

BOARD OF SCHOOL DIRECTORS

WORK SESSION
Tuesday, August 9, 2016
7:00 PM

MINUTES

Call to Order

President Patricia Ann Shaw called the meeting to order at 7:20 p.m.

Pledge

The meeting opened with the pledge to the flag.

Attendance

Those present included: Mr. Brownlee Mr. Cesario, Ms. Crowell, Mr. Hommrich, Ms. Lindsey, Ms. Pachnik, Ms. Shaw. Also present were Dr. Stropkaj, Superintendent; Dr. Varley, Director of Curriculum, Instruction, Assessment and Staff Development; Mr. Brungo, Solicitor; and Mrs. Masztak, Assistant Board Secretary/ Recording Secretary.

Mr. Howard, Mrs. Lydon, and Mrs. Gologram were absent.

Public Comment

PUBLIC COMMENT – None

Board President's Report

BOARD PRESIDENT'S REPORT – Ms. Patricia Ann Shaw

The following action items will be considered at the August 16, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Board Minutes

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of June 14, 2016, and the Business/Legislative Minutes of June 21, 2016.

**Voting Delegate - PSBA
Assembly Meeting**

**II. APPOINTMENT OF VOTING DELEGATE FOR THE PSBA
DELEGATE ASSEMBLY MEETING**

It is recommended that the Board appoint **Donald Howard** as the voting delegate to participate in the PSBA Delegate Assembly to be held on Saturday, October 15, 2016. Voting delegates are not required to pay a registration fee in order to participate in the Delegate Assembly.

FOR INFORMATION ONLY

- I. Parkway West Career and Technology Center Report *Ms. Annie Shaw*
Mr. Donald Howard - Alternate
- II. SHASDA Report *Ms. Raeann Lindsey*
- III. Golden Wings Foundation, Inc. Report *Mr. Donald Howard*
- IV. PSBA/Legislative Report *Mr. Donald Howard*
- V. Castle Shannon Borough Council Minutes *(Available Online)*
- VI. Dormont Borough Council Minutes *(Available Online)*
- VII. Green Tree Borough Council Minutes *(Available Online)*

VIII. EXECUTIVE SESSION

Prior to the Work Session, the Board met in Executive Session regarding negotiations and personnel matters.

Superintendent's Report

SUPERINTENDENT'S REPORT – Dr. William Stropkaj

The following action items will be considered at the August 9, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

**SECOND READING
Policy No. 226**

I. SECOND READING OF POLICY NO. 226: SEARCHES

It is recommended that the Board approve the SECOND READING of Policy No. 226: *Searches*.

**SECOND READING
Policy No. 808**

II. SECOND READING OF POLICY NO. 808: FOOD SERVICES

It is recommended that the Board approve the SECOND READING of Policy No. 808: *Food Services*.

**SECOND READING
Policy No. 815**

**III. SECOND READING OF POLICY NO. 815:
EMPLOYEE USE OF PERSONAL ELECTRONIC DEVICES**

It is recommended that the Board approve the SECOND READING of Policy No. 815: *Employee Use of Personal Electronic Devices*.

Removal of Policies

IV. REMOVAL OF POLICIES

In compliance with *Board Policy No. 003: Functions*, it is recommended that the Board abolish the following policies:

- Policy No. 225: *Students and the Police*
- Policy No. 226.1: *Student Searches*
- Policy No. 226.2: *Motor Vehicle Searches*
- Policy No. 226.3: *Use of Police Dogs for Random/Blanket Searches*
- Policy No. 303: *Employment of Administrators*
- Policy No. 303.1: *Employment/Requisite Qualifications*
- Policy No. 404: *Employment of Professional Employees*
- Policy No. 504: *Employment of Classified Employees*

Interim Principal – Myrtle
Karen Brown

V. INTERIM PRINCIPAL – MYRTLE AVENUE ELEMENTARY SCHOOL

The Administration recommends that the Board approve **Karen L. Brown**, retired principal from the Upper St. Clair School District, as the interim principal at Myrtle Avenue Elementary School with a tentative work schedule of August 2016 through November 2016 at \$325 per day.

