

# BOARD OF SCHOOL DIRECTORS

**BUSINESS/LEGISLATIVE SESSION**  
**TUESDAY, JANUARY 18, 2022**  
**7:00 PM**

## *MINUTES*

### Call to Order

President Theresa Lydon called the meeting to order at 7:00 p.m.

### Pledge

The meeting opened with the pledge to the flag.

### Attendance

Those present included: Mrs. Donahue, Ms. Evans, Mr. Hill, Mr. LaPorte, Ms. Lindsey, Mrs. Lydon, Mr. Raso, Mrs. Shaw and Ms. Snyder. Also present were Dr. William P. Stropkaj, Superintendent; Mr. Joseph A. Kubiak, Director of Finance and Human Resources/Board Secretary; Mr. Michael Brungo, Solicitor and Mrs. Maureen S. Myers, Assistant Board Secretary/Recording Secretary were present.

### Public Comment

#### **Public Comment**

Ms. Lindsey addressed the Board and the public and wanted her voice to be heard in that she is not in support of keeping masks. She would like to keep the conversation flowing on whether to keep masks in schools or not.

**Elizabeth Buschbacher**  
**Dormont**

Re: Masks in Schools

**David Rullo**  
**Dormont**

Re: Masks in Schools

### Board President's Report

#### **BOARD PRESIDENT'S REPORT – Mrs. Theresa Lydon**

### Board Minutes

#### **BOARD MINUTES**

On the motion of Mrs. Shaw, Seconded by Mr. Raso, the Board approved the Reorganization/Work Session Minutes of December 7, 2021 and the Business/Legislative Minutes of December 14, 2021.

*Motion carried 9-0*

### Renewal and Reappointment

#### **RENEWAL AND RE-APPOINTMENT OF SUPERINTENDENT**

On the motion of Mrs. Donahue, seconded by Mr. Hill, the Board approved the renewal and re-appointment of Dr. William P. Stropkaj as the District Superintendent for a term of five (5) years, effective July 1, 2022 and ending June 30, 2027, in accordance with the requirements of Article X of the Public School Code of 1949, as amended.

*Motion carried 9-0*

- Dr. Stropkaj thanked the Board and is looking forward to working with the Board these next 5 years.

**MOU Director of Finance and HR**

**MEMORANDUM OF UNDERSTANDING – DIRECTOR OF FINANCE AND HUMAN RESOURCES**

On the motion of Ms. Lindsey, seconded by Ms. Snyder, the Board approved the Memorandum of Understanding between **Mr. Joseph A. Kubiak**, Director of Finance and Human Resources and the Keystone Oaks School District.

*Motion carried 9-0*

**MOU ACT 93**

**MEMORANDUM OF UNDERSTANDING – ACT 93**

On the motion of Ms. Lindsey, seconded by Ms. Snyder, the Board approved the Memorandum of Understanding with the members of the Keystone Oaks Act 93 Compensation Plan and the Keystone Oaks School District.

*Motion carried 9-0*

**Blue Collar Scholarship**

**BLUE COLLAR SCHOLARSHIP**

On the motion of Ms. Lindsey, seconded by Ms. Snyder, the Board approved the creation of the Blue Collar Scholarship Award, as presented by a community member.

*Motion carried 9-0*

**Revised Health & Safety Plan**

**REVISED HEALTH AND SAFETY PLAN**

On the motion of Mrs. Shaw, seconded by Mrs. Donahue, the Board approved the changes to the Health and Safety Plan as attached.

- A discussion took place regarding quarantine guidelines.
- Mrs. Donahue requested a FAQ for parents.

*Motion carried 9-0*

**For Information Only**

**FOR INFORMATION ONLY**

- Parkway West Career and Technology Center Report **Ms. Annie Shaw**
- SHASDA Report **Mr. Santo Raso**
- PSBA/Legislative Report **Mrs. Theresa Lydon**
- News from the Boroughs

**Executive Session**

**EXECUTIVE SESSION** – There was no Executive Session prior to this evenings

Business/Legislative Session

- Mr. Brungo addressed the public in regard to school code and mandating masking.

Board Committees 2022

**BOARD COMMITTEES 2022**

<b>Activities and Athletics</b>	*Mr. LaPorte, Mrs. Donahue, Mr. Hill, Ms. Lindsey
<b>Budget and Finance</b>	*Mrs. Lydon, Mr. Hill, Mr. Raso, Mrs. Shaw
<b>Buildings, Grounds, &amp; Transportation</b>	*Mr. Raso, Mr. Hill, Mr. LaPorte, Ms. Lindsey
<b>Communications</b>	*Ms. Lindsey, Mrs. Donahue, Ms. Evans, Ms. Snyder
<b>Education</b>	*Mrs. Donahue, Ms. Lindsey, Mrs. Lydon, Ms. Snyder
<b>Personnel</b>	*Mrs. Lydon, *Mrs. Shaw, Mrs. Donahue, Mr. LaPorte
<b>Policy</b>	*Mrs. Shaw, Ms. Evans, Mrs. Lydon, Ms. Snyder

**\*Denotes Chairperson**

Superintendent’s Report

**SUPERINTENDENT’S REPORT – Dr. William P. Stropkaj**

Director of Finance & HR Compensation

**DIRECTOR OF FINANCE AND HUMAN RESOURCES COMPENSATION**

On the motion of Mrs. Shaw, seconded by Ms. Lindsey, the Board approved a salary of \$94,778.88 for **Mr. Joseph A. Kubiak**, Director of Finance and Human Resources, for January 1, 2022 through December 31, 2022.

*Motion carried 9-0*

ACT 93 Compensation

**ACT 93 COMPENSATION**

On the motion of Mrs. Shaw, seconded by Ms. Snyder, in compliance with the *Act 93 Administrative Employee Compensation Plan July 1, 2019 – June 30 2022*, the Board approved the Administrators salaries for January 1, 2022 through December 31, 2022:

<u>Name</u>	<u>Salary</u>	<u>Position</u>
<b>Desiree Burns</b>	\$112,350.56	Director of Special Education
<b>Jeffrey Kattan, Ed.D.</b>	\$123,050.00	Principal, Keystone Oaks Middle School
<b>Kevin Lloyd</b>	\$ 80,847.15	Director of Food Service
<b>Michael Linnert</b>	\$105,387.52	Principal, Keystone Oaks High School
<b>Suzanne Lochie</b>	\$ 88,761.12	Director of Pupil Services
<b>John Lyon</b>	\$118,711.66	Director of Buildings, Grounds & Transportation
<b>Scott Mizikar</b>	\$115,204.28	Principal, Myrtle Avenue Elementary School
<b>Aaron Smith</b>	\$105,930.34	Director of Technology
<b>Dave Thomas</b>	\$102,671.52	Principal, Fred L. Aiken Elementary School
<b>Shannon Varley, Ed.D.</b>	\$133,750.00	Director of Curriculum, Instruction, Assessment

**Brian Werner**                      \$117,700.00                      and Staff Development  
Principal, Dormont Elementary School

*Motion carried 9-0*

Policy 919

**SECOND READING POLICY 919: TITLE I PARENT AND FAMILY ENGAGEMENT**

On the motion of Mrs. Donahue, seconded by Ms. Lindsey, the Board approved the SECOND READING of Policy 919: *Title I Parent and Family Engagement*.

*Motion carried 9-0*

2022/2023 Calendar

**ADOPTION OF THE 2022/2023 SCHOOL YEAR CALENDAR**

On the motion of Mrs. Donahue, seconded by Mr. Hill, the Board approved the adoption of the 2022/2023 school year calendar as presented by the Superintendent. (*Pages 6-7*)

*Motion carried 9-0*

PD

**PROFESSIONAL DEVELOPMENT**

On the motion of Mrs. Shaw, seconded by Mr. LaPorte, the Board approved the following Professional Development Requests:

**Emily Brill**                      PAFCS Annual Conference                      \$750.00  
Blair County Convention Center  
Altoona, PA  
April 21 – 23, 2022

**Mark Elphinstone**                      Pennsylvania State Athletic Directors Association                      \$1,300.00  
Conference  
Hershey, PA  
March 15 – 18, 2022

*Motion carried 9-0*

- Dr. Stropkaj acknowledged the school board for school board recognition month. On behalf of all citizens in our three boroughs and everyone in the district, thank you for everything you do.

