



KEYSTONE OAKS SCHOOL DISTRICT
1000 Kelton Avenue
Pittsburgh, PA 15216

BOARD OF SCHOOL DIRECTORS

MINUTES

BUSINESS/LEGISLATIVE MEETING

THURSDAY, FEBRUARY 27, 2014
7:00 PM

**KEYSTONE OAKS SCHOOL DISTRICT
SCHOOL DIRECTORS' CALENDAR OF COMING EVENTS**

February 27, 2014 – Business/Legislative Meeting

7:00 PM Meeting

- Call to Order – President

President Finucan called the meeting to order at 7:05 p.m.

- Pledge of Allegiance

Present: Mr. Finucan, Ms. Lindsey, Mr. Cesario, Mr. Brownlee, Ms. Crowell, Mr. Hommrich, Mr. Howard, Ms. Shaw, and Mr. Domalik. Dr. Stropkaj, Superintendent, Dr. Foster, Assistant Superintendent, and Mr. Eric Brandenburg, Director of Fiscal Services, were also in attendance.

- **Cypher & Cypher 2012/2013 Audit Report Presentation – Mr. Charles Rupert**

Discussion followed regarding audit procedures, and planning and forming an Audit Committee

- Public Comment - None
- Public Comment - None
- Adjournment

BOARD PRESIDENT'S REPORT

February 27, 2014

Mr. Joseph Finucan

BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Business/Legislative Minutes of January 30, 2014, as enclosed.

- **Motion: Mr. Joe Finucan**
- **Second: Ms. Raeann Lindsey**
- **Motion passed with a 9-0 vote**

FOR INFORMATION ONLY

I. EXECUTIVE SESSION

Matters regarding Personnel and Tax Collection were discussed.

FOR INFORMATION ONLY

- | | | |
|------|--|---|
| I. | Parkway West Career and Technology Center Report | <i>Ms. Annie Shaw</i>
<i>Mr. Donald Howard - Alternate</i> |
| II. | SHASDA Report | <i>Mr. Daniel Domalik</i> |
| III. | Golden Wings Foundation, Inc. Report | <i>Mr. Donald Howard</i> |
| IV. | PSBA/Legislative Report | <i>Ms. Raeann Lindsey</i> |
| V. | Castle Shannon Borough Council Minutes | <i>(Available Online)</i> |
| VI. | Dormont Borough Council Minutes | <i>(Available Online)</i> |
| VII. | Green Tree Borough Council Minutes | <i>(Available Online)</i> |

SUPERINTENDENT'S REPORT

February 27, 2014

Dr. William P. Stropkaj

BOARD ACTION REQUESTED

I. ADOPTION OF THE 2014/2015 SCHOOL CALENDAR

It is recommended that the Board adopt the 2014/2015 school year calendar as presented by the Superintendent.

- **The Board reviewed the school calendar and voted to approve it.**
- **Motion: Ms. Racann Lindsey**
Second: Ms. Neely Crowell
Motion passed with an 8-1 vote. Mr. Cesario voted "no".

II. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following conference requests:

Bobbi-Ann Barnes	PA Association Federal Program Coordinators Seven Springs, PA April 27, 28, 29, 30, 2014	\$1,318.00 (General & Federal Funds)
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Emily Brill and Maria Dayka	Family & Consumer Science Summer Workshop Penn State University, PA July 8, 9, 10, 2014	\$ 789.04 (General Funds)
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- **Motion: Mr. Matthew Cesario**
- **Second: Ms. Neely Crowell**
- **Motion passed with a 9-0 vote**

KEYSTONE OAKS SCHOOL DISTRICT 2014 – 2015 SCHOOL CALENDAR

August 2014					
Mo	Tu	We	Th	Fr	
				1	
4	5	6	7	8	
11	12	13	(14)	(15)	
(18)	(19)	(20)	(21)	(22)	
25	26	27	28	29	

September 2014					
Mo	Tu	We	Th	Fr	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				

October 2014					
Mo	Tu	We	Th	Fr	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

November 2014					
Mo	Tu	We	Th	Fr	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

December 2014					
Mo	Tu	We	Th	Fr	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

January 2015					
Mo	Tu	We	Th	Fr	
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

February 2015					
Mo	Tu	We	Th	Fr	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	

March 2015					
Mo	Tu	We	Th	Fr	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

April 2015					
Mo	Tu	We	Th	Fr	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30		

May 2015					
Mo	Tu	We	Th	Fr	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

June 2015					
Mo	Tu	We	Th	Fr	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				

July 2015					
Mo	Tu	We	Th	Fr	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

() One (1) pre-year work day must be completed during this window.