2017 Kennywood Picnic

VI. 2017 KENNYWOOD PICNIC

It is recommended that the Board approve the contract between the Keystone Oaks School District and Kennywood establishing **Wednesday, June 21, 2017** as the Kennywood Picnic Day for the 2016/2017 school year.

Professional Development

VII. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following conference requests:

Dr. Stropkaj

Dr. William Stropkaj PASA-PSBA School Leadership Conference \$1,550.00
Hershey, PA
October 12-15, 2016

Dr. Stropkaj
Dr. Varley

Dr. William Stropkaj PA Federal Programs Summer Leadership Forum \$660.00
Dr. Shannon Varley (Covering Fiscal Compliance & Uniform Grant Guidance)
Pittsburgh, PA
August 4-5, 2016

Dr. Stropkaj

Dr. William Stropkaj Allegheny Intermediate Unit's *No cost to District*
Superintendents' Development Workshop
St. Vincent's College
October 5, 6, 7, 2016

Donald Howard	Donald Howard	PASA-PSBA School Leadership Conference Hershey, PA October 12-15, 2016	\$1,550.00
Suzanne Lochie	Suzanne Lochie	PA Association of Pupil Services Administrators 2016 Fall Workshop Carlisle, PA October 3, 2016	\$566.95
Jeffrey Kattan Brian Werner	Jeffrey Kattan Brian Werner	Principal Leadership Workshops 2016/2017 University of Pittsburgh Tri-State Area School Study Council Pittsburgh, PA 15260	\$1,000.00

- A discussion by Board Members followed regarding the benefits of a Board Member attending the full PSBA Conference.

Pupil Personnel Report

PUPIL PERSONNEL REPORT – Dr. William Stropkaj

The following action items will be considered at the August 16, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Title I Non-Public School Contract

I. TITLE I NON-PUBLIC SCHOOL CONTRACT

The Administration recommends that the Board approve the *Title I Non-Public School Contract between the Keystone Oaks School District and the Allegheny Intermediate Unit* for the 2016/2017 school year for Title I services (reading and mathematics) to students at Hillcrest Christian Academy, Our Lady of Grace, St. Anne, St. Bernard, St. Gabriel, St. Louise de Marillac, St. Margaret, and St. Thomas More Schools.

Peer Jury School-Based Diversion Program

II. PEER JURY SCHOOL-BASED DIVERSION PROGRAM

The Administration recommends that the Board approve the Peer Jury School-Based Diversion Program to continue at the Keystone Oaks Middle School and the Keystone Oaks High School (under the direction of Officer John Bruner) for the 2016/2017 school year.

**School Dental Services
Dr. George Royer**

III. SCHOOL DENTAL SERVICES – DR. GEORGE ROYER

The Administration recommends that the Board approve the Agreement for School Dentist Services with George Royer, D.M.D., for the 2016/2017 school year.

**Service Agreement with
Watson Institute**

IV. SERVICE AGREEMENT WITH THE WATSON INSTITUTE

The Administration recommends that the Board approve the *Service Agreement with The Watson Institute* (TWI) for consultation for autistic support at the elementary and the secondary levels and for community based instruction as needed basis for the 2016/2017 school year.

For Information Only

The fee for consultation services will be:

\$825.00 per full day (8 consecutive hours)
\$505.00 per half-day (4 consecutive hours)

The fee for community based instruction will be:

\$580.00 per full day
\$310.00 per half day

Personnel Report

PERSONNEL REPORT – Mr. David Hommrich

The following action items will be considered at the August 16, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Resignation

I. RESIGNATION

It is recommended that the Board accept the resignation of the following individual:

Joseph Villani

Joseph Villani Emotional Support Keystone Oaks High School
Effective July 20, 2016

Appointments

II. APPOINTMENTS

**Professional Employees
New Hires**

A. Professional Employees

In compliance with *Board Policy No. 404 – Employment of Professional Employees*, and the *Keystone Oaks Education Association Agreement 2011-2016*, the Administration recommends the employment of:

