</b>	Elementary
<b>DeLauter, Ashley</b>	Elementary/Reading Specialist
<b>DeLuca, Dan</b>	Social Studies/English
<b>DeMars, Tracey</b>	General Science
<b>Eveges, Emily</b>	Early Childhood
<b>Feth, Stephanie</b>	Elementary/Special Ed/ML Math
<b>Fisher, Christina</b>	School Nurse
<b>Fonner, Justin</b>	Earth & Space Science/General Science
<b>Gnipp, Kevin</b>	Biology/General Science
<b>Graziano, Lauren</b>	English
<b>Greb, Jonathan</b>	Social Studies
<b>Guglielmi, Kathleen</b>	Art
<b>Henry, Allison</b>	Elementary/ML English/ML Math
<b>Honeygosky, Richard</b>	Math
<b>Kaufman, Harold</b>	Elementary
<b>Labarbera, Daniel</b>	Social Studies
<b>Levicky, Harry</b>	Music
<b>Lieberman, Abby</b>	Elementary
<b>Lortz, Lynnette</b>	Library Science
<b>Lydon, Kathleen</b>	Elementary
<b>Lydon, Theresa</b>	ML Math/Business/Informational Tech.
<b>Manz, Rachel</b>	Elementary
<b>Marchick, Joseph</b>	General Science/Social Studies
<b>McGuire, Kelly</b>	Elementary/Special Education
<b>Moon, Alicia</b>	Math
<b>Nuttall, Peter</b>	Health/Physical Education
<b>Oberst, Terry</b>	Special Ed/English

Oliver, Gail	Elementary
Over, Lisa	Math
Pacini, Justin	Social Studies
Panizzi, Angelica	Elementary
Persi, Nina	Art
Polens, Alexandra	Elementary
Porter, Melissa	Elementary/Special Education
Ray, Russell	Social Studies/Special Education
Rinaldo, Rita	English
Ruggiero, Renee	Elementary/Special Education
Warner, Ryan	Elementary/ML Math
Sandulli, Nicholas	Biology
Schwarzmeier, Melissa	Elementary/Reading Specialist/ML English
Shook, Stephanie	Elementary/Reading Specialist
Stewart, Katherine	Elementary
Trainor, Amanda	Early Childhood
Tsourekis, Sotiri	Social Studies
Venugopal, Veena	Math
Weilersbacher, Doreen	Elementary
Yannone, Julia	Early Childhood
Zupan, Adrienne	Elementary/ML English

*Motion carried 8-0*

Curriculum Leaders 2013/2014

**CURRICULUM LEADERS 2013/2014**

The following motion was made by Mr. Alward: In compliance with the *Keystone Oaks Education Association Agreement 2011-2016 Article XXVI-Curriculum Leaders*, it is recommended that the following teachers be approved as Curriculum Leaders for the 2013/2014 school year:

<u>Employee</u>	<u>Grade/Subject</u>	<u>Compensation</u>
Marilyn Kennedy	Kindergarten	\$3,000.00
Leslie Holmes	First Grade	\$3,000.00
Lauren Obringer	Second Grade	\$3,000.00
Jamie Barbin	Third Grade	\$3,000.00
Jil Graham	Fourth Grade	\$3,000.00
Jennifer Kusserow	Fifth Grade	\$3,000.00
Lisa McMahon	English 6-8	\$1,500.00
Jennifer Bogdanski	English 9-12	\$1,500.00
Kevin Gallagher	Math 6-12	\$3000.00
Tricia Kreitzer	Science 6-12	\$3,000.00
Joan Young	Social Studies 6-12	\$3,000.00
Mike Magri	Tech, Bus & Libr Sci	\$3,000.00
Dr. Michele Lowers	Foreign Lang & ESL	\$3,000.00
Maria Dayka	Fam/Consumer Sci/H & Ph Ed	\$3,000.00
Heather Hakos-Hruby	Fine Arts K-12	\$3,000.00



Ms. Lindsey seconded the motion.

A discussion by Board Members followed:

- How long have the above teachers worked for the District?
- What is their length of service with the District?
- Have they been here long or short-term?
- Why is one of the stipends split?
- The English stipend is split due to the two levels of curriculum, 6-8 and 9-12.
- Is the stipend for the entire year?
- Stipend will only be shown on the agenda one time.
- Mr. Gallagher is a Nationally Certified Mathematics Teacher;
- Mrs. Lochie is a Nationally Certified Counselor.

