KEYSTONE OAKS SCHOOL DISTRICT
1000 KELTON AVENUE
PITTSBURGH, PA 15216

BOARD OF SCHOOL DIRECTORS

WORK SESSION
TUESDAY, APRIL 12, 2022
7:00 PM

BUSINESS/LEGISLATIVE SESSION
TUESDAY, APRIL 19, 2022
7:00 PM
KEYSTONE OAKS SCHOOL DISTRICT
SCHOOL DIRECTORS’ CALENDAR OF EVENTS

Tuesday, April 12, 2022 – Work Session

7:00 PM  Meeting

• Call to Order – President
• Pledge of Allegiance
• Odyssey of the Mind Recognition
• Varsity Boys Swim Team Recognition
• Public Comment
• Review of Reports
• Public Comment
• Adjournment

Tuesday, April 19, 2022 – Business/Legislative

7:00 PM  Meeting

• Call to Order – President
• Pledge of Allegiance
• Public Comment
• Approval of Reports
• Public Comment
• Adjournment
BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of March 8, 2022 and the Business/Legislative Minutes of March 15, 2022.

II. 2022/2023 BOARD MEETING DATES

It is recommended that the Board approve the 2022/2023 Board Meeting dates as listed below through the month of June, 2023:

- August 9, 2022   Work Session
- August 16, 2022   Business/Legislative Meeting
- September 13, 2022   Work Session
- September 20, 2022   Business/Legislative Meeting
- October 11, 2022   Work Session
- October 18, 2022   Business/Legislative Meeting
- November 8, 2022   Work Session
- November 15, 2022   Business/Legislative Meeting
- December 6, 2022   Reorganization/Work Session
- December 13, 2022   Business/Legislative Meeting
- January 10, 2023   Work Session
- January 17, 2023   Business/Legislative Meeting
- February 14, 2023   Work Session
- February 21, 2023   Business/Legislative Meeting
- March 14, 2023   Work Session
- March 21, 2023   Business/Legislative Meeting
- April 11, 2023   Work Session
- April 18, 2023   Business/Legislative Meeting
- May 9, 2023   Work Session
- May 23, 2023   Business/Legislative Meeting
III. FOR INFORMATION ONLY


FOR INFORMATION ONLY

I. Parkway West Career and Technology Center Report  
   Mrs. Annie Shaw

II. SHASDA Report  
    Mr. Santo Raso

III. PSBA/Legislative Report  
    Mrs. Theresa Lydon

IV. News from the Boroughs

V. EXECUTIVE SESSION
BOARD ACTION REQUESTED

I. DUAL CREDIT AGREEMENT – SETON HILL UNIVERSITY

It is recommended that the Board approve the Dual Credit Agreement between Seton Hill University and Keystone Oaks High School for the 2022/2023 school year.

For Information Only

Under the terms of this agreement, students will have the opportunity to begin taking college-level course work while completing their high school course work.

II. PROFESSIONAL DEVELOPMENT

It is recommended the Board approve the following Professional Development request:

Meghan Disher  
PA Speech Language Hearing Association Conference  
Sheraton Pittsburgh – Station Square  
Pittsburgh, PA  
April 7 – 8, 2022  
$335.00

III. FIRST AND SECOND READING POLICY 805.2: SCHOOL SECURITY PERSONNEL

It is recommended that the Board approve the FIRST and SECOND READING of Policy 805.2: School Security Personnel.
BOARD ACTION REQUESTED

I. TEXTBOOK ON DISPLAY

It is recommended that the Board approve the following textbook to be placed on display for 30 days:

<table>
<thead>
<tr>
<th>Textbook</th>
<th>Publisher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Entre Cultures 1</td>
<td>Wayside Publishing</td>
</tr>
</tbody>
</table>

II. SUMMER ACADEMY PROGRAM

It is recommended that the Board approve the following Summer Academy Program: Middle School Math Acceleration, at an approximate cost of $1,500.00.