**Rachel Hast
Learning Support – Aiken**

Rachel Hast
Learning Support - Aiken Elementary
August 25, 2016
Salary-\$42,750.00 (B, Level 16)

Madeline Kay
Science - KOHS

Madeline Kay
Science – Keystone Oaks High School
August 25, 2016
Salary-\$43,500.00 (M, Level 16)

Melissa Purkiss
Learning Support – Myrtle

Melissa Purkiss
Learning Support – Myrtle Avenue Elementary
August 25, 2016
Salary-\$43,500.00 (M, Level 16)

Abigail Ubinger
Life Skills – Dormont

Abigail Ubinger
Life Skills – Dormont Elementary
August 25, 2016
Salary-\$43,500.00 (M, Level 16)

Long-Term Substitute

B. Long-Term Substitute

In compliance with *Board Policy No. 405 – Employment of Substitute Professional Employees*, the Administration recommends the employment for the 2016/2017 school year of:

Valerie Moore
Grade 3 – Myrtle

Valerie Moore
Third Grade – Myrtle Elementary School
August 25, 2016
Salary – \$43,500.00 (M, Level 16)

Mental Health Therapists

C. Mental Health Therapists

It is recommended that the Board approve the hiring of the following individuals as Mental Health Therapists for the Keystone Oaks School District at \$35.00/per hour, 192 days a year as per their contract:

Danielle King
Elementary Buildings

Danielle King
Aiken Elementary School
Dormont Elementary School
Myrtle Avenue Elementary School

Sarah Hazlett
Keystone Oaks Middle School
Keystone Oaks High School

Sarah Hazlett
KOMS & KOHS

- A discussion by Board Members followed regarding the savings to the District with the hires of the two Mental Health Therapists.

Technology Integration Specialist

D. Technology Integration Specialist

It is recommended that the Board approve the hiring of the following individual as a twelve-month Technology Integration Specialist for the Keystone Oaks School District:

Anna Benvenuti

Anna Benvenuti
District-wide
Salary - \$40,000.00 (Pro-rated)
August 25, 2016

Secretary

E. Secretary

In compliance with *Board Policy No. 504 – Employment of Classified Employees*, it is recommended that the Board approve the following individual as twelve-month secretary with salary in compliance with the Keystone Oaks Educational Support Personnel Association/PSEA/NEA Agreement 2014-2018:

Christine DeAngelis
KOHS

Christine DeAngelis
Keystone Oaks High School
Salary - \$33,119.77 (Pro-rated)
August 8, 2016

Project Succeed Staff

F. Project Succeed

It is recommended that the Board approve the following individuals as Project Succeed instructors for the 2016/2017 school year:

Kevin Gallagher	Technology Assistance with Students (15 hours total)
Joshua Kirchner	Mathematics
Lynn Heasley	Career Awareness
Linda Capozzoli	Career Awareness Assistant
Richard Heilmann	English
John Murphy	History/Social Studies
Michael Orsi	Special Education (Learning Support)
TO BE ANNOUNCED	Science
Beth Smith	Computer Education

Food Service Personnel

G. Food Service Personnel

In compliance with *Board Policy No. 504 – Employment of Classified Employees*, it is recommended that the Board approve the following individuals as Food Service employees for the 2016/2017 school year:

<u>Name</u>	<u>Hourly Wage</u>
Ann Amoroso	\$11.51
Christine Anderson	\$9.27
Trista Boyes	\$16.00
Ryan Briggs	\$18.77
Tina Conn	\$10.85
Gina Delfine	\$12.65
Frances Edwards	\$12.06
Laura Gibson	\$10.45
Lyssa Glaze	\$9.27
Kathy Hrivnak	\$9.35
Sandy Kaminski	\$13.39
Jennifer Lashley	\$16.75

James Lopinto	\$9.18
Barbara Maide	\$9.00
Kris Malia	\$10.45
Lynn Mathews	\$10.71
Jennifer McIntyre	\$10.00
Barbara Routh	\$9.37
Tracey Slagle	\$12.85
Kim Stubinger	\$10.45
Penny Walters	\$11.40