*Motion carried 8-0*

**Classified Employees**

**Classified Employees**

Aiken Elementary Secretary  
Marsha L. Herrle

**AIKEN ELEMENTARY SECRETARY – MARSHA L. HERRLE**

Mr. Nee made the following motion: In compliance with *Board Policy No. 504 – Employment of Classified Employees*, and the *Keystone Oaks Education Support Agreement 2009-2014*, it is recommended that the Board retroactively approve for employment:

**Marsha L. Herrle**

12-Month Secretary, Aiken Elementary School  
Effective August 12, 2013  
Salary - \$31,673

Mr. Alward seconded the motion.

A discussion by Board Members followed:

- Is she related to anyone in the District?
- She is related to Mr. Phillip Herrle.
- In what respect?
- Mrs. Herrle is Mr. Herrle's sister-in-law.

*Motion carried 8-0*

Full-Time Paraprofessional  
Jessica Clegg

**FULL-TIME PARAPROFESSIONAL – JESSICA CLEGG**

On the motion of Mr. Alward, seconded by Mr. Nee, in compliance with *Board Policy No. 504 – Employment of Classified Employees*, and the *Keystone Oaks Education Support Agreement 2009-2014*, the Board approved for employment:

**Jessica Clegg**

Full-time Paraprofessional – Myrtle Elementary School  
Effective August 22, 2013  
Salary – \$11.79 per hour

*Motion carried 8-0*

Full-Time Paraprofessional  
Kelly Eckman

**FULL-TIME HEALTH PARAPROFESSIONAL – KELLY ECKMAN**

On the motion of Ms. Lindsey, seconded by Mrs. Cancelliere, in compliance with **Board Policy No. 504 – Employment of Classified Employees, and the Keystone Oaks Education Support Agreement 2009-2014**, the Board approved for employment:

**Kelly Eckman**

Full-time Health Paraprofessional – Aiken/Dormont/ Myrtle Elementary Schools  
Effective August 22, 2013  
Salary – \$15.81 per hour

*Motion carried 8-0*

Substitute Secretaries and  
Paraprofessionals

**SUBSTITUTE SECRETARIES/PARAPROFESSIONALS**

Mr. Brownlee made the following motion: In compliance with **Board Policy No. 505 – Employment of Classified Substitute Employees**, it is recommended that the Board approve the following substitute secretaries, paraprofessionals and health paraprofessionals for the 2013/2014 school year:

<b>Kathy Amoroso</b>	Secretary
<b>Christina Morrow</b>	Secretary
<b>Theresa Roche</b>	Secretary
<b>Eileen Crossey</b>	Health Paraprofessional

Mr. Nee seconded the motion.

A discussion by Board Members followed:

- Is Eileen Crossey related to anyone in the District?
- She is the wife of Mr. Michael Crossey, KO teacher on leave of absence – he is the PSEA President;
- She is also the mother of Meghan O’Brien, Aiken Elementary teacher.

*Motion carried 8-0*

**Athletic Coaches**

**Athletic Coaches**

On the motion of Mr. Nee, seconded by Mr. Alward, in compliance with the **Keystone Oaks Education Association Agreement 2011-2016**, the Board approved the following individuals as coaches, pending receipt of all legal documents and clearances, for the 2013/2014 school year:

<b><u>Coach</u></b>	<b><u>Sport</u></b>	<b><u>Compensation</u></b>
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<b>Katherine Freedline</b>	Assistant Girls Tennis	\$2,605.00
<b>Adrienne Grand</b>	Swimming	\$2,890.00
<b>Brian Partyka</b>	Assistant Boys JV Basketball	\$3,895.00
<b>James Wisniewski</b>	Assistant Boys Soccer	\$3,120.00
<b>Janay Gaefke</b>	JV Cheerleading	\$2,200.00
<b>Kelly Connolly</b>	Middle School Cheerleading	\$1,900.00

