

BOARD OF SCHOOL DIRECTORS

BUSINESS/LEGISLATIVE SESSION

Tuesday, April 21, 2020

7:00 PM

MINUTES

Call to Order

President Patricia Ann Shaw called the meeting to order at 7:05 p.m.

Pledge

The meeting opened with the pledge to the flag.

Attendance

Those present included: Mr. Cesario, Ms. Crowell, Mrs. Donahue, Ms. Evans, Mr. LaPorte, Ms. Lindsey, Mrs. Lydon and Ms. Shaw. Also present were Dr. William P. Stropkaj, Superintendent; Mr. Joseph Kubiak, Business Manager/Board Secretary; Mr. Michael Brungo, Solicitor; Dr. Shannon Varley, Director of Curriculum, Instruction, Assessment and Staff Development and Mrs. Maureen S. Myers, Assistant Board Secretary/Recording Secretary.

Mr. Raso was absent.

Public Comment

Jodi Uhron
Castle Shannon

Re: Remote Learning for Snow Days

Vickie Bruce
Castle Shannon

Re: KOEA Negotiations
Live Stream Board Meetings
Thank you to all of the KOSD

Lori Oleksak
Domont

Re: Online Learning

Dianne Serakowski

Re: Donation to Ice Hockey KO/Canevin Co-Op Team

Bryan Gigliotti
Castle Shannon

Re: KOEA Negotiations

Beverly Bronder
Greentree

Re: New Policies
Thank you to the Board

Kathy and Mike Cerminara

Re: Thank you to all of KOSD Staff
Remote Learning

Ruth Robbins

Re: Online Learning

Board President's Report

BOARD PRESIDENT'S REPORT – Ms. Patricia Ann Shaw

Board Minutes

BOARD MINUTES

On the motion of Ms. Lindsey, seconded by Ms. Crowell, the Board approved the Work Session Minutes of March 10, 2020 and the Business/Legislative Minutes of March 17, 2020

Motion carried 8-0

Agreement of Sale

AGREEMENT OF SALE

On the motion of Mr. Cesario, seconded by Mrs. Lydon, the Board approved the Agreement of Sale between the Keystone Oaks School District and the Borough of Green Tree.

- A discussion was had regarding the Agreement of Sale.

Motion carried 8-0

2020/2021 Board Meeting Dates

2020/2021 BOARD MEETING DATES

On the motion of Ms. Lindsey, seconded by Mrs. Lydon, the Board approved the 2020/2021 Board Meeting dates as listed below through the month of June, 2020:

August 11, 2020	Work Session
August 18, 2020	Business/Legislative Meeting
September 8, 2020	Work Session
September 15, 2020	Business/Legislative Meeting
October 13, 2020	Work Session
October 20, 2020	Business/Legislative Meeting
November 10, 2020	Work Session
November 17, 2020	Business/Legislative Meeting
December 8, 2020	Reorganization/Work Session
December 15, 2020	Business/Legislative Meeting
January 12, 2021	Work Session
January 19, 2021	Business/Legislative Meeting
February 9, 2021	Work Session
February 16, 2021	Business/Legislative Meeting
March 9, 2021	Work Session
March 16, 2021	Business/Legislative Meeting
April 13, 2021	Work Session

April 20, 2021	Business/Legislative Meeting
May 11, 2021	Special Voting Meeting/Work Session
May 18, 2021	Business/Legislative Meeting
June 8, 2021	Work Session
June 15, 2021	Business/Legislative Meeting

Motion carried 8-0

For Information Only

FOR INFORMATION ONLY

I. Parkway West Career and Technology Center Report *Ms. Annie Shaw*

- Parkway is continuing instruction for students
- Parkway recently received a grant from PDE.

II. SHASDA Report *Mr. Santo Raso*

- Dr. Stropkaj reported that SHASDA has canceled all events for the remained of the 2019/2020 school year.

III. PSBA/Legislative Report *Mrs. Theresa Lydon*

- PSBA has canceled all events for the remainder of the 2019/2020 school year.

IV. News from the Boroughs

Executive Session

EXECUTIVE SESSION – There was not an Executive Session held prior to this evenings Business/Legislative Meeting.

Dr. Stropkaj read a letter that he sent to Ms. Shaw, Board President, declining his raise for the 2020/2021 school year due to the COVID-19 Pandemic and the affect that it is having on our communities.

Superintendent’s Report

SUPERINTENDENT’S REPORT – Dr. William P. Stropkaj

Policy 214

SECOND READING POLICY 214: CLASS RANK

On the motion of Mr. Cesario, seconded by Ms. Crowell, the Board approved the SECOND READING of Policy 214: *Class Rank*.

Motion carried 8-0

Policy 217

SECOND READING POLICY 217: GRADUATION REQUIREMENTS

On the motion of Mr. Cesario, seconded by Ms. Crowell, the Board approved the SECOND READING of Policy 217: *Graduation Requirements*.