**KEYSTONE OAKS SCHOOL DISTRICT  
2022-2023 SCHOOL CALENDAR**

August 2022				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

September 2022				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

October 2022				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

November 2022				
Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

December 2022				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

January 2023				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

February 2023				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

March 2023				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

April 2023				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

May 2023				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

June 2023				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

July 2023				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

 First & Last Student Day

 Early Dismissal(s) for Students

 Professional Development and/or Clerical

 Holiday Dates – No School

 Kennywood Picnic

**KEYSTONE OAKS SCHOOL DISTRICT  
2022-2023 SCHOOL CALENDAR**

<b>STUDENT / TEACHER DAYS</b>				
		<u>Month</u>	<u>Student</u>	<u>Teacher</u>
August 24, 25	Professional Development			
August 26	Clerical			
August 29	First Day for Students	August	3	6
September 5	Labor Day (No School)	September	21	21
		October	21	21
November 7	Parent Teacher Conferences			
November 8	Professional Development/Clerical			
November 24 - 28	Thanksgiving Vacation (No School)	November	17	19
December 26-31	Winter Recess (No School)	December	17	17
January 2	Winter Recess (No School)			
January 16	No School			
January 23	Clerical	January	19	20
February 20	Presidents' Day (No School)	February	19	19
March 31	Professional Development/Clerical	March	22	23
April 6-10	Spring Break	April	17	17
May 16	Professional Development			
May 29	Memorial Day (No School)	May	21	22
June 8	Graduation			
June 9	Last Day for Students			
June 12	Last Day for Teachers; Clerical	June	<u>7</u>	<u>8</u>
			184	193

**FACULTY DAYS**

August 24, 25	Professional Development
August 26	Clerical
November 7	Parent Conferences
November 8	Professional Development/Clerical
January 23	Clerical
March 31	Professional Development/Clerical
May 16	Professional Development
June 12	Clerical

**PARAPROFESSIONAL DAYS**

August 24	Professional Development
August 25	Professional Development
November 8	Training

**KENNYWOOD PICNIC**

To Be Determined

**END OF GRADING PERIODS**

November 1, 2022	End of First Grading Period
January 20, 2023	End of Second Grading Period
March 29, 2023	End of Third Grading Period
June 9, 2023	End of Fourth Grading Period

**MAKE-UP DAYS**

Monday, November 28, 2022  
Monday, February 20, 2023  
Thursday, April 6, 2023  
Monday, April 10, 2023  
Tuesday, May 16, 2023

Education Report

**EDUCATION REPORT – Mrs. Tamara Donahue**

KOMS Program of Studies

**KEYSTONE OAKS MIDDLE SCHOOL: PROGRAM OF STUDIES**

On the motion of Mrs. Shaw, seconded by Ms. Lindsey, the Board approved the Keystone Oaks Middle School Program of Studies for the 2022/2023 school year.

*Motion carried 9-0*

KOHS Program of Studies

**KEYSTONE OAKS HIGH SCHOOL: PROGRAM OF STUDIES**

On the motion of Mrs. Shaw, seconded by Ms. Lindsey, the Board approved of the Keystone Oaks High School Program of Studies for the 2022/2023 school year.

*Motion carried 9-0*

Personnel Report  
Resignations

**PERSONNEL REPORT – Mrs. Theresa Lydon & Mrs. Annie Shaw**

**RESIGNATIONS**

On the motion of Mrs. Shaw, seconded by Mrs. Donahue, the Board accepted the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<b>Julia Beadle</b>	Custodian	December 16, 2021
<b>Jamie Ewing</b>	Paraprofessional	January 31, 2022
<b>Brittany RoBear</b>	Paraprofessional	January 21, 2022

*Motion carried 9-0*

Appointment

**APPOINTMENT**

**1. Food Service Personnel**

On the motion of Mrs. Shaw, seconded by Mr. Raso, the Board approved the employment of the following individual at a rate of \$10.28/hour:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<b>Rebecca Hruch</b>	Food Service Worker – Myrtle	December 20, 2021

*Motion carried 9-0*

**2. Food Service Personnel – Change in Position**

On the motion of Mrs. Shaw, seconded by Ms. Lindsey, the Board approved the change in position from Food Service Worker to Cafeteria Manager for the following individual at a rate of \$11.78/per hour:

<u>Name</u>	<u>Effective Date</u>
<b>Jodi Uhron</b>	December 13, 2021

*Motion carried 9-0*

**3. Custodian**

On the motion of Mrs. Shaw, seconded by Ms. Snyder, in compliance with the *Service Employees' International Union Local 32BJ Collective Bargaining Agreement 2021-2026*, the Board approved the employment of:

**Judith Nagy**  
 Custodian  
 Effective – January 19, 2022  
 Salary – \$29,459.00 (pro-rated)

*Motion carried 9-0*

**4. Change in Activity Stipends and Positions**

On the motion of Mrs. Shaw, seconded by Mr. Hill, in compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, the Board approved the following change in activity stipends and positions for the following individuals for the 2021/2022 school year:

<u>Activity</u>	<u>Position</u>	<u>Sponsor</u>	<u>Stipend</u>
<b>Wrestling (V)</b>	Assistant	<b>Steve McCormick</b>	\$2,500.00
<b>Wrestling (MS)</b>	Head Coach	<b>Joseph Kazalas</b>	\$3,000.00

*Motion carried 9-0*

**5. Approval of Activity Stipends**

On the motion of Mrs. Shaw, seconded by Mrs. Donahue, in compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it the Board approved the following individuals for the 2021/2022 school year:

<u>Activity</u>	<u>Position</u>	<u>Sponsor</u>	<u>Stipend</u>
<b>Baseball (V)</b>	Head Coach	<b>Eric Fairman</b>	\$5,000.00
	Assistant	<b>Nick Riggle</b>	\$2,500.00
<b>Baseball (JV)</b>	Head Coach	<b>Jordan Campano</b>	\$2,500.00
	Volunteer	<b>Greg Schneider</b>	



<b>Softball (V)</b>	Head Coach	<b>Mark Kaminski</b>	\$4,750.00
	Assistant	<b>Melissa Benincasa</b>	\$2,500.00
	Assistant	<b>OPEN</b>	\$2,500.00
<b>Softball (MS)</b>	Head Coach	<b>Keith Buckley</b>	\$3,000.00
	Assistant	<b>Steve McCormick</b>	\$1,500.00
	Volunteer	<b>Jenna Ross</b>	
	Volunteer	<b>Sophia Piatt</b>	
<b>Tennis (Boys)</b>	Head Coach	<b>Leslie Leopold</b>	\$5,000.00
	Assistant	<b>James Svidron</b>	\$2,500.00
<b>Track (V)</b>	Head Coach	<b>Felix Yerace</b>	\$5,000.00
	Assistant	<b>Donnie Burns</b>	\$3,333.00
	Assistant	<b>Christian Friday</b>	\$3,333.00
	Assistant	<b>Erica Regan</b>	\$3,333.00
<b>Track (MS)</b>	Head Coach	<b>James Feeney</b>	\$3,000.00
	Assistant	<b>Kobe Phillippi</b>	\$2,500.00
	Assistant	<b>Jimmy Canello</b>	\$2,500.00
	Assistant	<b>Mike Orosz</b>	\$2,500.00
	Volunteer	<b>Marco Canello</b>	
	Volunteer	<b>Lauryn Greggs</b>	
<b>Volleyball (Boys)</b>	Head Coach	<b>Jordan Zange</b>	\$6,500.00
	Assistant	<b>Pat Morrow</b>	\$3,250.00
	Volunteer	<b>Pat Simmons</b>	

*Motion carried 9-0*

**FMLA**

**FAMILY AND MEDICAL LEAVE**

On the motion of Mrs. Shaw, seconded by Mrs. Donahue, the Board approved the following individual for Family and Medical Leave:

Employee #3519 – December 2, 2021 – February 15, 2022

*Motion carried 9-0*

**Finance Report**

**FINANCE REPORT – Mrs. Theresa Lydon**

**Accounts Payable**

**ACCOUNTS PAYABLE APPROVAL LISTS THROUGH DECEMBER 31, 2021**

On the motion of Mrs. Donahue, seconded by Ms. Snyder, the Board approved of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of December 31, 2021 (Check No. 65988-66172)	\$1,213,558.51
B. Food Service Fund as of December 31, 2021 (Check No. 9613-9615)	\$19,155.30

C. Athletics as of December 31, 2021 (Check No. 3309-3318)	\$12,560.63
D. Capital Reserve as of December 31, 2021 (None)	\$0.00
<b>TOTAL</b>	<b>\$1,245,274.44</b>

*Motion carried 9-0*

**PWKY Budget**

**PARKWAY WEST CAREER & TECHNOLOGY CENTER BUDGET**

1. On the motion of Ms. Lindsey, seconded by Mr. Hill, the Board approved the Parkway West General Operating and Jointure Budget for the 2022/2023 school year as follows:

	<u><b>2022/2023</b></u>
• Parkway West General Operation Budget	\$7,617,651
• Parkway West Jointure Budget	\$ 746,773

2. Keystone Oaks School District’s Estimated Share of Budget

• Parkway West General Operating Budget	\$484,730.48
• Parkway West Jointure Budget	\$ 38,446.67

For Information Only

The District’s estimated share toward the General Operating Budget reflect an increase of \$19,444.06.

