Call to Order

President Patricia Ann Shaw called the meeting to order at 7:20 p.m.

Pledge

The meeting opened with the pledge to the flag.

Attendance

Those present included: Mr. Brownlee, Mr. Cesario, Ms. Crowell, Mr. Hommrich, Ms. Lindsey, Ms. Pauchnik, Ms. Shaw. Also present were Dr. Stropkaj, Superintendent; Dr. Varley, Director of Curriculum, Instruction, Assessment and Staff Development; Mr. Brungo, Solicitor; and Mrs. Masztak, Assistant Board Secretary/Recording Secretary.

Mr. Howard, Mrs. Lydon, and Mrs. Gologram were absent.

Public Comment

PUBLIC COMMENT – None

Board President’s Report

BOARD PRESIDENT’S REPORT – Ms. Patricia Ann Shaw

The following action items will be considered at the August 16, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of June 14, 2016, and the Business/Legislative Minutes of June 21, 2016.

II. APPOINTMENT OF VOTING DELEGATE FOR THE PSBA DELEGATE ASSEMBLY MEETING

It is recommended that the Board appoint Donald Howard as the voting delegate to participate in the PSBA Delegate Assembly to be held on Saturday, October 15, 2016. Voting delegates are not required to pay a registration fee in order to participate in the Delegate Assembly.
FOR INFORMATION ONLY

I. Parkway West Career and Technology Center Report  Ms. Annie Shaw  
   Mr. Donald Howard - Alternate

II. SHASDA Report  Ms. Raeann Lindsey

III. Golden Wings Foundation, Inc. Report  Mr. Donald Howard

IV. PSBA/Legislative Report  Mr. Donald Howard

V. Castle Shannon Borough Council Minutes  (Available Online)

VI. Dormont Borough Council Minutes  (Available Online)

VII. Green Tree Borough Council Minutes  (Available Online)

VIII. EXECUTIVE SESSION

Prior to the Work Session, the Board met in Executive Session regarding negotiations and personnel matters.

SUPERINTENDENT’S REPORT – Dr. William Stropkaj

The following action items will be considered at the August 9, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

I. SECOND READING OF POLICY NO. 226: SEARCHES

It is recommended that the Board approve the SECOND READING of Policy No. 226: Searches.

II. SECOND READING OF POLICY NO. 808: FOOD SERVICES

It is recommended that the Board approve the SECOND READING of Policy No. 808: Food Services.

III. SECOND READING OF POLICY NO. 815:
   EMPLOYEE USE OF PERSONAL ELECTRONIC DEVICES

It is recommended that the Board approve the SECOND READING of Policy No. 815: Employee Use of Personal Electronic Devices.
IV. REMOVAL OF POLICIES

In compliance with Board Policy No. 003: Functions, it is recommended that the Board abolish the following policies:

- Policy No. 225: Students and the Police
- Policy No. 226.1: Student Searches
- Policy No. 226.2: Motor Vehicle Searches
- Policy No. 226.3: Use of Police Dogs for Random/Blanket Searches
- Policy No. 303: Employment of Administrators
- Policy No. 303.1: Employment/Requisite Qualifications
- Policy No. 404: Employment of Professional Employees
- Policy No. 504: Employment of Classified Employees

V. INTERIM PRINCIPAL – MYRTLE AVENUE ELEMENTARY SCHOOL

The Administration recommends that the Board approve Karen L. Brown, retired principal from the Upper St. Clair School District, as the interim principal at Myrtle Avenue Elementary School with a tentative work schedule of August 2016 through November 2016 at $325 per day.

VI. 2017 KENNYWOOD PICNIC

It is recommended that the Board approve the contract between the Keystone Oaks School District and Kennywood establishing Wednesday, June 21, 2017 as the Kennywood Picnic Day for the 2016/2017 school year.