First & Last Student Day

Inservice

Holiday Dates – No School

— Kennywood Picnic

Make-Up Days:

1. Monday, February 16, 2015
2. Friday, March 13, 2015
3. Thursday, April 2, 2015
4. Tuesday, April 7, 2015
5. Friday, May 22, 2015

KEYSTONE OAKS SCHOOL DISTRICT

2014 – 2015 SCHOOL CALENDAR

STUDENT / TEACHER DAYS

		<u>Month</u>	<u>Student</u>	<u>Teacher</u>
August 20, 21, 22	Preparation / Inservice / Clerical	August	5	8
August 25	First Day for Students			
September 1	Labor Day (No School)	September	21	21
October 13	Columbus Day (No School)	October	22	22
November 4	Inservice Professional Development / Clerical			
November 11	Veteran's Day (No School)			
November 27, 28	Thanksgiving Vacation (No School)	November	16	17
December 1	Thanksgiving Vacation (No School)			
December 24 – 31	Winter Recess (No School)	December	16	16
January 1, 2	Winter Recess (No School)			
January 19	Martin Luther King Day (Inservice)			
January 26	Clerical	January	18	20
February 16	Presidents' Day (No School)	February	19	19
March		March	21	21
April 2, 3, 6	Spring Break (No School)			
April 7	Inservice / Clerical	April	18	19
May 25	Memorial Day (No School)	May	19	19
June 11	Last Day for Students			
June 12	Last Day for Teachers / Clerical	June	9	10
			184	192

STAFF DAYS

August 20.....	Final Day for Room Preparation
August 21-22.....	Professional Development
November 4	Professional Development / Clerical
January 19.....	Professional Development
January 26.....	Clerical
April 7.....	Professional Development / Clerical
June 15.....	Clerical

PARAPROFESSIONAL DAYS

August 21	School Start-Up Activities / Chapter 14 Training
August 22.....	Chapter 14 Training / Preparation Duties
January 19	All Day Chapter 14 Training

VACATION DAYS

September 1.....	Labor Day
October 13	Columbus Day
November 27-28 & December 1.....	Thanksgiving Vacation
December 24 – January 2.....	Winter Recess
February 16.....	Presidents' Day
March 13.....	Closed
April 2, 3, 6.....	Spring Break
May 22.....	Closed
May 25.....	Memorial Day

IMPORTANT DAYS

August 25, 2014.....	First Day for Students
June 11, 2015.....	Last Day for Students
June 12, 2015.....	Last Day for Teachers
June 24, 2015.....	Kennywood Picnic

SUPERINTENDENT'S REPORT

February 27, 2014

Dr. William P. Stropkaj

ADDENDUM

BOARD ACTION REQUESTED

I. APPOINTMENT OF BUILDINGS, GROUNDS, & TRANSPORTATION DIRECTOR

It is recommended by Dr. Stropkaj, that the Board appoint **Christopher Swickline** as the Director of Buildings, Grounds, and Transportation, effective March 1, 2014, for a term running through June 30, 2016, with compensation of \$65,000. Terms and conditions shall be set out in a Contract of Employment.

