Call to Order

President Patricia Ann Shaw called the meeting to order at 7:01 p.m.

Pledge

The meeting opened with the pledge to the flag.

Attendance

Those present included: Mr. Brownlee, Mr. Cesario, Ms. Crowell, Mr. LaPorte, Ms. Lindsey, Mrs. Lydon, Ms. Pauchnik, Mr. Raso and Ms. Shaw. Also present were Dr. William P. Stropkaj, Superintendent; Dr. Shannon Varley, Director of Curriculum, Instruction, Assessment and Staff Development; Mr. Joseph Kubiak, Business Manager/Board Secretary; Mr. Michael Brungo, Solicitor; and Mrs. Maureen S. Myers, Assistant Board Secretary/Recording Secretary.

PUBLIC COMMENT

BOARD PRESIDENT’S REPORT – Ms. Patricia Ann Shaw

BOARD MINUTES

On the motion of Ms. Pauchnik, seconded by Mrs. Lydon, the Board approved the Work Session Minutes of October 8, 2019 and the Business/Legislative Minutes of October 22, 2019.

Motion carried 9-0

FOR INFORMATION ONLY

I. Parkway West Career and Technology Center Report  Ms. Annie Shaw

• Ms. Shaw reported on a grant that Parkway received as well as the accomplishment of one of our students who received a scholarship.

II. SHASDA Report  Mr. Santo Raso

• Mr. Raso reported that the next SHASDA meeting will be held at Upper St. Clair on Thursday night.

III. PSBA/Legislative Report  Mrs. Theresa Lydon

• Mrs. Lydon gave an update on a few different House and Charter bills.
IV. News from the Boroughs

**EXECUTIVE SESSION** – There was no Executive Session held prior to this evening’s Business/Legislative Session.

**SUPERINTENDENT’S REPORT** – Dr. William P. Stropkaj

**FIRST READING POLICY 805: EMERGENCY PREPAREDNESS AND RESPONSE**

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board approve the FIRST READING of Policy 805: *Emergency Preparedness and Response.*

*Motion carried 9-0*

**FIRST READING POLICY 805.1: RELATIONS WITH LAW ENFORCEMENT AGENCIES**

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board approve the FIRST READING of Policy 805.1: *Relations with Law Enforcement Agencies.*

*Motion carried 9-0*

**FIRST READING POLICY 805.2: SCHOOL SECURITY PERSONNEL**

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board approve the FIRST READING of Policy 805.2: *School Security Personnel.*

*Motion carried 9-0*

**FIRST READING POLICY 833: PROFESSIONAL DEVELOPMENT**

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board approve the FIRST READING of Policy 833: *Professional Development.*

*Motion carried 9-0*

**FIRST READING POLICY 856: EVALUATION OF EMPLOYEES**

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board approve the FIRST READING of Policy 856: *Evaluation of Employees.*

*Motion carried 9-0*

**PROFESSIONAL DEVELOPMENT**

On the motion of Ms. Crowell, seconded by Mr. Cesario, the Board approved the following conference request:
Mr. William Eibeck  The Midwest Clinic  $2,500.00
Chicago, Illinois
December 17 – 21, 2019

For Information Only

Mr. Eibeck was planning to attend The Midwest Clinic in December 2018. Unfortunately, he was unable to attend. The conference has already been paid for from 2018/2019 funds.

Motion carried 9-0

EDUCATION REPORT – Mrs. Theresa Lydon

COMPREHENSIVE PLAN

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board approved the Comprehensive Plan, dated July 1, 2020 – June 30, 2023 to be submitted to the Pennsylvania Department of Education.

For Information Only

The plan has been on display for 28 days.

Motion carried 9-0

PUPIL PERSONNEL REPORT – Dr. William P. Stropkaj

PITTSBURGH PUBLIC SCHOOLS AGREEMENT

On the motion of Mr. Raso, seconded by Mr. LaPorte, the Board approved the 2019/2020 Tuition Agreement between the Keystone Oaks School District and Pittsburgh Public Schools at a cost not to exceed $39,600.00.