- A discussion took place regarding the ¾% increase from the 2021/2022 school year to the 2022/2023 school year.
- Membership rates have increased over the past few years for KO.

*Motion carried 9-0*

**Resolution 01-22**

**RESOLUTION 01-22 TAX INDEX**

On the motion of Mrs. Shaw, seconded by Ms. Snyder, the Board adopted Resolution 01-22 certifying to the PA Department of Education that the Keystone Oaks Board of School Directors **will not raise the tax rate** of any tax for the 2022/2023 fiscal year by more than the allowable index of 3.4%.

**KEYSTONE OAKS SCHOOL DISTRICT  
BOARD OF DIRECTORS  
RESOLUTION 01-22**

**WHEREAS**, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the “Taxpayer Relief Act” (hereinafter Act 1”);

**WHEREAS**, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the schooldistrict obtains from the Department of Education or a court of common pleas certain referendum exceptions;

**WHEREAS**, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution mustbe adopted no later than 110 days prior to the date of the election immediately precedingthe upcoming fiscal year;

**WHEREAS**, the Keystone Oaks School District index for the 2022/2023 fiscal year is 3.4%;

**WHEREAS**, the Keystone Oaks School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the Keystone Oaks School District forthe 2022/2023 fiscal year by more than its index.

**AND NOW**, on this 18th day of January 2022, it is hereby RESOLVED by the KeystoneOaks School District (hereinafter “District”) Board of Directors (hereinafter “Board”) the following:

1. The Board certifies that it will not increase any school district tax for the 2022/2023 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687,of the Pennsylvania Public School Code (hereinafter “School Code”), 24 P.S.§6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2022/2023 fiscal year.
4. The Administration of the District will submit the District’s information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board’s adoption of this Resolution.
5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board’s adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2022/2023 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in

paragraphs (a) and (c) of Section 311 of Act 1. Provided however:

- (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 5 and 6 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
- (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
- (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

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**Mrs. Theresa Lydon, Board President**

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**Mr. Joseph A. Kubiak, Board Secretary**

*Motion carried 9-0*

**FOR INFORMATION ONLY**

**I. EXPENDITURE/REVENUE 2021 – 2022 BUDGET to ACTUAL / PROJECTION**

<b>ACCT</b>	<b>DESCRIPTION</b>	<b>2021-2022 BUDGET TOTAL</b>	<b>2021-2022 6 MONTH DECEMBER/ACTUAL</b>	<b>OVER (UNDER) BUDGET</b>
<b>Revenue</b>				
6000	Local Revenue Sources	\$ 31,108,214	\$ 27,287,087	\$ (3,821,127)
7000	State Revenue Sources	\$ 11,886,363	\$ 5,988,206	\$ (5,898,157)
8000	Federal Revenue Sources	\$ 691,742	\$ 958,138	\$ 266,396
<b>Total Revenue</b>		<b>\$ 43,686,319</b>	<b>\$ 34,233,431</b>	<b>\$ (9,452,888)</b>

				<b>(OVER) UNDER BUDGET</b>
<b>Expenditures</b>				
100	Salaries	\$ 17,908,098	\$ 6,812,721	\$ 11,095,377
200	Benefits	\$ 11,215,351	\$ 4,281,028	\$ 6,934,323
300	Professional/Technical Services	\$ 1,805,796	\$ 675,506	\$ 1,130,290
400	Property Services	\$ 1,117,100	\$ 466,133	\$ 650,967
500	Other Services	\$ 5,855,294	\$ 2,300,546	\$ 3,554,748
600	Supplies/Books	\$ 1,469,483	\$ 801,644	\$ 667,839
700	Equipment/Property	\$ 420,929	\$ 447,464	\$ (26,535)
800	Other Objects	\$ 347,620	\$ 240,141	\$ 107,479
900	Other Financial Uses	\$ 3,958,000	\$ 26,000	\$ 3,932,000
<b>Total Expenditures</b>		<b>\$ 44,097,671</b>	<b>\$ 16,051,183</b>	<b>\$ 28,046,488</b>

**Revenues exceeding Expenditures** \$ (411,352) \$ 18,182,248 \$ 18,593,600

**Other Financing Sources/(Uses)**

Interfund Transfers In (Out) \$ - \$ - \$ -

**II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF DECEMBER 31, 2021**

<b>Bank Account - Status</b>	<b>Middle / High School</b>	<b>Athletics</b>
Cash Balance - 12/1/2021	\$ 105,641.44	\$ 38,038.03
Deposits	\$ 3,945.08	\$ 7,317.68
Subtotal	\$ 109,586.52	\$ 45,355.71
Expenditures	\$ -	\$ 19,073.49
Cash Balance - 12/31/2021	\$ 109,586.52	\$ 26,282.22

**III. BANK BALANCES**

**BANK BALANCES PER STATEMENT AS OF DECEMBER 31, 2021**

	<b>BALANCE</b>
<b>GENERAL FUND</b>	
FNB BANK	\$ 1,319,986
PAYROLL (pass-thru account)	\$ 5,036
FNB SWEEP ACCOUNT	\$ -
ATHLETIC ACCOUNT	\$ 26,282
PLGIT	\$ 8,814,340
FNB MONEY MARKET	\$ 9,657,359
PSDLAF	\$ 162,302
INVEST PROGRAM	\$ 181,730
OTHER POST-EMPLOYMENT BENEFITS	\$ 1,988,767
COMPENSATED ABSENCES	\$ 431,021
	<u><u>\$ 22,586,823</u></u>
 <b>CAFETERIA FUND</b>	
FNB BANK	\$ 240,875
PLGIT	\$ 414,163
	<u><u>\$ 655,038</u></u>
 <b>CONSTRUCTION FUND / CAP RESERVE</b>	
FNB BANK	\$ 44,702
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 801
	<u><u>\$ 45,503</u></u>
 <b>GRAND TOTAL</b>	 14 <u><u>\$ 23,287,364</u></u>

**Activities & Athletics  
Report**

**ACTIVITIES & ATHLETICS REPORT – Mr. Thomas LaPorte**

**Extra Athletic Worker**

**EXTRA ATHLETIC WORKER – 2021/2022 SCHOOL YEAR**

On the motion of Mr. LaPorte, seconded by Mr. Raso, the Board approved the following individual as an extra athletic worker for the 2021/2022 school year:

**Matt Buckley**

*Motion carried 9-0*

**Fall Athletic Bids**

**ADVERTISE FOR ATHLETIC BIDS**

On the motion of Mr. LaPorte, seconded by Ms. Snyder, the Board approved the advertisement of athletic bids for the fall of the 2022/2023 school year.

*Motion carried 9-0*

**Competitive Event**

**COMPETITIVE EVENT**

On the motion of Mr. LaPorte, seconded by Mrs. Donahue, the Board approved the following competitive events:

**PJAS – Regional Competition (Level I)**

February 5, 2022

Number of Students – 11 (\$55 Total for Registration Fee)

Activity Sponsor – Rebecca Hritz

Total District Funds Requested - \$55.00

**Odyssey of the Mind (Level I)**

March 5, 2022

Number of Students – 91

Activity Sponsor – Jessica Dobson

Total District Funds Requested - \$1,500.00 (Registration Fee)

*Motion carried 9-0*

**Contract for Prom**

**PITTSBURGH ZOO AND PPG AQUARIUM FACILITY RENTAL CONTRACT  
FOR HIGH SCHOOL PROM**

On the motion of Mr. LaPorte, seconded by Mr. Hill, the Board approved the agreement between the Pittsburgh Zoo and PPG Aquarium Rental and the Keystone Oaks School District.

For Information Only

The 2022 Prom will be held at the Pittsburgh Zoo and PPG Aquarium. Funds for the event will be paid through the Junior/Senior Class Sponsor Club.

*Motion carried 9-0*

**Buildings & Grounds  
Report  
Advertisement of Quotes**

**BUILDINGS & GROUNDS REPORT – Mr. Santo Raso**

**ADVERTISEMENT OF QUOTES**

On the motion of Mr. Raso, seconded by Mrs. Donahue, the Board approved the advertisement of quotes on the District website for the purchase of a Kubota Tractor Model LX2610.

