**MINUTES**

<table>
<thead>
<tr>
<th>Call to Order</th>
<th>President Patricia Ann Shaw called the meeting to order at 7:00 p.m.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pledge</td>
<td>The meeting opened with the pledge to the flag.</td>
</tr>
<tr>
<td>Attendance</td>
<td>Those present included: Mr. Brownlee, Mr. Cesario, Ms. Crowell, Mr. LaPorte, Ms. Lindsey, Mrs. Lydon, Ms. Pauchnik, Mr. Raso and Ms. Shaw. Also present were Dr. Shannon Varley, Director of Curriculum, Instruction, Assessment and Staff Development; Mr. Joseph Kubiak, Business Manager; Mr. Michael Brungo, Solicitor; Dr. William P. Stropkaj, Superintendent and Mrs. Maureen S. Myers, Board Secretary/Recording Secretary was absent.</td>
</tr>
<tr>
<td>Public Comment</td>
<td><strong>PUBLIC COMMENT</strong></td>
</tr>
<tr>
<td></td>
<td><strong>David Rauthe</strong> Re: Western PA Odyssey of the Mind Competition</td>
</tr>
<tr>
<td></td>
<td><strong>Jon Herman</strong></td>
</tr>
<tr>
<td>Board President’s Report</td>
<td><strong>BOARD PRESIDENT’S REPORT – Ms. Patricia Ann Shaw</strong></td>
</tr>
<tr>
<td></td>
<td>The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:</td>
</tr>
<tr>
<td></td>
<td><strong>BOARD ACTION REQUESTED</strong></td>
</tr>
<tr>
<td></td>
<td><strong>I. BOARD MINUTES</strong></td>
</tr>
<tr>
<td></td>
<td>It is recommended that the Board approve the Work Session Minutes of February 12, 2019 and the Business/Legislative Minutes of February 19, 2019.</td>
</tr>
<tr>
<td>For Information Only</td>
<td><strong>FOR INFORMATION ONLY</strong></td>
</tr>
<tr>
<td></td>
<td><strong>I. Parkway West Career and Technology Center Report Ms. Annie Shaw</strong></td>
</tr>
<tr>
<td></td>
<td><strong>II. SHASDA Report Mr. Santo Raso</strong></td>
</tr>
</tbody>
</table>
• Dr. Varley and Mr. Raso will be attending a SHASDA Event on Thursday, March 14th at Baldwin High School.

III. PSBA/Legislative Report  

Mrs. Theresa Lydon

• Mrs. Lydon reported on a recent event she attended in regard to Safe2Say and Security.

IV. News from the Boroughs

• Mr. Raso reported on different items with regards to Castle Shannon.

EXECUTIVE SESSION

Executive Session was held prior to this evenings Work Session to discuss personnel matters.

VI. UPDATED BOARD COMMITTEES 2019

• Activities/Athletics  * Ms. Pauchnik, Mr. Brownlee, Mr. LaPorte, Ms. Lindsey
• Budget and Finance  * Ms. Lindsey, Mr. Brownlee, Mrs. Lydon
• Buildings, Grounds, & Transportation  * Mr. Cesario, Mr. Brownlee, Mr. Raso, Ms. Shaw
• Communications  * Ms. Crowell, Mr. LaPorte, Ms. Pauchnik, Mr. Raso
• Education  * Mrs. Lydon, Ms. Crowell, Ms. Lindsey
• Personnel  * Ms. Shaw, * Mr. Cesario, Ms. Crowell, Mrs. Lydon
• Policy  * Ms. Shaw, Mr. Cesario

* Denotes Chairperson(s)

SUPERINTENDENT’S REPORT – Dr. William P. Stropkaj

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED

I. SECOND READING POLICY 217: GRADUATION REQUIREMENTS
It is recommended that the Board approve the SECOND READING of Policy 217: Graduation Requirements.

II. SECOND READING POLICY 233: SUSPENSION AND EXPULSION

It is recommended that the Board approve the SECOND READING of Policy 233: Suspension and Expulsion.

III. FIRST READING POLICY 210: MEDICATIONS

It is recommended that the Board approve the FIRST READING of Policy 210: Medications.

IV. FIRST READING POLICY 234: PREGNANT STUDENTS

It is recommended that the Board approve the FIRST READING of Policy 234: Pregnant Students.

V. FIRST READING POLICY 235: STUDENT RIGHTS AND RESPONSIBILITIES

It is recommended that the Board approve the FIRST READING of Policy 235: Student Rights and Responsibilities.