Motion carried 9-0

PERSONNEL REPORT – Ms. Patricia A. Shaw & Mr. Matthew Cesario

RESIGNATION

On the motion of Ms. Shaw, seconded by Ms. Crowell, the Board accepted the following resignation:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lori Santelli</td>
<td>Food Service Worker – High School</td>
<td>November 1, 2019</td>
</tr>
</tbody>
</table>

Motion carried 9-0
1. **Food Service Workers**

On the motion of Ms. Lindsey, seconded by Mrs. Lydon the Board approved the employment of the following food service workers:

<table>
<thead>
<tr>
<th>Name</th>
<th>Hire Date</th>
<th>Hourly Wage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deana Cannon</td>
<td>October 21, 2019</td>
<td>$9.50</td>
</tr>
<tr>
<td>Aretina Gdovic</td>
<td>November 4, 2019</td>
<td>$9.50</td>
</tr>
</tbody>
</table>

*Motion carried 9-0*

2. **Approval of Athletic Position and Stipend**

On the motion of Ms. Lindsey, seconded by Mrs. Lydon, in compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2017-2020*, the Board approved the following individual for the 2019/2020 school year:

<table>
<thead>
<tr>
<th>Sport</th>
<th>Position</th>
<th>Coach</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Track</td>
<td>Assistant</td>
<td>Erica Ragan</td>
<td>$4,080</td>
</tr>
</tbody>
</table>

*Motion carried 9-0*

3. **Recreational Swim Program Staff**

On the motion of Ms. Lindsey, seconded by Mrs. Lydon, the Board approved the following individuals for the Recreational Swim Program Staff at the rates listed below for the 2019/2020 school year:

Instructor (I), Supervisor (S), Guard (G)

Alex Oleksak (G)
Dani Sakulsky (G)
Christopher Wolfe (G)

*For Information Only*

The hiring of Alex Oleksak requires the waiver of Board Policy No. 803: Nepotism by six (6) disinterested Board Members considering the staffing need of the position. The minutes of this meeting will reflect that this is a vote to over-ride the Nepotism Policy, and also that there were no other qualified/experienced candidates for the position in question.
POST SEASON COACHING STIPEND

On the motion of Ms. Lindsey, seconded by Mrs. Lydon, in compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2017-2020*, the Board approved payment of $50.00 per week to the following individuals for coaching in the post season:

<table>
<thead>
<tr>
<th>Sport</th>
<th>Coach</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boys Soccer</td>
<td>Sotiri Tsourekis</td>
<td>$50.00 (1 week)</td>
</tr>
<tr>
<td></td>
<td>Andy Hornak</td>
<td>$50.00 (1 week)</td>
</tr>
<tr>
<td></td>
<td>John McCarthy</td>
<td>$50.00 (1 week)</td>
</tr>
<tr>
<td>Cross Country</td>
<td>Sarah Fontanesi</td>
<td>$50.00 (1 week)</td>
</tr>
<tr>
<td></td>
<td>Judith Fritz</td>
<td>$50.00 (1 week)</td>
</tr>
<tr>
<td></td>
<td>Lainey Resetar</td>
<td>$50.00 (1 week)</td>
</tr>
<tr>
<td>Golf</td>
<td>Dennis Sarchet</td>
<td>$50.00 (1 week)</td>
</tr>
<tr>
<td></td>
<td>Mike Orosz</td>
<td>$50.00 (1 week)</td>
</tr>
<tr>
<td>Girls Tennis</td>
<td>Leslie Leopold</td>
<td>$100.00 (2 weeks)</td>
</tr>
<tr>
<td></td>
<td>James Svidron</td>
<td>$100.00 (2 weeks)</td>
</tr>
<tr>
<td>Girls Volleyball</td>
<td>Michael O’Leary</td>
<td>$50.00 (1 week)</td>
</tr>
<tr>
<td></td>
<td>Dave Harouse</td>
<td>$50.00 (1 week)</td>
</tr>
</tbody>
</table>

FINANCE REPORT – Ms. Raeann Lindsey

ACCOUNTS PAYABLE APPROVAL LISTS THROUGH OCTOBER 31, 2019

On the motion of Ms. Lindsey, seconded by Mrs. Lydon, the Board approved the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of October 31, 2019 (Check No. 60675-60952) $761,824.51
B. Food Service Fund as of October 31, 2019 (Check No. 9174-9178) $6,845.03
C. Athletics as of October 31, 2019 (Check No. 3142-3155) $4,134.51
D. Capital Reserve as of October 31, 2019 (Check No. 1638-1641) $14,298.30

**TOTAL** $787,102.35

Motion carried 9-0
ACA TaxTrack

ACA TAXTRACK SOFTWARE LICENSE AGREEMENT

On the motion of Ms. Lindsey, seconded by Mrs. Lydon, the Board approved the ACA TaxTrack Software License Agreement between AMCA Systems, LLC and the Keystone Oaks School District for the tax year 2019 at a cost of $2,550.00.

