KEYSTONE OAKS SCHOOL DISTRICT
1000 Kelton Avenue
Pittsburgh, PA 15216

BOARD OF SCHOOL DIRECTORS

MINUTES

BUSINESS/LEGISLATIVE MEETING

THURSDAY, FEBRUARY 27, 2014
7:00 PM
KEYSTONE OAKS SCHOOL DISTRICT
SCHOOL DIRECTORS’ CALENDAR OF COMING EVENTS

February 27, 2014 – Business/Legislative Meeting

7:00 PM  Meeting

- Call to Order – President
  President Finucan called the meeting to order at 7:05 p.m.

- Pledge of Allegiance

  Present: Mr. Finucan, Ms. Lindsey, Mr. Cesario, Mr. Brownlee, Ms. Crowell, Mr. Hombrich, Mr. Howard, Ms. Shaw, and Mr. Domalik. Dr. Stropkaj, Superintendent, Dr. Foster, Assistant Superintendent, and Mr. Eric Brandenburg, Director of Fiscal Services, were also in attendance.

- Cypher & Cypher 2012/2013 Audit Report Presentation – Mr. Charles Rupert

  Discussion followed regarding audit procedures, and planning and forming an Audit Committee

- Public Comment - None

- Public Comment - None

- Adjournment
BOARD PRESIDENT'S REPORT
February 27, 2014

Mr. Joseph Finucan

BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Business/Legislative Minutes of January 30, 2014, as enclosed.

- Motion: Mr. Joe Finucan
- Second: Ms. Raeann Lindsey
- Motion passed with a 9-0 vote

FOR INFORMATION ONLY

I. EXECUTIVE SESSION

Matters regarding Personnel and Tax Collection were discussed.

FOR INFORMATION ONLY

I. Parkway West Career and Technology Center Report
   Ms. Annie Shaw
   Mr. Donald Howard - Alternate

II. SHASDA Report
    Mr. Daniel Domalik

III. Golden Wings Foundation, Inc. Report
     Mr. Donald Howard

IV. PSBA/Legislative Report
    Ms. Raeann Lindsey

V. Castle Shannon Borough Council Minutes
   (Available Online)

VI. Dormont Borough Council Minutes
    (Available Online)

VII. Green Tree Borough Council Minutes
    (Available Online)
SUPERINTENDENT’S REPORT
February 27, 2014

Dr. William P. Stropkaj

BOARD ACTION REQUESTED

I. ADOPTION OF THE 2014/2015 SCHOOL CALENDAR

It is recommended that the Board adopt the 2014/2015 school year calendar as presented by the Superintendent.

- The Board reviewed the school calendar and voted to approve it.

- Motion: Ms. Raecann Lindsey  
  Second: Ms. Neely Crowell  
  Motion passed with an 8-1 vote. Mr. Cesario voted “no”.

II. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following conference requests:

Bobbi-Ann Barnes  
PA Association Federal Program Coordinators  
Seven Springs, PA  
April 27, 28, 29, 30, 2014  
$1,318.00  
(General & Federal Funds)

Emily Brill
Maria Dayka  
Family & Consumer Science Summer Workshop  
Penn State University, PA  
July 8, 9, 10, 2014  
$789.04  
(General Funds)