VII. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following conference requests:

- **Dr. Stropkaj**
  - **Dr. William Stropkaj**
    - PASA-PSBA School Leadership Conference
    - Hershey, PA
    - October 12-15, 2016
    - $1,550.00

- **Dr. Stropkaj**
  - **Dr. William Stropkaj**
    - PA Federal Programs Summer Leadership Forum
    - (Covering Fiscal Compliance & Uniform Grant Guidance)
    - Pittsburgh, PA
    - August 4-5, 2016
    - $660.00

- **Dr. Stropkaj**
  - **Dr. William Stropkaj**
    - Allegheny Intermediate Unit’s Superintendents’ Development Workshop
    - St. Vincent’s College
    - October 5, 6, 7, 2016
    - No cost to District
Minutes – Work Session – August 9, 2016

Donald Howard
PASA-PSBA School Leadership Conference
Hershey, PA
October 12-15, 2016
$1,550.00

Suzanne Lochie
PA Association of Pupil Services Administrators
2016 Fall Workshop
Carlisle, PA
October 3, 2016
$566.95

Jeffrey Kattan
Principal Leadership Workshops 2016/2017
University of Pittsburgh
Tri-State Area School Study Council
Pittsburgh, PA 15260
$1,000.00

Brian Werner

A discussion by Board Members followed regarding the benefits of a Board Member attending the full PSBA Conference.

Pupil Personnel Report

PUPIL PERSONNEL REPORT – Dr. William Stropkaj

The following action items will be considered at the August 16, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

I. TITLE I NON-PUBLIC SCHOOL CONTRACT

The Administration recommends that the Board approve the Title I Non-Public School Contract between the Keystone Oaks School District and the Allegheny Intermediate Unit for the 2016/2017 school year for Title I services (reading and mathematics) to students at Hillcrest Christian Academy, Our Lady of Grace, St. Anne, St. Bernard, St. Gabriel, St. Louise de Marillac, St. Margaret, and St. Thomas More Schools.

II. PEER JURY SCHOOL-BASED DIVERSION PROGRAM

The Administration recommends that the Board approve the Peer Jury School-Based Diversion Program to continue at the Keystone Oaks Middle School and the Keystone Oaks High School (under the direction of Officer John Bruner) for the 2016/2017 school year.

III. SCHOOL DENTAL SERVICES – DR. GEORGE ROYER

The Administration recommends that the Board approve the Agreement for School Dentist Services with George Royer, D.M.D., for the 2016/2017 school year.
IV. SERVICE AGREEMENT WITH THE WATSON INSTITUTE

The Administration recommends that the Board approve the Service Agreement with The Watson Institute (TWI) for consultation for autistic support at the elementary and the secondary levels and for community based instruction as needed basis for the 2016/2017 school year.

For Information Only

The fee for consultation services will be:

- $825.00 per full day (8 consecutive hours)
- $505.00 per half-day (4 consecutive hours)

The fee for community based instruction will be:

- $580.00 per full day
- $310.00 per half day

PERSONNEL REPORT – Mr. David Hommrich

The following action items will be considered at the August 16, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

I. RESIGNATION

It is recommended that the Board accept the resignation of the following individual:

Joseph Villani  Emotional Support  Keystone Oaks High School
Effective July 20, 2016

II. APPOINTMENTS

A. Professional Employees

In compliance with Board Policy No. 404 – Employment of Professional Employees, and the Keystone Oaks Education Association Agreement 2011-2016, the Administration recommends the employment of:

Rachel Hast  Learning Support - Aiken Elementary
Salary-$42,750.00 (B, Level 16)
Minutes – Work Session – August 9, 2016

Madeline Kay  
Science – Keystone Oaks High School  
August 25, 2016  
Salary-$43,500.00 (M, Level 16)

Melissa Purkiss  
Learning Support – Myrtle Avenue Elementary  
August 25, 2016  
Salary-$43,500.00 (M, Level 16)

Abigail Ubinger  
Life Skills – Dormont Elementary  
August 25, 2016  
Salary-$43,500.00 (M, Level 16)

Long-Term Substitute  
B. **Long-Term Substitute**

In compliance with *Board Policy No. 405 – Employment of Substitute Professional Employees*, the Administration recommends the employment for the 2016/2017 school year of:

Valerie Moore  
Third Grade – Myrtle Avenue Elementary School  
August 25, 2016  
Salary – $43,500.00 (M, Level 16)

Mental Health Therapists  
C. **Mental Health Therapists**

It is recommended that the Board approve the hiring of the following individuals as Mental Health Therapists for the Keystone Oaks School District at $35.00/per hour, 192 days a year as per their contract:

Danielle King  
Elementary Buildings  
Aiken Elementary School  
Dormont Elementary School  
Myrtle Avenue Elementary School  
Sarah Hazlett  
KOMS & KOHS  
Aiken Elementary School  
Dormont Elementary School  
Myrtle Avenue Elementary School

• A discussion by Board Members followed regarding the savings to the District with the hires of the two Mental Health Therapists.