For Information Only

The license fee will cover filing requirements for the 2019 tax year. The cost for the Software License is an increase in $100.00 from the previous year.

Motion carried 9-0

Electronic Consortium

PARTICIPATION IN WESTERN PENNSYLVANIA ELECTRIC CONSORTIUM

On the motion of Ms. Lindsey, seconded by Mr. Raso, the Board approved the continued participation in the Western Pennsylvania Electric Consortium. The new contract period will begin on the meter read date in January 2021 and will extend for a one, two or three year period based on pricing received from up to six major electric suppliers

Motion carried 9-0
### I. EXPENDITURE/REVENUE 2019 – 2020 BUDGET to ACTUAL / PROJECTION

<table>
<thead>
<tr>
<th>ACCT</th>
<th>DESCRIPTION</th>
<th>2019-2020 BUDGET TOTAL</th>
<th>2019-2020 OCTOBER/ACTUAL</th>
<th>OVER/UNDER BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>6000</td>
<td>Local Revenue Sources</td>
<td>$ 30,223,490 $</td>
<td>$ 24,800,267 $</td>
<td>$(5,423,223)</td>
</tr>
<tr>
<td>7000</td>
<td>State Revenue Sources</td>
<td>$ 12,272,835 $</td>
<td>$ 2,145,235 $</td>
<td>$(10,127,600)</td>
</tr>
<tr>
<td>8000</td>
<td>Federal Revenue Sources</td>
<td>$ 666,330 $</td>
<td>$ 54,176 $</td>
<td>$(612,154)</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>$ 43,162,655 $</strong></td>
<td><strong>$ 26,999,678 $</strong></td>
<td></td>
<td><strong>$(16,162,977)</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACCT</th>
<th>DESCRIPTION</th>
<th>2019-2020 BUDGET TOTAL</th>
<th>2019-2020 OCTOBER/ACTUAL</th>
<th>OVER/UNDER BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>Salaries</td>
<td>$ 17,552,090 $</td>
<td>$ 3,324,833 $</td>
<td>$ 14,227,257</td>
</tr>
<tr>
<td>200</td>
<td>Benefits</td>
<td>$ 11,027,539 $</td>
<td>$ 2,134,081 $</td>
<td>$ 8,893,458</td>
</tr>
<tr>
<td>300</td>
<td>Professional/Technical Services</td>
<td>$ 1,558,997 $</td>
<td>$ 399,296 $</td>
<td>$ 1,159,701</td>
</tr>
<tr>
<td>400</td>
<td>Property Services</td>
<td>$ 1,122,100 $</td>
<td>$ 305,141 $</td>
<td>$ 816,959</td>
</tr>
<tr>
<td>500</td>
<td>Other Services</td>
<td>$ 5,399,722 $</td>
<td>$ 1,099,165 $</td>
<td>$ 4,300,557</td>
</tr>
<tr>
<td>600</td>
<td>Supplies/Books</td>
<td>$ 1,444,142 $</td>
<td>$ 898,319 $</td>
<td>$ 545,823</td>
</tr>
<tr>
<td>700</td>
<td>Equipment/Property</td>
<td>$ 635,152 $</td>
<td>$ 550,201 $</td>
<td>$ 84,951</td>
</tr>
<tr>
<td>800</td>
<td>Other Objects</td>
<td>$ 566,455 $</td>
<td>$ 286,584 $</td>
<td>$ 279,871</td>
</tr>
<tr>
<td>900</td>
<td>Other Financial Uses</td>
<td>$ 4,645,250 $</td>
<td>$ 2,685,875 $</td>
<td>$ 1,959,375</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$ 43,951,447 $</strong></td>
<td><strong>$ 11,683,495 $</strong></td>
<td></td>
<td><strong>$ 32,267,952</strong></td>
</tr>
</tbody>
</table>