- Motion: Mr. Matthew Cesario  
- Second: Ms. Neely Crowell  
- Motion passed with a 9-0 vote
<table>
<thead>
<tr>
<th>Month</th>
<th>Calendar</th>
<th>Month</th>
<th>Calendar</th>
<th>Month</th>
<th>Calendar</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 2014</td>
<td><img src="image1.png" alt="Calendars" /></td>
<td>September 2014</td>
<td><img src="image2.png" alt="Calendars" /></td>
<td>October 2014</td>
<td><img src="image3.png" alt="Calendars" /></td>
</tr>
<tr>
<td>November 2014</td>
<td><img src="image4.png" alt="Calendars" /></td>
<td>December 2014</td>
<td><img src="image5.png" alt="Calendars" /></td>
<td>January 2015</td>
<td><img src="image6.png" alt="Calendars" /></td>
</tr>
<tr>
<td>February 2015</td>
<td><img src="image7.png" alt="Calendars" /></td>
<td>March 2015</td>
<td><img src="image8.png" alt="Calendars" /></td>
<td>April 2015</td>
<td><img src="image9.png" alt="Calendars" /></td>
</tr>
<tr>
<td>May 2015</td>
<td><img src="image10.png" alt="Calendars" /></td>
<td>June 2015</td>
<td><img src="image11.png" alt="Calendars" /></td>
<td>July 2015</td>
<td><img src="image12.png" alt="Calendars" /></td>
</tr>
</tbody>
</table>

( ) One (1) pre-year work day must be completed during this window.

First & Last Student Day

Inservice

Holiday Dates – No School

Kennywood Picnic

Make-Up Days:
1. Monday, February 16, 2015
2. Friday, March 13, 2015
3. Thursday, April 2, 2015
4. Tuesday, April 7, 2015
5. Friday, May 22, 2015
# Keystone Oaks School District
## 2014 – 2015 School Calendar

### Student / Teacher Days

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Month</th>
<th>Student</th>
<th>Teacher</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 20, 21, 22</td>
<td>Preparation / Inservice / Clerical</td>
<td>August</td>
<td>5</td>
<td>8</td>
</tr>
<tr>
<td>August 25</td>
<td>First Day for Students</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>September 1</td>
<td>Labor Day (No School)</td>
<td>September</td>
<td>21</td>
<td>21</td>
</tr>
<tr>
<td>October 13</td>
<td>Columbus Day (No School)</td>
<td>October</td>
<td>22</td>
<td>22</td>
</tr>
<tr>
<td>November 4</td>
<td>Inservice Professional Development / Clerical</td>
<td>November</td>
<td>16</td>
<td>17</td>
</tr>
<tr>
<td>November 11</td>
<td>Veteran’s Day (No School)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>November 27, 28</td>
<td>Thanksgiving Vacation (No School)</td>
<td>November</td>
<td>16</td>
<td>16</td>
</tr>
<tr>
<td>December 1</td>
<td>Thanksgiving Vacation (No School)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>December 24 – 31</td>
<td>Winter Recess (No School)</td>
<td>December</td>
<td>16</td>
<td>16</td>
</tr>
<tr>
<td>January 1, 2</td>
<td>Winter Recess (No School)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>January 19</td>
<td>Martin Luther King Day (Inservice)</td>
<td>January</td>
<td>18</td>
<td>20</td>
</tr>
<tr>
<td>January 26</td>
<td>Clerical</td>
<td>January</td>
<td>19</td>
<td>19</td>
</tr>
<tr>
<td>February 16</td>
<td>Presidents’ Day (No School)</td>
<td>February</td>
<td>21</td>
<td>21</td>
</tr>
<tr>
<td>March</td>
<td></td>
<td>March</td>
<td>21</td>
<td>21</td>
</tr>
<tr>
<td>April 2, 3, 6</td>
<td>Spring Break (No School)</td>
<td>April</td>
<td>18</td>
<td>19</td>
</tr>
<tr>
<td>April 7</td>
<td>Inservice / Clerical</td>
<td>April</td>
<td>19</td>
<td>19</td>
</tr>
<tr>
<td>May 25</td>
<td>Memorial Day (No School)</td>
<td>May</td>
<td>19</td>
<td>19</td>
</tr>
<tr>
<td>June 11</td>
<td>Last Day for Students</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>June 12</td>
<td>Last Day for Teachers / Clerical</td>
<td>June</td>
<td>9</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>184</td>
<td>192</td>
</tr>
</tbody>
</table>

### Staff Days

- August 20: Final Day for Room Preparation
- August 21-22: Professional Development
- November 4: Professional Development / Clerical
- January 19: Professional Development
- January 26: Professional Development / Clerical
- April 7: Professional Development / Clerical
- June 15: Clerical