*Motion carried 9-0*

- There will be a Finance Committee Meeting on February 22 and March 22.

**Adjournment**

**ADJOURNMENT**

On the motion of Mrs. Shaw, seconded by Ms. Snyder, the meeting was adjourned at 7:52 p.m.

*Motion passed 9-0*

Respectfully submitted,

Joseph A. Kubiak  
Board Secretary

Maureen S. Myers  
Assistant Board Secretary



KEYSTONE OAKS SCHOOL DISTRICT

# Policy Guide



Policy No. 919

Section COMMUNITY

Title TITLE I PARENT AND FAMILY ENGAGEMENT

Adopted DECEMBER 2, 2014

Last Revised DECEMBER 4, 2018

Reviewed JANUARY 19, 2021

<b>POLICY NO. 919 TITLE I PARENT AND FAMILY ENGAGEMENT</b>		
<b>Section 1</b>	<p><b><u>Purpose</u></b></p> <p>The Board recognizes that parent and family engagement contributes to the achievement of academic standards by students participating in Title I programs. The Board views the education of students as a cooperative effort among the school, parents and family members, and community.</p>	20 U.S.C. Sec. 6318 Pol. 102
<b>Section 2</b>	<p><b><u>Definition</u></b></p> <p><b>Parent and Family (Family Member)</b> - these terms are used interchangeably and shall include caregivers, a legal guardian or other person standing in loco parentis such as a grandparent or stepparent with whom the child lives, a person who is legally responsible for the child's welfare, or a legally appointed Education Decision Maker of a child participating in a Title I program.</p>	
<b>Section 3</b>	<p><b><u>Authority</u></b></p> <p>The Board directs the District and each of its schools with a Title I program to:</p> <ol style="list-style-type: none"> <li>1. Conduct outreach to all parents and family members.</li> </ol>	20 U.S.C. Sec. 6318

	<p style="text-align: center;"><b>POLICY NO. 919</b> <b>TITLE I PARENT AND FAMILY ENGAGEMENT</b></p> <p>2. Engage parents in the joint development of the District's overall Title I plan and the process of school review and improvement as necessary.</p> <p>3. Engage parents and family members in the development of the Title I Parent and Family Engagement Policy. Following adoption of the policy by the Board, the policy shall be:</p> <ul style="list-style-type: none"> <li>a. Incorporated into the district's Title I plan.</li> <li>b. Posted to the district's publicly accessible website and be available in writing upon request.</li> <li>c. Evaluated annually with parent and family engagement.</li> </ul> <p>4. Provide opportunities and conduct meaningful collaborations with parents and family members in planning and implementation of Title I programs, activities, and procedures.</p>	
<b>Section 4</b>	<p><b><u>Guidelines</u></b></p> <p>Each district school operating a Title I program shall hold an annual meeting of parents and family members at a convenient time to explain the goals and purposes of the Title I programs and to inform them of their right to be involved. Parents and family members shall be given the opportunity to participate in the design, development, operation and evaluation of the program. Parents and family members shall be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs, through the Title I Parent Advisory Council, survey, and Parent-Faculty organization meetings.</p> <p>The schools with Title I programs shall offer a flexible number of meetings which shall be held at various times of the morning and evening. Title I funds may be used to enable parent and family member attendance at meetings through payment of transportation, child care costs or home visits.</p>	<p>20 U.S.C. Sec. 6312 SC 510.2</p> <p>20 U.S.C. Sec. 6318</p> <p>20 U.S.C. Sec. 6318</p>

**POLICY NO. 919  
TITLE I PARENT AND FAMILY ENGAGEMENT**

The schools shall involve parents and family members in an organized, ongoing and timely way, in the planning, review and improvement of Title I programs, the Title I Parent and Family Engagement Policy and the joint development of the Title I Plan.

20 U.S.C. 6318,  
6312

At these meetings, parents/guardians shall be provided:

20 U.S.C. 6318

1. Timely information about Title I programs and district and school level parent/guardian engagement activities.
2. Description and explanation of academic content standards, the curriculum in use, the forms of academic assessment used to measure student progress, and the achievement levels students are expected to meet.
3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.

To ensure the continuous engagement of parents and family members in the joint development of the Title I Plan and with the school support and improvement process, the district shall:

1. Establish meaningful, ongoing two-way communication between the district, staff and parents and family members.
2. Communicate with parents and family members about the plan and seek their input and participation through efficient means of communication such as, the use of newsletters, the district website, email, telephone, parent and teacher conferences, and home visits if needed.
3. Train personnel on how to collaborate effectively with parents and family members with diverse backgrounds that may impede their participation, such as limited literacy or language difficulty.
4. Analyze and share the results of the Title I Parent/Family Survey.

**POLICY NO. 919**  
**TITLE I PARENT AND FAMILY ENGAGEMENT**

5. Post school performance data on the district's website.
6. Distribute and discuss the School-Parent and Family Compact.
7. Host various parent and family nights at each school building with a Title I program.
8. Establish and support active and engaged Title I parent and family advisory councils. The council will include a majority of parents and family members of students participating in Title I programs, as well as the building principal, teachers or other appropriate staff, students and community members. The purpose of the council shall be to focus on improved student achievement, effective classroom teaching, parent/family/community engagement in the educational process, and to facilitate communications and support.
9. Actively recruit parents and family members to participate in school review and improvement planning.
10. Assign district representatives to be available to work collaboratively with parents and family members, and to conduct school-level trainings to promote understanding of school data, comprehensive plans and the budgeting process.
11. Invite participation of parents and family members at the regular comprehensive planning committee meetings, Title I budget meetings and school improvement plan meetings to obtain input and propose school improvement initiatives.

If the Title I Plan is not satisfactory to parents and family members, the District shall submit any parent or family member comments with the plan when the school makes the plan available to the Board.

20 U.S.C. Sec.  
6318, 6312

**POLICY NO. 919**  
**TITLE I PARENT AND FAMILY ENGAGEMENT**

Building Capacity for Parent and Family Engagement

The District shall provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools in planning and implementing effective parent and family involvement activities to improve academic achievement and school performance through:

20 U.S.C. Sec. 6318

1. Providing assistance to parents and family members in understanding such topics as the academic standards, state and local academic assessments, the requirements of parent and family involvement, how to monitor a child's progress and work with teachers to improve the achievement of their children.
2. Providing material and training to help parents and family members work with their children to improve academic achievement and to foster parent and family engagement, such as:
  - a. Scheduling trainings in different locations on a variety of topics including how to support their child in school, literacy, school safety, cultural diversity and conflict resolution.
  - b. Using technology, including education about the harms of copyright piracy, as appropriate.
  - c. Providing information, resources and materials in a user-friendly format.
  - d. Providing, as requested by a parent or family member, other reasonable support for parent and family engagement activities.
  - e. Training on how to use the Parent Portal as a tool to monitor grades and achievement.
3. Educating teachers, specialized instructional support personnel, principals and other school leaders and staff, with the assistance of parents and family members, on the value and usefulness of contributions of parents and

Pol. 102, 127

Pol. 814

Pol. 833

**POLICY NO. 919  
TITLE I PARENT AND FAMILY ENGAGEMENT**

family members and in how to reach out to, communicate with, and work with them as equal partners, implement and coordinate parent and family programs, and build ties between parents and family members and the school.

4. To the extent feasible and appropriate, coordinating and integrating Title I parent and family involvement efforts and activities with other federal, state and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents and family members in more fully participating in the education of their children.
5. Engage the parent organizations (i.e. PFO) to actively seek out and involve parents and family members through regular updates, information sessions and assistance with the identification of effective communication strategies.
6. Train parents and family members to enhance the involvement of other parents and family members.
7. Adopt and implement model approaches to improving parent and family engagement.
8. Establish a district-wide Title I parent and family advisory council to provide advice on all matters related to parent and family engagement in Title I programs.
9. Engage community-based organizations and businesses in parent and family engagement activities.

20 U.S.C. Sec. 2318, 7845  
Pol. 140, 212  
29 U.S.C. Sec. 3271 et seq.  
42 U.S.C. Sec. 11301 et seq., 9831 et seq.

9-10. Implement an effective means of outreach to the families of English learners.