Technology Integration Specialist  
D. **Technology Integration Specialist**

It is recommended that the Board approve the hiring of the following individual as a twelve-month Technology Integration Specialist for the Keystone Oaks School District:

Anna Benvenuti  
District-wide  
Salary - $40,000.00 (Pro-rated)  
August 25, 2016
E. Secretary

In compliance with Board Policy No. 504 – Employment of Classified Employees, it is recommended that the Board approve the following individual as twelve-month secretary with salary in compliance with the Keystone Oaks Educational Support Personnel Association/PSEA/NEA Agreement 2014-2018:

Christine DeAngelis
KOHS
Salary - $33,119.77 (Pro-rated)
August 8, 2016

F. Project Succeed

It is recommended that the Board approve the following individuals as Project Succeed instructors for the 2016/2017 school year:

Kevin Gallagher  Technology Assistance with Students (15 hours total)
Joshua Kirchner  Mathematics
Lynn Heasley  Career Awareness
Linda Capozzoli  Career Awareness Assistant
Richard Heilmann  English
John Murphy  History/Social Studies
Michael Orsi  Special Education (Learning Support)
TO BE ANNOUNCED  Science
Beth Smith  Computer Education

G. Food Service Personnel

In compliance with Board Policy No. 504 – Employment of Classified Employees, it is recommended that the Board approve the following individuals as Food Service employees for the 2016/2017 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Hourly Wage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ann Amoroso</td>
<td>$11.51</td>
</tr>
<tr>
<td>Christine Anderson</td>
<td>$9.27</td>
</tr>
<tr>
<td>Trista Boyes</td>
<td>$16.00</td>
</tr>
<tr>
<td>Ryan Briggs</td>
<td>$18.77</td>
</tr>
<tr>
<td>Tina Conn</td>
<td>$10.85</td>
</tr>
<tr>
<td>Gina Delfine</td>
<td>$12.65</td>
</tr>
<tr>
<td>Frances Edwards</td>
<td>$12.06</td>
</tr>
<tr>
<td>Laura Gibson</td>
<td>$10.45</td>
</tr>
<tr>
<td>Lyssa Glaze</td>
<td>$9.27</td>
</tr>
<tr>
<td>Kathy Hrivnak</td>
<td>$9.35</td>
</tr>
<tr>
<td>Sandy Kaminski</td>
<td>$13.39</td>
</tr>
<tr>
<td>Jennifer Lashley</td>
<td>$16.75</td>
</tr>
</tbody>
</table>
H. **Athletic Coaches**

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2011-2016, Article XXVIII, Extra Duty Compensation, Sub-Section B – Athletics Positions and Compensation*, it is recommended that the Board approve the following individuals as coaches, pending receipt of all legal documents and clearances, for the 2016/2017 school year:

<table>
<thead>
<tr>
<th>Coach</th>
<th>Sport</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jeremy Diven</td>
<td>KOMS Wrestling Coach</td>
<td>$3,125.00</td>
</tr>
<tr>
<td>Madeline Kay</td>
<td>KOMS Cheerleader Coach</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Leslie Leopold</td>
<td>KOHS Girls Tennis Coach</td>
<td>$4,190.00</td>
</tr>
<tr>
<td>Maria Lydon</td>
<td>KOHS Swim Assist. Coach</td>
<td>$4,040.00</td>
</tr>
<tr>
<td>Jason Neuman</td>
<td>KOMS Wrestling Coach</td>
<td>$3,125.00</td>
</tr>
<tr>
<td>Matthew Paradise</td>
<td>KOMS Girls Soccer Assist. Coach</td>
<td>$2,660.00</td>
</tr>
</tbody>
</table>

