

# BOARD OF SCHOOL DIRECTORS

**BUSINESS/LEGISLATIVE SESSION**  
**TUESDAY, NOVEMBER 15, 2022**  
**7:00 PM**

## *MINUTES*

<b>Call to Order</b>	President Theresa Lydon called the meeting to order at 7:13 p.m.
<b>Pledge</b>	The meeting opened with the pledge to the flag.
<b>Attendance</b>	Those present included: Mrs. Donahue, Ms. Evans, Mr. Hill, Mr. LaPorte, Ms. Lindsey, Mrs. Lydon, Mr. Raso, Mrs. Shaw and Ms. Snyder. Also present were Dr. William P. Stropkaj, Superintendent; Mr. Joseph A. Kubiak, Assistant to the Superintendent for Operations/Board Secretary; Mr. Michael Brungo, Solicitor; Dr. Shannon Varley, Assistant to the Superintendent for Student Achievement and Mrs. Maureen S. Myers, Assistant Board Secretary/Recording Secretary were present.
<b>Public Comment</b>	<b>Public Comment - None</b>
<b>Board President's Report</b>	<b>BOARD PRESIDENT'S REPORT – Mrs. Theresa Lydon</b>
<b>Board Minutes</b>	<b>BOARD MINUTES</b>  On the motion of Mrs. Shaw, seconded by Mr. LaPorte, the Board approved the Work Session Minutes of October 11, 2022 and the Business/Legislative Minutes of October 18, 2022.  <i>Motion carried 9-0</i>
<b>MOU</b>	<b>MEMORANDUM OF UNDERSTANDING</b>  On the motion of Mr. LaPorte, seconded by Mr. Raso, the Board approved the Memorandum of Understanding between the Keystone Oaks Education Association and the Keystone Oaks School District.  <i>Motion carried 9-0</i>
<b>Student Agreement</b>	<b>STUDENT AGREEMENT</b>  On the motion of Ms. Lindsey, seconded by Ms. Evans, the Board approved the Agreement between Student 104098 and the Keystone Oaks School District.  <i>Motion carried 9-0</i>
<b>For Information Only</b>	<b><u>FOR INFORMATION ONLY</u></b>

- Parkway West Career and Technology Center Report *Mrs. Annie Shaw*
  - The Long Term Facilities Agreement was passed.
  - Renewed Executive Directors contract
- SHASDA Report *Mr. Santo Raso*
- PSBA/Legislative Report *Mrs. Theresa Lydon*
  - Book was sent from PSBA: *Memoirs of a Goldfish*. We should be receiving one for each elementary school.
- News from the Boroughs
  - Green Tree light up night
  - Dormont – Home for the Holidays on December 3. Keystone Oaks marching band will be performing.
  - Castle Shannon – Mayor celebrated 90 years.

**Executive Session**

**EXECUTIVE SESSION**

Executive Session was held trip to this evening’s Work Session to discuss personnel matters.

**Superintendent’s Report**

**SUPERINTENDENT REPORT – Dr. William P. Stropkaj**

**KOESPA**

**KEYSTONE OAKS EDUCATION SUPPORT PROFESSIONALS ASSOCIATION AGREEMENT – JULY 1, 2022 – JUNE 30, 2025**

On the motion of Mrs., Donahue, seconded by Ms. Lindsey, the Board approved to ratify the Agreement between the Keystone Oaks Educational Support Professionals Association/PSEA/NEA (KOESPA) from July 1, 2022 through June 30, 2025.

*Motion carried 9-0*

**Policy 006**

**SECOND READING POLICY 006: MEETINGS**

On the motion of Mr. Hill, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 006: *Meetings*.

*Motion carried 9-0*

**Policy 006.1**

**SECOND READING POLICY 006.1: ATTENDANCE AT MEETINGS VIA ELECTRONIC COMMUNICATIONS**

On the motion of Mr. Hill, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 006.1: *Attendance at Meetings via Electronic Communications*.

*Motion carried 9-0*

**Policy 146.1**

**SECOND READING POLICY 146.1: TRAUMA INFORMED APPROACH**

On the motion of Mr. Hill, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 146.1: *Trauma Informed Approach*.

*Motion carried 9-0*

**Policy 226**

**SECOND READING POLICY 226: SEARCHES**

On the motion of Mr. Hill, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 226: *Searches*.

*Motion carried 9-0*

**Policy 236**

**SECOND READING POLICY 236: STUDENT ASSISTANCE PROGRAM**

On the motion of Mr. Hill, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 236: *Student Assistance Program*.

*Motion carried 9-0*

**Peer Jury**

**PEER JURY SCHOOL-BASED DIVERSION PROGRAM**

On the motion of Mrs. Donahue, seconded by Ms. Snyder, the Board approved the Peer Jury School-Based Diversion Program to continue at the Keystone Oaks Middle School and the Keystone Oaks High School (under the direction of Officer Ronald Porupsky) for the 2022/2023 school year.

*Motion carried 9-0*

**Titles in Board Policies**

**CHANGE OF TITLES IN BOARD POLICIES**

On the motion of Ms. Snyder, seconded by Mrs. Shaw, the Board approved the changing of the following titles as found in all board policies:

Business Manager, Director of Fiscal Services, and Director of Finance and Human Resources to Assistant to the Superintendent for Operations

Director of Curriculum, Instruction, Assessment, and Staff Development to Assistant to the Superintendent for Student Achievement

Director of Buildings, Grounds, and Transportation to Supervisor of Buildings, Grounds, and Transportation

Supervisor of Pupil Services to Director of Pupil Services



On the motion of Mrs. Shaw, seconded by Mr. LaPorte, the Board approved the Termination of Employee 4742 effective November 2, 2022.

*Motion carried 9-0*

Retirement

**RETIREMENT**

On the motion of Mrs. Shaw, seconded by Ms. Lindsey, the Board accepted the following retirement:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Years of Service</u>
Linda Celli	Teacher – High School	January 1, 2023	26

*Motion carried 9-0*

Appointments

**APPOINTMENTS**

**1. Secretary**

On the motion of Mrs. Shaw, seconded by Ms. Lindsey, in compliance with *The Keystone Oaks Educational Support Personnel Association/PSEA/NEA 2018-2022*, the Board approved the employment of:

**Donna Rizzo**

Secretary to the Director of Special Education  
Effective – December 5, 2022  
Salary - \$35,287.82 (pro-rated)

*Motion carried 9-0*

**2. Food Service Personnel – Change in Position and Hourly Wage**

On the motion of Mrs. Shaw, seconded by Mr. LaPorte, the Board approved the change in position and hourly wage for the following Food Service Personnel retroactive to October 31, 2022:

<u>Name</u>	<u>Position</u>	<u>Hourly Wage</u>
Stephanie Rupp	Cafeteria Manager	\$12.00/per hour

*Motion carried 9-0*

**3. Food Service Personnel**

On the motion of Mrs. Shaw, seconded by Mr. Hill, the Board approved the employment of the following Food Service Personnel:

<u>Name</u>	<u>Effective Date</u>	<u>Salary</u>
<b>Dahlia Johnson-Burke</b>	October 17, 2022	\$10.28/per hour
<b>Meghan Kerr</b>	October 12, 2022	\$12.00/per hour

*Motion carried 9-0*

**4. Support Positions and Compensation**

On the motion of Mrs. Shaw, seconded by Ms. Evans, in compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, the Board approved the following individuals for the 2022/2023 school year:

<u>Position</u>	<u>Name</u>	<u>Stipend</u>
Bus Duty (AM, High School)	<b>Matthew Richert</b>	\$1,096.89 (pro-rated)

*Motion carried 9-0*

**5. Activity Sponsors**

On the motion of Mrs. Shaw, seconded by Mr. LaPorte, in compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, the Board approved the following individuals for the 2022/2023 school year:

<u>Activity</u>	<u>Position</u>	<u>Sponsor</u>	<u>Stipend</u>
<b>Marching Band</b>	Assistant	<b>Megan Bonenberger</b>	\$4,250.00
<b>Marching Band</b>	Assistant	<b>Abigail Langhorst</b>	\$4,250.00
<b>Marching Band</b>	Assistant	<b>Jordyn Schmid</b>	\$4,250.00
<b>Soccer (Boys, MS)</b>	Assistant	<b>Nicholas Lykens</b>	\$2,500.00

*Motion carried 9-0*

FMLA

**FAMILY AND MEDICAL LEAVE**

On the motion of Mrs. Shaw, seconded by Ms. Snyder, the Board approved the following individuals for Family and Medical Leave:

Employee #1210 – October 24, 2022 – November 11, 2022

Employee #4691 – January 17, 2023 – April 14, 2023

Employee #4727 – January 3, 2023 – March 29, 2023

Employee #4891 – November 29, 2022 – March 2, 2023

*Motion carried 9-0*

**Post Season Coaching  
Stipends**

**POST SEASON COACHING STIPENDS**

On the motion of Mrs. Shaw, seconded by Ms. Evans, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, the Board approved payment of \$100.00 per week to the following individuals for coaching in the post season:

<b><u>Sport</u></b>	<b><u>Coach</u></b>	<b><u>Stipend</u></b>
<b>Cross Country</b>	<b>Lauryn Greggs</b>	\$200.00
	<b>Melissa Bowers</b>	\$200.00
	<b>Judith Fritz</b>	\$200.00
<b>Football</b>	<b>Steve McCormick</b>	\$200.00
	<b>Jim Feeney</b>	\$200.00
	<b>Donnie Burns</b>	\$200.00
	<b>Russ Klein</b>	\$200.00
	<b>Mike Orosz</b>	\$200.00
	<b>Joe Kazalas</b>	\$200.00
	<b>Paul Jankowski</b>	\$200.00
	<b>Alex Smith</b>	\$200.00
<b>Golf</b>	<b>Dennis Sarchet</b>	\$300.00
	<b>Craig Wetzel</b>	\$300.00
<b>Soccer (Boys)</b>	<b>John McCarthy</b>	\$100.00
	<b>Eric Michalski</b>	\$100.00
	<b>John Paul Nicola</b>	\$100.00
	<b>Pat Simmons</b>	\$100.00
<b>Soccer (Girls)</b>	<b>Roman Nardozi</b>	\$100.00
	<b>Bryan Taylor</b>	\$100.00
	<b>Haley Frederick</b>	\$100.00
	<b>Nathan Taylor</b>	\$100.00
<b>Tennis</b>	<b>Leslie Leopold</b>	\$300.00
	<b>Hope Harris</b>	\$300.00

*Motion carried 9-0*

**Finance Report**

**FINANCE REPORT – Mrs. Theresa Lydon**

Accounts Payable

**ACCOUNTS PAYABLE APPROVAL LISTS THROUGH OCTOBER 31, 2022**

On the motion of Mr. Hill, seconded by Ms. Lindsey, the Board approved of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of October 31, 2022 (Check No. 68049-68275)	\$1,454,347.44
B. Food Service Fund as of October 31, 2022 (Check No. 9674-9689)	\$52,808.53
C. Athletics as of October 31, 2022 (Check No. 3388-3400)	\$11,753.41
D. Capital Reserve as of October 31, 2022 (None)	\$0.00
<b>TOTAL</b>	<b>\$1,518,909.38</b>

*Motion carried 9-0*

Joint Purchasing Board

**CONTINUED MEMBERSHIP IN THE JOINT PURCHASING BOARD**

On the motion of Ms. Evans, seconded by Mrs. Shaw, the Board approved the continued membership in the Allegheny Intermediate Unit’s Joint Purchasing Program for the 2023/2024 school year in the following areas, but not limited to:

- Electricity
- Gasoline and Diesel Fuel
- Natural Gas
- Copier Paper

The regular member position for the Joint Purchasing Program will be assigned to **Joseph A. Kubiak**, Assistant to the Superintendent for Operations, and the alternate member position will be assigned to **Jesse Jeznis**, Supervisor of Buildings, Grounds, and Transportation.

For Information Only

This does not obligate the District to purchase materials from the AIU Joint Purchasing Program.

*Motion carried 9-0*

Contract Extension Approval

**CONTRACT EXTENSION APPROVAL**

On the motion of Ms. Evans, seconded by Mrs. Shaw, the Board approved a three-year contract extension with Direct Energy Business for Power Supply Coordination Services (PSC Services) and electric supply with a start date of January 2024.

For Information Only

The contract will set a price for Fixed Adders (capacity, transmission, etc.) at a price that is equal or better than the same price components in place for our current



agreement. Wholesale electricity purchases subsequently will be made and matched with the Fixed Adder to provide a final price. The contract extension was approved by the Western Pennsylvania Electric Consortium Committee.