III. ALLEGHENY INTERMEDIATE UNIT MEMORANDUM OF UNDERSTANDING

It is recommended that the Board approve the AIU Transition Memorandum of Understanding between the Keystone Oaks School District and Head Start, in accordance with the Every Student Succeeds Act (ESSA) and Title I.
BOARD ACTION REQUESTED

1. **APPOINTMENTS**

   1. **Food Service Workers**

      It is recommended that the Board approve the following individuals as Food Service Workers at a rate of $10.28/hour:

      | Name              | Effective Date |
      |-------------------|----------------|
      | Monique Nowacki   | March 7, 2022  |
      | Stacy Palmer      | April 4, 2022  |

   2. **Approval of Activity Sponsor and Stipends**

      In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the following individuals for the 2021/2022 school year:

      | Activity Position | Sponsor             | Stipend    |
      |-------------------|---------------------|------------|
      | Musical (HS)       | Assistant           | Craig Wetzel | $3,100.00 |
      | Assistant          | William Garcia Hernandez | $640.00 |
      | Assistant          | Lauren Rigby        | $640.00    |
      | Assistant          | Travis Rigby        | $640.00    |
      | Assistant          | James Overly        | $75.00     |
      | Softball (V)       | Assistant           | Jenna Ross  | $2,500.00 |
      | Softball (MS)      | Assistant           | Gina Huss   | $1,000.00 |
      | Track (V)          | Assistant           | Lauryn Greggs | $3,333.00 |
      | Volunteer          | Christian Friday    |            |

   3. **Change in Activity Stipends**

      In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve a change in stipend amount for the following individuals for the 2021/2022 school year:
<table>
<thead>
<tr>
<th>Activity</th>
<th>Position</th>
<th>Sponsor</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Musical (HS)</td>
<td>Assistant</td>
<td>William Eibeck</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>Assistant</td>
<td>Edward Poellot</td>
<td>$4,000.00</td>
<td></td>
</tr>
<tr>
<td>Assistant</td>
<td>Jeffrey Knell</td>
<td>$640.00</td>
<td></td>
</tr>
<tr>
<td>Assistant</td>
<td>Jordyn Schmid</td>
<td>$640.00</td>
<td></td>
</tr>
<tr>
<td>Assistant</td>
<td>Laura Hanlon</td>
<td>$640.00</td>
<td></td>
</tr>
<tr>
<td>Assistant</td>
<td>Britta Schneider</td>
<td>$640.00</td>
<td></td>
</tr>
<tr>
<td>Assistant</td>
<td>Alexander Weibel</td>
<td>$640.00</td>
<td></td>
</tr>
<tr>
<td>Assistant</td>
<td>William Rossetti</td>
<td>$640.00</td>
<td></td>
</tr>
<tr>
<td>Assistant</td>
<td>Abigail Langhorst</td>
<td>$640.00</td>
<td></td>
</tr>
<tr>
<td>Assistant</td>
<td>Stephen Flory</td>
<td>$640.00</td>
<td></td>
</tr>
<tr>
<td>Assistant</td>
<td>Emily Landis</td>
<td>$250.00</td>
<td></td>
</tr>
</tbody>
</table>

For Information Only

The Musical (HS) stipends were approved at the March 15, 2022 Business/Legislative Meeting but due to staffing responsibilities, stipend amounts were adjusted.

4. **Approval of Activity Sponsor**

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the following individual for the 2022/2023 school year:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Position</th>
<th>Sponsor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Football (V)</td>
<td>Head Coach</td>
<td>Steve McCormick</td>
</tr>
</tbody>
</table>

II. **FAMILY AND MEDICAL LEAVE**

It is recommended that the Board approve the following individuals for Family and Medical Leave:

- Employee #2142 – April 19 through June 10, 2022
- Employee #4389 – April 11 through June 10, 2022
BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS THROUGH MARCH 31, 2022

The Administration recommends approval of the following Accounts Payable lists as presented in the Finance Package:

A. General Fund as of March 31, 2022 (Check No. 66525-66759) $2,623,107.85
B. Food Service Fund as of March 31, 2022 (Check No. 9631-9636) $15,454.86
C. Athletics as of March 31, 2022 (Check No. 3330-3339) $8,810.41
D. Capital Reserve as of March 31, 2022 (None) $0.00