I. **Activities Sponsors**

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2011-2016, Article XXVIII, Extra Duty Compensation, Sub-Section C – Activities Positions and Compensation*, it is recommended that the Board approve the following individuals for the 2016/2017 school year:

<table>
<thead>
<tr>
<th>Sponsor</th>
<th>Sport</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chelsea Fredrickson</td>
<td>Kaydeens</td>
<td>$1,550.00</td>
</tr>
<tr>
<td>Chelsea Fredrickson</td>
<td>Silks</td>
<td>$1,650.00</td>
</tr>
<tr>
<td>Marena Grondziowski</td>
<td>Marching Assistant</td>
<td>$2,400.00</td>
</tr>
<tr>
<td>Abigail Langhorst</td>
<td>Percussion Coordinator</td>
<td>$1,800.00</td>
</tr>
</tbody>
</table>

J. **High School Musical Payments**

It is recommended that the Board approve payments to the following individuals for the Keystone Oaks High School Musical:
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fran Gorman</td>
<td>Light Design</td>
<td>$1,750.00</td>
</tr>
<tr>
<td>Kirk Howe</td>
<td>Piano 1</td>
<td>$980.00</td>
</tr>
<tr>
<td>Alivia Owen</td>
<td>Additional Choreography</td>
<td>$1,100.00</td>
</tr>
</tbody>
</table>

### III. TENURE

In compliance with *Board Policy No. 404 – Employment of Professional Employees*, it is recommended that the Board recognize the following individuals as having completed the requirements according to the Commonwealth of Pennsylvania and achieving tenure on August 22, 2016 with a Professional Contract:

- **Aaron Colf**, Aiken Elementary School
- **Danielle Kandrack**, Keystone Oaks High School
- **Kelly McGuire**, Dormont Elementary School
- **Ryan Warner**, Keystone Oaks Middle School

### IV. Teaching Load Compensation

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2011-2016, Article VII, Teaching Load*, it is recommended that the following individual be compensated as per this Article:

- **A. Secondary Teacher Stipend for Teaching 7 out of 8 periods/2 days out of 5:**
  - **Tricia Kreitzer**, $400.00
- **B. Secondary Teacher Stipend for Class Size at 30 or Above:**
  - **Tricia Kreitzer**, $1,000.00

### Finance Report

**FINANCE REPORT – Mrs. Theresa Lydon**

The following action item will be considered at the August 16, 2016 Business/Legislative Meeting:

**BOARD ACTION REQUESTED**

### I. ACCOUNTS PAYABLE APPROVAL LISTS

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

- **A. General Fund**
  
  *To be provided*
Minutes – Work Session – August 9, 2016

B. Risk Management  
C. Food Service Fund  
D. Athletics  
E. Renovations  

For Information Only

To Be Provided

I. EXPENDITURE/REVENUE 2015 – 2016 BUDGET to ACTUAL / PROJECTION

<table>
<thead>
<tr>
<th>ACCT</th>
<th>DESCRIPTION</th>
<th>2015-2016 BUDGET TOTAL</th>
<th>2015-2016 ACTUAL</th>
<th>MONTH END + ESTIMATED PROJECTION</th>
<th>OVER (UNDER) BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6000</td>
<td>Local Revenue Sources</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7000</td>
<td>State Revenue Sources</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8000</td>
<td>Federal Revenue Sources</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(OVER)</td>
</tr>
</tbody>
</table>

Expenditures

<table>
<thead>
<tr>
<th>ACCT</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>Salaries</td>
</tr>
<tr>
<td>200</td>
<td>Benefits</td>
</tr>
<tr>
<td>300</td>
<td>Professional/Technical Services</td>
</tr>
<tr>
<td>400</td>
<td>Property Services</td>
</tr>
<tr>
<td>500</td>
<td>Other Services</td>
</tr>
<tr>
<td>600</td>
<td>Supplies/Books</td>
</tr>
<tr>
<td>700</td>
<td>Equipment/Property</td>
</tr>
<tr>
<td>800</td>
<td>Other Objects</td>
</tr>
<tr>
<td>900</td>
<td>Other Financial Uses</td>
</tr>
</tbody>
</table>