### Paraprofessional Days

- August 21: School Start-Up Activities / Chapter 14 Training
- August 22: Chapter 14 Training / Preparation Duties
- January 19: All Day Chapter 14 Training

### Vacation Days

- September 1: Labor Day
- October 13: Columbus Day
- November 27-28 & December 1: Thanksgiving Vacation
- December 24 – January 2: Winter Recess
- February 16: Presidents’ Day
- March 13: Closed
- April 2, 3, 6: Spring Break
- May 22: Closed
- May 25: Memorial Day

### Important Days

- June 11, 2015: Last Day for Students
- June 12, 2015: Last Day for Teachers
- June 24, 2015: Kennywood Picnic
SUPERINTENDENT'S REPORT
February 27, 2014

Dr. William P. Stropkaj

ADDENDUM

BOARD ACTION REQUESTED

I. APPOINTMENT OF BUILDINGS, GROUNDS, & TRANSPORTATION DIRECTOR

It is recommended by Dr. Stropkaj, that the Board appoint Christopher Swickline as the Director of Buildings, Grounds, and Transportation, effective March 1, 2014, for a term running through June 30, 2016, with compensation of $65,000. Terms and conditions shall be set out in a Contract of Employment.

- Motion: was amended to change the contract year ending 2016 to 2015.

- Amended Motion: Mr. Matthew Cesario
  Second: Mr. Don Howard
  Motion passed with a 9-0 vote

- Motion: to appoint Mr. Swickline as the Director of Buildings, Grounds, and Transportation:

  - Motion: Mr. Joe Finucan
    Second: Mr. Dave Hennrich
    Motion passed with a 9-0 vote

II. ACTING ELEMENTARY PRINCIPAL

- Motion: made from the floor to employ Mrs. Karen Brown as the acting Principal of Myrtle Elementary School at the per diem rate of $300.00 per day, not to exceed a total compensation of $12,250 beginning March 3, 2014, on such dates and times directed by the Superintendent.

  - Motion: Mr. Joe Finucan
  - Second: Mr. Robert Brownlee
  - Motion: passed with a 9-0 vote
III. BALLOT FOR ELECTION OF SCHOOL BOARD DIRECTOR FOR TRUSTEE TO THE ALLEGHENY COUNTY SCHOOLS HEALTH INSURANCE CONSORTIUM

- Motion made from the floor that the Board give permission to the Superintendent to submit the Ballot for Election of School Board Director from the Western region for Trustee position to the Allegheny County Schools Health Insurance Consortium, voting in favor of the nominee, Joyce A. Snell, of the Montour School District for a two (2) year period, effective March 31, 2014.

- Motion: Mr. Joe Finucan
- Second: Mr. Dave Hombrich
- Motion passed with a 9-0 vote
EDUCATION REPORT
February 27, 2014
Ms. Raeann Lindsey, Chairperson

BOARD ACTION REQUESTED

1. REMOTE INTERPRETING SERVICES

It is recommended that the Board approve participation in Remote Interpreting Services provided by Transperfect Remote International as part of the AIU Consortium of School Districts at a yearly fee of $120.00 and $1.69 per minute when audio interpreting services are accessed.

FOR INFORMATION ONLY

This service will provide a significant cost savings of at least $300.00 per visit.

- Motion: Ms. Raeann Lindsey
- Second: Mr. Matthew Cesario
- Motion passed with a 9-0 vote
Mr. Joseph Finucan, Chairperson

BOARD ACTION REQUESTED

I. LEAVE OF ABSENCE

It is recommended that the Board approve Mrs. Teresa Zimmerman, elementary teacher, Myrtle Elementary School, for a leave of absence starting March 24, 2014 and continuing until June 11, 2014.