*Motion carried 8-0*

**Approval of Activities**

**Approval of Activities - Sponsors and Stipends**

Mrs. Cancelliere made the following motion: In compliance with the *Keystone Oaks Educational Association 2011-2016, Article XXVIII, Activities Positions and Compensation*, it is recommended that the following individuals be approved as sponsors for the 2013/2014 school year:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Compensation</u></b>
<b>Michelle McSwigan</b>	Academic Compensation	\$1,300.00
<b>Dr. Michele Lowers</b>	Adventure Club	\$1,100.00
<b>Heather Hakos-Hruby</b>	Art Club	\$1,100.00
<b>William Eibeck</b>	Auditorium Director	\$2,650.00
<b>Shane Hallam</b>	Auditorium Director	\$2,650.00
<b>Joyelle Galiszewski</b>	Best Friends Club	\$1,100.00
<b>William Eibeck</b>	Choir (Chorus)	\$1,100.00
<b>William Eibeck</b>	Concert Band	\$1,100.00
<b>TBD</b>	Environmental Club	\$1,100.00
<b>Cindy Mentzer</b>	Forensics – High School	\$3,050.00
<b>Staceyann Cawley</b>	Forensics – High School	\$3,050.00
<b>Cindy Mentzer</b>	Forensics – Middle School	\$3,050.00
<b>Julie Schindehette</b>	French Club	\$1,100.00
<b>Beth Smith</b>	Future Business Leaders	\$1,650.00
<b>Rebekah Brooks</b>	GSA Club	\$1,100.00
<b>Linda Celli</b>	HS Yearbook	\$2,950.00
<b>Dr. Don Bowlin</b>	Junior Class	\$1,100.00
<b>Kim Smykal</b>	Keynote	\$1,650.00
<b>Teresa Limerick</b>	KOTV Video Club	\$1,100.00
<b>Patrick Vetter</b>	Marching Band Assistant	\$2,400.00
<b>Randy Tobias</b>	Math Club	\$1,100.00
<b>Sue Grand</b>	Medical Careers	\$1,100.00
<b>Nadine Pisani</b>	MS Outdoor Environment	\$1,100.00
<b>Lisa McMahon</b>	MS Yearbook	\$1,100.00
<b>Nancy Kraemer</b>	Modern Dance	\$1,100.00
<b>Jen Bogdanski</b>	National Honor Society	\$1,100.00
<b>Kelly Connolly</b>	Pep Club	\$1,100.00
<b>George Guest</b>	Percussion Coordinator	\$1,800.00

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<b>Suzanne Deemer</b>	PJAS – High School	\$2,950.00
<b>TBD</b>	PJAS Assistant	\$1,650.00
<b>Suzanne Deemer</b>	PJAS – Middle School	\$3,050.00
<b>Nancy Kraemer</b>	SADD	\$1,100.00
<b>Michelle McSwigan</b>	Science Club	\$1,100.00
<b>Dr. Don Bowlin</b>	Senior Class/Prom	\$1,100.00
<b>Dr. Michele Lowers</b>	Spanish Club	\$1,100.00
<b>William Eibeck</b>	Stage Crew	\$1,100.00
<b>Jeff Sieg</b>	Strength Club	\$1,100.00
<b>Joan Young</b>	Student Senate	\$1,100.00
<b>Mike Magri</b>	Technology Club	\$1,100.00
<b>Dr. Paul Kirsch</b>	Young Marines	\$ 550.00
<b>Bettina Radcliff</b>	Young Marines	\$ 550.00

Ms. Lindsey seconded the motion.

A discussion by Board Members followed:

- What is the Best Friends Club?
- It was previously known as the Circle of Friends; it is with the special education students.
- The Board needs to review the Athletics and Activities for the 2012/2013 school year to see what programs are not fully active.

*Motion carried 8-0*

**Bus Duty**

**Bus Duty**

Ms. Lindsey made the following motion: In compliance with the *Keystone Oaks Educational Association 2011-2016, Article XXVIII, Activities Positions and Compensation*, it is recommended that the following individuals be approved as sponsors for the 2013/2014 school year:

<b>Mike Magri</b>	Middle School – AM	\$1,350.00
<b>Dennis Sarchet</b>	Middle School – AM	\$1,350.00
<b>Andy Bocchicchio</b>	Middle School – AM	\$1,350.00
<b>Amy Longo</b>	High School – PM	\$1,350.00
<b>Cindy Soberg</b>	High School – PM	\$1,350.00
<b>Vivian McManus</b>	High School – PM	\$1,350.00
<b>John Murphy</b>	High School – PM	\$1,350.00
<b>Bill Opperman</b>	Aiken Elementary	\$ 675.00
<b>Jennifer Watenpool</b>	Aiken Elementary	\$ 675.00
<b>Brad Bengel</b>	Dormont Elementary	\$1,350.00
<b>Patricia Peterson</b>	Dormont Elementary	\$1,350.00

<b>Kristie Rosgone</b>	Myrtle Elementary	\$1,350.00
<b>Lauren Obringer</b>	Myrtle Elementary	\$1,350.00

Mr. Nee seconded the motion.