- **Motion was amended to change the contract year ending 2016 to 2015.**
- **Amended Motion: Mr. Matthew Cesario**
Second: Mr. Don Howard
Motion passed with a 9-0 vote
- **Motion to appoint Mr. Swickline as the Director of Buildings, Grounds, and Transportation:**
- **Motion: Mr. Joe Finucan**
Second: Mr. Dave Hommrich
Motion passed with a 9-0 vote

II. ACTING ELEMENTARY PRINCIPAL

- **Motion made from the floor to employ Mrs. Karen Brown as the acting Principal of Myrtle Elementary School at the per diem rate of \$300.00 per day, not to exceed a total compensation of \$12,250 beginning March 3, 2014, on such dates and times directed by the Superintendent.**
- **Motion: Mr. Joe Finucan**
- **Second: Mr. Robert Brownlee**
- **Motion passed with a 9-0 vote**

**III. BALLOT FOR ELECTION OF SCHOOL BOARD DIRECTOR FOR TRUSTEE
TO THE ALLEGHENY COUNTY SCHOOLS HEALTH INSURANCE
CONSORTIUM**

- **Motion made from the floor that the Board give permission to the Superintendent to submit the Ballot for Election of School Board Director from the Western region for Trustee position to the Allegheny County Schools Health Insurance Consortium, voting in favor of the nominee, Joyce A. Snell, of the Montour School District for a two (2) year period, effective March 31, 2014.**
- **Motion: Mr. Joe Finucan**
- **Second: Mr. Dave Hommrich**
- **Motion passed with a 9-0 vote**

EDUCATION REPORT

February 27, 2014

Ms. Raeann Lindsey, Chairperson

BOARD ACTION REQUESTED

I. REMOTE INTERPRETING SERVICES

It is recommended that the Board approve participation in Remote Interpreting Services provided by Transperfect Remote International as part of the AIU Consortium of School Districts at a yearly fee of \$120.00 and \$1.69 per minute when audio interpreting services are accessed.

FOR INFORMATION ONLY

This service will provide a significant cost savings of at least \$300.00 per visit.

- **Motion: Ms. Raeann Lindsey**
- **Second: Mr. Matthew Cesario**
- **Motion passed with a 9-0 vote**

PERSONNEL REPORT

February 27, 2014

Mr. Joseph Finucan, Chairperson

BOARD ACTION REQUESTED

I. LEAVE OF ABSENCE

It is recommended that the Board approve *Mrs. Teresa Zimmerman*, elementary teacher, Myrtle Elementary School, for a leave of absence starting March 24, 2014 and continuing until June 11, 2014.

- o Motion: Ms. Annie Shaw
- o Second: Mr. Matthew Cesario
- o Motion passed with a 9-0 vote

II. RESIGNATION

It is recommended that the Board accept the resignation of *Karen Bridge*, Food Service employee at Aiken Elementary School, effective February 12, 2014.

- o Motion: Mr. Don Howard
- o Second: Mr. Matthew Cesario
- o Motion passed with a 9-0 vote

III. TEACHING LOAD COMPENSATION

In compliance with the **Keystone Oaks Education Association Agreement 2011/1016, Article VII, Teaching Load**, it is recommended that the following individuals be compensated as per this Article:

Secondary Teacher Stipends for Class Sizes at 30 or Above

<u>Employee</u>	<u>School</u>	<u>Compensation</u>
Jennifer Bogdanski	High School	\$2,500
Kelly Connolly	High School	\$1,000
Patrick Falsetti	Middle School	\$2,000
Lisa Forlini	High School	\$1,000
Kevin Gallagher	High School	\$1,500
Sarah Hardner	Middle School	\$2,000
Nancy Kraemer	High School	\$1,000
Michele Lowers	High School	\$1,000
Michael Magri	High School	\$1,000

Roman Nardozi	High School	\$2,000
Nadine Pisani	Middle School	\$1,000
Dennis Sarchet	Middle School	\$1,000
Kim Smykal	High School	\$ 500
Joan Young	High School	\$2,000