VI. FIRST READING POLICY 235.1: SURVEYS

It is recommended that the Board approve the FIRST READING of Policy 235.1: Surveys.

VII. FIRST READING POLICY 249: STUDENT RECRUITMENT

It is recommended that the Board approve the FIRST READING of Policy 249: Student Recruitment.

VIII. FIRST READING POLICY 806: CHILD ABUSE

It is recommended that the Board approve the FIRST READING of Policy 806: Child Abuse.

IX. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following conference requests:

Ms. Kaitlyn Caron  
PMEA Annual Conference  
$948.00

Ms. Kerry Karapandi  
David L. Lawrence Convention Center  
(total for both)  
Pittsburgh, PA 15222  
April 3-7, 2019

For Information Only
This cost is to be paid from Title IV funds.

**EDUCATION REPORT – Mrs. Theresa Lydon**

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:

**BOARD ACTION REQUESTED**

<table>
<thead>
<tr>
<th><strong>Duquesne Univ. School of Sciences Agreement</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>I. DUQUESNE UNIVERSITY SCHOOL OF HEALTH SCIENCES AGREEMENT</strong></td>
</tr>
<tr>
<td>It is recommend that the Board approve the Agreement between Duquesne University School of Health Sciences and the Keystone Oaks School District to be a Placement Site for students in the University’s Speech-Language Pathology Master’s program.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Adelphi Education Inc. Agreement</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>II. ADELPHOI EDUCATION INC. AGREEMENT</strong></td>
</tr>
<tr>
<td>It is recommend that the Board approve the Agreement between Adelphi Education, Inc. and the Keystone Oaks School District to provide certain educational services on behalf of the district.</td>
</tr>
</tbody>
</table>

**PUPIL PERSONNEL REPORT – Dr. William P. Stropkaj**

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:

**BOARD ACTION REQUESTED**

<table>
<thead>
<tr>
<th><strong>AIU Adoption of Policies, Procedures 2019/2020</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>I. ALLEGHENY INTERMEDIATE UNIT: NOTICE OF ADOPTION OF POLICIES, PROCEDURES &amp; USE OF FUNDS FOR 2019/2020</strong></td>
</tr>
<tr>
<td>The Administration recommends that the Board approve the Allegheny Intermediate Unit’s Notice of Adoption of Policies, Procedures and Use of Funds for the 2019/2020 school year in compliance with the federal requirements of 34 CFR PART 300.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>IDEA – Part B: Use of Funds Agreement 2019/2020</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>II. IDEA – PART B: USE OF FUNDS AGREEMENT 2019/2020</strong></td>
</tr>
<tr>
<td>The Administration recommends that the Board approve the sub-grant agreement for Implementation of Individuals with Disabilities Act – Part B, by and between the Allegheny Intermediate Unit and the Keystone Oaks School District, effective July 1, 2019 through June 30, 2020.</td>
</tr>
</tbody>
</table>

**PERSONNEL REPORT – Ms. Patricia A. Shaw & Mr. Matthew Cesario**

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:
BOARD ACTION REQUESTED

I. RESIGNATION

The Administration recommends that the Board accept the following resignations:

Kara Birosca
Autistic Support – Dormont Elementary
Effective: March 5, 2019

Raven Nagy
Paraprofessional – Dormont Elementary
Effective: February 22, 2019

Kathleen Snape
Secretary – High School
Effective: March 18, 2019

II. MOTION TO AMEND

It is recommended that the Board amend the motion taken on the baseball stipends and positions that were approved at the Business/Legislative Meeting on February 19, 2019.

III. APPROVAL OF ATHLETIC POSITIONS AND STIPENDS

In compliance with the Keystone Oaks Education Association Agreement 2017/2020, it is recommended that the Board approve the following spring sports, coaches, and stipends for the 2018/2019 school year as amended:

<table>
<thead>
<tr>
<th>Sport</th>
<th>Position</th>
<th>Coach</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseball</td>
<td>Head Coach</td>
<td>Nicholas Kamberis</td>
<td>$4,750.00</td>
</tr>
<tr>
<td></td>
<td>Asst. Varsity</td>
<td>Kenneth Hustava</td>
<td>$4,200.00</td>
</tr>
<tr>
<td></td>
<td>JV</td>
<td>Jacob Rady</td>
<td>$2,850.00</td>
</tr>
<tr>
<td></td>
<td>JV</td>
<td>John McCarthy</td>
<td>$2,850.00</td>
</tr>
</tbody>
</table>

IV. POST SEASON COACHING STIPENDS

In compliance with the Keystone Oaks Education Association Agreement 2017/2020, it is recommended that the Board approve payment of $50 per week to the following individuals for coaching in the post season:

<table>
<thead>
<tr>
<th>Sport</th>
<th>Coach</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basketball - Boys</td>
<td>Corey Bellovich</td>
<td>$ 50.00 (1 week)</td>
</tr>
<tr>
<td></td>
<td>Phil McGivney</td>
<td>$150.00 (3 weeks)</td>
</tr>
<tr>
<td></td>
<td>Jason Overhand</td>
<td>$ 50.00 (1 week)</td>
</tr>
</tbody>
</table>
Basketball - Girls  Richard Ian Barrett $150.00 (3 weeks)
Ron Muszynski $150.00 (3 weeks)
Belma Nurik $150.00 (3 weeks)

Swimming and Diving  Jeff DiGiacomo $150.00 (3 weeks)
Madeline Morris $150.00 (3 weeks)

Wrestling  Andrew Bell $150.00 (3 weeks)
John Cerminara $150.00 (3 weeks)
Al Harris $150.00 (3 weeks)
Joe Kazalas $150.00 (3 weeks)
Mike Kazalas $150.00 (3 weeks)

V. LEAVE OF ABSENCE

It is recommended that the Board approve the following individuals for Family and Medical Leave:

D.K. – Effective March 20, 2019 until June 6, 2019

H.P. – Effective January 16, 2019

W.S. – Effective March 7, 2019

FINANCE REPORT – Ms. Raeann Lindsey

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS THROUGH FEBRUARY 28, 2019

The Administration recommends approval of the following Accounts Payable lists as presented in the Finance Package:

A. General Fund as of February 28, 2019 (Check No. 58891-59096) $905,759.47
B. Risk Management as of February 28, 2019 (None) $0.00
C. Food Service Fund as of February 28, 2019 (Check No. 9148-9149) $12,423.86
D. Athletics as of February 28, 2019 (Check No. 2103-2108) $10,639.08
E. Capital Reserve as of February 28, 2019 (None) $0.00
F. Compensated Absences Fund as of February 28, 2019 (None) $0.00
G. OPEB Fund as of February 28, 2019 (None) $0.00
II. ALLEGHENY INTERMEDIATE UNIT 2019/2020 PROGRAM OF SERVICES BUDGET – FINANCE DIVISION

The Administration recommends that the Board approve the proposed 2019/2020 Allegheny Intermediate Unit Program of Services Budget in the amount of $2,144,656.00. The Allegheny County (AIU3) school districts’ total contribution to the budget is $1,811,545. The Keystone Oaks School District contribution to the Program of Services Budget is estimated to be $38,011 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily Membership (WADM).
## I. EXPENDITURE/REVENUE 2018 – 2019 BUDGET to ACTUAL / PROJECTION

<table>
<thead>
<tr>
<th>ACCT</th>
<th>DESCRIPTION</th>
<th>2018-2019 TOTAL</th>
<th>2018-2019 FEBRUARY/ACTUAL</th>
<th>OVER/UNDER BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>6000</td>
<td>Local Revenue Sources</td>
<td>$30,014,864</td>
<td>$28,539,781</td>
<td>$(1,475,083)</td>
</tr>
<tr>
<td>7000</td>
<td>State Revenue Sources</td>
<td>$12,065,343</td>
<td>$6,101,025</td>
<td>$(5,964,318)</td>
</tr>
<tr>
<td>8000</td>
<td>Federal Revenue Sources</td>
<td>$849,422</td>
<td>$508,653</td>
<td>$(340,769)</td>
</tr>
<tr>
<td></td>
<td><strong>Total Revenue</strong></td>
<td><strong>$42,929,629</strong></td>
<td><strong>$35,149,459</strong></td>
<td>** $(7,780,170)**</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACCT</th>
<th>DESCRIPTION</th>
<th>2018-2019 TOTAL</th>
<th>2018-2019 FEBRUARY/ACTUAL</th>
<th>OVER/UNDER BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>Salaries</td>
<td>$16,783,162</td>
<td>$8,642,320</td>
<td>$8,140,842</td>
</tr>
<tr>
<td>200</td>
<td>Benefits</td>
<td>$10,702,403</td>
<td>$5,633,806</td>
<td>$5,068,597</td>
</tr>
<tr>
<td>300</td>
<td>Professional/Technical Services</td>
<td>$1,574,811</td>
<td>$894,862</td>
<td>$679,949</td>
</tr>
<tr>
<td>400</td>
<td>Property Services</td>
<td>$1,079,511</td>
<td>$724,573</td>
<td>$354,938</td>
</tr>
<tr>
<td>500</td>
<td>Other Services</td>
<td>$5,225,206</td>
<td>$3,401,576</td>
<td>$1,823,630</td>
</tr>
<tr>
<td>600</td>
<td>Supplies/Books</td>
<td>$1,417,523</td>
<td>$1,121,618</td>
<td>$295,905</td>
</tr>
<tr>
<td>700</td>
<td>Equipment/Property</td>
<td>$530,282</td>
<td>$344,391</td>
<td>$185,891</td>
</tr>
<tr>
<td>800</td>
<td>Other Objects</td>
<td>$641,126</td>
<td>$458,181</td>
<td>$182,945</td>
</tr>
<tr>
<td>900</td>
<td>Other Financial Uses</td>
<td>$4,975,605</td>
<td>$4,025,108</td>
<td>$950,497</td>
</tr>
<tr>
<td></td>
<td><strong>Total Expenditures</strong></td>
<td><strong>$42,929,629</strong></td>
<td><strong>$25,246,435</strong></td>
<td><strong>$17,683,194</strong></td>
</tr>
</tbody>
</table>