Motion carried 8-0

Policy 201

FIRST READING POLICY 201: ADMISSION OF STUDENTS

On the motion of Ms. Evans, seconded by Mrs. Donahue, the Board approved the FIRST READING of Policy 201: *Admission of Students*.

Motion carried 8-0

Policy 204

FIRST READING POLICY 204: ATTENDANCE

On the motion of Ms. Evans, seconded by Mrs. Donahue, the Board approved the FIRST READING of Policy 204: *Attendance*.

Motion carried 8-0

Policy 208

FIRST READING POLICY 208: WITHDRAWAL FROM SCHOOL

On the motion of Ms. Evans, seconded by Mrs. Donahue, the Board approved the FIRST READING of Policy 208: *Withdrawal from School*.

Motion carried 8-0

Policy 209

FIRST READING POLICY 209: HEALTH EXAMINATIONS

On the motion of Ms. Evans, seconded by Mrs. Donahue, the Board approved the FIRST READING of Policy 209: *Health Examinations*.

Motion carried 8-0

Policy 707

FIRST READING POLICY 707: USE OF SCHOOL FACILITIES

On the motion of Ms. Lindsey, seconded by Ms. Evans, the following motion was made:

It is recommended that the Board approve the FIRST READING of Policy 707: *Use of School Facilities*.

- A discussion was had regarding the First Reading Policy 707: *Use of School Facilities*.

A Roll Call Vote was taken:

Roll Call Vote

AYES

NAYS

ABSENT

Ms. Lindsey

Mrs. Lydon

Mr. Raso

Ms. Crowell

Mr. LaPorte

Mr. Cesario

MS. Evans

Mrs. Donahue
Ms. Shaw

Motion carried 7-1

Attachment 707-AR-1

ATTACHMENT NO. 707-AR-1: KEYSTONE OAKS FACILITIES USAGE APPLICATION AND AGREEMENT

On the motion of Mr. Cesario, seconded by Ms. Crowell, the Board approved the FIRST READING of Attachment No. 707-AR-1: *Keystone Oaks Facilities Usage Application and Agreement*.

Motion carried 8-0

Attachment 707-AR-2

ATTACHMENT NO. 707-AR-2: KEYSTONE OAKS FACILITIES RENTAL FEE SCHEDULE

On the motion of Mr. Cesario, seconded by Ms. Crowell, the Board approved the FIRST READING of Attachment No. 707-AR-2: *Keystone Oaks Facilities Rental Fee Schedule*.

- A discussion was had regarding Attachment 707-AR-2: Keystone Oaks Facilities Rental Fee Schedule

Motion carried 8-0

Education Report

EDUCATION REPORT – Mrs. Theresa Lydon

Textbooks on Display

TEXTBOOKS ON DISPLAY

On the motion of Mrs. Lydon, seconded by Mr. Cesario, the Board approved that the following textbooks be placed on display for 30 days:

<u>Textbook</u>	<u>Publisher</u>
<i>Asi se dice</i> , Level 4	McGraw Hill
<i>Bien Dit</i> , Level 1 French 1)	Harcourt

- A discussion was had regarding Textbooks on display.

Motion carried 8-0

Student Instructional
Summer Work Program

STUDENT INSTRUCTIONAL SUMMER WORK PROGRAM

On the motion of Mrs. Lydon, seconded by Ms. Crowell, the Board approved the Student Instructional Summer Work Program at the Keystone Oaks High School from June 16-19; June 22 – 26; June 29 – July 3 and July 6 – 10, 2020 (7:00 a.m. – 12:00 p.m.) for approximately 15 students and two (2) instructors, Mr. Mark Elphinstone and Mr. Michael Orsi. This program has both an instructional component and custodial component.

- A discussion was had regarding the Student Instructional Summer Work Program.

Motion carried 8-0

Pupil Personnel Report

PUPIL PERSONNEL REPORT – Dr. William P. Stropkaj

AIU Policies

ALLEGHENY INTERMEDIATE UNIT: NOTICE OF ADOPTION OF POLICIES, PROCEDURES & USE OF FUNDS FOR THE 2020/2021 SCHOOL YEAR

On the motion of Mrs. Lydon, seconded by Mr. LaPorte, the Board approved the Allegheny Intermediate Unit *Notice of Adoption of Policies, Procedures and Use of Funds* for the 2020/2021 school year in compliance with the federal requirements of 34 CFR PART 300.