- Motion: Ms. Annie Shaw
- Second: Mr. Matthew Cesario
- Motion passed with a 9-0 vote

II. RESIGNATION

It is recommended that the Board accept the resignation of Karen Bridge, Food Service employee at Aiken Elementary School, effective February 12, 2014.

- Motion: Mr. Don Howard
- Second: Mr. Matthew Cesario
- Motion passed with a 9-0 vote

III. TEACHING LOAD COMPENSATION

In compliance with the Keystone Oaks Education Association Agreement 2011/1016, Article VII, Teaching Load, it is recommended that the following individuals be compensated as per this Article:

Secondary Teacher Stipends for Class Sizes at 30 or Above

<table>
<thead>
<tr>
<th>Employee</th>
<th>School</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennifer Bogdanski</td>
<td>High School</td>
<td>$2,500</td>
</tr>
<tr>
<td>Kelly Connolly</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Patrick Falsetti</td>
<td>Middle School</td>
<td>$2,000</td>
</tr>
<tr>
<td>Lisa Forlini</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Kevin Gallagher</td>
<td>High School</td>
<td>$1,500</td>
</tr>
<tr>
<td>Sarah Hardner</td>
<td>Middle School</td>
<td>$2,000</td>
</tr>
<tr>
<td>Nancy Kraemer</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Michele Lowers</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Michael Magri</td>
<td>High School</td>
<td>$1,000</td>
</tr>
</tbody>
</table>
Roman Nardozi  High School  $2,000  
Nadine Pisani  Middle School  $1,000  
Dennis Sarchet  Middle School  $1,000  
Kim Smykal  High School  $ 500  
Joan Young  High School  $2,000  

TOTAL  $19,500  

**Secondary Teacher Stipends for Teaching 7 out of 8 Periods**

<table>
<thead>
<tr>
<th>Employee</th>
<th>School</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrew Bochicchio</td>
<td>Middle School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Jennifer Bogdanski</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Don Bowlin</td>
<td>High School</td>
<td>$ 200</td>
</tr>
<tr>
<td>Emily Brill</td>
<td>Middle School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Maria Dayka</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Dena DeChellis</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Suzanne Deemer</td>
<td>High School</td>
<td>$ 400</td>
</tr>
<tr>
<td>Lisa Forlini</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Joyelle Galiszewski</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Kevin Gallagher</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Karen Hagy</td>
<td>Middle School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Nick Kamberis</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Danielle Kandrack</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Joshua Kirchner</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Joseph Klipa</td>
<td>Middle School</td>
<td>$ 400</td>
</tr>
<tr>
<td>Nicole Kochanski</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Tricia Kreitzer</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Michele Lowers</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Michael Magri</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Steve McCormick</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Michael Orsi</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Nadine Pisani</td>
<td>Middle School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Dennis Sarchet</td>
<td>Middle School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Julie Schincéhette</td>
<td>High School</td>
<td>$1,000</td>
</tr>
<tr>
<td>Michael Turner</td>
<td>High School</td>
<td>$1,000</td>
</tr>
</tbody>
</table>

TOTAL  $23,000  

**Secondary Teacher Stipends for Teaching More Than One Prep During the Same Period**

<table>
<thead>
<tr>
<th>Employee</th>
<th>School</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Georgene Bemis</td>
<td>High School</td>
<td>$3,000</td>
</tr>
<tr>
<td>Heather Hakos-Hruby</td>
<td>High School</td>
<td>$5,000</td>
</tr>
<tr>
<td>Tricia Kreitzer</td>
<td>High School</td>
<td>$ 200</td>
</tr>
<tr>
<td>Michael Magri</td>
<td>High School</td>
<td>$1,000</td>
</tr>
</tbody>
</table>
Steve McCormick  High School  $1,000
Jeff Oestrech  High School  $3,000
Michael Orsi  High School  $1,000
Beth Smith  High School  $1,000
Michael Turner  High School  $1,000