TOTAL $2,647,373.12
### 1. EXPENDITURE/REVENUE 2021 – 2022 BUDGET to ACTUAL / PROJECTION

<table>
<thead>
<tr>
<th>ACCT</th>
<th>DESCRIPTION</th>
<th>2021-2022 BUDGET TOTAL</th>
<th>2021-2022 9 MONTH MARCH/ACTUAL</th>
<th>OVER (UNDER) BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>6000</td>
<td>Local Revenue Sources</td>
<td>$31,108,214</td>
<td>$29,833,191</td>
<td>$(1,275,023)</td>
</tr>
<tr>
<td>7000</td>
<td>State Revenue Sources</td>
<td>$11,886,363</td>
<td>$8,264,319</td>
<td>$(3,622,044)</td>
</tr>
<tr>
<td>8000</td>
<td>Federal Revenue Sources</td>
<td>$691,742</td>
<td>$1,519,815</td>
<td>$828,073</td>
</tr>
<tr>
<td></td>
<td><strong>Total Revenue</strong></td>
<td><strong>$43,686,319</strong></td>
<td><strong>$39,617,325</strong></td>
<td><strong>$(4,068,994)</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Interfund Transfers In (Out)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>- $</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>OVER (UNDER) BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>Salaries</td>
</tr>
<tr>
<td></td>
<td>$17,908,098</td>
</tr>
<tr>
<td>200</td>
<td>Benefits</td>
</tr>
<tr>
<td></td>
<td>$11,215,351</td>
</tr>
<tr>
<td>300</td>
<td>Professional/Technical Services</td>
</tr>
<tr>
<td></td>
<td>$1,805,796</td>
</tr>
<tr>
<td>400</td>
<td>Property Services</td>
</tr>
<tr>
<td></td>
<td>$1,117,100</td>
</tr>
<tr>
<td>500</td>
<td>Other Services</td>
</tr>
<tr>
<td></td>
<td>$5,855,294</td>
</tr>
<tr>
<td>600</td>
<td>Supplies/Books</td>
</tr>
<tr>
<td></td>
<td>$1,469,483</td>
</tr>
<tr>
<td>700</td>
<td>Equipment/Property</td>
</tr>
<tr>
<td></td>
<td>$420,929</td>
</tr>
<tr>
<td>800</td>
<td>Other Objects</td>
</tr>
<tr>
<td></td>
<td>$347,620</td>
</tr>
<tr>
<td>900</td>
<td>Other Financial Uses</td>
</tr>
<tr>
<td></td>
<td>$3,958,000</td>
</tr>
</tbody>
</table>

|      | **Total Expenditures** | **$44,097,671** | **$29,475,085** | **$14,622,586** |

<table>
<thead>
<tr>
<th></th>
<th>Revenues exceeding Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$ (411,352)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Other Financing Sources/(Uses)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Interfund Transfers In (Out)</td>
</tr>
</tbody>
</table>
II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF MARCH 31, 2022

<table>
<thead>
<tr>
<th>Bank Account - Status</th>
<th>Middle / High School</th>
<th>Athletics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Balance - 03/01/2022</td>
<td>$113,427.76</td>
<td>$26,700.85</td>
</tr>
<tr>
<td>Deposits</td>
<td>$3,292.24</td>
<td>$2,202.47</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$116,720.00</td>
<td>$28,903.32</td>
</tr>
<tr>
<td>Expenditures</td>
<td>-</td>
<td>$5,705.41</td>
</tr>
<tr>
<td>Cash Balance - 03/31/2022</td>
<td>$116,720.00</td>
<td>$23,197.91</td>
</tr>
</tbody>
</table>