*Motion carried 9-0*

**FOR INFORMATION ONLY**

**I. EXPENDITURE/REVENUE 2022 – 2023 BUDGET to ACTUAL / PROJECTION**

<b>ACCT</b>	<b>DESCRIPTION</b>	<b>2022-2023 BUDGET TOTAL</b>	<b>2022-2023 4 MONTH OCTOBER/ACTUAL</b>	<b>OVER (UNDER) BUDGET</b>
<b>Revenue</b>				
6000	Local Revenue Sources	\$ 32,605,235	\$ 27,720,870	\$ (4,884,365)
7000	State Revenue Sources	\$ 12,384,162	\$ 4,363,248	\$ (8,020,914)
8000	Federal Revenue Sources	\$ 3,179,907	\$ 289,804	\$ (2,890,103)
<b>Total Revenue</b>		<b>\$ 48,169,304</b>	<b>\$ 32,373,922</b>	<b>\$ (15,795,382)</b>

				<b>(OVER) UNDER BUDGET</b>
<b>Expenditures</b>				
100	Salaries	\$ 18,900,284	\$ 3,468,556	\$ 15,431,728
200	Benefits	\$ 12,181,398	\$ 2,659,941	\$ 9,521,457
300	Professional/Technical Services	\$ 2,074,087	\$ 206,529	\$ 1,867,558
400	Property Services	\$ 1,303,987	\$ 388,916	\$ 915,071
500	Other Services	\$ 5,494,138	\$ 1,371,520	\$ 4,122,618
600	Supplies/Books	\$ 1,664,642	\$ 746,126	\$ 918,516
700	Equipment/Property	\$ 463,355	\$ 506,842	\$ (43,487)
800	Other Objects	\$ 225,450	\$ 94,820	\$ 130,630
900	Other Financial Uses	\$ 6,155,158	\$ 2,502,677	\$ 3,652,481
<b>Total Expenditures</b>		<b>\$ 48,462,499</b>	<b>\$ 11,945,928</b>	<b>\$ 36,516,571</b>

**Revenues exceeding Expenditures** \$ (293,195) \$ 20,427,995 \$ 20,721,190

**Other Financing Sources/(Uses)**

Interfund Transfers In (Out) \$ - \$ - \$ -

**II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF OCTOBER 31, 2022**

<b>Bank Account - Status</b>	<b>Middle / High School</b>	<b>Athletics</b>
Cash Balance - 10/01/2022	\$ 139,101.89	\$ 15,516.56
Deposits	\$ 4,456.50	\$ 7,253.85
Subtotal	\$ 143,558.39	\$ 22,770.41
Expenditures	\$ -	\$ 10,565.95
Cash Balance - 10/31/2022	\$ 143,558.39	\$ 12,204.46

**III. BANK BALANCES**

**BANK BALANCES PER STATEMENT AS OF OCTOBER 31, 2022**

	<b>BALANCE</b>
<b>GENERAL FUND</b>	
FNB BANK	\$ 1,730,562
PAYROLL (pass-thru account)	\$ 5,529
FNB SWEEP ACCOUNT	\$ -
ATHLETIC ACCOUNT	\$ 12,204
PLGIT	\$ 7,983,691
FNB MONEY MARKET	\$ 18,148,359
PSDLAF	\$ 163,544
INVEST PROGRAM	\$ 182,948
OTHER POST-EMPLOYMENT BENEFITS	\$ 2,005,487
COMPENSATED ABSENCES	\$ 434,645
	<b><u>\$ 30,666,970</u></b>
 <b>CAFETERIA FUND</b>	
FNB BANK	\$ 1,019,403
PLGIT	\$ 379,211
	<b><u>\$ 1,398,614</u></b>
 <b>CONSTRUCTION FUND / CAP RESERVE</b>	
FNB BANK	\$ 41,700
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 808
	<b><u>\$ 42,508</u></b>
 <b>GRAND TOTAL</b>	 <b><u>\$ 32,108,092</u></b>

**ADJOURNMENT**

On the motion of Mrs. Donanhue, seconded by Mrs. Shaw, the meeting was adjourned at 7:31 p.m.

*Motion passed 9-0*

Respectfully submitted,

Joseph A. Kubiak  
Board Secretary

Maureen S. Myers  
Assistant Board Secretary

# Policy Guide



Policy No. 006  
 Section LOCAL BOARD PROCEDURES  
 Title MEETINGS  
 Adopted AUGUST 21, 1989  
 Last Revised ~~OCTOBER 18, 2012~~  
~~SEPTEMBER 16, 2010~~  
~~NOVEMBER 15, 2007~~  
~~FEBRUARY 16, 1998~~  
APRIL 24, 2014

<b>POLICY NO. 006 MEETINGS</b>	
<b>Section 1</b>	<p><b><u>Parliamentary Authority</u></b></p> <p>All Board meetings <del>where official votes will be taken</del> shall be conducted in an orderly and business-like manner. Robert’s Rules of Order, Newly Revised, including group rules, shall govern the Board in its deliberations in all cases in which it is not inconsistent with law, state regulations or Board procedures.</p>
<b>Section 2</b>	<p><b><u>Meeting</u></b></p> <p><del>The meetings for organization, and meetings provided for by any board of school directors at stated times at which such board is required to meet, or any adjournment thereof, shall be called “regular meetings,” and all other meetings shall be called “special meetings.”</del></p> <p><b><u>Quorum</u></b></p> <p>A quorum shall be five (5) Board members present at a meeting. No business shall be transacted at a meeting without a quorum, but the Board members present at such a meeting may adjourn to another time.</p> <p>Present means either physically at the meeting or attending through other media.</p>

SC 407  
 65 Pa. C.S.A.  
~~See~~-701 et seq.

SC 421

SC 422

<b>POLICY NO. 006 MEETINGS</b>		
<b>Section 3</b>	<p><b><u>Presiding Officer</u></b></p> <p>The President shall preside at all meetings of the Board. In the absence, disability, or disqualification of the President, the Vice-President shall act instead. If neither person is present, a <del>s</del>School <del>d</del>Director shall be elected President Pro Tempore by a <del>majority</del> <del>plurality</del> of those present and voting to preside at that meeting only. <del>The act of any person so designated shall be legal and binding.</del> Where no such majority is achieved on the first vote, a second vote shall be cast for the two (2) candidates who received the greatest number of votes.</p> <p>The presiding officer shall, along with all other Board members, have the ability to vote on all issues brought before the Board.</p>	SC 405, 426, 427, 428
<b>Section 4</b>	<p><b><u>Meeting Notification</u></b><del>see</del></p> <p>Notice of all open <del>public</del> Board meetings, including committee meetings and work sessions, shall be given by publication of the date, time and place of such meetings in the newspaper(s) of general circulation <del>in the School District, as</del> designated by the Board, and the posting of such notice at the <del>administrative offices of the Board</del> <del>District's Business Office</del>, as well as the District's official website.</p> <ol style="list-style-type: none"> <li>1. Notice of <del>r</del>Regular meetings shall be given by publication and posting of a schedule showing the date, place, and time of all regular meetings for the <del>calendar</del> <del>fiscal</del> year at least three (3) days prior to the time of the first <del>r</del>Regular meeting.</li> <li>2. Notice of all <del>s</del>Special meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting, except that such notice shall be waived when a special meeting is called to deal with an actual emergency involving a clear and present danger to life or property.</li> <li>3. Notice of all rescheduled meetings shall be given by publication and posting of notice at least twenty-four</li> </ol>	<p>65 Pa. C.S.A. <del>See-</del>703, 709</p> <p>65 Pa. C.S.A. <del>See-</del>703, 709</p> <p>65 Pa. C.S.A. <del>See-</del>703, 709</p>

<p><b>Section 5</b></p>	<p style="text-align: center;"><b>POLICY NO. 006 MEETINGS</b></p> <p>(24) hours prior to the time of the meetings.</p> <p>4. Notice of all recessed and reconvened meetings shall be given <del>at the time the meeting is recessed and reconvened, and</del> by posting a notice of the place, date and time of the meeting and sending copies of such notice to all interested parties.</p> <p>5. Notice of all <del>open</del><b>public</b> meetings shall be given to any newspaper(s) circulating in Allegheny County and any radio or television station which so requests. Notice of all <del>open</del><b>public</b> meetings shall be given to any individual who <del>so</del> requests and provides a stamped, self-addressed envelope for such notification, or provides an email address to the Board Secretary.</p> <p>Notice of all rescheduled meetings and special meetings shall be given to each school director no later than twenty-four (24) hours prior to the time of the meeting.</p> <p><del>Written notice of all Regular and Special Board meetings shall be given to Board members, by United States mail or e-mail, prior to the time of the meeting.</del></p> <p><u>Agendas</u></p> <p><u>Agenda Notifications</u></p> <p>The agenda, together with all relevant reports, shall be provided to each school director at least three (3) days before the meeting.</p> <p>The District shall publicly post the agenda for all open meetings of the Board or Board committees at which deliberation or official action may take place no later than twenty-four (24) hours prior to the time of the meeting, as follows:</p> <ol style="list-style-type: none"> <li>1. On the district’s website.</li> <li>2. At the location of the meeting.</li> </ol>	<p>65 Pa. C.S.A <del>See-</del>703</p> <p>65 Pa. C.S.A <del>See-</del>709</p> <p>65 Pa. C.S.A. 709 SC 423</p> <p>65 Pa. C.S.A. 709</p>

	<p style="text-align: center;"><b>POLICY NO. 006 MEETINGS</b></p> <p>3. At the district’s administrative office.</p> <p>The posted agenda shall list each matter of agency business that will or may be the subject of deliberation or official action at the meeting.</p> <p><b><u>Agenda Preparation</u></b></p> <p>It shall be the responsibility of the Superintendent, in cooperation with the, Board Secretary, and Board President to prepare an agenda of the items of business anticipated to come before the Board at each open meeting.</p> <p><b><u>Additions to the Agenda</u></b></p> <p>The Board may deliberate or take official action on matters not included in a posted agenda only under the following circumstances:</p> <p><i>Emergencies</i> – The matter of business relates to a real or potential emergency involving a clear and present danger to life or property.</p> <p><i>Business Arising Within Twenty-Four (24) Hours Prior to the Meeting</i> – The matter of business has arisen within twenty-four (24) hours prior to the meeting, is de minimis (minor) in nature, and does not involve the expenditure of funds or entering into a contract or agreement.</p> <p><i>Business Raised by Residents or Taxpayers During the Meeting</i> – When a matter of Board business is raised by a resident or taxpayer during a meeting:</p> <ol style="list-style-type: none"> <li>1. The Board may take official action to refer the matter to staff, if applicable, to conduct research and include on a future Board meeting agenda; or</li> <li>2. If the matter is de minimis (minor) in nature and does not involve the expenditure of funds or entering into a contract or agreement, the Board may take official action on the matter.</li> </ol> <p><i>Majority Vote</i> – During a meeting, the Board may add a</p>	<p>65 Pa. C.S.A. 709</p> <p>65 Pa. C.S.A. 712.1</p> <p>65 Pa. C.S.A. 703, 712.1</p> <p>65 Pa. C.S.A. 712.1</p> <p>65 Pa. C.S.A. 712.1 Pol. 903</p> <p>65 Pa. C.S.A. 712.1</p>
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**POLICY NO. 006  
MEETINGS**

matter of business to the posted agenda by a majority vote of the school directors present and voting. The reason for adding an item to the posted agenda must be announced at the meeting before conducting the vote. Once announced and approved by majority vote, the Board may take official action on the item of business. The agenda shall be amended to reflect the new item of business and the amended agenda shall be posted to the district's website and at the administrative office no later than the first business day following the meeting at which the agenda was amended. The unanimous consent procedure may not be used in place of majority vote for this purpose.

The public posting of agenda requirements and rules for adding items to a posted agenda apply to both regular and special open meetings of the Board. These requirements and rules do not apply to:

1. Conference sessions.
2. Executive sessions.

65 Pa. C.S.A. 707, 709, 712.1

**Section 65 Regular Meetings**

Regular Board meetings shall be ~~open~~public and shall be held at specified places at least once every two (2) months.

~~Regular meetings shall be defined as Business/Legislative meetings.~~

~~It shall be the responsibility of the Superintendent, in cooperation with the Board President and Board Secretary, to prepare an agenda of the items of business to come before the Board at each Regular meeting.~~

~~The agenda for each Regular meeting, together with all such reports as can be completed at that time, shall be provided to each Board member at least three (3) days before the meeting and made available to the public at designated locations at least twenty four (24) hours prior to the meeting date.~~

~~Agenda items that are not available at the twenty four (24)~~

SC 421  
65 Pa. C.S.A.  
~~Sec.~~701 et seq.