Coordinating Parent and Family Engagement Strategies

The District shall coordinate and integrate Title I parent and family engagement strategies with other parent and family

20 U.S.C. Sec. 6318, 7845

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	<p style="text-align: center;"><b>POLICY NO. 919</b> <b>TITLE I PARENT AND FAMILY ENGAGEMENT</b></p> <p>engagement strategies required by federal, state, and local laws by:</p> <ol style="list-style-type: none"> <li>1. Involving district and program representatives to assist in identifying specific parent and family member needs.</li> <li>2. Sharing data from other programs to assist in developing initiatives to advance academic achievement and school improvement.</li> </ol> <p><u>Annual Parent and Family Engagement Policy Evaluation</u></p> <p>The District shall conduct, with meaningful participation of parents and family members, and annual evaluation of the content and effectiveness of this policy in improving the academic quality of all district schools with a Title I program.</p> <p>The evaluation shall identify:</p> <ol style="list-style-type: none"> <li>1. Barriers to parent and family member participation, with particular attention to those who are migrants, are economically disadvantaged, have a disability, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority.</li> <li>2. The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers.</li> <li>3. Strategies to support successful school and parent and family interactions.</li> </ol> <p>The evaluation shall be conducted through:</p> <ol style="list-style-type: none"> <li>1. Establishment of a schedule and process for the policy review and revision by parents and family members.</li> <li>2. An evaluation of the effectiveness of the content and communication methods through a variety of methods.</li> <li>3. A parent and family member and teacher survey designed to collect data on school level and district-wide</li> </ol>	<p>Pol. 140, 212 29 U.S.C. Sec. 3271 et seq., 701 et seq 42 U.S.C. Sec. 11301 et seq., 9831 et seq.</p> <p>20 U.S.C. Sec. 6318</p> <p>20 U.S.C. Sec. 6318</p>
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	<p style="text-align: center;"><b>POLICY NO. 919</b> <b>TITLE I PARENT AND FAMILY ENGAGEMENT</b></p> <p>parent and family engagement outcomes.</p> <ol style="list-style-type: none"> <li>4. Focus groups. Parents and family members, and community members, unable to attend the focus groups in person shall have an opportunity to participate in an alternate format.</li> <li>5. Documentation of parent and family member input regarding Title I programs and activities from throughout the year.</li> <li>6. A Title I parent and family advisory council comprised of a sufficient number and representative group of parents and family members to adequately represent the needs of the district's Title I population.</li> </ol> <p>The District shall use the findings of the annual evaluation to design evidence-based strategies for more effective parent and family engagement, and to revise, if necessary, the district's Title I Parent and Family Engagement Policy.</p> <p><u>School-Parental Compact</u></p> <p>Each school in the District receiving Title I funds shall jointly develop with parents and family members of students served in the program a School-Parent and Family Compact outlining the manner in which parents and family members, the entire school staff and students will share responsibility for improved student academic achievement and the means by which the school and parents and family members will build and develop partnerships to help children achieve the academic standards. The compact shall:</p> <ol style="list-style-type: none"> <li>1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students in the Title I program to meet the District's academic standards.</li> <li>2. Describe the ways in which parents and family members will be responsible for supporting their child's learning; volunteering in the classroom; and participating, as</li> </ol>	<p>20 U.S.C. Sec. 6318</p> <p>20 U.S.C. Sec. 6318</p> <p>Pol. 916</p>
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	<p style="text-align: center;"><b>POLICY NO. 919</b> <b>TITLE I PARENT AND FAMILY ENGAGEMENT</b></p> <p>appropriate, in decisions related to their child's education and positive use of extracurricular time.</p> <p>3. Address the importance of ongoing two-way, meaningful communication between parents/family members and teachers, at a minimum, annual parent-teacher conferences at the elementary level, frequent reports to parents and family members on their child's progress, reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.</p> <p><u>Title I Funds</u></p> <p>Unless exempt by law, the District shall reserve at least one percent (1%) of its Title I funds to assist schools in conducting parent and family engagement activities. Parents and family members shall be involved in the decisions regarding how the Title I reserved funds are used for parent and family engagement activities.</p> <p>Not less than ninety percent (90%) of the reserved funds shall be distributed to district schools with a Title I program, with priority given to high need schools. The District shall use the Title I reserved funds to conduct activities and strategies consistent with this policy, including:</p> <ol style="list-style-type: none"> <li>1. Supporting schools and nonprofit organizations in providing professional development for the district and school personnel regarding parent and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents and family members.</li> <li>2. Supporting programs that reach parents and family members at home, in the community, and at school.</li> <li>3. Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically</li> </ol>	<p>Pol. 916</p> <p>20 U.S.C. Sec. 6318</p> <p>20 U.S.C. Sec. 6318</p>
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	<p style="text-align: center;"><b>POLICY NO. 919</b> <b>TITLE I PARENT AND FAMILY ENGAGEMENT</b></p> <p>disadvantaged parents and family members.</p> <p>4. Collaborating or providing subgrants to schools to enable such schools to collaborate with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement.</p> <p>5. Engaging in any other activities and strategies that the district determines are appropriate and consistent with this policy.</p> <p><u>Documentation of Parent and Family Engagement Practices</u></p> <p>Documentation to track the implementation of this policy is an essential part of compliance and may include, but not be limited to, sign-in sheets at workshops, meetings and conferences; schedules, training and informational materials; communications and brochures; and meeting notes.</p> <p><u>Accessibility</u></p> <p>The District and each of its schools with a Title I program shall provide communications, information and school reports to parents and family members who are migrants or who have limited English proficiency, a disability, limited literacy, or racial and ethnic minority backgrounds, in a language they can understand.</p> <p><b>Section 5</b> <u>Delegation of Responsibility</u></p> <p>The Superintendent or designee shall ensure that the District's Title I Parent and Family Engagement Policy, plan and programs comply with the requirements of federal law.</p> <p>The Federal Programs Coordinator and/or Title I staff shall notify parents and family members of the existence of the Title I programs and provide:</p> <p>1. An explanation of the reasons supporting their child's selection for the program.</p>	<p>20 U.S.C. Sec. 6318 Pol. 140</p> <p>20 U.S.C. Sec. 6318, 6312</p>
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	<p style="text-align: center;"><b>POLICY NO. 919</b> <b>TITLE I PARENT AND FAMILY ENGAGEMENT</b></p> <p>2. A set of goals and expectations to be addressed.</p> <p>3. A description of the services to be provided.</p> <p>4. A copy of this policy and the School-Parent and Family Compact.</p> <p>Parents and family members shall actively carry out their responsibilities in accordance with this policy and the School-Parent and Family Compact. At a minimum, parents and family members shall be expected to:</p> <ol style="list-style-type: none"> <li>1. Support their child’s learning.</li> <li>2. Participate, as appropriate, in decisions relating to the education of their child and positive use of extracurricular time.</li> </ol> <p>The Superintendent or designee shall ensure that the District and its schools with Title I programs provide opportunities for the informed participation of parents and family members by providing resources, information and school reports in an understandable and uniform format or, upon request, in another format. Such efforts shall include: .</p> <ol style="list-style-type: none"> <li>1. Providing communications in clear and simple language.</li> <li>2. Posting information for parents and family members on the district's website.</li> <li>3. Including a telephone number for parents and family members to call with questions.</li> <li>4. Partnering with community agencies which may include libraries, recreation centers, community-based organizations and faith-based organizations to assist in sharing information.</li> <li>5. Provide language access services to families with limited English proficiency through on-site or telephonic translation and interpretation services, as appropriate.</li> </ol>	<p>20 U.S.C. Sec. 6318</p> <p>Pol. 140</p>
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**POLICY NO. 919  
TITLE I PARENT AND FAMILY ENGAGEMENT**

Previously Revised: December 4, 2018; December 12, 2017

References:

School Code – 24 PA Sec. 510.2

Elementary and Secondary Education Act – 20 U.S.C. Sec.  
6312, 6318, 7845

Rehabilitation Act – 29 U.S.C. Sec. 701 et seq.

Adult Education and Family Literacy Act – 20 U.S.C. Sec. 3271  
et seq.

Head Start Act – 42 U.S.C. Sec. 9831 et seq.

The McKinney-Vento Homeless Assistance Act – 42 U.S.C.  
Sec. 11301 et seq.