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF MARCH 31, 2022

<table>
<thead>
<tr>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND</td>
</tr>
<tr>
<td>FNB BANK</td>
</tr>
<tr>
<td>PAYROLL (pass-thru account)</td>
</tr>
<tr>
<td>FNB SWEEP ACCOUNT</td>
</tr>
<tr>
<td>ATHLETIC ACCOUNT</td>
</tr>
<tr>
<td>PLGIT</td>
</tr>
<tr>
<td>FNB MONEY MARKET</td>
</tr>
<tr>
<td>PSDLAF</td>
</tr>
<tr>
<td>INVEST PROGRAM</td>
</tr>
<tr>
<td>OTHER POST-EMPLOYMENT BENEFITS</td>
</tr>
<tr>
<td>COMPENSATED ABSENCES</td>
</tr>
<tr>
<td><strong>$15,669,704</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CAFETERIA FUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>FNB BANK</td>
</tr>
<tr>
<td>PLGIT</td>
</tr>
<tr>
<td><strong>$767,867</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CONSTRUCTION FUND / CAP RESERVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>FNB BANK</td>
</tr>
<tr>
<td>PLGIT - G.O. BOND SERIES C OF 2014/ 12-19</td>
</tr>
<tr>
<td><strong>$42,167</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>GRAND TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>$16,479,738</strong></td>
</tr>
</tbody>
</table>
I. ATHLETIC BIDS – FALL

It is recommended that the Board approve the Fall Athletic Bids for the 2022/2023 school year in the amount of $69,969.58 to the following companies:

- Century Sports $63,746.82
- Pyramid School Products $642.76
- The Fitness Doctor $4,350.00
- US Logo Service LLC $1,230.00
BOARD ACTION REQUESTED

I. KUBOTA TRACTOR PURCHASE

It is recommended that the Board approve the purchase of a Kubota Tractor Model LX2610 from Golden Eagle Equipment at a cost not to exceed $29,904.18.

II. ROOFTOP UNITS – MIDDLE SCHOOL

It is recommended that the Board approve the advertisement of bids for Middle School Rooftop Units.

III. ROOF – HIGH SCHOOL AND MIDDLE SCHOOL

It is recommended that the Board approve the advertisement of bids for the replacement of the High School and Middle School Roof.
### POLICY NO. 805.2
**SCHOOL SECURITY PERSONNEL**

#### Section 1: Authority
The Board *shall* employ, contract for and/or assign staff to coordinate the safety and security of district students, staff, visitors and facilities.

#### Section 2: Definitions
- **School security personnel** – school police officers, school resource officers and school security guards.
- **Independent contractor** – an individual, including a retired federal agent or retired state, municipal or military police officer or retired sheriff or deputy sheriff, whose responsibilities, including work hours, are established in a written contract with the District for the purpose of performing school security services.
- **Third-party vendor** – a company or entity approved by the Office for Safe Schools of the PA Department of Education or the PA Commission on Crime and Delinquency that provides school security services in accordance with law.
- **School Resource Officer (SRO)** – a law enforcement officer commissioned and employed by a law enforcement agency whose duty station is located in the District and whose stationing is established by an agreement between the law enforcement agency and the District. The term includes an active certified sheriff or deputy sheriff whose stationing in the District is established by a written agreement between the county, the
### Section 3 Delegation of Responsibility

The Superintendent shall appoint a school administrator to serve as the School Safety and Security Coordinator, in accordance with law.

The School Safety and Security Coordinator shall report directly to the Superintendent, and shall be responsible to:

1. Oversee all school police officers, School Resource Officers (SROs), school security guards.
2. Review and provide oversight of all Board policies, administrative regulations and procedures related to school safety and security, and ensure compliance with federal and state laws and regulations regarding school safety and security.

The School Safety and Security Coordinator or designee shall be responsible for the following:

1. Coordinate training and resources for students and staff related to situational awareness, trauma-informed

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**POLICY NO. 805.2**  
**SCHOOL SECURITY PERSONNEL**

**School police officer** - a law enforcement officer employed by the District whose responsibilities, including work hours, are established by the District or an independent contractor or an individual provided through a third-party vendor who has been appointed in accordance with law, and who meets the requirements of contracted services personnel, in accordance with Board policy.