<b>POLICY NO. 006 MEETINGS</b>		
	<p><del>hour posting period may appear on an addendum on an as needed basis. The addendum will be available at the scheduled meeting.</del></p>	
<b>Section 76</b>	<p><b><u>Special Meetings</u></b></p> <p><del>Special meetings shall be public and</del> may be called for special or general purposes <del>and shall be open except when conducted as an executive session for purposes authorized by law.</del></p> <p>The <del>P</del>resident may call a special meeting at any time and shall call a special meeting upon presentation of a request in writing of three (3) <del>s</del>School <del>d</del>irectors. Upon the President's failure or refusal to call a special meeting, such meeting may be called at any time by a majority of the <del>s</del>School <del>d</del>irectors.</p> <p>No business shall be transacted at any special meeting except that named in the call sent to school directors for such special meeting.</p>	<p>65 Pa. C.S.A <del>Sec.</del>701 et seq. SC 423, 425, 426</p> <p>SC 426</p> <p>SC 423</p>
<b>Section 7</b>	<p><b><u>Reorganization Meeting</u></b></p> <p><del>An annual Reorganization meeting of the Board of School Directors shall be held during the first week of December at a date, time, and location established by the Board of School Directors.</del></p>	<p>SC 401</p>
<b>Section 8</b>	<p><b><u>Conferences/Training Meetings</u></b></p> <p><del>Conferences require no public notice. Conferences are defined as "Any training program or seminar, or any session arranged by State or Federal agencies for local agencies, organized and conducted for the sole purpose of providing information to agency members on matters directly related to their official responsibilities." The Board President may call such a meeting.</del></p>	<p>65 Pa. C.S.A Sec. 703</p>
<b>Section 89</b>	<p><b><u>Public ParticipationHearing of Citizens</u></b></p> <p>At each open Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment</p>	<p>65 Pa. C.S.A. Sec. 701 et seq.</p>



<b>POLICY NO. 006 MEETINGS</b>		
	of the fiscal year, budgeted funds set apart <del>any unencumbered balance or portion thereof from one</del> or appropriated <del>ion</del> to a particular item or expenditure <del>another or from one spending agency to another during the last nine (9) months of the fiscal year.*</del>	
	b. <del>2-</del> Adding or increasing appropriations <del>Inurrence of temporary debt</del> to meet an emergency or catastrophe.*	SC 508, 687
	c. <del>3-</del> Hiring as <del>Election to</del> a teaching position of a former <del>person who has served as a</del> School Director who has resigned, before the expiration of the term for the director was elected <del>in District, following his/her resignation as a School Director.*</del>	SC 324, 508
	d. <del>4-</del> <del>The</del> Conveying <del>ance of</del> land or buildings to certain charities or other public agencies without following prescribed valuation procedures or more favorable financing <del>the municipality coterminous with the School District.*</del>	SC 508, 707
	e. <del>5-</del> Incurring temporary debt (non-emergency) <del>The adoption or change in approved textbooks without the recommendation of the Superintendent.*</del>	SC 634, 687 <del>803</del>
	f. <del>6-</del> <del>The</del> Dismissing <del>al, after hearing, of</del> a tenured professional employee after a hearing*.	SC 508, 1129
	g. Borrowing in anticipation of current revenue.*	SC 508, 640
	3. Actions requiring the affirmative votes of two-thirds of those voting in the presence of a quorum:	
	a. Incurring temporary debt to meet an emergency or catastrophe.*	SC 508, 687
	b. Adopting or changing textbooks without the recommendation of the Superintendent.*	SC 508, 803
	<del>3.4.</del> <span style="float: right;"><del>The</del></span>	

**POLICY NO. 006  
MEETINGS**

~~following~~ Actions requiring the ~~recorded~~ affirmative votes of a majority of the full ~~membership of the Board of~~ Directors:

- |   |                          |
|---|--------------------------|
| a. <del>1-</del> Fixing the length of school term.*   | SC 508                   |
| b. <del>2-</del> Adopting textbooks recommended by the Superintendent.*   | SC 508<br>Pol. 108       |
| c. <del>3-</del> Appointing the District Superintendent and Assistant Superintendent(s).*   | SC 508, 1071, 1076       |
| d. <del>4-</del> Appointing teachers and principals.*   | SC 508                   |
| e. <del>5-</del> Adopting the annual budget.*   | SC 508, 604              |
| f. <del>6-</del> Appointing tax collectors and other appointees.*   | SC 508,<br>Pol. 005, 606 |
| g. <del>7-The</del> Levying and assessing taxes.*   | SC 508<br>Pol. 605       |
| h. <del>8-The</del> Purchasing, selling, or condemning <del>nation of</del> land.*  | SC 508                   |
| i. <del>9-The determination of the</del> Locating on and amount of any real estate required by the School District for school purposes new buildings or changing the location of old ones.*   | SC 508702                |
| j. <del>10-Creating or increasing any indebtedness</del> The vacating and/or abandoning of property to which the Board has title.*  | SC 508708                |
| k. <del>11-Adopting planned instruction</del> The removal of a School Director.   | SC 508<br>Pol. 107004    |
| l. <del>12-Establishing additional schools or departments</del> The determination of holidays other than those provided by statute which shall be observed by special exercises, and those on which schools shall be closed for the whole day.* | SC 5081503               |

<b>POLICY NO. 006 MEETINGS</b>		
	<p>m. <del>13.</del> Designating depositories for school funds. *<del>The declaration that a vacancy exists on the Board by reason of failure or neglect of School Director to qualify.</del></p>	<p>SC 508, 621 Pol. 608004</p>
	<p>n. <del>14.</del> Authorizing the transfer of any unencumbered balance, or portion thereof, from one appropriation to another, or from one spending agency to another during the last nine (9) months of the fiscal year. *<del>The removal of an officer of the Board.</del></p>	<p>SC 508, 687</p>
	<p>o. <del>15.</del> Entering into contracts of any kind, including contracts for the purchase of fuel or any supplies where the amount involved exceeds \$100 (including items subject to bid requirements). *<del>The removal of an appointee of the Board.</del></p>	<p>SC 508 Pol. 610</p>
	<p>p. <del>16.</del> Fixing salaries or compensation of officers, teachers, or other appointees of the Board. *<del>Locating new buildings or changing the location of old ones.</del></p>	<p>SC 508</p>
	<p>q. <del>17.</del> Entering into contracts with and making appropriations to the intermediate unit for the district's proportionate share of the cost of services provided or to be provided by the intermediate unit. *<del>Adopting planned instruction.</del></p>	<p>SC 508</p>
	<p>r. <del>18.</del> Dismissing, after a hearing, a Superintendent, Assistant Superintendent or non-tenured teacher. *<del>Establishing additional schools or departments.</del></p>	<p>SC 508, 514, 1080</p>
	<p>s. <del>19.</del> Determining the location and amount of any real estate required by the school district for school purposes. *<del>Designating depositories for school funds.</del></p>	<p>SC 508, 702</p>
	<p>t. <del>20.</del> Vacating and abandoning property to which the Board has title. *<del>Expending district funds.</del></p>	<p>SC 508, 708</p>

<b>POLICY NO. 006 MEETINGS</b>	
<p>u. <del>21.</del> Appointing a school director to fill a vacancy on the Board. <del>*Entering into contracts of any kind, including contracts for the purchase of fuel or any supplies where the amount involved exceeds \$100 (including items subject to \$10,000 bid requirements).</del></p>	<p>SC 315, 508</p>
<p>v. <del>22.</del> Fixing salaries or compensation of officers, teachers, or other appointees of the Board. Calling a special meeting when the President has failed to do so after written request of three (3) members of the Board.</p>	<p>SC 426</p>
<p>w. <del>23.</del> Combining or reorganizing into a larger school district. Declaring that a vacancy exists on the Board by reason of the failure or neglect of a school director to qualify.</p>	<p>Pol. 004<del>5</del></p>
<p>x. <del>24.</del> Entering into contracts with and making appropriations to the intermediate unit for the district's proportionate share of the cost of services provided or to be provided by the intermediate unit. Adopting, amending or repealing Board procedures and policy.[43]</p>	<p>Pol. 003<del>5</del></p>
<p>y. <del>25.</del> Dismissing, after a hearing, a non-tenured employee. Combining or reorganizing into a larger school district.</p>	<p>SC 224<del>508</del></p>
<p>z. <del>26.</del> Adopting a corporate seal for the district.</p>	<p>SC 212<del>508</del></p>
<p><del>SC 508</del> <del>SC 508, 621</del> <del>SC 508</del> <del>SC 508</del> <del>SC 224</del> <del>SC 508</del> <del>SC 508, 514, 1080</del> <del>SC 212</del></p>	
<p><u><a href="#">Abstention from Voting</a></u></p>	
<p>A school director shall be required to abstain from voting</p>	

<b>POLICY NO. 006 MEETINGS</b>	
<p>when the issue involves either one of the following:</p> <p>1. Conflict of interest under the Ethics Act.</p> <p>Prior to the vote being taken, the school director shall verbally disclose the nature of the conflict in public, and shall also provide the Board Secretary with a written memorandum stating the nature of the conflict, which shall be attached to the Board minutes as a public record.</p> <p><b>Conflict of interest</b> - use by a public official of the authority of their office or any confidential information received through holding public office for the private pecuniary benefit of the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated. The term does not include an action having a de minimis economic impact or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated.</p> <p><b>De minimis economic impact</b> – an economic consequence which has an insignificant effect.</p> <p><b>Immediate family</b> – parent, spouse, child, brother or sister.</p> <p><b>Business with which associated</b> – any business in which the person or a member of the person's immediate family is a director, officer, owner, employee or has a financial interest.</p> <p>±2. Relative recommended for appointment to or dismissal from a teaching position.</p> <p><b>Relative</b> – father, mother, brother, sister, husband, wife, son, daughter, stepson, stepdaughter,</p>	<p>65 Pa. C.S.A. 1102, 1103 Pol. 828</p> <p>65 Pa. C.S.A. 1102</p> <p>65 Pa. C.S.A. 1102</p> <p>65 Pa. C.S.A. 1102</p> <p>65 Pa. C.S.A. 1102</p> <p>SC 1111, 1129</p>



	<p style="text-align: center;"><b>POLICY NO. 006 MEETINGS</b></p> <p style="text-align: center;">grandchild, nephew, niece, first cousin, sister-in-law, brother-in-law, uncle, or aunt.</p> <p>The Board is encouraged to seek the guidance of the district solicitor or the State Ethics Commission for questions related to conflict of interest.</p> <p><b>Section 11</b> <u>Teleconferencing/Videoconferencing</u></p> <p><del>The Board recognizes that certain situations may prevent a Board member from attending a scheduled Board meeting, i.e., a Regular meeting, a Special meeting, and/or the annual Reorganization meeting. In such cases, the Board authorizes the use of teleconferencing/videoconferencing by the absent Board member subject to the following conditions:</del></p> <p style="padding-left: 40px;"><del>a. Each Board member participating through teleconferencing/videoconferencing must be able to hear the comments of, and to speak to, all those present at the meeting, and all those present at the meeting must be able to hear the comments of, and speak to, the Board member participating by teleconference/videoconference.</del></p> <p style="padding-left: 40px;"><del>b. The physically absent Board member(s) may participate in all discussion, deliberations and votes of the Board as if physically present at the meeting. However, if the President or Chair of the meeting determines that the absent Board member cannot be heard by all those present or those present cannot be heard by the absent member, the teleconference/videoconference shall be terminated as to that member, and that Board member shall not be permitted to cast any further votes.</del></p> <p style="padding-left: 40px;"><del>c. If, for any reason, the telephone conference with the Board member(s) is terminated before the adjournment of the meeting, the meeting shall only continue after reasonable measures have been taken to attempt to reconnect with the Board member(s) and a majority vote to proceed by the remaining present Board members. An annotation shall be made</del></p>	<p>65 Pa. C.S.A. 1103 Pol. 828</p> <p>SC-407</p>
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**POLICY NO. 006  
MEETINGS**

~~in the official minutes of the meeting to the effect that the absent Board member(s) was/were no longer participating in the meeting.~~

~~d.—Each Board member who anticipates the necessity of participating in a meeting by teleconferencing shall provide notice to the Superintendent or his designee as early as possible prior to commencement of the meeting from which he/she will be absent. At that time, the District Superintendent or his designee shall provide each such Board member with the number for the Board member to call in order to participate in the meeting by teleconference, if the appropriate number had not already been provided, or if the number has changed. At that time, the Superintendent or his designee shall also make the necessary arrangements of provision of telephone equipment to be used by those members present, to call in the telephone conference center and to communicate with all absent Board members who choose to participate in the meeting in that manner.~~

~~e.—A member of the Board who is present at the meeting through teleconferencing shall be permitted to vote only by roll call.~~

~~f.—Teleconferencing/videoconferencing will be permitted during executive session in accordance with the aforementioned guidelines. In addition, the Board member who is teleconferencing/videoconferencing into executive session must maintain confidentiality and assure that no other individual can hear the information being discussed.~~

**Section  
102**

**Minutes**

The Board shall cause to be made, and shall retain as a permanent record of the District, minutes of all open Board meetings ~~of the Board attended by a quorum with the purpose of deliberating business or taking official action.~~ Said minutes shall be comprehensible and complete and shall show indicate:

SC 518  
65 Pa. C.S.A.  
~~Sec.~~706

<b>POLICY NO. 006 MEETINGS</b>		
<ol style="list-style-type: none"> <li>1. <del>The d</del>Date, time and place of the meeting.</li> <li>2. <del>The N</del>names of school directors<del>Board members</del> present.</li> <li>3. <del>The p</del>Presiding officer.</li> <li>4. <del>The S</del>ubstance of all official actions<del>and deliberations</del>.</li> <li>5. Actions taken.</li> <li>6. Recorded votes and a record by individual members of all roll call votes taken.</li> <li>7. The names of all citizens who appeared officially and the <del>general</del> substance of their testimony.</li> </ol>	<p>65 Pa. C.S.A. Sec. 705</p>	
<p><del>7.</del>8. Any matter added to a posted agenda, including the substance of the matter, the announced reason and the recorded vote, where applicable.</p>	<p>65 Pa. C.S.A. 709, 712.1</p>	
<p>The Board Secretary shall provide each school director<del>Board member</del> with a copy of the minutes of the last meeting, via electronic distribution, <del>no later than three (3) days before the next Regular</del> prior to the next regular meeting.</p>	<p>SC 407</p>	
<p>The <del>official</del> minutes of Board <del>such</del> meetings <del>will be presented to the Board of School Directors at a subsequent meeting at which time they</del> shall be approved at the next succeeding meeting and <del>by the Board. The minutes shall then be signed by the Board Secretary of the Board. Minutes of a Board meeting shall not be released as the official record of a meeting until such time as they have been officially approved by the Board of School Directors.</del></p>	<p>SC 433</p>	
<p>Notations and any tape or audiovisual recordings shall not be the official record of an open <del>public</del> Board meeting <del>but may</del> be available for public access, upon request, in accordance with Board policy. Any notations and/or audiovisual recordings of a Board meeting shall be retained and disposed of in accordance with the district's records retention</p>	<p>SC 407 Pol. 801</p>	