A discussion by Board Members followed:

- Why are there different stipends?
- Same amount as last year.
- Why are there two teachers in the elementary buildings?
- There is only one bus serving Dormont; why two teachers?
- Maybe one bus is for special education students.

*Motion carried 8-0*

**Food Service Personnel**

**FOOD SERVICE PERSONNEL**

On the motion of Mr. Nee, seconded by Mr. Brownlee, in compliance with ***Board Policy No. 504 – Employment of Classified Employees***, the Board approved the following individuals as Food Service employees for the 2013/2014 school year:

<u>Name</u>	<u>School</u>	<u>Hourly Wage</u>
<b>Paula Barlock</b>	Aiken	\$11.25
<b>Diane Podsiadlo</b>	Aiken	\$ 8.75
<b>Sandy Kaminski</b>	Dormont	\$11.70
<b>Karen Schmaus</b>	Dormont	\$10.00
<b>Nancy Simensky</b>	Dormont	\$ 9.50
<b>Loretta Angotti</b>	High School	\$12.90
<b>Jim Curry</b>	High School	\$13.00
<b>Fran Edwards</b>	High School	\$11.25
<b>Jennifer Lashley</b>	High School	\$12.00
<b>Kris Malia</b>	High School	\$ 9.75
<b>Jenn McIntyre</b>	High School	\$ 9.00
<b>Becky Motus</b>	High School	\$ 9.75
<b>Dawn Natto</b>	High School	\$17.00
<b>Penny Walters</b>	High School	\$10.75
<b>Annie Amoroso</b>	Middle School	\$10.75
<b>Trista Boyes</b>	Middle School	\$11.00
<b>Tina Conn</b>	Middle School	\$ 9.75
<b>Tracey DeSucio</b>	Middle School	\$ 9.00
<b>Amy Bassler</b>	Myrtle	\$ 9.75

<b>Lynn Mathews</b>	Myrtle	\$10.00
<b>Tracey Slagle</b>	Myrtle	\$11.25
<b>Kim Stubinger</b>	Myrtle	\$ 9.75

*Motion carried 8-0*

- Mr. Finucan complimented Ms. Sandy Kaminski, Dormont Elementary School, for doing a great job concerning his son's food allergies.

**Project Succeed**

**PROJECT SUCCEED**

On the motion of Mr. Alward, seconded by Mr. Nee, the Board approved the following individuals as Project Succeed instructors for the 2013/2014 school year:

Career Awareness	<b>Jennifer Chambers</b>
Career Awareness	<b>Lynn Heasley</b>
English	<b>Richard Heilmann</b>
Science	<b>Nicholas Sandulli</b>
Mathematics	<b>Kevin Gallagher</b>
History/Social Studies	<b>Roman Nardozi</b>
Computer Education	<b>Beth Smith</b>

*Motion carried 8-0*

**Salary Increases**

**SALARY INCREASES**

**Technical Facilitator  
Irene (Sandy) Fuga**

**TECHNICAL FACILITATOR – 12-MONTH – 2013/2014 WAGES**

On the motion of Mr. Brownlee, seconded by Mr. Nee, the Board approved the 2013/2014 salary of \$28,000 for the 12-month technical facilitator **Irene (Sandy) Fuga**, retroactive to July 1, 2013.

*Motion carried 6-2*

**Security Monitor  
Beth Ann Padden**

**SECURITY MONITOR – 2013/2014 SALARY**

On the motion of Mr. Alward, seconded by Mr. Nee, the Board approved the 2013/2014 salary of \$28,760 for the security monitor, **Beth Ann Padden**, retroactive to July 1, 2013.