**School security guard** - an individual employed by the District or a third-party vendor or an independent contractor who is assigned to a school for routine safety and security duties, and has not been granted powers by the court to issue citations or detain individuals in accordance with law. An independent contractor or individual employed by a third-party vendor contracted with the District shall meet the requirements of contracted services personnel, in accordance with Board policy, and the provisions of applicable law.

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**SC 1301-C, 1310-C, 1311-C, 1314-C**  
**Pol. 818**
POLICY NO. 805.2
SCHOOL SECURITY PERSONNEL

approaches, behavioral health awareness, suicide and bullying, substance abuse, and emergency procedures and training drills, including fire, natural disaster, active shooter, hostage situation and bomb threat.

2. Coordinate a tour of the District’s buildings and grounds biennially, or when a building is first occupied or reconfigured, with law enforcement and first responders responsible for protecting and securing the District to discuss and coordinate school safety and security matters.

3. Serve as the liaison with law enforcement and other state committees and agencies on matters of school safety and security.

3.4. Serve on the District’s threat assessment team(s) and participate in required training and the threat assessment process.

4.5. Coordinate School Safety and Security Assessments and respond to School Safety and Security surveys, as applicable.

By June 30 of each year, the School Safety and Security Coordinator or designee shall make a report to the Board at an executive session on the district’s current safety and security practices, and identify strategies to improve school safety and security.

The Board directs the School Safety and Security Coordinator or designee to include the following information in the annual report:

1. Threat assessment team information, including verification of compliance with law and regulations, the number and composition of the district's threat assessment team(s), the total number of threats assessed in the past year and any additional information on threat assessment required by the Superintendent or designee, in accordance with Board policy.

1.2. Reports of required emergency preparedness, fire, bus...
### POLICY NO. 805.2
#### SCHOOL SECURITY PERSONNEL

Evacuation and school security drills.

**2.3.** Information on required school safety and security training and resources provided to students and staff.

**3.4.** Safe2Say Something aggregate data, including a breakdown of Life Safety and Non-Life Safety reports received.

**4.5.** Behavioral health and school climate information, including aggregate data from surveys and assessments issued in the District, information on referrals and services accessed by students and families, and identification of additional resources needed in the District.

**5.6.** Office for Safe Schools reports for the previous year(s) and/or data collected to date for the current year.

**6.7.** Updates regarding the district’s Memorandum of Understanding with local law enforcement agencies.

**7.8.** Updates to laws, regulations and/or Board policies related to school safety and security.

**8.9.** Information on tours, inspections and/or School Safety and Security Assessments of school facilities and programs.

**9.10.** Information on grants or funding applied for and/or received in support of school safety and security efforts.

**10.11.** Recommendations for future improvements to school security.

A copy of the report shall be submitted to the state’s School Safety and Security Committee.

The Superintendent or designee shall implement job descriptions and procedures to address the responsibilities and requirements specific to each category of school security personnel in carrying out their duties.

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**Pol. 235.1**

**Pol 805.1**

**SC 1309-B**
### POLICY NO. 805.2
**SCHOOL SECURITY PERSONNEL**

School security personnel **may** carry weapons, including firearms, in performance of their duties only if, and to the extent, authorized by the Board, including as provided in an agreement with a law enforcement agency for the stationing of a School Resource Officer or in a contract with an independent contractor or third-party vendor approved by the Board.

#### Section 4
**Guidelines**

**School Police Officers**

The District **shall** employ or contract for one or more school police officers and apply to the appropriate court for appointment and powers of authority, in accordance with the provisions of law.

**School police officer –**

1. A law enforcement officer employed by the District whose responsibilities, including work hours, are established by the district; or

2. An independent contractor or an individual provided through a third-party vendor who has been appointed in accordance with law, and who meets the requirements of contracted services personnel, in accordance with Board policy.[20]

**Background Checks –**

Prior to receiving an offer of employment, all school police officers shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 850 for school police employed by the District and Board policy 818 for school police employed by an independent contractor or third-party vendor.

The District shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school police employed by the District and Board.
POLICY NO. 805.2
SCHOOL SECURITY PERSONNEL

shall review a background investigation conducted for all school
police employed by an independent contractor or third-party
vendor.