<b>POLICY NO. 006 MEETINGS</b>		
<b>Section 11</b>	<p>schedule.</p> <p><b><u>Recess/Reconvene</u></b></p> <p>The Board may at any time recess or reconvene to a reconvened meeting at a specified date and place, upon the majority vote of those present. The reconvened meeting shall immediately take up its business at the point in the agenda where the motion to recess was acted upon. Notice of the reconvened meeting shall be given as provided in Board policy.</p>	65 Pa. C.S.A. 703, 709 Pol. 006
<b>Section 123</b>	<p><b><u>Executive Session</u></b></p> <p>The Board may at any time hold an executive session, which is not an open meeting, before; during; and/or at the conclusion of an open meeting; or at some other time. The presiding officer shall announce the reason for holding the executive session; the announcement can be made at the open meeting prior to or after the executive session. Where possible, nNotice of any executive session shouldmust be given to all Board members at least twenty-four (24) hours in advance of the time of the meeting specifying the date, time, location, and purpose if not announced for a future specific time. <del>Notice must be given to the public of the reason for holding the executive session at the open meeting prior to or after the executive session.</del></p> <p><del>An executive session may be held to</del>The Board may discuss the following matters in executive session:</p> <ol style="list-style-type: none"> <li>1. <del>Review and discuss M</del>matters that must be conducted in private to protect a <del>involve</del> lawful privilege or confidentiality.</li> <li>2. <del>Employment issues</del>Discuss any matter involving the employment of an individual.</li> <li>3. <del>Labor relations</del>Consider matters related to negotiations or administration of a collective bargaining agreement.</li> <li>4. <del>Consider the P</del>urchase or lease of real estate, <del>up to</del></li> </ol>	65 Pa. C.S.A. Sec 707, 708 SC 425

<p><b>Section 134</b></p>	<p style="text-align: center;"><b>POLICY NO. 006 MEETINGS</b></p> <p><del>such time as an option to purchase or lease the property is obtained, or up to the time an agreement to purchase or lease the property is obtained (if the agreement is obtained directly without an option).</del></p> <p>5. Consultation with an attorney or other professional advisor regarding <del>information or strategy in connection with</del> potential litigation or <del>with respect to issues on which</del> identifiable complaints that may lead to litigation <del>are expected to be filed.</del></p> <p>6. School safety and security, of a nature that if conducted in public would:</p> <ul style="list-style-type: none"> <li>a. Be reasonably likely to impair the effectiveness of school safety measures.</li> <li>b. Create a reasonable likelihood of jeopardizing the safety or security of an individual or a school, including a building, public utility, resource, infrastructure, facility or information storage system.</li> </ul> <p><del>5. There shall be no time limit imposed on executive sessions and</del> Official actions based on discussions <del>in</del> executive sessions shall be taken at an <del>open</del> public meeting.</p> <p><b><u>Work Sessions</u></b></p> <p>The Board may meet as a Committee of the Whole in an open meeting to <del>vote on or to</del> discuss issues. <del>to be acted upon at a subsequent Business/Legislative meeting. During these sessions, the Board may also engage in committee discussions. No official action may be taken at the discussion session.</del> Public notice shall be made in accordance with Board procedures.</p> <p>A meeting of the Committee of the Whole, not regularly scheduled, may be called at any time by the President; the President shall call such a meeting when requested to do so by school directors. Public notice of the meeting shall be made in accordance with Board procedures.</p>	<p>SC 425</p> <p>65 Pa. C.S.A. <del>See</del> 701 et seq. Pol. 006</p>
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<p><b>Section 145</b></p>	<p style="text-align: center;"><b>POLICY NO. 006 MEETINGS</b></p> <p>The Board Secretary shall provide notice of a meeting of the Committee of the Whole <del>as per the notice provisions of in accordance with</del> Board procedures.</p> <p><b><u>Committee Meetings</u></b></p> <p><b>Standing c</b>Committee meetings may be called at any time by the committee chairperson, with proper public notice, or when requested to do so by members of the committee.</p> <p>A majority of the total membership of a committee shall constitute a quorum.</p> <p>Unless held as an <b>e</b>Executive session, <b>standing</b> committee meetings shall be open to the public, other <b>school directors</b><del>Board members</del>, and the Superintendent.</p> <p>A majority of the committee or the chairperson may invite Board employees, consultants or other persons who have special knowledge of the area under <b>discussion</b><del>investigation</del>.</p> <p>Previously Revised: April 24, 2014; October 18, 2012; September 16, 2010; November 15, 2007, February 16, 1998</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 212, 224, 315, 324, 405, 407, 421, 422, 423, 425, 426, 427, 428, 433, 508, 514, 518, 609, 621, 634, 640, 671, 687, 702, 707, 708, 803, 1071, 1076, 1080, 1111, 1129,</p> <p>Sunshine Act – 65 Pa. C.S.A. Sec. 701 et seq., 703, 705, 706, 707, 708, 709, 712.1, 1102, 1103</p> <p>Board Policy – 003, 004, 005, 006, 107, 108, 604, 605, 606, 608, 610, 801, 828, 903</p>	<p>65 Pa. C.S.A. <del>Sec.</del>703, 709 Pol. 006</p> <p>65 Pa. C.S.A. Sec. 703, 709 Pol. 006</p> <p>65 Pa. C.S.A. <del>Sec.</del>701 et seq.</p>
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**POLICY NO. 006.1  
ATTENDANCE AT MEETINGS VIA ELECTRONIC  
COMMUNICATIONS**

To attend a Board meeting through electronic communications, a school director shall comply with the following:

1. Notify the Board President, Superintendent, and/or the Board Secretary prior to the meeting. If this is a committee meeting, the committee chair should be notified prior to the meeting.
2. Ensure that the remote location is quiet and free from background noise and interruptions.
3. Participate in the entire Board meeting unless an emergency arises.

Emergency Conditions

In the event that the county, state or federal public health authorities, the Governor, or any similar authority with appropriate jurisdiction declares an emergency condition that prevents or discourages public gatherings due to a public health or safety concern, the Board shall be authorized to conduct meetings primarily or entirely via electronic communications to enable all school directors and other necessary participants to fully participate in the conduct of official Board business through electronic communications.

Meetings held primarily or entirely via electronic communications shall be conducted in a manner that assures compliance with the public access and public comment requirements of the Sunshine Act. All rules normally applicable to in-person meetings of the Board shall be observed in meetings held primarily or entirely via electronic means to the extent practicable and appropriate to the nature and features of the technology used.

The requirement for school directors to submit a request to participate in meetings through electronic communications shall be waived during such emergency conditions.

The Board authorizes the administration to utilize available technical resources to permit the public to attend and submit

Pol. 805

65 Pa. C.S.A. 701  
et seq.  
Pol. 903

65 Pa. C.S.A. 701  
et seq



	<p style="text-align: center;"><b>POLICY NO. 006.1</b>  <b>ATTENDANCE AT MEETINGS VIA ELECTRONIC COMMUNICATIONS</b></p> <p>public comment during open meetings via electronic communications, in accordance with law and Board procedures and policy.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 407</p> <p>Sunshine Act – 65 Pa. C.S.A. Sec. 701 et seq.</p> <p>Board Policy – 805, 903</p>	<p>Pol. 903</p>
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	<b>POLICY NO. 146.1 TRAUMA INFORMED APPROACH</b>	
	<b>Secondary trauma</b> – the impact of working with students experiencing trauma on a regular basis, which may cause traumatic responses and/or burnout on the individual providing support and care.	
<b>Section 3</b>	<p><b><u>Authority</u></b></p> <p>The Board directs district staff to develop and implement a trauma-informed approach plan that uses evidence-based practices and reflects the needs and resources of the District and school community.</p> <p>The Board shall review current district resources, programs, school climate measures, partnerships with outside agencies, procedures and Board policies through a trauma-informed lens, and shall make revisions or determinations as necessary to facilitate implementation of the district’s trauma-informed approach plan.</p> <p>This shall include, but not be limited to:</p> <ol style="list-style-type: none"> <li>1. Student attendance policy and practices that focus on reasons for absence and school attendance improvement.</li> <li>2. Student disciplinary policies, practices and a Code of Student Conduct that incorporate restorative practices.</li> <li>3. School wellness policy, instruction and practices that promote healthy behaviors.</li> <li>4. Threat assessment policy and practices that focus on understanding a student's background in order to appropriately assess behavior and address the student's needs.</li> <li>5. Review of the annual budget to ensure fiscal resources for training and programs related to the trauma-informed approach plan.</li> <li>6. Review of the facilities and future facilities planning to provide environments that are attentive to the needs of students and staff with transition and sensory sensitivities.</li> </ol>	<p>SC 1311-B</p> <p>Pol. 204</p> <p>Pol. 113.1, 113.2, 218, 233</p> <p>Pol. 246</p> <p>Pol. 236.1</p> <p>Pol. 602</p> <p>Pol. 701</p>

	<b>POLICY NO. 146.1 TRAUMA INFORMED APPROACH</b>	
	<p>7. Culturally responsive practices that focus on identifying, valuing and integrating the cultures, languages, heritage and experiences of all students and staff to ensure a supportive school climate and community.</p>	<p>Pol. 832</p>
<b>Section 4</b>	<p><b><u>Delegation of Responsibility</u></b></p> <p>The Board designates the Superintendent or designee to oversee the implementation of the District’s trauma-informed approach plan and integrate the coordination of services and professional development into the district’s comprehensive plan. The Director of Pupil Services shall serve as a member of the District’s Student Assistance Program team.</p> <p>The Board directs the Superintendent or designee to research and apply for available funding opportunities for implementation of the District’s trauma-informed approach plan aligned with the provisions of law.</p> <p>The Board directs the School Safety and Security Coordinator to include information regarding the District’s implementation of the trauma-informed approach plan into the annual report to the Board on school safety and security practices.</p>	<p>SC 1311-B Pol. 100, 146, 236, 833, 805</p> <p>SC 1311-B</p> <p>Pol. 805.2</p>
<b>Section 5</b>	<p><b><u>Guidelines</u></b></p> <p><u>Training</u></p> <p>The District’s trauma-informed approach plan shall include provisions for evidence-based training and professional development, based on assigned roles and responsibilities, including but not limited to:</p> <ol style="list-style-type: none"> <li>1. Required training for newly elected/appointed or re-elected/appointed school directors on best practices related to trauma-informed approach, in accordance with applicable law and Board policy.</li> <li>2. Required training on trauma-informed approach for certificated administrative and professional employees as part of the professional education plan, in accordance with applicable law and Board policy.</li> </ol>	<p>SC 1311-B</p> <p>SC 328 Pol. 004</p> <p>SC 1205.7 Pol. 833</p>

	<b>POLICY NO. 146.1 TRAUMA INFORMED APPROACH</b>	
	<p>3. Training on trauma-informed approach and trauma-related topics for all district staff and contracted service personnel to increase knowledge and understanding of trauma’s impact on students and staff.</p> <p>4. Training on trauma-informed approach for all school security personnel employed or contracted by the District, as well as invitation to training for local law enforcement agencies with which the district maintains a Memorandum of Understanding to increase knowledge and awareness in interacting with students who may have experienced trauma.</p> <p>5. Opportunities for volunteers, persons in parental relation and other community members to obtain resources or attend training or information sessions on trauma-related approach and trauma-related topics impacting the school community.</p> <p><u>Screening</u></p> <p>The Board directs district staff to identify and implement evidence-based screening tools for students and the school community based on the trauma-informed approach plan, and in accordance with applicable law and regulations, including obtaining parental consent where appropriate or required. Screening tools may include, but are not limited to, those identifying the prevalence of Adverse Childhood Experiences (ACEs), social-emotional needs, and school climate indicators. Screening shall be conducted by qualified district staff or community agencies with which the District has a contract or other agreement.</p> <p>The trauma-informed approach plan shall require that screening results are reviewed by appropriate district staff or other contracted providers, and referrals for individual educational and behavioral services or evaluation for such services are made when indicated by individual or universal screening. Identification and referrals for special education and related services evaluations shall comply with applicable state and federal laws and regulations, and Board policy.</p>	<p>Pol. 818, 833</p> <p>Pol. 805.1, 805.2</p> <p>Pol. 916, 917, 918</p> <p>Pol. 146, 235.1, 236, 236.1</p> <p>Pol. 103.1, 113, 113.3, 114</p>