Total Expenditures

Revenues exceeding Expenditures
II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF JULY 2016  
*To Be Provided*

<table>
<thead>
<tr>
<th>Bank Account - Status</th>
<th>Middle / High School</th>
<th>Athletics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deposits</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subtotal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expenditures</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash Balance</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

III. FOOD SERVICE EXPENDITURE/REVENUE 2015 - 2016 BUDGET to ACTUAL  
*To Be Provided*

<table>
<thead>
<tr>
<th>ACCT</th>
<th>DESCRIPTION</th>
<th>2015-2016 BUDGET</th>
<th>2015-2016</th>
<th>MONTH END + ESTIMATED</th>
<th>OVER (UNDER)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td>ACTUAL</td>
<td>PROJECTION</td>
<td>BUDGET</td>
</tr>
</tbody>
</table>

**Revenue**
- Local Revenue
- 6000 Sources/Sales
- 7000 State Revenue Subsidy
- 8000 Federal Revenue Subsidy

**Total Revenue**

**Expenditures**
- 100 Salaries
- 200 Benefits
- Professional/Technical Services
- 300 Services
- 400 Property Services
- 500 Other Services
- 600 Supplies/Food
- 700 Equipment/Property
- 800 Other Objects
- 900 Other Financial Uses

**Total Expenditures**

**INCOME / (LOSS)**
IV. BANK BALANCES

To Be Provided

BANK BALANCES PER STATEMENT AS OF

<table>
<thead>
<tr>
<th>DATE</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

GENERAL FUND
FNB BANK
PAYROLL (pass-thru account)
FNB SWEEP ACCOUNT
PLGIT
PSDLAF
INVEST PROGRAM

CAFETERIA FUND
FNB BANK
PLGIT

CONSTRUCTION FUND / CAP RESERVE
FNB BANK
PLGIT - GENERAL ACCOUNT
PLGIT - G.O. BOND SERIES C OF 2014/ 12-18

RISK MANAGEMENT FUND/TAX REFUNDS
FNB BANK

GRAND TOTAL

Facilities Report

FACILITIES REPORT – Mr. Matthew Cesario

The following action items will be considered at the August 16, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

I. PURCHASE OF NEW PLOW TRUCK

The Administration recommends that the Board approve the purchase of a new plow truck at a cost not to exceed $38,000.00.
### Change Order for Stage Project

**II. CHANGE ORDER FOR STAGE PROJECT**

The Administration recommends that the Board authorize the change order for the stage project regarding the relocation of a transformer and control wiring for the house lights at a cost not to exceed $5,677.31.

- A discussion by Board Members followed regarding the breakdown of the change order.

### McDonough’s Run

**III. McDONOUGH’S RUN**

The Administration recommends that the Board authorize National Gunite to repair McDonough’s Run drain pipe at a cost not to exceed $240,390.00.

- A discussion by Board Members followed regarding the repair to McDonough’s Run.

### PAHU #3 Compressor Myrtle

**IV. MYRTLE ELEMENTARY SCHOOL – PAHU #3 COMPRESSOR**

The Administration recommends that the Board authorize Toby Karg to replace the Myrtle Elementary PAHU #3 compressor at a cost not to exceed $12,000.00.

- A discussion by Board Members followed regarding the roof top unit at Myrtle Elementary School.

### KOHS Guidance A/C Unit

**V. KEYSTONE OAKS HIGH SCHOOL GUIDANCE A/C UNIT**

The Administration recommends that the Board replace the Keystone Oaks High School Guidance Suite’s air conditioning unit at a cost not to exceed $22,000.00.

- A discussion by Board Members followed regarding the air conditioning units in the high school.

### PSSA Scores

- Dr. Stropkaj related to the Board his disappointment in the PSSA scores; not up to his standards. Further information to be provided.

### Public Comment

**PUBLIC COMMENT – None**

### Adjournment

**ADJOURNMENT**

On the motion of Ms. Shaw, seconded by Mr. Homrich, the meeting was adjourned at 8:15 p.m.

*Motion passed 7-0*
Respectfully submitted,

Sharon Gologram
Board Secretary

Charmaine Masztak
Assistant Board Secretary
Recording Board Secretary