Following an offer of employment, the District shall request the
separation record for a school police officer employed or
contracted by the District, in accordance with applicable law and
regulations for a law enforcement agency. [27][28]

Requirements:—

The District shall annually report the following information
regarding school police officers receiving required training to
the PA Department of Education and the PA Commission on
Crime and Delinquency:

1. The District’s name and the number of school police
   officers employed or contracted by the District.

2. The municipalities comprising the District.

3. The date and type of training provided to each school
   police officer.

The District shall make reports regarding hiring and separation,
and shall maintain all records, as required for a law enforcement
agency, in accordance with applicable law and regulations.

School police officers shall take and subscribe to the Oath of
Office required by law.

The District mayrequest that the court grant the school
police officer authority to carry a firearm, in accordance with
law. The school police officer shall maintain all applicable
firearm license and training requirements, in accordance with
law and Board policy.

School police officers shall successfully complete required
training, in accordance with law, and other required staff
training, including district training on the use of positive
behavior supports, de-escalation techniques and appropriate
responses to behavior for students with disabilities, in
accordance with law, regulations and Board policy.

37 PA Code 241.6
44 Pa. C.S.A. 7310

SC 1303-C

37 PA Code 241.1
et seq

SC 1304-C

44 Pa. C.S.A. 7301
et seq

SC 1302-C, 1305-C

22 PA Code 10.23,
14.104, 14.133
Pol. 113.1
POLICY NO. 805.2
SCHOOL SECURITY PERSONNEL

School police officers shall possess and exercise the following duties:

1. Enforce good order in school buildings, on school buses or vehicles owned or leased by the district, and on school grounds.

2. If authorized by the court, issue summary citations or detain individuals in school buildings, on school buses and on school grounds in the District until local law enforcement is notified.

2.3. If authorized by the court, a school police officer who is a law enforcement officer employed by the District whose responsibilities, including work hours, are established by the District, may exercise the same powers as exercised under authority of law or ordinance by the police of the municipality in which the school property is located.

School police officers shall wear the assigned metallic shield or badge provided by the District in plain view when on duty.

School Security Guards

The District may employ or contract for one or more school security guards, in accordance with the provisions of law.

School security guard - an individual employed by the district or a third-party vendor or an independent contractor who is assigned to a school for routine safety and security duties, and has not been granted powers by the court to issue citations, detain individuals or exercise the same powers as exercised by police of the municipality in which the school property is located, in accordance with law. An independent contractor or individual employed by a third-party vendor contracted with the district shall meet the requirements of contracted services personnel, in accordance with Board policy, and the provisions of applicable law. [1][18][20][41]
## POLICY NO. 805.2
### SCHOOL SECURITY PERSONNEL

#### Background Checks –

Prior to receiving an offer of employment, all school security guards shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 850 for school security guards employed by the District and Board policy 818 for school security guards employed by an independent contractor or third-party vendor.

The District shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school security guards employed by the District and shall review a background investigation conducted for all school security guards employed by an independent contractor or third-party vendor.

Following an offer of employment, the District shall request the separation record for a school security guard employed or contracted by the District, in accordance with applicable law and regulations for a law enforcement agency.

#### Requirements –

School security guards shall provide the following services, as directed by the District:

1. School safety support services.
2. Enhanced campus supervision.
3. Assistance with disruptive students.
4. Monitoring visitors on campus.
5. Coordination with law enforcement officials, including school police officers.
6. Security functions which improve and maintain school safety.
POLICY NO. 805.2
SCHOOL SECURITY PERSONNEL

School security guards shall successfully complete required training, in accordance with law, and applicable staff training in accordance with Board policy.

School security guards authorized to carry a firearm shall maintain an appropriate license and successfully complete required firearm training in accordance with law.

The District shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.

References:


State Board of Education Regulations – 22 PA Code Sec. 10.23, 14.104, 14.33

Board Policy – Pol. 006, 113.1, 146, 227, 235.1, 256, 805, 805.1, 809, 818, 850, 851, 907, 909

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44 Pa. C.S.A. 7301 et seq

37 PA Code 241.1 et seq