TOTAL  $16,200

**Elementary Teacher Stipends for First Semester**

<table>
<thead>
<tr>
<th>Employee</th>
<th>School</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amy Guiliani</td>
<td>Aiken Elementary</td>
<td>$2,000</td>
</tr>
<tr>
<td>Jil Graham</td>
<td>Aiken Elementary</td>
<td>$4,000</td>
</tr>
<tr>
<td>Debbie Bucek</td>
<td>Dormont Elementary</td>
<td>$1,000</td>
</tr>
<tr>
<td>Lori DeMarino</td>
<td>Dormont Elementary</td>
<td>$2,000</td>
</tr>
<tr>
<td>Mary Ann Lucas</td>
<td>Dormont Elementary</td>
<td>$1,000</td>
</tr>
<tr>
<td>Selena Bixler</td>
<td>Dormont Elementary</td>
<td>$3,000</td>
</tr>
<tr>
<td>Scott Mizikar</td>
<td>Dormont Elementary</td>
<td>$1,000</td>
</tr>
<tr>
<td>Dan Galentine</td>
<td>Myrtle Elementary</td>
<td>$4,000</td>
</tr>
<tr>
<td>Jennifer Kusserow</td>
<td>Myrtle Elementary</td>
<td>$4,000</td>
</tr>
</tbody>
</table>

TOTAL  $22,000

- Motion: Mr. Matthew Cesario
- Second: Mr. Dan Domalik
- Motion passed with a 9-0 vote

**III. APPOINTMENTS**

**A. Athletics**

It is recommended that the Board approve the following individuals as coaches for the 2013/2014 school year:

<table>
<thead>
<tr>
<th>Coach</th>
<th>Position</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lauren Obringer</td>
<td>Girls Softball Assistant</td>
<td>$3,120</td>
</tr>
<tr>
<td>Nikki Presto</td>
<td>6th Grade Girls Basketball</td>
<td>$1,940</td>
</tr>
<tr>
<td>Kaitlin Yasko</td>
<td>Varsity Track Assistant</td>
<td>$3,890</td>
</tr>
</tbody>
</table>

- Motion: Mr. Dave Hommrich
- Second: Ms. Neely Crowell
- Motion passed with a 8-1 vote – Ms. Lindsey voted “no”.
B. **Food Service**

In compliance with *Board Policy No. 504, Employment of Classified Employees*, it is recommended that the Board approve the following individuals as Food Service employees for the 2013/2014 school year:

**Tammy Oswalt**
Aiken Elementary School
Effective February 10, 2014

$8.75/hour

**Linda Gibson**
High School
Effective February 17, 2014

$8.75/hour

- **Motion:** Ms. Raeann Lindsey
- **Second:** Mr. Dave Hommrich
- **Motion passed with a 9-0 vote**
PERSONNEL REPORT
February 27, 2014

Mr. Joseph Finucan, Chairperson

ADDENDUM

BOARD ACTION REQUESTED

I. Professional Employees

In compliance with Board Policy No. 405 – Employment of Substitute Professional Employees, it is recommended the Board approve the following individuals:

Samantha Momeyer  Art K-12
Carolyn Dzurko  English 7-12

- Motion: Mr. Don Howard
- Second: Ms. Raeann Lindsey
- Motion passed with a 9-0 vote

II. Classified Employees

In compliance with Board Policy No. 529- Employment of Substitute Classified Employees, it is recommended that the Board approve the following individuals as substitute secretaries and paraprofessionals:

Susan Joyce  Paraprofessional
Michelle Weis  Secretary
Donna Gimigliano  Secretary

- Motion: Ms. Annie Shaw
- Second: Ms. Neely Crowell
- Motion passed with a 9-0 vote
FINANCE REPORT
February 27, 2014

Mr. Daniel Domalik, Chairperson

BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS

The Administration recommends approval of the following Accounts Payable lists as presented in the Finance Package:

A. Accounts Payable for January 28, 2014
   Accounts Payable to February 14, 2014
   $435,332.32
   $735,558.71

B. Food Service Fund Accounts Payable for January 30, 2014
   Food Service Fund Accounts Payable to February 14, 2014
   $224.94
   $41,052.63