TOTAL \$19,500

Secondary Teacher Stipends for Teaching 7 out of 8 Periods

<u>Employee</u>	<u>School</u>	<u>Compensation</u>
Andrew Bochicchio	Middle School	\$1,000
Jennifer Bogdanski	High School	\$1,000
Don Bowlin	High School	\$ 200
Emily Brill	Middle School	\$1,000
Maria Dayka	High School	\$1,000
Dena DeChellis	High School	\$1,000
Suzanne Deemer	High School	\$ 400
Lisa Forlini	High School	\$1,000
Joyelle Galiszewski	High School	\$1,000
Kevin Gallagher	High School	\$1,000
Karen Hagy	Middle School	\$1,000
Nick Kamberis	High School	\$1,000
Danielle Kandrack	High School	\$1,000
Joshua Kirchner	High School	\$1,000
Joseph Klipa	Middle School	\$ 400
Nicole Kochanski	High School	\$1,000
Tricia Kreitzer	High School	\$1,000
Michele Lowers	High School	\$1,000
Michael Magri	High School	\$1,000
Steve McCormick	High School	\$1,000
Michael Orsi	High School	\$1,000
Nadine Pisani	Middle School	\$1,000
Dennis Sarchet	Middle School	\$1,000
Julie Schindehette	High School	\$1,000
Michael Turner	High School	\$1,000

TOTAL \$23,000

Secondary Teacher Stipends for Teaching More Than One Prep During the Same Period

<u>Employee</u>	<u>School</u>	<u>Compensation</u>
Georgene Bemis	High School	\$3,000
Heather Hakos-Hruby	High School	\$5,000
Tricia Kreitzer	High School	\$ 200
Michael Magri	High School	\$1,000

Steve McCormick	High School	\$1,000
Jeff Oestreich	High School	\$3,000
Michael Orsi	High School	\$1,000
Beth Smith	High School	\$1,000
Michael Turner	High School	\$1,000

TOTAL \$16,200

Elementary Teacher Stipends for First Semester

<u>Employee</u>	<u>School</u>	<u>Compensation</u>
Amy Guiliani	Aiken Elementary	\$2,000
Jil Graham	Aiken Elementary	\$4,000
Debbie Bucek	Dormont Elementary	\$1,000
Lori DeMartino	Dormont Elementary	\$2,000
Mary Ann Lucas	Dormont Elementary	\$1,000
Selena Bixler	Dormont Elementary	\$3,000
Scott Mizikar	Dormont Elementary	\$1,000
Dan Galentine	Myrtle Elementary	\$4,000
Jennifer Kusserow	Myrtle Elementary	\$4,000

TOTAL \$22,000

- **Motion: Mr. Matthew Cesario**
- **Second: Mr. Dan Domalik**
- **Motion passed with a 9-0 vote**

III. APPOINTMENTS

A. Athletics

It is recommended that the Board approve the following individuals as coaches for the 2013/2014 school year:

Lauren Obringer	Girls Softball Assistant	\$3,120
Nikki Presto	6 th Grade Girls Basketball	\$1,940
Kaitlin Yasko	Varsity Track Assistant	\$3,890

- **Motion: Mr. Dave Hommrich**
- **Second: Ms. Neely Crowell**
- **Motion passed with a 8-1 vote – Ms. Lindsey voted “no”.**

B. Food Service

In compliance with *Board Policy No. 504, Employment of Classified Employees*, it is recommended that the Board approve the following individuals as Food Service employees for the 2013/2014 school year:

Tammy Oswalt	Aiken Elementary School	\$8.75/hour
Effective February 10, 2014		

Linda Gibson	High School	\$8.75/hour
Effective February 17, 2014		

- **Motion: Ms. Raeann Lindsey**
- **Second: Mr. Dave Hommrigh**
- **Motion passed with a 9-0 vote**

PERSONNEL REPORT

February 27, 2014

Mr. Joseph Finucan, Chairperson

ADDENDUM

BOARD ACTION REQUESTED

I. Professional Employees

In compliance with *Board Policy No. 405 – Employment of Substitute Professional Employees*, it is recommended the Board approve the following individuals:

Samantha Momeyer	Art K-12
Carolyn Dzurko	English 7-12

- **Motion: Mr. Don Howard**
- **Second: Ms. Racann Lindsey**
- **Motion passed with a 9-0 vote**

II. Classified Employees

In compliance with *Board Policy No. 529- Employment of Substitute Classified Employees*, it is recommended that the Board approve the following individuals as substitute secretaries and paraprofessionals:

Susan Joyce	Paraprofessional
Michelle Weis	Secretary
Donna Gimigliano	Secretary

- **Motion: Ms. Annie Shaw**
- **Second: Ms. Neely Crowell**
- **Motion passed with a 9-0 vote**