Athletic Coaches

H. Athletic Coaches

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2011-2016, Article XXVIII, Extra Duty Compensation, Sub-Section B – Athletics Positions and Compensation*, it is recommended that the Board approve the following individuals as coaches, pending receipt of all legal documents and clearances, for the 2016/2017 school year:

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
Jeremy Diven	KOMS Wrestling Coach	\$3,125.00
Madeline Kay	KOMS Cheerleader Coach	\$2,000.00
Leslie Leopold	KOHS Girls Tennis Coach	\$4,190.00
Maria Lydon	KOHS Swim Assist. Coach	\$4,040.00
Jason Neuman	KOMS Wrestling Coach	\$3,125.00
Matthew Paradise	KOMS Girls Soccer Assist. Coach	\$2,660.00

Activities Sponsors

I. Activities Sponsors

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2011-2016, Article XXVIII, Extra Duty Compensation, Sub-Section C – Activities Positions and Compensation*, it is recommended that the Board approve the following individuals for the 2016/2017 school year:

<u>Sponsor</u>	<u>Sport</u>	<u>Compensation</u>
Chelsea Fredrickson	Kaydeens	\$1,550.00
Chelsea Fredrickson	Silks	\$1,650.00
Marena Grondziowski	Marching Assistant	\$2,400.00
Abigail Langhorst	Percussion Coordinator	\$1,800.00

High School Musical Payments

J. High School Musical Payments

It is recommended that the Board approve payments to the following individuals for the Keystone Oaks High School Musical:

<u>Name</u>	<u>Position</u>	<u>Compensation</u>
Fran Gorman	Light Design	\$1,750.00
Kirk Howe	Piano 1	\$980.00
Alivia Owen	Additional Choreography	\$1,100.00

Tenure

III. TENURE

In compliance with ***Board Policy No. 404 – Employment of Professional Employees***, it is recommended that the Board recognize the following individuals as having completed the requirements according to the Commonwealth of Pennsylvania and achieving tenure on August 22, 2016 with a Professional Contract:

Aaron Colf
Danielle Kandrack
Kelly McGuire
Ryan Warner

Aaron Colf Aiken Elementary School
Danielle Kandrack Keystone Oaks High School
Kelly McGuire Dormont Elementary School
Ryan Warner Keystone Oaks Middle School

Teaching Load
 Compensation

IV. Teaching Load Compensation

In compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2011-2016, Article VII, Teaching Load***, it is recommended that the following individual be compensated as per this Article:

A. Secondary Teacher Stipend for Teaching 7 out of 8 periods/2 days out of 5:

Tricia Kreitzer \$400.00

B. Secondary Teacher Stipend for Class Size at 30 or Above:

Tricia Kreitzer \$1,000.00

Finance Report

FINANCE REPORT – Mrs. Theresa Lydon

The following action item will be considered at the August 16, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Accounts Payable
 Approval Lists

I. ACCOUNTS PAYABLE APPROVAL LISTS

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund ***To be provided***

- | | | |
|----|-------------------|-----------------------|
| B. | Risk Management | <i>To be provided</i> |
| C. | Food Service Fund | <i>To be provided</i> |
| D. | Athletics | <i>To be provided</i> |
| E. | Renovations | <i>To be provided</i> |

FOR INFORMATION ONLY

To Be Provided

I. EXPENDITURE/REVENUE 2015 – 2016 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2015-2016 BUDGET TOTAL	2015-2016 ACTUAL	MONTH END + ESTIMATED PROJECTION	OVER (UNDER) BUDGET
Revenue					
6000	Local Revenue Sources				
7000	State Revenue Sources				
8000	Federal Revenue Sources				
Total Revenue					
					(OVER) UNDER BUDGET
Expenditures					
100	Salaries				
200	Benefits				
	Professional/Technical				
300	Services				
400	Property Services				
500	Other Services				
600	Supplies/Books				
700	Equipment/Property				
800	Other Objects				
900	Other Financial Uses				
Total Expenditures					
Revenues exceeding Expenditures					