	<b>POLICY NO. 146.1 TRAUMA INFORMED APPROACH</b>	
	<p><u>Services</u></p> <p>The District’s trauma-informed approach plan shall include provisions for identification of student needs, a referral system for individual assessments and coordination of services among the student and student’s family, the school, and county-based services, community care organizations, public health entities, nonprofit youth service providers, community-based organizations, before-school or after-school care providers, or other similar community groups.</p> <p>Coordinated student services shall be based on the district’s approved trauma-informed approach plan, which shall address recognition and response to the effects of trauma on education and instruction, absenteeism and school completion, and the secondary impact of trauma on school employees.</p> <p>The District’s trauma-informed approach plan shall be implemented within the current framework for Multi-Tiered Systems of Support (MTSS) and Positive Behavioral Interventions and Support (PBIS).</p> <p>The trauma-informed approach plan shall address coordination with designated district staff and teams responsible for implementing the district’s approved plan for K-12 student services and other district programs including, but not limited to, special education and related services, gifted education, guidance counseling, Student Assistance Program, threat assessment team, health services, and home and school visitor services.</p> <p>Person in parental relation notification and consent may be required prior to referral for or implementation of student services, in accordance with applicable law and regulations.</p> <p>The District shall develop partnerships with community-based services and organizations, public health entities, nonprofit youth service providers and other community groups to implement the trauma-informed approach plan and provide referrals and/or services to address and mitigate the impact of trauma for students and staff in accordance with the district’s approved plan and framework for support.</p>	<p>SC 1311-B</p> <p>SC 1311-B</p> <p>Pol. 100, 103.1, 112, 113, 114, 146, 209, 236, 236.1</p> <p>Pol. 146, 209, 236</p>

	<b>POLICY NO. 146.1 TRAUMA INFORMED APPROACH</b>	
	<p>The Board shall, where appropriate, review and approve a Memorandum of Understanding or other agreement with each partnering organization or entity for the provision of services, in accordance with the resources of the district and the approved trauma-informed approach plan.</p> <p><u>Education</u></p> <p>The District’s trauma-informed approach plan shall integrate age-appropriate instruction for students related to trauma-informed topics and social-emotional learning as part of the district’s approved curriculum. Instructional topics may include, but not be limited to resilience; self-awareness, self-management, responsible decision-making, relationship skills and social awareness; safe and healthy choices and behaviors; coping strategies; and seeking help for self or others.</p> <p><u>Staff Wellness and Support</u></p> <p>The District shall monitor and address the impact of trauma, including secondary trauma, on school employees as part of the trauma-informed approach plan. The plan shall include training and resources to identify the warning signs of trauma and provide confidential support and services to promote staff wellness, including but not limited to the Employee Assistance Program, a work environment that provides space for separation and self-regulation, and training on development of self-care plans and peer support.</p> <p><u>Data Collection and Plan Review</u></p> <p>The District shall review and revise the trauma-informed approach plan as part of the District’s K-12 student services plan, based on a review of relevant data, district resources and programs, and the needs of students and staff. Such data may include, but not be limited to:</p> <ol style="list-style-type: none"> <li>1. Feedback from persons in parental relation and the community on the district’s implementation of trauma-informed approach to education.</li> <li>2. Results of school climate surveys and other student or staff surveys on school environment.</li> </ol>	<p>Pol. 105, 819</p>

	<b>POLICY NO. 146.1 TRAUMA INFORMED APPROACH</b>	
	<p>3. Aggregate data on student absences, Student Assistance Program referrals, health and school nurse services, student removal discipline and graduation rates.</p> <p>4. Aggregate data on Employee Assistance Program use and staff feedback on training related to trauma-informed approach.</p> <p>5. Office for Safe Schools reports.</p> <p>6. Safe2Say Something aggregate data.</p> <p>7. PBIS inventories and surveys.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 102, 328, 1205.7, 1311-B</p> <p>Board Policy – 004, 100, 103.1, 105, 112, 113, 113.1, 113.2, 113.3, 114, 146, 204, 209, 218, 233, 235.1, 236, 236.1, 246, 602, 701, 805.1, 805.2, 818, 819, 832, 833, 916, 917, 918</p>	



# Policy Guide



Policy No. 226

Section PUPILS

Title SEARCHES

Adopted AUGUST 21, 1989

Last Revised ~~AUGUST 16, 2016;~~  
~~OCTOBER 19, 1998~~

<b>POLICY NO. 226 SEARCHES</b>	
<b>Section 1</b>	<p><b><u>Purpose</u></b></p> <p>The Board acknowledges the need to respect the rights of students to be free from unreasonable searches and seizures while fulfilling the District’s interest in protecting and preserving the health, safety and welfare of the school population, enforcing rules of conduct, and maintaining an appropriate atmosphere conducive to learning.</p>
<b>Section 2</b>	<p><b><u>Authority</u></b></p> <p>School officials have the authority to lawfully search students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions, without a warrant, when in school, on school grounds or when otherwise under school supervision, if there is a reasonable suspicion that the place or thing to be searched contains prohibited contraband, material that would pose a threat to the health, safety and welfare of the school population, or evidence that there has been a violation of the law, Board policy, or school rules. The scope and extent of searches must be reasonable in relation to the nature of the suspected evidence, contraband or dangerous material and to the grounds for suspecting that it may be found in the place or thing being searched.</p> <p>The District has a compelling interest in protecting and preserving the health, safety and welfare of the school population, which under certain circumstances may warrant</p>
	<p>PA Const. Article I Sec. 8 SC 510 22 PA Code 12.14 U.S. Const. Amend. IV</p> <p>Pol. <a href="#">218.1</a>, 223, <del>227, 250</del></p>

	<p style="text-align: center;"><b>POLICY NO. 226 SEARCHES</b></p> <p>general <del>or random</del> searches of students and their lockers, vehicles or other belongings without individualized suspicion, for the purpose of finding or preventing entry onto school property of controlled substances, weapons or other dangerous materials. <del>The reasonableness of the search shall be determined by balancing the nature of the students' privacy interest; the character of the search to be conducted; the nature and immediacy of the suspected threat to the health, safety or welfare of the student population; and the efficacy of the search for addressing the suspected threat. The Superintendent and/or designee shall consult with legal counsel before the District conducts any search.</del></p> <p><b>Section 3</b>     <b><u>Delegation of Responsibility</u></b></p> <p>The Board authorizes <del>the administration</del><u>District administrators,</u> <del>with the authorization of the Superintendent,</del> to conduct searches of students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions in accordance with the standards set forth in this policy. <del>The Superintendent must authorize a search prior to it taking place. Under no circumstances are District employees, other than administrators, allowed to conduct a student search unless a waiver has been given by the Superintendent.</del></p> <p>The Superintendent <del>or designee,</del> in consultation with the <del>d</del>District solicitor, shall develop guidelines and procedures to implement this policy, and shall ensure that <u>building administrators and designees</u> who are involved in carrying out searches or determining when searches will be conducted receive appropriate periodic training about such procedures and currently applicable legal standards.</p> <p><u>Students, persons in parental relation and staff shall be notified at least annually, or more often if deemed appropriate by administration, about the standards and procedures in effect pursuant to this policy.</u></p> <p><b>Section 4</b>     <b><u>Guidelines</u></b></p> <p><del>Searches Based Upon</del> Individualized Suspicion <u>Searches</u></p> <p><u>Individual s</u>Students or their belongings, including lockers,</p>	<p>22 PA Code 12.14</p> <p>22 PA Code 12.14</p>
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**POLICY NO. 226  
SEARCHES**

automobiles, electronic devices, purses, backpacks, clothing, and other possessions, may be searched without a warrant when in school, on school grounds or when otherwise under school supervision, if there is a reasonable suspicion that the place or thing to be searched contains prohibited contraband, material that would pose a threat to the health, safety and welfare of the school population, or evidence that there has been a violation of the law, Board policy, or school rules. The scope and extent of searches must be reasonable in relation to the nature of the suspected evidence, contraband or dangerous material and to the grounds for suspecting that it may be found in the place or thing being searched.

~~In determining whether reasonable suspicion exists, the District administrator must be able to articulate what is being looked for, and why it is thought to be located in the particular place to be searched. The scope of a search shall be limited to the place or places the item sought is believed to be.~~

Building administrators or designees may search electronic device cases. Building administrators or designees may search for and seize electronic devices, but shall not examine ~~ation by a District administrator of~~ electronic content such as text messages, call logs, files, images or other data contained in a student's mobile telephone or other electronic device unless given permission to search. Searches of a device case and a consent-based search of the actual device content should be conducted by an administrator or in the presence of an administrator. Permission to search may be secured from a student or person in parental relation, and a record maintained of the how consent was secured. If consent is not forthcoming, the device may be retained by the District pending review with the Superintendent, Superintendent's designee, or with the Solicitor or law enforcement as the Superintendent deems advisable. Any such device must be properly inventoried and secured prior to being turned over to law enforcement or a person in parental relation. ~~, without the student's consent, normally constitutes a search that must be justified by reasonable suspicion that material in violation of law, District policy or school rules, or evidence of such a violation, is contained in the particular files, directories or other data locations being examined in the device. All such examinations must be authorized by the Superintendent in collaboration with the District Solicitor.~~

22 PA Code 12.14

**POLICY NO. 226  
SEARCHES**

In determining whether reasonable suspicion exists, the building administrator or designee always should be able to articulate what is being looked for, and why it is thought to be located in the particular place to be searched. The scope of a search should be limited to the place or places the item sought is believed to be.

If based on the individual student's behavior, medical symptoms, vital signs or other observable factors, a building~~District~~ administrator has reasonable suspicion that the~~a~~ student is under the influence of controlled substance, alcohol or other mood altering chemicals~~a controlled substance~~, the a student may, in consultation with the students person in parental relation, be referred to an appropriate agency~~required~~ to submit to a drug or alcohol testing~~Breathalyzer/Portable Breath test and/or be required to obtain a blood test or urinalysis before returning to school~~. The testing may include but is not limited to the analysis of blood, urine, or saliva.<sup>[5]</sup>

~~Except under exigent circumstances or when it is impractical to do so, students shall be notified before a search of student property or of a student's assigned school district locker. The reasons for and the results of all searches based on reasonable suspicion must be documented by the District administrator conducting the search.~~

Consent and Communication

When the threshold of reasonable suspicion is met, school officials do not need consent from the student and/or a person in parental relation to conduct a search. School officials have the responsibility to share the reasons for the search and give the student an opportunity to be heard. School officials must also ensure that the scope of the search is reasonable based on the suspected violation. School officials will encourage cooperation from students.

School officials shall make a reasonable effort to contact person(s) in parental relation prior to a search. School officials will also contact person(s) in parental relation after a search is conducted.

Pol. 227

**POLICY NO. 226  
SEARCHES**

If a student refuses to cooperate with the search process, school officials will attempt to secure cooperation and support from the person(s) in parental relation.

When the suspected item may constitute contraband of any kind or potential evidence of a crime (e.g., controlled substances, weapons or look-alike weapons, and stolen property), refusal to cooperate with school officials may result in immediate referral to local law enforcement and may also result in separate and additional disciplinary consequences under the Code of Conduct.

If the suspected item does not constitute contraband of any kind or potential evidence of a crime (e.g., tobacco products, lighter, and cheat sheet), refusal to cooperate with school officials may result in separate and additional disciplinary consequences under the Code of Conduct.

Locker Inspections and Searches

Lockers are assigned to or otherwise made available to students ~~for the as a convenient~~~~ee for the safe~~ storage of books, clothing, school materials and limited personal property, and to facilitate movement between classes and activities ~~and to and from school~~. Such lockers are and shall remain the property of the District, and to the extent students have any expectation of privacy of lockers at all, it is very limited.

No student may place or keep in a locker any substance or object that is prohibited by law, Board policy or school rules, or that constitutes a threat to the health, safety or welfare of the occupants of the school building or the building itself. Students are required to ensure that their lockers do not contain spoiled food items or beverages, or soiled clothing which may attract pests, create odors or cause unhealthy conditions. A student locker may be opened and inspected for cleanliness, with or without the consent of the student, whenever there are odors, pests or other indications that a locker contains spoiled food, soiled clothing in need of laundering or similarly unhealthy matter.

Students are exclusively responsible for locking their assigned lockers to ensure the security of their personal belongings and

**POLICY NO. 226  
SEARCHES**

school property entrusted to them. Students are permitted to secure their assigned lockers only with locks provided by the District. ~~Any contraband found in a locker will be considered to be in the possession of the student to whom the locker is assigned.~~

Prior to an individual locker search or inspection, the student to whom the locker is assigned shall be notified and be given a reasonable opportunity to be present. However, when there is a reasonable suspicion that a locker contains materials which pose a threat to the health, welfare or safety of the school population, student lockers may be searched without prior notice to the student.

A District administrator shall be present whenever a student locker is inspected for cleanliness or is searched. The administrator shall maintain written records of all occasions when a locker is searched or inspected. Such records shall include the reason(s) for the search, persons present, objects found and their disposition.

Vehicle Inspections and Searches

The administration may establish rules and procedures governing certain privileges enjoyed by students, such as the privilege of parking a vehicle on school grounds, that make the student's consent ~~to random searches or inspections~~ a condition of access to the privilege.