FINANCE REPORT

February 27, 2014

Mr. Daniel Domalik, Chairperson

BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A.	Accounts Payable for January 28, 2014	\$435,332.32
	Accounts Payable to February 14, 2014	\$735,558.71

B.	Food Service Fund Accounts Payable for January 30, 2014	\$ 224.94
	Food Service Fund Accounts Payable to February 14, 2014	\$ 41,052.63

TOTAL	\$1,212,188.60
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- Motion: Ms. Racann Lindsey
- Second: Mr. Matthew Cesario
- Motion passed with a 9-0 vote

II. EXONERATION OF TAX COLLECTORS

It is recommended that the Board approve the exoneration of the real estate tax collectors as outlined below:

KEYSTONE OAKS SCHOOL DISTRICT RESOLUTION NO. D/14

THE RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE KEYSTONE OAKS SCHOOL DISTRICT EXONERATING THE TAX COLLECTOR OF THE **BOROUGH OF DORMONT**, NAMELY **HARVEY LEIBERMAN** FOR THE TAXABLE YEAR OF 2013 IN ACCORDANCE WITH THE TAX COLLECTOR'S REPORT DATED February 4, 2014.

WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and

WHEREAS, the Borough of Dormont comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, *Harvey Leiberman* is the elected Tax Collector for the Borough of Dormont and has collected taxes for the year of 2013 at a rate of 18.63 mills at face; and

WHEREAS, on February 4, 2014, the said elected Tax Collector of the Borough of Dormont, *Harvey Leiberman*, as filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of \$240,307.29 (includes penalty), the said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, **Jordan Tax Service, Inc.**

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates *Harvey Leiberman* for taxes found to be delinquent and lien in the amount of \$240,307.29 arising out of the collection of the 2013 tax duplicate in the amount of 18.63 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Dormont Tax Collector, *Harvey Leiberman*, is therefore, exonerated from the aforementioned delinquent and lien taxes on the day and date below mentioned.

ADOPTED this 27th day of February 2014.

ATTEST:

Keystone Oaks School District

BY: _____
William P. Stropkaj, Superintendent

BY: _____
Joseph Finucan, President

APPROVE as to legal form this 27th day of February 2014

BY: _____
Maiello, Brungo & Maiello, LLP

**KEYSTONE OAKS SCHOOL DISTRICT
RESOLUTION NO. G/14**

THE RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE KEYSTONE OAKS SCHOOL DISTRICT EXONERATING THE TAX COLLECTOR OF THE **BOROUGH OF GREEN TREE**, NAMELY **BOROUGH OF GREEN TREE** FOR THE TAXABLE YEAR OF 2013 IN ACCORDANCE WITH THE TAX COLLECTOR'S REPORT DATED February 4, 2014.

WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and

WHEREAS, the Borough of Green Tree comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, *the Borough of Green Tree* is the elected Tax Collector for the Borough of Green Tree and has collected taxes for the year of 2013 at a rate of 18.63 mills at face; and

WHEREAS, on February 4, 2014, the said elected Tax Collector of the Borough of Green Tree, *Green Tree Borough*, as filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of \$367,717.06 (includes penalty), the said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, **Jordan Tax Service, Inc.**

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates *Green Tree Borough* for taxes found to be delinquent and lien in the amount of \$367,717.06 arising out of the collection of the 2013 tax duplicate in the amount of 18.63 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Green Tree Tax Collector, *Green Tree Borough*, is therefore, exonerated from the aforementioned delinquent and lien taxes on the day and date below mentioned.

ADOPTED this 27th day of February 2014.

ATTEST:

Keystone Oaks School District

BY: _____
William P. Stropkaj, Superintendent

BY: _____
Joseph Finucan, President

APPROVE as to legal form this 27th day of February 2014

BY: _____
Maiello, Brungo & Maiello, LLP

**KEYSTONE OAKS SCHOOL DISTRICT
RESOLUTION NO. CS/14**

THE RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE KEYSTONE OAKS SCHOOL DISTRICT EXONERATING THE TAX COLLECTOR OF THE **BOROUGH OF CASTLE SHANNON**, NAMELY **SHIRLEY TORRIS** FOR THE TAXABLE YEAR OF 2013 IN ACCORDANCE WITH THE TAX COLLECTOR'S REPORT DATED February 6, 2014.

WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and

WHEREAS, the Borough of Castle Shannon comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, *Shirley Torris* is the elected Tax Collector for the Borough of Castle Shannon and has collected taxes for the year of 2013 at a rate of 18.63 mills at face; and

WHEREAS, on February 6, 2014, the said elected Tax Collector of the Borough of Castle Shannon, *Shirley Torris*, as filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of \$347,049.03 (includes penalty), the said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, **Jordan Tax Service, Inc.**

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates *Shirley Torris* for taxes found to be delinquent and lien in the amount of \$347.049.03 arising out of the collection of the 2013 tax duplicate in the amount of 18.63 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Castle Shannon Tax Collector, *Shirley Torris*, is therefore, exonerated from the aforementioned delinquent and lien taxes on the day and date below mentioned.

ADOPTED this 27th day of February 2014.

ATTEST:

Keystone Oaks School District

BY: _____
William P. Stropkaj, Superintendent

BY: _____
Joseph Finucan, President

APPROVE as to legal form this 27th day of February 2014

BY: _____
Maiello, Brungo & Maiello, LLP

- **Motion: Mr. Dan Domalik**
- **Second: Mr. Dave Hommrich**
- **Motion passed with a 9-0 vote**

I. EXPENDITURE/REVENUE 2013 - 2014 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2013-2014 BUDGET	2013-2014 7 MONTH	MONTH END + ESTIMATED	OVER (UNDER) BUDGET
Revenue					
6000	Local Revenue Sources	\$25,101,155	\$26,165,559	\$27,424,257	\$2,323,102
7000	State Revenue Sources	\$ 9,917,008	\$ 4,850,577	\$ 9,873,699	\$(43,309)
8000	Federal Revenue Sources	\$ 446,504	\$ -	\$ 440,504	\$(6,000)
Total Revenue		\$35,464,667	\$31,016,136	\$37,738,460	\$2,273,793
					(OVER) UNDER BUDGET
Expenditures					
100	Salaries	\$14,673,483	\$6,519,659	\$14,630,002	\$ 43,481
200	Benefits	\$ 7,848,904	\$3,774,428	\$ 7,726,228	\$122,676
300	Professional/Technical Services	\$ 1,060,408	\$ 503,847	\$ 1,354,130	\$(293,722)
400	Property Services	\$ 1,468,919	\$ 980,161	\$ 1,431,061	\$ 37,858
500	Other Services	\$ 4,208,192	\$2,305,761	\$ 4,360,534	\$(152,342)
600	Supplies/Books	\$ 1,419,255	\$1,013,250	\$ 1,378,546	\$ 40,709
700	Equipment/Property	\$ 111,475	\$ 76,237	\$ 82,763	\$ 28,712
800	Other Objects	\$ 1,441,760	\$1,146,480	\$ 2,218,179	\$(776,419)
900	Other Financial Uses	\$ 3,703,500	\$3,081,770	\$ 3,703,500	\$ -
Total Expenditures		\$35,935,896	\$19,401,592	\$36,884,943	\$(949,047)
Expenditures exceeding Revenues		\$(471,229)	\$11,614,544	\$853,517	\$1,324,746