*Motion carried 8-0*

Head Custodians

**HEAD CUSTODIANS – 2013/2014 SALARIES**

On the motion of Mr. Alward, seconded by Mr. Brownlee, the Board approved the 2013/2014 salaries for the head custodians, retroactive to July 1, 2013, as listed below:

<b>Richard Jones</b>	\$36,000
<b>William Neuman</b>	\$44,370
<b>John Priore</b>	\$33,150
<b>Robert Snape</b>	\$55,131
<b>Christopher Swickline</b>	\$51,821

*Motion carried 8-0*

Tenure Granted

**TENURE**

Mr. Nee made the following motion: In compliance with **Board Policy No. 404 – Employment of Professional Employees**, it is recommended that the Board recognize the following individuals as having completed the requirement according to the Commonwealth of Pennsylvania and achieving tenure with a Professional Contract:

	<u>Employee</u>	<u>Effective</u>	<u>School</u>
<b>Rebekah Brooks</b>	<b>Rebekah Brooks</b>	August 26, 2013	High School
<b>Kelly Diven</b>	<b>Kelly Diven</b>	August 26, 2013	Myrtle Elementary
<b>Adam Gavlak</b>	<b>Adam Gavlak</b>	August 26, 2013	High School
<b>Nicole Niccolai</b>	<b>Nicole Niccolai</b>	August 26, 2013	Myrtle Elementary
<b>Teresa Zimmerman</b>	<b>Teresa Zimmerman</b>	August 26, 2013	Myrtle Elementary

Ms. Lindsey seconded the motion.

A discussion by the Board followed:

- How is tenure granted?
- Is it with a recommendation of a satisfactory rating over three years or is it automatic?
- In compliance with the PA School Code, you must have six satisfactory ratings within a three-year period at the same school district; the last rating must be satisfactory; if unsatisfactory, tenure cannot be granted.
- What percentage of teachers do not achieve tenure?
- It is a very low number.

*Motion carried 7-0-1  
Mrs. Randazzo abstained*

**Finance Report**

**FINANCE REPORT – Mrs. Marian Randazzo and Mr. Gary Alward**

**Accounts Payable Approval Lists**

**ACCOUNTS PAYABLE APPROVAL LISTS**

On the motion of Mr. Brownlee, seconded by Mr. Nee, the Board approved the following Accounts Payable lists as presented in the *Finance Package*:

- A. Accounts Payable for June 30, 2013 \$765,331.58
- B. Food Service Fund Accounts Payable for \$93,210.49

*Motion carried 8-0*

**Lunch Prices for 2013/2014**

**LUNCH PRICES FOR 2013/2014**

On the motion of Mr. Brownlee, seconded by Mr. Nee, the Board approved the following meal prices for the 2013/2014 school year:

Breakfast:	Elementary	\$1.10
	Secondary	\$1.20
Lunch:	Elementary	\$2.10
	Secondary	\$2.20
	Premium	\$2.75

*Motion carried 8-0*

**Same Lunch Prices as 2012/13**

**FOR INFORMATION ONLY**

These prices reflect the same prices from the 2012/2013 school year.

**Petty Cash Assignments**

**PETTY CASH ASSIGNMENTS**

It is recommended that the Board approve the following petty cash assignments for the 2013/2014 school year:

<b>Marsha Herrle</b>	Aiken Elementary	\$25.00
<b>Fran Creely</b>	Dormont Elementary	\$50.00
<b>Sheila Humlan</b>	Myrtle Elementary	\$50.00
<b>Paula Kaufman</b>	Middle School	\$50.00
<b>Kathy Snape</b>	High School	\$75.00
<b>Charmaine Masztak</b>	Administration	\$30.00