Pol. 223

Handling and Disposal of Items Found in the Course of Searches

Any items or material found during a search or inspection, the student's possession of which is in violation of law, district policies or school rules, or otherwise is evidence of such a violation, may be confiscated, and may be used as evidence in student discipline proceedings or a criminal investigation, even if such items or material were not the original objective of the search or inspection.

The ~~building administrator~~ principal shall be responsible to ensure that confiscated items or material are properly inventoried and secured until the conclusion of disciplinary action, if any, and are then properly disposed of if not

**POLICY NO. 226  
SEARCHES**

appropriate to be returned to the student. Items or materials that are evidence of a criminal offense, or that are not lawful for ordinary citizens to possess will be promptly turned over to proper law enforcement authorities for custody or disposal.

Searches by or at the Request of Law Enforcement Officials

The legal standards governing searches initiated by school officials are less strict than the standards applicable to law enforcement authorities in many situations. When searches of students, student belongings, vehicles or lockers are conducted by or at the request of law enforcement officials, with or without the involvement of school staff, the law enforcement officials are solely responsible for ensuring that a warrant has been issued or that the circumstances otherwise permit the search to be lawfully conducted in accordance with the standards applicable to law enforcement actions. School staff shall not interfere with or obstruct searches initiated by law enforcement, but may assist when law enforcement officials have requested such assistance and have represented that a warrant has been issued or that they otherwise have proper authority for a lawful search.

[Pol. 805.1](#)

~~Random or~~ General Searches With No Individualized Suspicion

~~When~~Under certain criteria are present~~circumstances, random or~~ general searches of school premises, students and their belongings, including student lockers or vehicles parked on school property, may be conducted during the school day or upon entry into school buildings or school activities, ~~in the absence of individualized suspicion focused on a particular student or students~~, for the purpose of finding or preventing entry onto school property or activities of controlled substances, weapons or other dangerous materials ~~and to advance the District's compelling interest in preserving the health, safety, and welfare of the school population, enforcing rules of conduct and maintaining an appropriate atmosphere conducive to learning~~. Such searches normally will be conducted in a minimally intrusive manner using screening methods such as dogs or other animals trained to detect controlled substances, explosives or other harmful materials by smell, as well as metal detectors and other technology. School staff, designated by the Superintendent, may also assist in searching student bags and materials in response to a threat (e.g., a bomb threat). When such

**POLICY NO. 226  
SEARCHES**

screening methods provide a reasonable suspicion that particular students, items or places possess or contain controlled substances, weapons or other dangerous material, ~~contraband materials that would pose a threat to the health, safety, or welfare of the school population, or evidence that there has been a violation of the law, District policy or school rules~~ screening may be followed by physical searches of those particular students, items or places on an individualized basis.

General searches for weapons may be conducted when there are circumstances, information or events tending to indicate increased likelihood that students may be armed or headed for physical confrontation because of community strife or tensions, or as a continuation or escalation of a prior incident, in or out of school, which threatens to spill over into school, into a school sponsored activity, or into other times and places that students are under school supervision.

General searches for controlled substances may be conducted when a credible source indicate a use, possession or trafficking of controlled substances among students in school. For example, the building administrator may receive information from a student and/or staff member involving controlled substances that does not include a specific name of an alleged person or persons.

~~General or random searches must apply to all students or a randomized selection, such as every student in a building or a particular grade level of students in a building.~~

General ~~or random~~ searches not based on individualized suspicion must be approved in advance by the Superintendent or designee, ~~in consultation with the District Solicitor~~. For example, a general search of student bags and equipment may occur before overnight or out-of-state trips. For student trips, building administrators must communicate the search process to students and persons in parental relation in advance of that trip. Coordination with law enforcement officials will be accomplished ~~followed~~ as provided in the mMemorandum of uUnderstanding with the applicable law enforcement agency.

In a timely manner, the administration will inform the board that a general search was conducted and provide basic information of any prohibited items.

Pol. 805.1



**POLICY NO. 226  
SEARCHES**

Student Rights During Questioning

Pol. 825

~~School officials and administrators, other than School Police or School Resource Officers, are authorized to question students when necessary and without the presence of legal counsel, notwithstanding any request by the student or the student's parent/guardian(s) to have legal representation. School Police, Police, and School Resource Officers shall abide by any such request in accordance with the student's Miranda Rights, if applicable.~~

Searches Upon Consent

~~Searches may be conducted at any time, with or without reasonable suspicion, if the student has given knowing and voluntary consent specific to the place or item to be searched.~~

Pol. 223

Searches Involving Removal of Clothing or Examination Beneath Clothing

~~Under no circumstances shall a school district employee conduct a search that requires a student to remove primary clothing or undergarments. If a reasonable suspicion exists that could warrant a search involving the removal of a student's primary clothing or undergarments, the building administrator shall immediately contact the Superintendent who will collaborate with the District Solicitor; in addition, the appropriate law enforcement agency will be contacted to determine whether or not to conduct such a search. This policy does not prevent the school district from requiring students to remove coats, jackets, sweatshirts or sweaters, other outerwear, belts, hats, shoes, socks or similar items.~~

Pol. 825

Handling and Disposal of Items Found in the Course of Searches

Disciplinary Response

~~Failure to comply with authorized school search procedures~~

**POLICY NO. 226  
SEARCHES**

~~outlined in this policy may result in disciplinary action pursuant to the Code of Student Conduct and/or local, state, and/or federal laws.~~

Previously Revised: August 16, 2016; October 19, 1998

References:

PA Constitution – Article I Sec. 8

U.S. Constitution – Amendment IV

School Code – 24 P.S. Sec. 510

State Board of Education Regulations – 22 PA Code Sec. 12.14

Board Policy – 218.1, 223, 227, ~~250, 825~~805.1

# Policy Guide



Policy No. 236

Section PUPILS

Title STUDENT ASSISTANCE PROGRAM

Adopted \_\_\_\_\_

Last Revised \_\_\_\_\_

<b>POLICY NO. 236 STUDENT ASSISTANCE PROGRAM</b>		
<b>Section 1</b>	<p><b><u>Purpose</u></b></p> <p>The Board is committed to assisting all students to achieve to their fullest potential.</p>	
<b>Section 2</b>	<p><b><u>Definitions</u></b></p> <p><b>Student Assistance Program (SAP)</b> – a systematic process using effective and accountable professional techniques to mobilize school resources to remove the barriers to learning and, when the problem is beyond the scope of the school, to assist the person in parental relation and student with information so they may access services within the community.</p>	22 PA Code 12.16
<b>Section 3</b>	<p><b><u>Authority</u></b></p> <p>The Board shall provide a Student Assistance Program (SAP) that assists district employees in identifying issues and providing assistance to students experiencing difficulties in learning and academic achievement.</p>	SC 1547 22 PA Code 12.42
<b>Section 4</b>	<p><b><u>Delegation of Responsibility</u></b></p> <p>The Superintendent or designee shall develop, implement and monitor a Student Assistance Program (SAP) that complies with state regulations.</p>	

**POLICY NO. 236  
STUDENT ASSISTANCE PROGRAM**

**Section 5**

**Guidelines**

The Student Assistance Program (SAP) shall provide assistance in:

1. Identifying issues that pose a barrier to a student's learning and/or academic achievement.
2. Determining whether or not the identified problem lies within the responsibility of the school.
3. Informing the person in parental relation of a problem affecting the student's learning and/or academic achievement.
4. Making recommendations to assist the student and the person in parental relation.
5. Providing information on community resources and options to deal with the problem.
6. Establishing links with resources to help resolve the problem.
7. Collaborating with the person in parental relation and agency when students are involved in treatment through a community agency.
8. Providing a plan for in-school support services for the student during and after treatment.

References:

School Code – 24 P.S. Sec. 1547

State Board of Education Regulations – 22 PA Code Sec. 12.16, 12.42

**Keystone Oaks School District**  
**October 2022 Combined Check Register 2022-2023**

Check Dates 10/01/22 - 10/31/22

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00068049	10/04/22	14200 AMPLIFY EDUCATION, INC.	\$608.00	10422	Comp	R
00068050	10/04/22	1341 AIU Allegheny Intermediate Unit	\$1,012.50	10422	Comp	R
00068051	10/04/22	48 B & R POOLS & SWIM SHOP	\$220.00	10422	Comp	R
00068052	10/04/22	64 D. H. BERTENTHAL & SON	\$975.67	10422	Comp	R
00068053	10/04/22	11535 BIG'S SANITATION	\$3,155.00	10422	Comp	R
00068054	10/04/22	299 BOROUGH OF GREEN TREE	\$1,645.26	10422	Comp	R
00068055	10/04/22	118 CASTLE SHANNON BOROUGH CASTLE SHANNON BOROUGH GENERAL FUND	\$4,754.23	10422	Comp	R
00068056	10/04/22	8620 HOME DEPOT CREDIT SERVICES	\$412.35	10422	Comp	R
00068057	10/04/22	9130 JOSHUA KIRCHNER	\$38.94	10422	Comp	R
00068058	10/04/22	377 KURTZ BROTHERS	\$1,835.70	10422	Comp	R
00068059	10/04/22	13401 Leslie Leopold	\$70.13	10422	Comp	O
00068060	10/04/22	11774 MAIELLO BRUNGO & MAIELLO LLP	\$6,840.00	10422	Comp	R
00068061	10/04/22	12928 Kenneth Monz	\$192.13	10422	Comp	O
00068062	10/04/22	11081 JASON W NEUMAN	\$9.06	10422	Comp	R
00068063	10/04/22	10994 MATTHEW PARADISE	\$36.00	10422	Comp	R
00068064	10/04/22	12930 Propel Charter School - Montour Propel CS - Montour ES	\$12,045.80	10422	Comp	R
00068065	10/04/22	7130 DENNIS SARCHET	\$46.75	10422	Comp	R
00068066	10/04/22	14711 Wilson Group The Wilson Group	\$8.00	10422	Comp	R
00068067	10/04/22	13647 CRAIG WETZEL	\$46.75	10422	Comp	R
00068068	10/04/22	109 T.F. CAMPBELL COMPANY	\$594.35	10422	Comp	R
00068069	10/04/22	420 MATTHEWS BUS CO	\$48,984.49	10422	Comp	R
00068070	10/04/22	461 NASCO ARTS&CRAFTS-Nasco Education LLC Nasco	\$169.52	10422	Comp	R
00068071	10/04/22	12054 R.S. TECHNOLOGIES INC R.S. Technologies, Inc.	\$599.00	10422	Comp	R
00068072	10/04/22	13535 SHAR PRODUCTS COMPANY	\$152.64	10422	Comp	R
00068073	10/04/22	647 SHERWIN-WILLIAMS	\$105.71	10422	Comp	R
00068074	10/04/22	8290 SCHOOL SPECIALTY School Specialty, LLC	\$117.64	10422	Comp	R
00068075	10/04/22	14711 Wilson Group The Wilson Group	\$8.00	10422	Comp	R
00068076	10/04/22	6217 VECTOR SECURITY	\$85.11	10422	Comp	R
00068077	10/05/22	13657 Advance Auto Parts	\$15.98	1052022	Comp	R
00068078	10/05/22	13662 AQUA FILTER FRESH, INC.	\$184.80	1052022	Comp	R
00068079	10/05/22	7578 BATTERIES PLUS BULBS-#191 BATTERIES PLUS PITTSBURGH	\$851.20	1052022	Comp	R
00068080	10/05/22	14723 Bearcom	\$413.73	1052022	Comp	R
00068081	10/05/22	11207 ELIZABETH BRANDY	\$7.50	1052022	Comp	R
00068082	10/05/22	11173 EMILY BRILL	\$21.00	1052022	Comp	R
00068083	10/05/22	118 CASTLE SHANNON BOROUGH Borough of Castle Shannon	\$503.72	1052022	Comp	R
00068084	10/05/22	208 DORMONT BOROUGH Borough of Dormont	\$614.15	1052022	Comp	R
00068085	10/05/22	11536 CORELOGIC REAL ESTATE SVC CoreLogic Centralized Refunds	\$6,760.90	1052022	Comp	R
00068086	10/05/22	14709 Dynamic Resources	\$8.00	1052022	Comp	R
00068087	10/05/22	14216 DANIELLE KING (Astfolk) Danielle Astfolk	\$41.31	1052022	Comp	V