**II. CASH, CASH EQUIVALENTS AND RELATED INTEREST INCOME AS OF
January 31, 2014**

	12/31/2013				1/31/2014
	ENDING	DEBIT	CREDIT	INTEREST	ENDING
	BALANCE	RECEIVED	DISBURSED	INCOME	BALANCE
GENERAL FUND					
PNC BANK	\$ 8,260,359	\$ 652,935	\$ (1,892,125)	\$ 527	\$ 7,021,696
PLGIT	\$ 11,179,048	\$ 211,913	\$ -	\$ 260	\$ 11,391,221
PSDLAF - 4/08/2014 Maturity	\$ 153,700		\$ -	\$ -	\$ 153,700
INVEST PTOGRAM	\$ 170,670			\$ 7	\$ 170,677
	<u>\$ 19,763,777</u>	<u>\$ 864,849</u>	<u>\$ (1,892,125)</u>	<u>\$ 794</u>	<u>\$ 18,737,294</u>
CAFETERIA FUND					
PNC BANK	\$ 40,307	\$ 60,115	\$ (35)		\$ 100,388
PLGIT	\$ 290,472	\$ 90,227	\$ -	\$ 3	\$ 380,702
	<u>\$ 330,779</u>	<u>\$ 150,342</u>	<u>\$ (35)</u>	<u>\$ 3</u>	<u>\$ 481,090</u>
CONSTRUCTION FUND / CAP RESERVE					
PNC BANK	\$ 224,411	\$ -	\$ (0)	\$ 38	\$ 224,449
GRAND TOTAL	<u><u>\$ 20,318,968</u></u>	<u><u>\$ 1,015,191</u></u>	<u><u>\$ (1,892,160)</u></u>	<u><u>\$ 835</u></u>	<u><u>\$ 19,442,832</u></u>

**III. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF
JANUARY 31, 2014**

Bank Account - Status	Middle / High School	Athletics
Cash Balance as of December 31, 2014	\$122,777.00	\$60,422.58
Deposits (General Fund transfer)	\$11,100.55	\$4,644.00
Subtotal	\$133,877.55	\$65,066.58
Expenditures	\$9,073.80	\$7,088.87
Cash Balance as of January 31, 2014	\$124,803.75	\$57,977.71

FINANCE REPORT

February 27, 2014

Mr. Daniel Domalik, Chairperson

A D D E N D U M

BOARD ACTION REQUESTED

I. BOND RESOLUTION APPOINTMENT MANAGING UNDERWRITER AND BOND COUNSEL

It is recommended that the Board adopt the following resolution:

WHEREAS, the Board of School Directors (the "Board") of the Keystone Oaks School District (the "School District") desires to name and appoint firms to serve as its financial and legal professionals, regularly engaged: (1) to advise the School District on; and (2) as directed, to assist, administrate and handle all matters within their competences related to, the School District's debt financings, both outstanding and as may be proposed;

NOW THEREFORE, BE AND IT HEREBY IS RESOLVED by the Board of School Directors as follows:

1. The firm of *Piper, Jaffray & Co.* (the "Banker") is hereby appointed and engaged as Managing Underwriter and the firm of *Dinsmore & Shohl LLP* (the "Bond Counsel") is hereby appointed and engaged as Bond Counsel to advise and assist the School District regarding its debt financings, as described above.

2. Said Banker and Bond Counsel, in their respective roles as investment banker and bond counsel, along with the Superintendent, Director of Fiscal Services, and Solicitor (as well as other appropriate School District officials), are directed to undertake and perform all tasks, according to standard industry practice, as shall be necessary and appropriate to administrate the School District's debt financings. These tasks, include, but are not limited to, periodic reports on current conditions within the capital markets, the survey and review of outstanding debt financings in order to identify refunding and other similar market opportunities, the preparation of an official statement, bond resolution and related documentation, solicitation of a policy of municipal bond insurance and/or obtainment of a published credit rating from a recognized credit service.

3. Said appointments are effective until amended or terminated by similar action of this Board.

RESOLVED this 27th day of February 2014, in lawful session assembled.

KEYSTONE OAKS SCHOOL DISTRICT

By _____
President, Board of School Directors

- **Motion: Mr. Dan Domalik**
- **Second: Mr. Matthew Cesario**
- **Motion passed with a 9-0 vote**

FACILITIES & TRANSPORTATION

February 27, 2014

Mr. Matthew Cesario, Chairperson

BOARD ACTION REQUESTED

I. PARTICIPATION IN THE WESTERN PENNSYLVANIA ELECTRIC AND NATURAL GAS CONSORTIUMS

It is recommended that the Board authorize Keystone Oaks School District to continue its participation in the Western Pennsylvania Electric and Natural Gas Consortiums for the purchase of electricity and natural gas for up to a three year term. The agreement for electricity will commence after the final meter read date on January 2015 and the agreement for natural gas will commence after the final meter read date in August 2015.