Motion carried 8-0

Personnel Report

PERSONNEL REPORT – Ms. Patricia A. Shaw & Mr. Matthew Cesario

Retirement

RETIREMENT

On the motion of Mr. Cesario, seconded by Ms. Evans, the Board accepted the letter of retirement from the following individual:

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>	<u>Effective Date</u>
Brett Musser	Teacher – Keystone Oaks Middle School	23	August 18, 2020

Motion carried 8-0

Resignation

RESIGNATION

On the motion of Mr. Cesario, seconded by Ms. Evans, the Board accepted the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Sarah Streit	Speech Therapist	May 13, 2020

Motion carried 8-0

Finance Report

FINANCE REPORT – Ms. Raeann Lindsey

Accounts Payable

ACCOUNTS PAYABLE APPROVAL LISTS THROUGH MARCH 31, 2020

On the motion of Ms. Lindsey, seconded by Mr. Cesario, the Board approved the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of March 31, 2020 (Check No. 61790-61942)	\$488,761.71
--	--------------

B. Food Service Fund as of March 31, 2020 (Check No. 9223-9231)	\$40,432.81
C. Athletics as of March 31, 2020 (Check No. 3194-3205)	\$3,653.58
D. Capital Reserve as of March 31, 2020 (Check No. 1643)	\$68,477.25
TOTAL	\$601,325.35

Motion carried 8-0

- There will be a Finance Committee Meeting on Monday, May 4th @ 6:00 p.m.

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2019 – 2020 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2019-2020 BUDGET TOTAL	2019-2020 9 MONTH MARCH/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 30,223,490	\$ 28,811,741	\$ (1,411,749)
7000	State Revenue Sources	\$ 12,272,835	\$ 6,782,840	\$ (5,489,995)
8000	Federal Revenue Sources	\$ 666,330	\$ 393,826	\$ (272,504)
Total Revenue		\$ 43,162,655	\$ 35,988,407	\$ (7,174,248)
				(OVER)
				UNDER
				BUDGET
Expenditures				
100	Salaries	\$ 17,552,090	\$ 10,829,915	\$ 6,722,175
200	Benefits	\$ 11,027,539	\$ 6,749,177	\$ 4,278,362
300	Professional/Technical Services	\$ 1,558,997	\$ 1,422,032	\$ 136,965
400	Property Services	\$ 1,122,100	\$ 772,602	\$ 349,498
500	Other Services	\$ 5,399,722	\$ 3,522,419	\$ 1,877,303
600	Supplies/Books	\$ 1,444,142	\$ 1,169,034	\$ 275,108
700	Equipment/Property	\$ 635,152	\$ 621,189	\$ 13,963
800	Other Objects	\$ 566,455	\$ 406,150	\$ 160,305
900	Other Financial Uses	\$ 4,645,250	\$ 3,891,250	\$ 754,000
Total Expenditures		\$ 43,951,447	\$ 29,383,768	\$ 14,567,679
Revenues exceeding Expenditures		\$ (788,792)	\$ 6,604,639	\$ 7,393,431
Other Financing Sources/(Uses)				
	Interfund Transfers In (Out)	\$ -	\$ (1,374,650)	\$ 1,374,650

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF MARCH 31, 2020

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 3/1/2020	\$ 75,567.78	\$ 11,768.45
Deposits	\$ 36.23	\$ 5.47
Subtotal	\$ 75,604.01	\$ 11,773.92
Expenditures	\$ 8,072.25	\$ 3,653.58
Cash Balance - 3/31/2020	\$ 67,531.76	\$ 8,120.34

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF MARCH 31, 2020

	BALANCE	
GENERAL FUND		
FNB BANK	\$	1,800,000
PAYROLL (pass-thru account)	\$	12,854
FNB SWEEP ACCOUNT	\$	1,533,600
ATHLETIC ACCOUNT	\$	8,120
PLGIT	\$	6,617,847
FNB MONEY MARKET	\$	130,746
PSDLAF	\$	162,199
INVEST PROGRAM	\$	180,982
OTHER POST-EMPLOYMENT BENEFITS	\$	1,976,052
COMPENSATED ABSENCES	\$	428,310
	\$	12,850,710
CAFETERIA FUND		
FNB BANK	\$	311,318
PLGIT	\$	159,834
	\$	471,152
CONSTRUCTION FUND / CAP RESERVE		
FNB BANK	\$	1,288,350
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$	799
	\$	1,289,149
GRAND TOTAL	\$	14,611,011

Activities & Athletics
Report

ACTIVITIES & ATHLETICS REPORT – Ms. Raeann Lindsey

Advertise Athletic Bids

ADVERTISE FOR ATHLETIC BIDS – WINTER/SPRING 2020/2021

On the motion of Ms. Lindsey, seconded by Ms. Evans, the Board approve the advertisement for athletic bids for the Winter and Spring of the 2020/2021 school year.

Motion carried 8-0

Fall Athletic Bids

2020/2021 FALL ATHLETIC BIDS

On the motion of Ms. Lindsey, seconded by Ms. Evans, the Board approved the **Fall Athletic Bids** for the 2020/2021 school year in the amount of \$71,340.53 to the following companies:

Century Sports	\$70,142.03
US Logo Service LLC	\$1,198.50

- A discussion was had regarding the 2020/2021 Fall Athletic Bids.

Motion carried 8-0

Adjournment

ADJOURNMENT

On the motion of Ms. Lindsey, seconded by Mr. Cesario, the meeting was adjourned at 7:56 p.m.

Motion passed 8-0

Respectfully submitted,

Joseph A. Kubiak
Board Secretary

Maureen S. Myers
Assistant Board Secretary
Board Recording Secretary