**Keystone Oaks School District**  
**October 2022 Combined Check Register 2022-2023**

Check Dates 10/01/22 - 10/31/22

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00068088	10/05/22	14736 DAVID OR AIMEE NAGEL David or Aimee Nagel	\$1,058.00	1052022	Comp	R
00068089	10/05/22	7599 Christopher Stewart Dormont florist, LLC	\$170.00	1052022	Comp	R
00068090	10/05/22	14675 Corbett, Inc. - William P Corbett, Inc. Corbett, Inc.	\$1,121.07	1052022	Comp	R
00068091	10/05/22	14735 GREG OR EMILY WOLOWSKI Greg or Emily Wolowski	\$446.78	1052022	Comp	O
00068092	10/05/22	5238 KERRY KARAPANDI	\$95.19	1052022	Comp	R
00068093	10/05/22	13945 North Hills School District	\$1,630.02	1052022	Comp	R
00068094	10/05/22	461 NASCO ARTS&CRAFTS-Nasco Education LLC Nasco	\$118.95	1052022	Comp	R
00068095	10/05/22	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$100.20	1052022	Comp	R
00068096	10/05/22	11798 HARRIS SCHOOL SOLUTIONS Prosoft Technologies Inc.	\$13,155.00	1052022	Comp	R
00068097	10/05/22	13177 Provident Charter School Provident Charter School	\$7,691.10	1052022	Comp	R
00068098	10/05/22	647 SHERWIN-WILLIAMS	\$12.96	1052022	Comp	R
00068099	10/05/22	13247 TMS Equiparts	\$99.63	1052022	Comp	R
00068100	10/05/22	14734 Tim Moore or Alexandra Mlavetz Timothy Moore or Alexandra Mlavetz	\$228.31	1052022	Comp	O
00068101	10/05/22	2093 VERNIER SOFTWARE & TECHNOLOGY	\$2,775.80	1052022	Comp	R
00068102	10/05/22	1043 WEST PENN LACO INC	\$36.80	1052022	Comp	R
00068103	10/05/22	12929 Young Scholars of Western PA Charter Sch	\$12,321.69	1052022	Comp	R
00068104	10/11/22	1341 AIU Allegheny Intermediate Unit	\$1,932.60	101122	Comp	R
00068105	10/11/22	8597 JAMIE BARBIN	\$13.54	101122	Comp	O
00068106	10/11/22	208 DORMONT BOROUGH Borough of Dormont Stormwater Auth.	\$6,586.05	101122	Comp	R
00068107	10/11/22	11048 AmCom - Amer. Photocopy Equip Co of PGH COMDOC LEASING	\$20,039.90	101122	Comp	R
00068108	10/11/22	14045 FBLA FBLA-PBL	\$180.00	101122	Comp	R
00068109	10/11/22	14342 STEVE GABLE	\$73.06	101122	Comp	R
00068110	10/11/22	11443 AV LAUTTAMUS COMMUNICATIONS INC A.V. Lauttamus Communications & Sec	\$48.00	101122	Comp	R
00068111	10/11/22	6353 MATH COUNCIL OF W PA Mathematics Council of Western PA	\$30.00	101122	Comp	R
00068112	10/11/22	8386 Mount Lebanon, PA Mount Lebanon, PA	\$3,063.16	101122	Comp	R
00068113	10/11/22	12017 NIRA CONSULTING ENGINEERS INC	\$511.28	101122	Comp	R
00068114	10/11/22	503 PARKWAY WEST CTC	\$146,409.79	101122	Comp	R
00068115	10/11/22	14302 PITTSBURGH CLO	\$1,341.00	101122	Comp	R
00068116	10/11/22	2984 PITTSBURGH POST-GAZETTE PITTSBURGH POST-GAZETTE	\$323.00	101122	Comp	R
00068117	10/11/22	11655 WILLIAM STROPKAJ	\$156.50	101122	Comp	R
00068118	10/11/22	13794 SUCCESS BY DESIGN, INC.	\$592.03	101122	Comp	R
00068119	10/11/22	9754 TDSA, LLC (TEACHER DIRECT) TEACHER DIRECT	\$521.54	101122	Comp	R
00068120	10/11/22	14711 Wilson Group The Wilson Group	\$8.00	101122	Comp	R
00068121	10/11/22	12414 SARAH WELCH	\$50.06	101122	Comp	R

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<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00068122	10/11/22	14341 Western PA Council of Teachers of English WPCTE	\$270.00	101122	Comp	R
00068123	10/11/22	13447 3 Brothers Plumbing Supplies	\$54.44	101122	Comp	R
00068124	10/11/22	232 J C EHRlich COMPANY INC	\$558.62	101122	Comp	R
00068125	10/11/22	13972 ESTOCIN TRANSPORTATION SERVICES LLC	\$22,465.00	101122	Comp	R
00068126	10/11/22	420 MATTHEWS BUS CO	\$219,355.91	101122	Comp	R
00068127	10/11/22	14738 Mclean Architects, LLC	\$3,250.00	101122	Comp	R
00068128	10/11/22	4919 MR JOHN	\$141.00	101122	Comp	R
00068129	10/11/22	14343 JESSICA NASER	\$21.00	101122	Comp	R
00068130	10/11/22	9979 STANTON'S SHEET MUSIC	\$27.08	101122	Comp	R
00068131	10/11/22	13446 Triangle Roofing Corporation Triangle Roofing, Inc.	\$468,380.88	101122	Comp	R
00068132	10/14/22	12894 Lincoln Park Performing Arts Charter Sch	\$25,428.41	101422	Comp	R
00068133	10/14/22	14741 LUXURY PROPERTY GROUPS ASPEN LUXURY PROPERTY GROUPS ASPEN	\$696.25	101422	Comp	O
00068134	10/14/22	13619 MARS MECHANICAL SERVICE	\$375.32	101422	Comp	O
00068135	10/14/22	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$406.77	101422	Comp	R
00068136	10/14/22	574 PA AMERICAN WATER COMPANY	\$9,254.19	101422	Comp	R
00068137	10/14/22	13096 PA Distance Learning Charter	\$25,069.22	101422	Comp	R
00068138	10/14/22	7810 PITTSBURGH WATER COOLER	\$63.95	101422	Comp	R
00068139	10/14/22	9985 KEVIN PRINCE	\$62.00	101422	Comp	R
00068140	10/14/22	12910 PA Cyber Charter School Pennsylvania Cyber Charter School	\$14,956.36	101422	Comp	R
00068141	10/14/22	599 ROLLIER HARDWARE INC	\$6.43	101422	Comp	R
00068142	10/14/22	647 SHERWIN-WILLIAMS	\$165.64	101422	Comp	R
00068143	10/14/22	6618 SHOP 'N SAVE	\$636.78	101422	Comp	R
00068144	10/14/22	11053 STEWART EQUIPMENT SVC INC	\$848.20	101422	Comp	R
00068145	10/14/22	14399 URBAN PATHWAYS 6-12 CHARTER SCHOOL	\$1,210.88	101422	Comp	O
00068146	10/14/22	2093 VERNIER SOFTWARE & TECHNOLOGY	\$2,870.20	101422	Comp	R
00068147	10/14/22	9837 WILLIAM H SADLIER INC	\$442.41	101422	Comp	R
00068148	10/14/22	12900 Agora Cyber Charter School	\$1,210.88	10142022	Comp	R
00068149	10/14/22	14742 JESSICA ANDERSON	\$9.00	10142022	Comp	O
00068150	10/14/22	13438 Aramark Uniform & Career Apparel Group,. ARAMARK UNIFORM SERVICES	\$1,369.94	10142022	Comp	R
00068151	10/14/22	43 ASCD ASCD	\$89.00	10142022	Comp	R
00068152	10/14/22	13179 Ace fix-it Hardware of Greentree Ace fix-it Hardware	\$9.63	10142022	Comp	R
00068153	10/14/22	1341 AIU Allegheny Intermediate Unit	\$5,215.50	10142022	Comp	R
00068154	10/14/22	64 D. H. BERTENTHAL & SON	\$19.25	10142022	Comp	R
00068155	10/14/22	13395 Busy Beaver Building Centers, Inc.	\$38.34	10142022	Comp	R
00068156	10/14/22	10188 CDW Government LLC, CDW Government CDW Government	\$665.00	10142022	Comp	R
00068157	10/14/22	10753 CENGAGE LEARNING CENGAGE LEARNING INC	\$7,865.28	10142022	Comp	R
00068158	10/14/22	13594 CLARION AREA SCHOOL DISTRICT	\$210.99	10142022	Comp	R
00068159	10/14/22	13104 Commonwealth Charter Academy	\$8,116.95	10142022	Comp	R
00068160	10/14/22	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$215.17	10142022	Comp	R
00068161	10/14/22	292 GRAINGER	\$152.09	10142022	Comp	R

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<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00068162	10/14/22	4710 GEORGE M KEY ARCO INC	\$1,021.67	10142022	Comp	R
00068163	10/14/22	342 INDUSTRIAL APPRAISAL CO.	\$1,990.00	10142022	Comp	R
00068164	10/14/22	13537 J.W. PEPPER & SON, INC.	\$20.90	10142022	Comp	R
00068165	10/14/22	361 JORDAN TAX SERVICE INC	\$305.55	10142022	Comp	O
00068166	10/14/22	12909 KELLY SERVICES INC KELLY SERVICES INC	\$8,841.01	10142022	Comp	R
00068167	10/14/22	14373 WESTCOM WIRELESS INC	\$885.75	10142022	Comp	R
00068168	10/14/22	14739 RON PORUPSKY	\$117.90	101422	Comp	O
00068169	10/18/22	14665 Benjamin Baron Burke Patty Burke	\$288.00	101822	Comp	R
00068170	10/18/22	9884 AT&T MOBILITY	\$1,044.83	101822	Comp	R
00068171	10/18/22	11761 BOROUGH OF GREENTREE	\$263.22	101822	Comp	R
00068172	10/18/22	4766 CCL TECHNOLOGIES	\$6,204.00	101822	Comp	R
00068173	10/18/22	13949 EDSYS DBA CITY CHARTER HIGH SCHOOL CITY CHARTER HIGH SCHOOL	\$2,421.75	101822	Comp	O
00068174	10/18/22	571 COLUMBIA GAS OF PA	\$1,808.10	101822	Comp	R
00068175	10/18/22	13511 DIRECT ENERGY BUSINESS - GAS DIRECT ENERGY BUSINESS	\$2,856.77	101822	Comp	R
00068176	10/18/22	14061 DQE SYSTEMS, INC. DQE COMMUNICATIONS LLC	\$2,310.00	101822	Comp	R
00068177	10/18/22	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$28,322.44	101822	Comp	R
00068178	10/18/22	14159 EMS LINQ INC	\$4,848.00	101822	Comp	R
00068179	10/18/22	574 PA AMERICAN WATER COMPANY	\$1,174.67	101822	Comp	R
00068180	10/18/22	13062 UPMC HLTH Plan Fully Ins Wkrs Comp UPMC Health Benefits, Inc.	\$5,926.00	101822	Comp	R
00068181	10/18/22	574 PA AMERICAN WATER COMPANY	\$1,041.98	101822	Comp	R
00068182	10/21/22	13044 21st Century Cyber Charter School	\$2,421.76	102122	Comp	O
00068183	10/21/22	13246 B.M. Kramer & Co.	\$56.47	102122	Comp	R
00068184	10/21/22	11535 BIG'S SANITATION	\$750.00	102122	Comp	R
00068185	10/21/22	123 CENTURY SPORTS INC	\$56,321.42	102122	Comp	R
00068186	10/21/22	5097 CHEM-AQUA	\$1,985.50	102122	Comp	R
00068187	10/21/22	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$6,645.03	102122	Comp	O
00068188	10/21/22	14067 Eduspire Solutions LLC	\$4,300.00	102122	Comp	R
00068189	10/21/22	13394 ESGI Software ESGI, LLC	\$176.67	102122	Comp	R
00068190	10/21/22	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$708.81	102122	Comp	R
00068191	10/21/22	7211 KENNETH HUSTAVA	\$38.38	102122	Comp	R
00068192	10/21/22	138 CHUJKO BROTHERS J.V Chujko, Inc.	\$3,706.50	102122	Comp	R
00068193	10/21/22	12909 KELLY SERVICES INC KELLY SERVICES INC	\$16,159.03	102122	Comp	R
00068194	10/21/22	420 MATTHEWS BUS CO	\$15,724.18	102122	Comp	O
00068195	10/21/22	1926 PAPER PRODUCTS CO INC	\$5,291.76	102122	Comp	R
00068196	10/21/22	12631 PEOPLES NATURAL GAS	\$2,246.45	102122	Comp	R
00068197	10/21/22	14347 PGH NETWORKS, LLC	\$842.00	102122	Comp	R
00068198	10/21/22	12844 PowerSchool Group LLC PowerSchool Group LLC	\$13,991.10	102122	Comp	R
00068199	10/21/22	12930 Propel Charter School - Montour Propel CS - Andrew Street	\$3,632.63	102122	Comp	R