*Motion carried 8-0*



**FOR INFORMATION ONLY**

**EXPENDITURE/REVENUE 2012-2013 FORECAST**

**EXPENDITURE/REVENUE 2012 - 2013 BUDGET to ACTUAL / PROJECTION**

ACCT	DESCRIPTION	2012-2013 BUDGET TOTAL	2012-2013 12 MONTH JUNE/ACTUAL	MONTH END + ESTIMATED PROJECTION	OVER <b>(UNDER)</b> BUDGET
<b>Revenue</b>					
6000	Local Revenue Sources	\$ 24,356,957	\$ 24,694,575	\$ 24,831,575	\$ 474,618
7000	State Revenue Sources	\$ 9,366,308	\$ 9,033,848	\$ 9,233,848	\$ (132,460)
8000	Federal Revenue Sources	\$ 589,143	\$ 421,032	\$ 503,143	\$ (86,000)
<b>Total Revenue</b>		<b>\$ 34,312,408</b>	<b>\$ 34,149,455</b>	<b>\$ 34,568,565</b>	<b>\$ 256,158</b>
					<b>(OVER)</b>
					<b>UNDER</b>
					BUDGET
<b>Expenditures</b>					
100	Salaries	\$ 14,398,473	\$ 13,446,549	\$ 14,237,549	\$ 160,924
200	Benefits	\$ 6,845,894	\$ 6,218,525	\$ 6,427,423	\$ 418,471
	Professional/Technical				
300	Services	\$ 1,357,100	\$ 1,118,888	\$ 1,148,888	\$ 208,212
400	Property Services	\$ 1,523,700	\$ 1,378,533	\$ 1,398,533	\$ 125,167
500	Other Services	\$ 4,320,230	\$ 4,445,548	\$ 4,525,548	\$ (205,318)
600	Supplies/Books	\$ 1,484,434	\$ 1,318,248	\$ 1,338,248	\$ 146,186
700	Equipment/Property	\$ 426,425	\$ 391,600	\$ 391,600	\$ 34,825
800	Other Objects	\$ 1,516,739	\$ 1,487,283	\$ 1,487,283	\$ 29,456
900	Other Financial Uses	\$ 3,511,000	\$ 3,511,830	\$ 3,511,830	\$ (830)
<b>Total Expenditures</b>		<b>\$ 35,383,995</b>	<b>\$ 33,317,004</b>	<b>\$ 34,466,902</b>	<b>\$ 917,093</b>
<b>Expenditures Exceeding Revenues</b>		<b>\$ (1,071,587)</b>	<b>\$ 832,451</b>	<b>\$ 101,664</b>	<b>\$ 1,173,251</b>

**CASH, CASH EQUIVALENTS AND RELATED INTEREST INCOME AS OF  
June 30, 2013**

	<b>5/31/2013</b>				<b>6/30/2013</b>
	<b>ENDING</b>	<b>DEBIT</b>	<b>CREDIT</b>	<b>INTEREST</b>	<b>ENDING</b>
	<b>BALANCE</b>	<b>RECEIVED</b>	<b>DISBURSED</b>	<b>INCOME</b>	<b>BALANCE</b>
<b>GENERAL FUND</b>					
PNC BANK	\$ 138,362	\$ 4,252,640	\$ (3,235,966)	\$ 184	\$ 1,155,220
PLGIT	\$ 10,281,203	\$ 1,139,781	\$ (4,000,000)	\$ 139	\$ 7,421,123
PSDLAF	\$ 153,700		\$ -	\$ -	\$ 153,700
INVEST PTOGRAM	\$ 170,620			\$ 7	\$ 170,627
	<u>\$10,743,885</u>	<u>\$ 5,392,422</u>	<u>\$ (7,235,966)</u>	<u>\$ 330</u>	<u>\$ 8,900,670</u>
<b>CAFETERIA FUND</b>					
PNC BANK	\$ 45,036	\$ 14,476	\$ (13)		\$ 59,499
PLGIT	\$ 277,079	\$ 45,427	\$ -	\$ 4	\$ 322,510
	<u>\$ 322,115</u>	<u>\$ 59,903</u>	<u>\$ (13)</u>	<u>\$ 4</u>	<u>\$ 382,009</u>
<b>CONSTRUCTION FUND / CAP RESERVE</b>					
PNC BANK	\$ 253,481	\$ -	\$ -	\$ 9	\$ 253,490
<b>GRAND TOTAL</b>	<u><b>\$ 11,319,481</b></u>	<u><b>\$ 5,452,325</b></u>	<u><b>\$ (7,235,979)</b></u>	<u><b>\$ 343</b></u>	<u><b>\$ 9,536,170</b></u>

**SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF JUNE 30, 2013**

<b>Bank Account - Status</b>	<b>Middle / High School</b>	<b>Athletics</b>
Cash Balance as of May 31, 2013	\$ 120,230.37	\$ 79,614.63
Deposits	\$ 6,153.17	\$ -
Subtotal	\$ 126,383.54	\$ 79,614.63
Expenditures	\$ 24,093.08	\$ 17,819.57
Cash Balance as of June 30, 2013	\$ 102,290.46	\$ 61,795.06

Facilities Report

**FACILITIES REPORT – Mrs. Marian Randazzo and Mr. Gary Alward**

AIU Head Start Classroom Rental

**ALLEGHENY INTERMEDIATE UNIT – RENTAL**

The following motion was made by Mrs. Cancelliere: In compliance with **Board Policy No. 707 – Use of School Facilities**, it is recommended the Board enter into a lease agreement with the Allegheny Intermediate Unit for use of a classroom at Dormont Elementary to hold Head Start classes starting September 1, 2013 and terminating on August 31, 2014. Cost per month is \$180.