Board Policy – 102, 140, 127, 212, 814, 916

**Keystone Oaks School District**  
**December 2021 Combined Check Register 2021-2022**

Check Dates 12/01/21 - 12/31/21

Check # 00003274 - 99985695

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00065988	12/01/21	1341 AIU Allegheny Intermediate Unit	\$104,381.46	1212021	Comp	R
00065989	12/01/21	64 D. H. BERTENTHAL & SON	\$628.50	1212021	Comp	R
00065990	12/01/21	14363 CENTRAL CATHOLIC HIGH SCHOOL CENTRAL CATHOLIC HIGH SCHOOL	\$5,465.46	1212021	Comp	R
00065991	12/01/21	9298 CONSOLIDATED COMMUNICATIONS	\$1,453.16	1212021	Comp	R
00065992	12/01/21	12656 CUSTOM TURF INC CUSTOM TURF, INC. PA024983	\$215.00	1212021	Comp	R
00065993	12/01/21	13511 DIRECT ENERGY BUSINESS - GAS DIRECT ENERGY BUSINESS	\$1,973.93	1212021	Comp	R
00065994	12/01/21	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$8,570.76	1212021	Comp	R
00065995	12/01/21	8395 FAGAN'S SANITARY SUPPLY INC	\$126.60	1212021	Comp	R
00065996	12/01/21	251 FOREST COUNTY WOOD PRODUCTS	\$1,488.00	1212021	Comp	R
00065997	12/01/21	283 GIL-CON TOOL COMPANY	\$125.93	1212021	Comp	R
00065998	12/01/21	292 GRAINGER	\$609.00	1212021	Comp	R
00065999	12/01/21	12810 HUCKESTEIN MECHANICAL SERVICES, Inc.	\$3,396.58	1212021	Comp	R
00066000	12/01/21	7261 INTERIM HEALTHCARE of PGH INC	\$876.00	1212021	Comp	R
00066001	12/01/21	9805 JOHN R MEYERS PLUMBING/HEATING INC	\$3,889.00	1212021	Comp	R
00066002	12/01/21	14143 KELLINGTON PROTECTION SERVICE, LLC	\$3,553.31	1212021	Comp	R
00066003	12/01/21	12909 KELLY SERVICES INC KELLY SERVICES INC	\$11,001.47	1212021	Comp	R
00066004	12/01/21	13429 Kinetics Audio, LLC KINETICS AV	\$300.00	1212021	Comp	R
00066005	12/01/21	12894 Lincoln Park Performing Arts Charter Sch	\$11,074.50	1212021	Comp	R
00066006	12/01/21	12008 LOWES BUSINESS ACCT/GECRB LOWES BUSINESS ACCT/SYNCB	\$500.17	1212021	Comp	R
00066007	12/01/21	420 MATTHEWS BUS CO	\$197,926.33	1212021	Comp	R
00066008	12/01/21	4919 MR JOHN	\$128.00	1212021	Comp	R
00066009	12/01/21	9431 MUELLER'S HARDWARE	\$3,656.40	1212021	Comp	R
00066010	12/01/21	11492 NODE ZERO LLC	\$990.00	1212021	Comp	O
00066011	12/01/21	3322 OFFICE DEPOT INC	\$52.01	1212021	Comp	R
00066012	12/01/21	3695 ORIENTAL TRADING OTC Brands, Inc.	\$77.34	1212021	Comp	R
00066013	12/01/21	1926 PAPER PRODUCTS CO INC	\$715.40	1212021	Comp	R
00066014	12/01/21	551 PORT AUTHORITY OF ALLY COUNTY	\$292.50	1212021	Comp	R
00066015	12/01/21	12907 PA Virtual Charter School Pennsylvania Virtual Charter School	\$3,868.28	1212021	Comp	R
00066016	12/01/21	9203 THE BRADLEY CENTER	\$4,418.75	1212021	Comp	R
00066017	12/01/21	109 T.F. CAMPBELL COMPANY	\$816.20	1212021	Comp	R
00066018	12/01/21	12944 The Environmental Charter School @Frick Environmental Charter School	\$6,152.50	1212021	Comp	R
00066019	12/01/21	10712 PUSH N PULL INC	\$73.27	1212021	Comp	R
00066020	12/01/21	7666 PYRAMID SCHOOL PRODUCTS	\$18.60	1212021	Comp	R
00066021	12/01/21	12321 RONNIE'S TIRE SERVCE INC	\$95.00	1212021	Comp	R
00066022	12/01/21	8773 STEEL CITY MOWER & PLOW	\$135.40	1212021	Comp	R
00066023	12/01/21	11053 STEWART EQUIPMENT SVC INC	\$1,141.05	1212021	Comp	R
00066024	12/01/21	13247 TMS Equiparts	\$8,970.11	1212021	Comp	R
00066025	12/01/21	10615 UNITED REFRIGERATION INC	\$6.24	1212021	Comp	R
00066026	12/01/21	8185 V-SYSTEMS	\$145.00	1212021	Comp	R
00066027	12/01/21	9693 WORLD BOOK INC	\$1,341.74	1212021	Comp	R
00066028	12/03/21	361 JORDAN TAX SERVICE INC	\$38.18	1	Comp	R

**Keystone Oaks School District**  
**December 2021 Combined Check Register 2021-2022**

Check Dates 12/01/21 - 12/31/21

Check # 00003274 - 99985695

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00066029	12/03/21	13662 AQUA FILTER FRESH, INC.	\$350.97	120321	Comp	R
00066030	12/03/21	13410 Insight PA Cyber Charter School Insight PA Cyber Charter School	\$10,197.56	120321	Comp	R
00066031	12/03/21	3322 OFFICE DEPOT INC	\$162.47	120321	Comp	R
00066032	12/03/21	14362 PA Future Problem Solving Program	\$20.00	120321	Comp	R
00066033	12/03/21	12943 PA Leadership Charter School	\$1,230.50	120321	Comp	R
00066034	12/03/21	11750 ALLEGHENY COUNTY SOUTHWEST TCC	\$1,075.41	120321	Comp	O
00066035	12/03/21	10083 ANDREW BOCHICCHIO	\$232.25	120321	Comp	R
00066036	12/03/21	299 BOROUGH OF GREEN TREE	\$1,366.12	120321	Comp	R
00066037	12/03/21	118 CASTLE SHANNON BOROUGH Borough of Castle Shannon	\$786.34	120321	Comp	R
00066038	12/03/21	118 CASTLE SHANNON BOROUGH CASTLE SHANNON BOROUGH GENERAL FUND	\$3,849.93	120321	Comp	R
00066039	12/03/21	4513 FASTSIGNS	\$179.76	120321	Comp	R
00066040	12/03/21	1163 GOPHER SPORT	\$627.93	120321	Comp	R
00066041	12/03/21	14143 KELLINGTON PROTECTION SERVICE, LLC	\$2,107.51	120321	Comp	R
00066042	12/03/21	9978 NANCY KRAEMER	\$52.60	120321	Comp	R
00066043	12/03/21	13629 Kaitlyn Beaver Kaitlyn Beaver	\$35.78	120321	Comp	R
00066044	12/03/21	12928 Kenneth Monz	\$273.22	120321	Comp	R
00066045	12/03/21	14343 JESSICA NASER	\$22.85	120321	Comp	R
00066046	12/03/21	13409 THOMAS DUXBURY	\$142.00	120321	Comp	R
00066047	12/03/21	9508 THE LIGHT CO The Light Company, LLC	\$1,250.15	120321	Comp	R
00066048	12/03/21	12119 UGI ENERGY SERVICES LLC	\$5,056.44	120321	Comp	R
00066049	12/07/21	13250 ST. CLAIR MEDICAL SERVICES ST CLAIR FOUNDATION	\$575.00	12721	Comp	R
00066050	12/07/21	11745 SOUTHWEST PASBO	\$50.00	12721	Comp	R
00066051	12/09/21	14352 AGC EDUCATION, INC.	\$3,398.00	1292021	Comp	R
00066052	12/09/21	13438 Aramark Uniform & Career Apparel Group,. ARAMARK UNIFORM SERVICES	\$1,494.17	1292021	Comp	R
00066053	12/09/21	13179 Ace fix-it Hardware of Greentree Ace fix-it Hardware	\$152.03	1292021	Comp	R
00066054	12/09/21	1341 AIU Allegheny Intermediate Unit	\$6,417.57	1292021	Comp	R
00066055	12/09/21	11048 AmCom - Amer. Photocopy Equip Co of PGH Amcom	\$75.63	1292021	Comp	R
00066056	12/09/21	48 B & R POOLS & SWIM SHOP	\$255.00	1292021	Comp	R
00066057	12/09/21	13246 B.M. Kramer & Co.	\$1,230.90	1292021	Comp	R
00066058	12/09/21	7578 BATTERIES PLUS BULBS-#191 BATTERIES PLUS PITTSBURGH	\$163.80	1292021	Comp	R
00066059	12/09/21	11535 BIG'S SANITATION	\$2,705.00	1292021	Comp	O
00066060	12/09/21	14334 BISTRO TO GO	\$2,452.00	1292021	Comp	R
00066061	12/09/21	13395 Busy Beaver Building Centers, Inc.	\$216.73	12092021	Comp	R
00066062	12/09/21	13863 Polaris Software LLC BenchmarkOne	\$900.60	12092021	Comp	R
00066063	12/09/21	208 DORMONT BOROUGH Borough of Dormont	\$862.74	12092021	Comp	R
00066064	12/09/21	10188 CDW Government LLC, CDW Government CDW Government	\$61,492.07	12092021	Comp	R
00066065	12/09/21	123 CENTURY SPORTS INC	\$49,271.04	12092021	Comp	R
00066066	12/09/21	150 COMBUSTION SERVICE & EQUIPMENT	\$75.74	12092021	Comp	R