**Revenues exceeding Expenditures**

$9,903,024 **$9,903,024**

**Other Financing Sources/(Uses)**

<table>
<thead>
<tr>
<th>Description</th>
<th>Total</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interfund Transfers In (Out)</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF FEBRUARY 28, 2019

<table>
<thead>
<tr>
<th>Bank Account - Status</th>
<th>Middle / High School</th>
<th>Athletics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Balance - 2/1/2019</td>
<td>$ 85,122.97</td>
<td>$ 85,226.34</td>
</tr>
<tr>
<td>Deposits</td>
<td>$ 1,434.59</td>
<td>$ 2,295.57</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$ 86,557.56</td>
<td>$ 87,521.91</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$ 2,741.23</td>
<td>$ 4,430.00</td>
</tr>
<tr>
<td>Cash Balance - 2/28/2019</td>
<td>$ 83,816.33</td>
<td>$ 83,091.91</td>
</tr>
</tbody>
</table>

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF FEBRUARY 28, 2019

GENERAL FUND
- FNB BANK $ 1,800,000
- PAYROLL (pass-thru account) $ 8,570
- FNB SWEEP ACCOUNT $ 874,404
- ATHLETIC ACCOUNT $ 83,092
- PLGIT $ 9,893,737
- FNB Money Market $ 592,875
- PSDLAF $ 159,209
- INVEST PROGRAM $ 176,797

BALANCE $ 13,588,684

CAFETERIA FUND
- FNB BANK $ 297,116
- PLGIT $ 317,249

BALANCE $ 614,365

CONSTRUCTION FUND / CAP RESERVE
- FNB BANK $ 509,369
- PLGIT - G.O. BOND SERIES C OF 2014/ 12-18 $ 782

BALANCE $ 510,151

RISK MANAGEMENT / TAX REFUNDS
- FNB BANK $ 501,692

OTHER POST-EMPLOYMENT BENEFITS FUND
- FNB BANK $ 1,934,854

COMPENSATED ABSENCES FUND
- FNB BANK $ 419,380

GRAND TOTAL $ 17,569,126
TRANSPORTATION REPORT – Mr. Matthew Cesario

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED

I. SPECIAL EDUCATION TRANSPORTATION

It is recommended that the Board approve the three year contract with Matthews Bus Company for special education transportation and Act 372.

For Information Only

The total cost for the three years are the following:

Year 1 (2019-2020) - $1,025,638
Year 2 (2020-2021) - $1,051,260
Year 3 (2021-2022) - $1,077,559

ACTIVITIES & ATHLETICS REPORT – Ms. Kristen Pauchnik

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED

I. 2019/2020 FALL ATHLETIC BIDS

It is recommended that the Board approve the Fall Athletic Bids for the 2019/2020 school year in the amount of $67,537.67 to the following companies:

- B & R Pools: $6,000.00
- Century Sports Inc.: $57,244.17
- L.L. Terry Kenneweg: $1,198.50
- The Fitness Doctor: $3,095.00

TECHNOLOGY REPORT

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED
I. PURCHASE OF NEW TEACHER LAPTOPS

It is recommended that the Board approve the purchase of 150 new teacher laptops, to replace current older inventory, at a cost not to exceed $142,050.00.

PUBLIC COMMENT - None

ADJOURNMENT

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the meeting was adjourned at 7:27 p.m.

Motion passed 9-0

Respectfully submitted,

Joseph A. Kubiak
Interim Board Secretary