Mr. Brownlee seconded the motion.

A discussion by Board Members followed:

- \$180 per day is ridiculous.
- What does Extended Day bring in?
- Cancel Head Start - \$180 per day is nothing.

*Motion carried 7-1*

Transportation Report

**TRANSPORTATION REPORT – Mrs. Marian Randazzo and Mr. Gary Alward**

Transportation Program

**TRANSPORTATION PROGRAM**

On the motion of Mr. Nee, seconded by Mr. Brownlee, the Board approved the **Transportation Program** for the 2013/2014 school year as presented in the Transportation Booklet.

**Program**

**Company**

Exceptional Children and Act 372

First Student Transit

Exceptional Children and Act 372

Port Authority Transit

Regular District Transportation

Matthews Bus Company

Parent Contracts

Under Act 372

*Motion carried 8-0*

Port Authority Agreement

**PORT AUTHORITY AGREEMENT**

On the motion of Mr. Brownlee, seconded by Mr. Nee, the Board approves the Agreement between Port Authority Transit and Keystone Oaks School District to provide monthly bus passes in the amount of \$97.50 per pass for Zone 1, and \$146.25 for Zone 2, for Act 372 and exceptional students.

*Motion carried 8-0*

**Athletics Report**

**ATHLETICS REPORT – Mr. Thomas Nee**

**Overnight Trip  
KOHS Girls Soccer**

**OVERNIGHT TRIP**

On the motion of Mr. Alward, seconded by Mr. Brownlee, the Board approved the following overnight trip:

**Keystone Oaks High School Girls Soccer**

Ligonier, PA

Sunday-Thursday – August 11-15, 2013

Coaches – Frank Accetta and Alexa Tokarski

Chaperones – Frank Accetta and Alexa Tokarski

Approximate number of students participating – 20

Approximate cost per student – Paid through Fund Raisers and Student Payments

No District funds requested

*Motion carried 8-0*

**Technology Report**

**TECHNOLOGY REPORT – Mrs. Lisa Cancelliere**

**Ronco Communications**

**RONCO COMMUNICATIONS AGREEMENT – 2013/2014 SCHOOL YEAR**

On the motion of Mr. Alward, seconded by Mr. Nee, the Board approved a one-year extension to the *Ronco Communications Agreement* for the 2013/2014 school year. This is for the continued maintenance of the District's phone system.

*Motion carried 8-0*

- Dr. Stropkaj noted that the District's phone system is very antiquated.

**KSL Group – E-Rate**

**KSL GROUP – E RATE CONSULTING SERVICES**

On the motion of Mr. Alward, seconded by Ms. Lindsey, the Board approved the fee of \$3,950.00 for *The KSL Group for the E Rate Consulting Services* for the E Rate Year 17 (2014-2015).

*Motion carried 8-0*

**Public Comment**

**PUBLIC COMMENT – None**

**Board President**

Mrs. Randazzo addressed the Board Members:

- She encouraged the Board Members to please contact her or Mrs. Masztak if you are unable to be present at any Board Meeting.

- It's a matter of courtesy to the other Members because everyone shuffles their schedules to attend the Board Meetings.
- Example – Mr. Domalik is on speaker phone – what dialogue was missed by him and/or for him; it's not fair to the other Board Members or the community; it's not the best of circumstances to keep calling in.
- It's in policy to vote by phone.
- Not for every meeting.
- You're wrong, there is no number of meetings mentioned in the policy that a Board Member can call in for the meeting.
- Just please remember to contact me or Mrs. Masztak if you cannot make the meeting.

**Adjournment**

**ADJOURNMENT**

On the motion of Mr. Nee, seconded by Mr. Alward, the meeting was adjourned at 8:13 p.m.

*Motion carried 8-0*

Respectfully submitted,

Eric Brandenburg  
Board Secretary

Charmaine Masztak  
Assistant Board Secretary  
Recording Board Secretary