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00066067	12/09/21	11048 AmCom - Amer. Photocopy Equip Co of PGH COMDOC LEASING	\$10,019.95	12092021	Comp	R
00066068	12/09/21	11751 COMPUTER LOGIC GROUP INC COMPUTER LOGIC GROUP, INC.	\$360.00	12092021	Comp	R
00066069	12/09/21	9735 CPI CRISIS PREVENTION INSTITUTE	\$200.00	12092021	Comp	R
00066070	12/09/21	181 CURRICULUM ASSOCIATES INC	\$14,600.00	12092021	Comp	R
00066071	12/09/21	13972 ESTOCIN TRANSPORTATION SERVICES LLC	\$14,961.00	12092021	Comp	O
00066072	12/09/21	8395 FAGAN'S SANITARY SUPPLY INC	\$391.52	1292021	Comp	R
00066073	12/09/21	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$3,191.61	1292021	Comp	R
00066074	12/09/21	1163 GOPHER SPORT	\$533.89	1292021	Comp	R
00066075	12/09/21	4647 GUARDIAN PROTECTION SERVICES	\$526.35	1292021	Comp	R
00066076	12/09/21	4710 GEORGE M KEY ARCO INC	\$644.37	1292021	Comp	R
00066077	12/09/21	8620 HOME DEPOT CREDIT SERVICES	\$893.09	1292021	Comp	R
00066078	12/09/21	331 HOMECRAFT BUILDING CENTER	\$22.00	1292021	Comp	R
00066079	12/09/21	13410 Insight PA Cyber Charter School	\$5,098.75	1292021	Comp	R
00066080	12/09/21	232 J C EHRlich COMPANY INC J.C. Ehrlich	\$527.00	1292021	Comp	R
00066081	12/09/21	9117 JUNIOR LIBRARY GUILD	\$6,515.29	1292021	Comp	R
00066082	12/10/21	1341 AIU Allegheny Intermediate Unit	\$3,412.20	121021	Comp	R
00066083	12/10/21	299 BOROUGH OF GREEN TREE	\$1,184.83	121021	Comp	R
00066084	12/10/21	118 CASTLE SHANNON BOROUGH CASTLE SHANNON BOROUGH GENERAL FUND	\$1,002.92	121021	Comp	R
00066085	12/10/21	14143 KELLINGTON PROTECTION SERVICE, LLC	\$3,095.36	121021	Comp	R
00066086	12/10/21	9130 JOSHUA KIRCHNER	\$429.67	121021	Comp	R
00066087	12/10/21	10067 PAPSA	\$170.00	121021	Comp	O
00066088	12/10/21	1248 J. N. SHEFFEY ASSOCIATES	\$752.00	121021	Comp	R
00066089	12/10/21	7420 UPMC	\$525.00	121021	Comp	R
00066090	12/10/21	13062 UPMC HLTH Plan Fully Ins Wkrs Comp UPMC Health Benefits, Inc.	\$804.00	121021	Comp	R
00066091	12/10/21	7424 UNIVERSITY OF PITTSBURGH University of Pittsburgh	\$500.00	121021	Comp	O
00066092	12/10/21	12909 KELLY SERVICES INC KELLY SERVICES INC	\$2,359.53	12102021	Comp	R
00066093	12/10/21	9130 JOSHUA KIRCHNER	\$104.18	12102021	Comp	R
00066094	12/10/21	6886 KOPS	\$5,210.00	12102021	Comp	R
00066095	12/10/21	9978 NANCY KRAEMER	\$404.95	12102021	Comp	R
00066096	12/10/21	420 MATTHEWS BUS CO	\$176,477.45	12102021	Comp	R
00066097	12/10/21	13430 Mountain Math/Language LLC	\$59.95	12102021	Comp	O
00066098	12/10/21	13916 MYERS, PATSY & ASSOCIATES, LLC MYERS, PATSY & ASSOCIATES	\$7,000.00	12102021	Comp	R
00066099	12/10/21	574 PA AMERICAN WATER COMPANY	\$1,193.73	12102021	Comp	R
00066100	12/10/21	2797 PA DEPT OF LABOR & INDUSTRY PA Dept of Labor & Industry-B	\$196.10	12102021	Comp	O
00066101	12/10/21	1926 PAPER PRODUCTS CO INC	\$933.00	12102021	Comp	R
00066102	12/10/21	13430 Mountain Math/Language LLC	\$59.95	12102021	Comp	O
00066103	12/10/21	574 PA AMERICAN WATER COMPANY	\$942.09	12102021	Comp	R
00066104	12/10/21	11639 PETROLEUM TRADERS CORP	\$11,282.59	12102021	Comp	R
00066105	12/10/21	2984 PITTSBURGH POST-GAZETTE PITTSBURGH POST-GAZETTE	\$157.30	12102021	Comp	R

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00066106	12/10/21	9985 KEVIN PRINCE	\$56.17	12102021	Comp	R
00066107	12/10/21	12910 PA Cyber Charter School Pennsylvania Cyber Charter School	\$22,502.56	12102021	Comp	R
00066108	12/10/21	13177 Provident Charter School Provident Charter School	\$15,296.34	12102021	Comp	R
00066109	12/10/21	599 ROLLIER HARDWARE INC	\$33.77	12102021	Comp	R
00066110	12/10/21	12321 RONNIE'S TIRE SERVC INC	\$125.00	12102021	Comp	R
00066111	12/10/21	12491 SECURE BY DESIGN INC	\$3,300.00	12102021	Comp	R
00066112	12/10/21	4675 PA DEPT OF LABOR & INDUSTRY PA DEPT OF LABOR & INDUSTRY -E	\$151.02	12102021	Comp	O
00066113	12/10/21	11443 AV LAUTTAMUS COMMUNICATIONS INC	\$48.00	12102021	Comp	R
00066114	12/10/21	574 PA AMERICAN WATER COMPANY	\$395.78	12102021	Comp	R
00066115	12/10/21	6618 SHOP 'N SAVE	\$404.31	12102021	Comp	R
00066116	12/10/21	11655 WILLIAM STROPKAJ	\$98.90	12102021	Comp	R
00066117	12/10/21	13965 MIDWEST HALLOWELL DISTRIBUTORS THREE RIVERS WHOLESALE	\$2,081.00	12102021	Comp	R
00066118	12/10/21	9508 THE LIGHT CO The Light Company, LLC	\$8,227.45	12102021	Comp	R
00066119	12/10/21	13893 JULIA TODD	\$932.10	12102021	Comp	R
00066120	12/10/21	774 VOLKWEIN BROTHERS INC	\$156.00	12102021	Comp	R
00066121	12/10/21	13611 WESTINGHOUSE ARTS ACADEMY CHARTER SCHOOL Westinghouse Arts Academy Charter c	\$12,658.56	12102021	Comp	R
00066122	12/10/21	12929 Young Scholars of Western PA Charter Sch	\$18,634.28	12102021	Comp	R
00066123	12/10/21	11655 WILLIAM STROPKAJ	\$7.80	12102021	Comp	R
00066124	12/13/21	14367 MATTHEW RICHERT	\$60.00	121321	Comp	R
00066125	12/14/21	12810 HUCKESTEIN MECHANICAL SERVICES, Inc.	\$168,804.60	121421	Comp	R
00066126	12/15/21	13657 Advance Auto Parts	\$242.44	121521	Comp	R
00066127	12/15/21	13949 EDSYS DBA CITY CHARTER HIGH SCHOOL CITY CHARTER HIGH SCHOOL	\$4,910.89	121521	Comp	O
00066128	12/15/21	14061 DQE SYSTEMS, INC. DQE COMMUNICATIONS LLC	\$2,310.00	121521	Comp	R
00066129	12/15/21	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$17,400.30	121521	Comp	R
00066130	12/15/21	8724 GOODWILL of SOUTHWESTERN PA	\$4,005.00	121521	Comp	R
00066131	12/15/21	1163 GOPHER SPORT	\$257.60	121521	Comp	R
00066132	12/15/21	13537 J.W. PEPPER & SON, INC.	\$131.99	121521	Comp	R
00066133	12/15/21	12909 KELLY SERVICES INC KELLY SERVICES INC	\$6,027.46	121521	Comp	R
00066134	12/15/21	12008 LOWES BUSINESS ACCT/GECRB LOWES BUSINESS ACCT/SYNCB	\$719.80	121521	Comp	R
00066135	12/15/21	13619 MARS MECHANICAL SERVICE	\$300.78	121521	Comp	R
00066136	12/15/21	8386 Mount Lebanon, PA Mount Lebanon, PA	\$3,118.77	121521	Comp	R
00066137	12/15/21	3322 OFFICE DEPOT INC	\$1,149.70	121521	Comp	R
00066138	12/15/21	574 PA AMERICAN WATER COMPANY	\$627.60	121521	Comp	R
00066139	12/15/21	109 T.F. CAMPBELL COMPANY	\$1,285.28	121521	Comp	R
00066140	12/15/21	574 PA AMERICAN WATER COMPANY	\$734.72	121521	Comp	R
00066141	12/15/21	12930 Propel Charter School - Montour	\$3,691.50	121521	Comp	R
00066142	12/15/21	9979 STANTON'S SHEET MUSIC	\$2,023.78	121521	Comp	R
00066143	12/15/21	11053 STEWART EQUIPMENT SVC INC	\$424.96	121521	Comp	R
00066144	12/15/21	13741 URBAN ACADEMY OF GREATER PGH CS URBAN ACADEMY OF GREATER PGH CS	\$5,275.56	121521	Comp	O