Revenues exceeding Expenditures  
$ (788,792) $  15,316,183 $  16,104,975

Other Financing Sources/(Uses)  
Interfund Transfers In (Out)  
$ - $ - $
II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF OCTOBER 31, 2019

<table>
<thead>
<tr>
<th>Bank Account - Status</th>
<th>Middle / High School</th>
<th>Athletics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Balance - 10/1/2019</td>
<td>$ 70,192.93</td>
<td>$ 9,014.56</td>
</tr>
<tr>
<td>Deposits</td>
<td>$ 8,404.36</td>
<td>$ 22,742.47</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$ 78,597.29</td>
<td>$ 31,757.03</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$ 3,687.00</td>
<td>$ 4,109.51</td>
</tr>
<tr>
<td>Cash Balance - 10/31/2019</td>
<td>$ 74,910.29</td>
<td>$ 27,647.52</td>
</tr>
</tbody>
</table>

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF OCTOBER 31, 2019

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GENERAL FUND</strong></td>
<td></td>
</tr>
<tr>
<td>FNB BANK</td>
<td>$ 1,883,851</td>
</tr>
<tr>
<td>PAYROLL (pass-thru account)</td>
<td>$ 13,312</td>
</tr>
<tr>
<td>FNB SWEEP ACCOUNT</td>
<td>$ 113,787</td>
</tr>
<tr>
<td>ATHLETIC ACCOUNT</td>
<td>$ 27,648</td>
</tr>
<tr>
<td>PLGIT</td>
<td>$ 6,890,464</td>
</tr>
<tr>
<td>FNB MONEY MARKET</td>
<td>$ 10,695,097</td>
</tr>
<tr>
<td>PSDLAF</td>
<td>$ 161,365</td>
</tr>
<tr>
<td>INVEST PROGRAM</td>
<td>$ 179,594</td>
</tr>
<tr>
<td>OTHER POST-EMPLOYMENT BENEFITS</td>
<td>$ 1,962,788</td>
</tr>
<tr>
<td>COMPENSATED ABSENCES</td>
<td>$ 425,435</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$ 19,965,118</td>
</tr>
</tbody>
</table>

| **CAFETERIA FUND**               |                 |
| FNB BANK                         | $ 558,693       |
| PLGIT                            | $ 588,160       |
| **Total**                        | $ 588,160       |

| **CONSTRUCTION FUND / CAP RESERVE** |     |
| FNB BANK                          | $ 213,416       |
| PLGIT - G.O. BOND SERIES C OF 2014/12-19 | $ 794  |
| **Total**                         | $ 214,210       |

| **GRAND TOTAL**                   | $ 20,767,488    |
FACILITIES REPORT – Ms. Raeann Lindsey

BID ADVERTISEMENT

On the motion of Mr. Cesario, seconded by Mr. LaPorte the advertisement of bids for Contracted School Bus Transportation for regular bus runs.

Motion carried 9-0

- Mr. Cesario gave a PowerPoint Presentation on projects throughout the District that are in need of being completed within the next few years.

PUBLIC COMMENT – None

ADJOURNMENT

On the motion of Ms. Pauchnik, seconded by Mr. LaPorte the meeting was adjourned at 7:28 p.m.