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF JULY 2016
To Be Provided

Bank Account - Status	Middle / High School	Athletics
Cash Balance		
Deposits		
Subtotal		
Expenditures		
Cash Balance		

III. FOOD SERVICE EXPENDITURE/REVENUE 2015 - 2016 BUDGET to ACTUAL
To Be Provided

ACCT	DESCRIPTION	2015-2016 BUDGET TOTAL	2015-2016 ACTUAL	MONTH END + ESTIMATED PROJECTION	OVER (UNDER) BUDGET
Revenue					
	Local Revenue				
6000	Sources/Sales				
7000	State Revenue Subsidy				
8000	Federal Revenue Subsidy				
Total Revenue					
					(OVER) UNDER BUDGET
Expenditures					
100	Salaries				
200	Benefits Professional/Technical				
300	Services				
400	Property Services				
500	Other Services				
600	Supplies/Food				
700	Equipment/Property				
800	Other Objects				
900	Other Financial Uses				
Total Expenditures					
INCOME / (LOSS)					

IV. BANK BALANCES
To Be Provided

BANK BALANCES PER STATEMENT AS OF

	<u>DATE</u> <u>BALANCE</u>
GENERAL FUND	
FNB BANK	
PAYROLL (pass-thru account)	
FNB SWEEP ACCOUNT	
PLGIT	
PSDLAF	
INVEST PROGRAM	_____
	=====
CAFETERIA FUND	
FNB BANK	
PLGIT	_____
	=====
CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	
PLGIT - GENERAL ACCOUNT	
PLGIT - G.O. BOND SERIES C OF 2014/ 12-18	_____
	=====
RISK MANAGEMENT FUND/TAX REFUNDS	
FNB BANK	_____
	=====
GRAND TOTAL	_____
	=====

Facilities Report

FACILITIES REPORT – Mr. Matthew Cesario

The following action items will be considered at the August 16, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

I. PURCHASE OF NEW PLOW TRUCK

The Administration recommends that the Board approve the purchase of a new plow truck at a cost not to exceed \$38,000.00.

Purchase of New Plow Truck

Change Order for Stage Project

II. CHANGE ORDER FOR STAGE PROJECT

The Administration recommends that the Board authorize the change order for the stage project regarding the relocation of a transformer and control wiring for the house lights at a cost not to exceed \$5,677.31.

- A discussion by Board Members followed regarding the breakdown of the change order.

McDonough's Run

III. McDONOUGH'S RUN

The Administration recommends that the Board authorize National Gunitite to repair McDonough's Run drain pipe at a cost not to exceed \$240,390.00.

- A discussion by Board Members followed regarding the repair to McDonough's Run.

PAHU #3 Compressor Myrtle

IV. MYRTLE ELEMENTARY SCHOOL – PAHU #3 COMPRESSOR

The Administration recommends that the Board authorize Toby Karg to replace the Myrtle Elementary PAHU #3 compressor at a cost not to exceed \$12,000.00.

- A discussion by Board Members followed regarding the roof top unit at Myrtle Elementary School.

KOHS Guidance A/C Unit

V. KEYSTONE OAKS HIGH SCHOOL GUIDANCE A/C UNIT

The Administration recommends that the Board replace the Keystone Oaks High School Guidance Suite's air conditioning unit at a cost not to exceed \$22,000.00.

- A discussion by Board Members followed regarding the air conditioning units in the high school.

PSSA Scores

- Dr. Stropkaj related to the Board his disappointment in the PSSA scores; not up to his standards. Further information to be provided.

Public Comment

PUBLIC COMMENT – None

Adjournment

ADJOURNMENT

On the motion of Ms. Shaw, seconded by Mr. Hommrich, the meeting was adjourned at 8:15 p.m.

Motion passed 7-0

Respectfully submitted,

Sharon Gologram
Board Secretary

Charmaine Masztak
Assistant Board Secretary
Recording Board Secretary