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00066145	12/15/21	574 PA AMERICAN WATER COMPANY	\$884.68	121521	Comp	R
00066146	12/21/21	13044 21st Century Cyber Charter School	\$3,691.50	12212021	Comp	O
00066147	12/21/21	959 AAA ENGRAVING	\$97.49	12212021	Comp	R
00066148	12/21/21	9884 AT&T MOBILITY	\$1,067.70	12212021	Comp	R
00066149	12/21/21	1341 AIU Allegheny Intermediate Unit	\$982.50	12212021	Comp	O
00066150	12/21/21	11761 BOROUGH OF GREENTREE	\$549.49	12212021	Comp	R
00066151	12/21/21	571 COLUMBIA GAS OF PA	\$2,531.74	12212021	Comp	O
00066152	12/21/21	10246 CRAIG LAWHEAD	\$31.08	12212021	Comp	R
00066153	12/21/21	11803 BRIAN P SLAGLE	\$184.95	12212021	Comp	O
00066154	12/21/21	13511 DIRECT ENERGY BUSINESS - GAS DIRECT ENERGY BUSINESS	\$3,079.16	12212021	Comp	R
00066155	12/21/21	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$14,659.07	12212021	Comp	R
00066156	12/21/21	9718 MARK ELPHINSTONE	\$60.48	12212021	Comp	R
00066157	12/21/21	12628 JESSE JEZNIS	\$185.25	12212021	Comp	R
00066158	12/21/21	361 JORDAN TAX SERVICE INC	\$315.09	12212021	Comp	O
00066159	12/21/21	12909 KELLY SERVICES INC KELLY SERVICES INC	\$7,078.52	12212021	Comp	O
00066160	12/21/21	10961 KSL GROUP	\$2,000.00	12212021	Comp	O
00066161	12/21/21	14368 LEWAY LeWay Enterprises	\$235.00	12212021	Comp	R
00066162	12/21/21	13234 John Lyon	\$40.00	12212021	Comp	O
00066163	12/21/21	11774 MAIELLO BRUNGO & MAIELLO LLP	\$2,248.50	12212021	Comp	R
00066164	12/21/21	14208 PASSPORT ACADEMY CHARTER SCHOOL	\$2,461.00	12212021	Comp	O
00066165	12/21/21	12631 PEOPLES NATURAL GAS	\$5,579.99	12212021	Comp	R
00066166	12/21/21	2984 PITTSBURGH POST-GAZETTE PITTSBURGH POST-GAZETTE	\$209.00	12212021	Comp	O
00066167	12/21/21	565 PSERS	\$332.00	12212021	Comp	O
00066168	12/21/21	12907 PA Virtual Charter School Pennsylvania Virtual Charter School	\$3,868.28	12212021	Comp	R
00066169	12/21/21	11090 TIMOTHY L SHERIDAN	\$174.98	12212021	Comp	R
00066170	12/21/21	13250 ST. CLAIR MEDICAL SERVICES St Clair Medical Group OC	\$19.00	12212021	Comp	R
00066171	12/21/21	12929 Young Scholars of Western PA Charter Sch	\$23,733.06	12212021	Comp	O
00066172	12/21/21	13440 NICOLE ZALAK	\$410.67	12212021	Comp	R

**Totals For Bank Account 10-0101-001-001-00-000-000 Cash -FNB - General Fund**

**Balance Sheet** 1,213,558.51      **Expenditure** 0.00      **Revenue** 0.00

	Total	Count		Total	Count
<b>Outstanding</b>	74,614.24	24	<b>Computer Check</b>	1,213,558.51	185
<b>Reconciled</b>	1,138,944.27	161	<b>Hand Check</b>	0.00	0
<b>Stop Payment</b>	0.00	0	<b>Wire Transfer</b>	0.00	0
<b>Voided</b>	0.00	0			
	<b>1,213,558.51</b>	<b>185</b>		<b>1,213,558.51</b>	<b>185</b>

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<b>29-0101-001-000-00-000-000 CASH - FNB ATHLETICS</b>						
00003309	12/01/21	14634 SOUTHMORELAND WRESTLING PARENTS' ASSOC SOUTHMORELAND WRESTLING PARENTS' AC	\$400.00	1212021	Comp	R
00003310	12/03/21	7502 BANKSVILLE EXPRESS Printing, Inc	\$467.52	120321	Comp	R
00003311	12/03/21	11894 NOVA SPORTS	\$476.00	120321	Comp	R
00003312	12/03/21	14365 Aquinas Academy Aquinas Academy	\$175.00	120321	Comp	R
00003313	12/10/21	13638 SOUTH FAYETTE ATHLETIC DEPT S.F. WRESTLING BOOSTER CLUB	\$275.00	12102021	Comp	R
00003314	12/15/21	13470 Jennifer Freese	\$16.39	121521	Comp	O
00003315	12/15/21	11894 NOVA SPORTS	\$673.00	121521	Comp	R
00003316	12/15/21	9508 THE LIGHT CO The Light Company, LLC	\$3,484.80	121521	Comp	R
00003317	12/15/21	7420 UPMC	\$6,400.00	121521	Comp	R
00003318	12/21/21	9718 MARK ELPHINSTONE	\$192.92	12212021	Comp	R

**Totals For Bank Account 29-0101-001-000-00-000-000 CASH - FNB ATHLETICS**

**Balance Sheet** 12,560.63

**Expenditure** 0.00

**Revenue** 0.00

	Total	Count		Total	Count
<b>Outstanding</b>	16.39	1	<b>Computer Check</b>	12,560.63	10
<b>Reconciled</b>	12,544.24	9	<b>Hand Check</b>	0.00	0
<b>Stop Payment</b>	0.00	0	<b>Wire Transfer</b>	0.00	0
<b>Voided</b>	0.00	0			
	<b>12,560.63</b>	<b>10</b>		<b>12,560.63</b>	<b>10</b>

Date: 01/04/22  
 Time: 10:41:36

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<b>50-0101-001-000-00-000-000 CASH - FNB Cafeteria</b>						
00009613	12/03/21	11725 US FOODS INC	\$13,094.89	120321	Comp	R
00009614	12/21/21	13919 ALFRED NICKLES BAKERY INC. ALFRED NICKLES BAKERY INC.	\$1,018.05	12212021	Comp	R
00009615	12/21/21	11896 SCHNEIDER'S DAIRY INC SCHNEIDER'S DAIRY, INC.	\$5,042.36	12212021	Comp	R

**Totals For Bank Account 50-0101-001-000-00-000-000 CASH - FNB Cafeteria**

**Balance Sheet** 19,155.30

**Expenditure** 0.00

**Revenue** 0.00

	Total	Count		Total	Count
<b>Outstanding</b>	0.00	0	<b>Computer Check</b>	19,155.30	3
<b>Reconciled</b>	19,155.30	3	<b>Hand Check</b>	0.00	0
<b>Stop Payment</b>	0.00	0	<b>Wire Transfer</b>	0.00	0
<b>Voided</b>	0.00	0			
	<b>19,155.30</b>	<b>3</b>		<b>19,155.30</b>	<b>3</b>