- **Motion: Mr. Matthew Cesario**
- **Second: Mr. Joe Finucan**
- **Motion passed with a 9-0 vote**

II. BIDDING FOR SCHOOL SUPPLIES

- A. It is recommended that the Board authorize Administration to pursue bids/quotes for Athletic Supplies with the *AIU Joint Purchasing* program and also through District solicited bids.

- **Ms. Shaw requested that the bid information be listed on the District website.**
- **Above motion was amended to read: It is recommended that the Board authorize Administration to pursue bids/quotes for Athletic Supplies through District solicited bids.**
- **Amended Motion: Mr. Don Howard**
- **Second: Mr. Dave Hommrich**
- **Motion passed with a 9-0 vote**

- B. It is recommended that the Board authorize Administration to pursue bids/quotes for Custodial Supplies with the *AIU Joint Purchasing* program and also through District solicited bids.

- **The motion was amended to read: It is recommended that the Board authorize Administration to purchase custodial supplies.**

- **Amended Motion: Mr. Matthew Cesario**
- **Second: Mr. Joe Finucan**
- **Motion passed with a 9-0 vote**

FOR INFORMATION ONLY

Discussion and review of the Middle School gymnasium bleachers.

FACILITIES & TRANSPORTATION

February 27, 2014

Mr. Matthew Cesario, Chairperson

A D D E N D U M

BOARD ACTION REQUESTED

I. RFP FOR ENERGY EFFICIENT PLAN

It is recommended the Board authorize Administration to develop a Request for Proposal (RFP) for an energy services contract under Pennsylvania Act 39 of 2010 (previously Act 77 of 2005).

- An RFP (Act 39) should be prepared, and reviewed by the Board and the Solicitor.
- Motion: Mr. Matthew Cesario
- Second: Mr. Joe Finucan
- Motion passed with a 9-0 vote

Other Items Brought Before the Board:

- Discussion followed regarding replacing the Law Offices of Ira Weiss for tax appeals/assessments. Board members indicated they supported the way the current solicitor's firm of Maiello, Brungo, Maiello presented their services regarding tax assessment/appeal process. Mr. Brandenburg was requested to ask Jordan to hold tax letters until a discussion could take place with the Finance Committee. Mr. Brandenburg indicated that it would be more appropriate to make this kind of request by letter rather than a telephone call.
- The following motion was made:

It is recommended that the Board authorize the firm of Maiello, Brungo, Maiello to assume responsibility to District tax assessment appeals using the rate of \$150,000 for assessment taxpayer appeals and \$30,000 for District sale price differentials.
- Motion: Mr. Don Howard
- Second: Mr. Dave Hommrich
- Motion passed with a 9-0 vote

ACTIVITIES & ATHLETICS REPORT

February 27, 2014

Mr. David Hommrich, Chairperson

A D D E N D U M

BOARD ACTION REQUESTED

OVERNIGHT TRIP

The Administration recommends the approval of the following overnight trip:

Forensics HS – PHSSL State Speech Tournament

Susquehanna University, Selinsgrove, PA

Thursday – Saturday, March 27-29, 2014

Sponsor – Cindy Mentzer

Chaperone – Cindy Mentzer

Number of Students Participating – 1

Total cost to District - \$794.84

FOR INFORMATION ONLY

This cost includes:

Two nights stay for both student and chaperone at the Hampton Inn, Selinsgrove, PA	\$518.84
Bus transportation for both student and chaperone	\$150.00
Registration for Tournament	\$ 15.00
Award Banquet	\$ 21.00
Meals	\$ 90.00

- **Motion: Mr. Dave Hommrich**
- **Second: Mr. Joe Finucan**
- **Motion passed with a 9-0 vote**

Motion to adjourn the meeting:

- **Motion: Mr. Joe Finucan**
- **Second: Ms. Racann Lindsey**
- **Motion passed with a 9-0 vote**
- **Meeting adjourned at 9:35 p.m.**