Motion passed 9-0

Respectfully submitted,

Joseph A. Kubiak
Board Secretary

Maureen S. Myers
Assistant Board Secretary
Board Recording Secretary
<table>
<thead>
<tr>
<th>Check #</th>
<th>Date</th>
<th>Vendor Number &amp; Name</th>
<th>Remittance Name</th>
<th>Check Amount</th>
<th>Batch</th>
<th>Source</th>
<th>Stat</th>
</tr>
</thead>
<tbody>
<tr>
<td>00060675</td>
<td>10/02/19</td>
<td>644 ALCOSE CREDIT UNION</td>
<td></td>
<td>$2,318.88</td>
<td>2</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060676</td>
<td>10/02/19</td>
<td>11197 AMERICAN DREAM FUND</td>
<td></td>
<td>$30.00</td>
<td>2</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060677</td>
<td>10/02/19</td>
<td>361 JORDAN TAX SERVICE INC</td>
<td></td>
<td>$3,539.27</td>
<td>3</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060678</td>
<td>10/02/19</td>
<td>587 KEYSTONE OAKS ESPA-LOCAL</td>
<td></td>
<td>$1,003.20</td>
<td>2</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060679</td>
<td>10/02/19</td>
<td>922 SEIU LOCAL32BJ</td>
<td></td>
<td>$1,235.00</td>
<td>2</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060680</td>
<td>10/02/19</td>
<td>11807 TRANSMERICA PREMIER LIFE INS CO</td>
<td></td>
<td>$67.62</td>
<td>2</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060681</td>
<td>10/02/19</td>
<td>8186 RONDA J WINNECOUR</td>
<td></td>
<td>$714.00</td>
<td>2</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060682</td>
<td>10/03/19</td>
<td>10213 AMAZON.COM CORPORATE CREDIT</td>
<td></td>
<td>$598.87</td>
<td>91319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060683</td>
<td>10/03/19</td>
<td>423 A G MAURO COMPANY</td>
<td></td>
<td>$22,885.00</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060684</td>
<td>10/03/19</td>
<td>13662 AQUA FILTER FRESH, INC.</td>
<td></td>
<td>$223.36</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060685</td>
<td>10/03/19</td>
<td>13005 Aaron Colf</td>
<td></td>
<td>$22.16</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060686</td>
<td>10/03/19</td>
<td>13174 ANNA BENVENUTI</td>
<td></td>
<td>$45.53</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060687</td>
<td>10/03/19</td>
<td>13050 Arthur J Gallagher Risk Mgmt Svc, Inc</td>
<td></td>
<td>$436.00</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060688</td>
<td>10/03/19</td>
<td>13900 JOHN BAYLESS</td>
<td></td>
<td>$1,768.23</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060689</td>
<td>10/03/19</td>
<td>11636 SHEILA BELL</td>
<td></td>
<td>$11.62</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060690</td>
<td>10/03/19</td>
<td>118 CASTLE SHANNON BOROUGH</td>
<td></td>
<td>$452.56</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060691</td>
<td>10/03/19</td>
<td>208 DORMONT BOROUGH</td>
<td></td>
<td>$685.37</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060692</td>
<td>10/03/19</td>
<td>10188 CDW Government LLC, CDW Government</td>
<td></td>
<td>$880.00</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060693</td>
<td>10/03/19</td>
<td>6771 CHILDREN'S INSTITUTE</td>
<td></td>
<td>$11,789.48</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060694</td>
<td>10/03/19</td>
<td>11048 ComDoc</td>
<td></td>
<td>$10,019.95</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060695</td>
<td>10/03/19</td>
<td>13629 Kaitlyn Caron</td>
<td></td>
<td>$59.22</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060696</td>
<td>10/03/19</td>
<td>13509 Direct Energy</td>
<td></td>
<td>$4,630.01</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060697</td>
<td>10/03/19</td>
<td>9718 MARK ELPHINSTONE</td>
<td></td>
<td>$107.99</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060698</td>
<td>10/03/19</td>
<td>6085 FEDEROUCH LANDSCAPE SUPPLY</td>
<td></td>
<td>$272.00</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060699</td>
<td>10/03/19</td>
<td>7627 FISHER SCIENCE EDUCATION</td>
<td></td>
<td>$68.90</td>
<td>10319</td>
<td>Comp</td>
<td>R</td>
</tr>
<tr>
<td>00060700</td>
<td>10/03/19</td>
<td>13165 FERGUSON ENTERPRISES, INC</td>
<td></td>
<td>$380.69</td>
<td>10319</td>
<td>Comp</td>
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**Totals For Bank Account**

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Page: 7
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Check # 00001624 - 99989463

Keystone Oaks School District
October 2019 Combined Check Register 2019-2020

Date: 11/06/19
Time: 09:21:50
Check Dates 10/01/19 - 10/31/19
## Keystone Oaks School District

**October 2019 Combined Check Register 2019-2020**

**Vendor Number & Name**

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University of Pittsburgh
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**Computer Checks**: 0

**Hand Checks**: 0

**Wire Transfers**: 0

**Stop Payments**: 0