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00068200	10/21/22	12930 Propel Charter School - Montour Propel CS - Montour ES	\$10,751.62	102122	Comp	R
00068201	10/21/22	12321 RONNIE'S TIRE SERVC INC	\$56.00	102122	Comp	R
00068202	10/21/22	647 SHERWIN-WILLIAMS	\$306.23	102122	Comp	R
00068203	10/21/22	8290 SCHOOL SPECIALTY School Specialty, LLC	\$25.60	102122	Comp	R
00068204	10/21/22	4638 NICOLE VARRENTI-REDLINGER	\$95.32	102122	Comp	R
00068205	10/21/22	14301 Spelling Stars SPELLING STARS	\$2,000.00	102122	Comp	R
00068206	10/21/22	7117 TK Elevator Corporation TK Elevator Corporation	\$1,295.93	102122	Comp	R
00068207	10/21/22	14745 THE JAPAN-AMERICAN SOC OF PA The Japan-American Society of PA	\$100.00	102122	Comp	R
00068208	10/21/22	9508 THE LIGHT CO The Light Company, LLC	\$140.25	102122	Comp	R
00068209	10/21/22	14072 Thomas Jay Henderson The Physics Classroom, LLC	\$756.00	102122	Comp	R
00068210	10/21/22	14711 Wilson Group The Wilson Group	\$2,518.19	102122	Comp	R
00068211	10/21/22	774 VOLKWEIN BROTHERS INC	\$416.00	102122	Comp	R
00068212	10/25/22	10738 AMERICAN ROCK SALT CO LLC	\$3,517.06	102522	Comp	R
00068213	10/25/22	64 D. H. BERTENTHAL & SON	\$665.20	102522	Comp	R
00068214	10/25/22	70 Blick Art Materials Blick Art Materials	\$22.87	102522	Comp	R
00068215	10/25/22	14746 MELISSA BOWERS	\$158.03	102522	Comp	R
00068216	10/25/22	109 T.F. CAMPBELL COMPANY	\$166.21	102522	Comp	R
00068217	10/25/22	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$10,348.76	102522	Comp	O
00068218	10/25/22	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$318.87	102522	Comp	R
00068219	10/25/22	12909 KELLY SERVICES INC KELLY SERVICES INC	\$8,272.56	102522	Comp	R
00068220	10/25/22	13937 MICHAEL LINNERT	\$5,211.00	102522	Comp	O
00068221	10/25/22	11774 MAIELLO BRUNGO & MAIELLO LLP	\$2,867.50	102522	Comp	R
00068222	10/25/22	4919 MR JOHN	\$141.00	102522	Comp	R
00068223	10/25/22	7810 PITTSBURGH WATER COOLER	\$180.96	102522	Comp	O
00068224	10/25/22	12907 PA Virtual Charter School Pennsylvania Virtual Charter School	\$3,845.55	102522	Comp	R
00068225	10/25/22	10821 SCHOOL NURSE SUPPLY INC	\$217.34	102522	Comp	O
00068226	10/25/22	647 SHERWIN-WILLIAMS	\$63.62	102522	Comp	R
00068227	10/25/22	10935 STAPLES ADVANTAGE STAPLES BUSINESS CREDIT	\$137.35	102522	Comp	V
00068228	10/25/22	8773 STEEL CITY MOWER & PLOW	\$379.99	102522	Comp	R
00068229	10/25/22	8290 SCHOOL SPECIALTY School Specialty, LLC	\$85.56	102522	Comp	R
00068230	10/25/22	13247 TMS Equiparts	\$512.78	102522	Comp	R
00068231	10/25/22	14711 Wilson Group The Wilson Group	\$16.00	102522	Comp	R
00068232	10/25/22	9915 TRANE Trane U.S. Inc.	\$964.74	102522	Comp	R
00068233	10/25/22	12119 UGI ENERGY SERVICES LLC	\$4,516.96	102522	Comp	R
00068234	10/26/22	1341 AIU Allegheny Intermediate Unit	\$970.00	102622	Comp	O

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00068235	10/26/22	14143 KELLINGTON PROTECTION SERVICE, LLC	\$1,800.00	102622	Comp	R
00068236	10/26/22	503 PARKWAY WEST CTC	\$150.00	102622	Comp	O
00068237	10/26/22	10935 STAPLES ADVANTAGE STAPLES BUSINESS CREDIT	\$90.15	102622	Comp	O
00068238	10/26/22	14711 Wilson Group The Wilson Group	\$32.00	102622	Comp	R
00068239	10/26/22	14216 DANIELLE KING (Astfolk) Danielle Astfolk	\$41.31	102622	Comp	O
00068240	10/26/22	13081 AGParts Worldwide, Inc. AGPartsWorldwide, Inc.	\$28.95	102622	Comp	R
00068241	10/28/22	9718 MARK ELPHINSTONE	\$215.00	10282022	Comp	R
00068242	10/28/22	10940 A/CAPA	\$80.00	102822	Comp	O
00068243	10/28/22	14744 Allegheny Clinic	\$1,790.00	102822	Comp	O
00068244	10/28/22	11535 BIG'S SANITATION	\$2,705.00	102822	Comp	O
00068245	10/28/22	70 Blick Art Materials Blick Art Materials	\$7.38	102822	Comp	O
00068246	10/28/22	9298 CONSOLIDATED COMMUNICATIONS	\$1,434.86	102822	Comp	O
00068247	10/28/22	10630 EDUCATIONAL INNOVATIONS INC	\$171.71	102822	Comp	R
00068248	10/28/22	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$447.02	102822	Comp	R
00068249	10/28/22	292 GRAINGER	\$1,364.95	102822	Comp	O
00068250	10/28/22	13598 INTERTECH CI INTERTECH SECURITY	\$1,174.54	102822	Comp	O
00068251	10/28/22	9657 Identisys IdentiSys Inc.	\$707.00	102822	Comp	O
00068252	10/28/22	9130 JOSHUA KIRCHNER	\$89.89	102822	Comp	O
00068253	10/28/22	9978 NANCY KRAEMER	\$1,050.51	102822	Comp	O
00068254	10/28/22	11774 MAIELLO BRUNGO & MAIELLO LLP	\$879.83	102822	Comp	O
00068255	10/28/22	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$513.31	102822	Comp	O
00068256	10/28/22	10113 ONHAND SCHOOLS INC OnHand Schools, Inc.	\$2,000.00	102822	Comp	R
00068257	10/28/22	7810 PITTSBURGH WATER COOLER	\$185.46	102822	Comp	O
00068258	10/28/22	6828 PMEA PMEA	\$70.00	102822	Comp	O
00068259	10/28/22	551 PORT AUTHORITY OF ALLY COUNTY	\$292.50	102822	Comp	O
00068260	10/28/22	12933 Pittsburgh Board of Education Pittsburgh Board of Education	\$52.88	102822	Comp	O
00068261	10/28/22	647 SHERWIN-WILLIAMS	\$162.78	102822	Comp	O
00068262	10/28/22	9979 STANTON'S SHEET MUSIC	\$338.58	102822	Comp	O
00068263	10/28/22	14748 SHERATON STATION SQUARE Sheraton Station Square	\$500.00	102822	Comp	O
00068264	10/28/22	13247 TMS Equiparts	\$849.85	102822	Comp	O
00068265	10/28/22	14711 Wilson Group The Wilson Group	\$163.00	102822	Comp	R
00068266	10/28/22	13109 Vex Robotics Inc	\$386.52	102822	Comp	O
00068267	10/28/22	9553 W.E.L. INSTRUMENT CO LLC	\$2,499.07	102822	Comp	O
00068268	10/28/22	14728 Walker Supply - Landscape Supply Inc. Walker Supply Inc.	\$4,739.60	102822	Comp	O
00068269	10/31/22	644 ALCOSE CREDIT UNION	\$2,062.42	2	Comp	O
00068270	10/31/22	11197 AMERICAN DREAM FUND	\$50.00	2	Comp	O
00068271	10/31/22	575 KEYSTONE OAKS EDUCATION ASSN	\$15,182.80	2	Comp	O

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00068272	10/31/22	587 KEYSTONE OAKS ESPA-LOCAL	\$553.84	2	Comp	O
00068273	10/31/22	922 SEIU LOCAL32BJ	\$1,245.00	2	Comp	O
00068274	10/31/22	14342 STEVE GABLE	\$187.69	103122	Comp	O
00068275	10/31/22	6902 PATRICK FALSETTI	\$163.43	103122	Comp	O

**Totals For Bank Account 10-0101-001-001-00-000-000 Cash -FNB - General Fund**

**Balance Sheet** 1,454,526.10

**Expenditure** 0.00

**Revenue** 0.00

	<b>Total</b>	<b>Count</b>		<b>Total</b>	<b>Count</b>
<b>Outstanding</b>	89,407.72	53	<b>Computer Check</b>	1,454,526.10	227
<b>Reconciled</b>	1,364,939.72	172	<b>Hand Check</b>	0.00	0
<b>Stop Payment</b>	0.00	0	<b>Wire Transfer</b>	0.00	0
<b>Voided</b>	178.66	2			
	<b>1,454,526.10</b>	<b>227</b>		<b>1,454,526.10</b>	<b>227</b>

Date: 11/08/22  
 Time: 11:15:55

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<b>29-0101-001-000-00-000-000 CASH - FNB ATHLETICS</b>						
00003388	10/05/22	12895 Institutional Specialties, Inc	\$185.00	1052022	Comp	R
00003389	10/05/22	14733 KEITH PANCOAST	\$160.00	1052022	Comp	O
00003390	10/11/22	14346 ACTIVE NETWORK (GLOBAL PMTS) ACTIVE NETWORK, LLC	\$314.00	101122	Comp	R
00003391	10/11/22	449 MT LEBANON PA Mt Lebanon, PA	\$600.00	101122	Comp	R
00003392	10/11/22	7130 DENNIS SARCHET	\$120.00	101122	Comp	R
00003393	10/11/22	7067 A.G.TRIMBLE CO.	\$578.35	101122	Comp	R
00003394	10/14/22	11894 NOVA SPORTS	\$6,605.65	10142022	Comp	R
00003395	10/18/22	12807 TSTCA	\$200.00	101822	Comp	O
00003396	10/25/22	14365 Aquinas Academy Aquinas Academy	\$180.00	102522	Comp	O
00003397	10/25/22	123 CENTURY SPORTS INC	\$1,176.10	102522	Comp	R
00003398	10/25/22	10935 STAPLES ADVANTAGE STAPLES BUSINESS CREDIT	\$108.96	102522	Comp	O
00003399	10/28/22	14749 DEVANTAE BUTLER	\$300.00	10282022	Comp	O
00003400	10/28/22	11894 NOVA SPORTS	\$1,225.35	102822	Comp	O

**Totals For Bank Account 29-0101-001-000-00-000-000 CASH - FNB ATHLETICS**

Balance Sheet 11,753.41

Expenditure 0.00

Revenue 0.00

	Total	Count		Total	Count
<b>Outstanding</b>	2,174.31	6	<b>Computer Check</b>	11,753.41	13
<b>Reconciled</b>	9,579.10	7	<b>Hand Check</b>	0.00	0
<b>Stop Payment</b>	0.00	0	<b>Wire Transfer</b>	0.00	0
<b>Voided</b>	0.00	0			
	<b>11,753.41</b>	<b>13</b>		<b>11,753.41</b>	<b>13</b>

**Keystone Oaks School District**  
**October 2022 Combined Check Register 2022-2023**

Check Dates 10/01/22 - 10/31/22

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>50-0101-001-000-00-000-000 CASH - FNB Cafeteria</b>						
00009674	10/11/22	14720 Aknahas Appliance Furniture Mattress TV	\$949.95	101122	Comp	R
00009675	10/11/22	13919 ALFRED NICKLES BAKERY INC. ALFRED NICKLES BAKERY INC.	\$840.05	101122	Comp	R
00009676	10/11/22	14384 Gold Star Foods	\$308.16	101122	Comp	R
00009677	10/11/22	4710 GEORGE M KEY ARCO INC	\$160.45	101122	Comp	R
00009678	10/11/22	14448 Mandi Foods, Inc.	\$780.00	101122	Comp	R
00009679	10/11/22	11896 SCHNEIDER'S DAIRY INC SCHNEIDER'S DAIRY, INC.	\$2,016.60	101122	Comp	R
00009680	10/14/22	13919 ALFRED NICKLES BAKERY INC. ALFRED NICKLES BAKERY INC.	\$1,438.05	101422	Comp	R
00009681	10/14/22	14384 Gold Star Foods	\$461.12	101422	Comp	R
00009682	10/14/22	13911 HERSHEY CREAMERY CO.	\$876.58	101422	Comp	R
00009683	10/14/22	11896 SCHNEIDER'S DAIRY INC SCHNEIDER'S DAIRY, INC.	\$6,793.11	101422	Comp	R
00009684	10/14/22	10615 UNITED REFRIGERATION INC	\$1,271.45	101422	Comp	R
00009685	10/14/22	11725 US FOODS INC	\$36,171.71	101422	Comp	R
00009686	10/25/22	13513 TINA CONN	\$14.50	102522	Comp	R
00009687	10/25/22	12071 FIVE STAR REFRIGERATION INC	\$125.00	102522	Comp	R
00009688	10/25/22	14448 Mandi Foods, Inc.	\$780.00	102522	Comp	O
00009689	10/25/22	14717 North Eastern Uniforms & Equip Inc North Eastern Uniforms & Equip Inc	\$601.80	102522	Comp	R

**Totals For Bank Account 50-0101-001-000-00-000-000 CASH - FNB Cafeteria**

**Balance Sheet** 53,588.53

**Expenditure** 0.00

**Revenue** 0.00

	Total	Count		Total	Count
<b>Outstanding</b>	780.00	1	<b>Computer Check</b>	53,588.53	16
<b>Reconciled</b>	52,808.53	15	<b>Hand Check</b>	0.00	0
<b>Stop Payment</b>	0.00	0	<b>Wire Transfer</b>	0.00	0
<b>Voided</b>	0.00	0			
	<b>53,588.53</b>	<b>16</b>		<b>53,588.53</b>	<b>16</b>