   TOTAL $1,212,188.60

   o Motion: Ms. Raeann Lindsey
   o Second: Mr. Matthew Cesario
   o Motion passed with a 9-0 vote

II. EXONERATION OF TAX COLLECTORS

It is recommended that the Board approve the exoneration of the real estate tax collectors as outlined below:

KEYSTONE OAKS SCHOOL DISTRICT
RESOLUTION NO. D/14


WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and
WHEREAS, the Borough of Dormont comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, Harvey Leiberman is the elected Tax Collector for the Borough of Dormont and has collected taxes for the year of 2013 at a rate of 18.63 mills at face; and

WHEREAS, on February 4, 2014, the said elected Tax Collector of the Borough of Dormont, Harvey Leiberman, as filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of $240,307.29 (includes penalty), the said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, Jordan Tax Service, Inc.

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates Harvey Leiberman for taxes found to be delinquent and lien in the amount of $240,307.29 arising out of the collection of the 2013 tax duplicate in the amount of 18.63 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Dormont Tax Collector, Harvey Leiberman, is therefore, exonerated from the aforementioned delinquent and liened taxes on the day and date below mentioned.

ADOPTED this 27th day of February 2014.

ATTEST: Keystone Oaks School District

BY: William F. Stropkaj, Superintendent
BY: Joseph Finucan, President

APPROVE as to legal form this 27th day of February 2014

BY: Maiello, Brungo & Maiello, LLP

KEYSTONE OAKS SCHOOL DISTRICT
RESOLUTION NO. G/14


WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and
WHEREAS, the Borough of Green Tree comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, the Borough of Green Tree is the elected Tax Collector for the Borough of Green Tree and has collected taxes for the year of 2013 at a rate of 18.63 mills at face; and

WHEREAS, on February 4, 2014, the said elected Tax Collector of the Borough of Green Tree, Green Tree Borough, as filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of $367,717.06 (includes penalty), the said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, Jordan Tax Service, Inc.

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates Green Tree Borough for taxes found to be delinquent and lien in the amount of $367,717.06 arising out of the collection of the 2013 tax duplicate in the amount of 18.63 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Green Tree Tax Collector, Green Tree Borough, is therefore, exonerated from the aforementioned delinquent and liened taxes on the day and date below mentioned.

ADOPTED this 27th day of February 2014.

ATTEST: Keystone Oaks School District

BY: William F. Stropkaj, Superintendent

BY: Joseph Finucan, President

APPROVE as to legal form this 27th day of February 2014

BY: Maiello, Brungo & Maiello, LLP

KEYSTONE OAKS SCHOOL DISTRICT
RESOLUTION NO. CS/14


WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and
WHEREAS, the Borough of Castle Shannon comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, Shirley Torris is the elected Tax Collector for the Borough of Castle Shannon and has collected taxes for the year of 2013 at a rate of 18.63 mills at face; and

WHEREAS, on February 6, 2014, the said elected Tax Collector of the Borough of Castle Shannon, Shirley Torris, as filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of $347,049.03 (includes penalty), the said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, Jordan Tax Service, Inc.

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates Shirley Torris for taxes found to be delinquent and lien in the amount of $347,049.03 arising out of the collection of the 2013 tax duplicate in the amount of 18.63 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Castle Shannon Tax Collector, Shirley Torris, is therefore, exonerated from the aforementioned delinquent and liened taxes on the day and date below mentioned.

ADOPTED this 27th day of February 2014.

ATTEST:

Keystone Oaks School District

BY: William P. Stropkaj, Superintendent

BY: Joseph Finucan, President

APPROVE as to legal form this 27th day of February 2014

BY:

Maiello, Brungo & Maiello, LLP

- Motion: Mr. Dan Domalik
- Second: Mr. Dave Hommrich
- Motion passed with a 9-0 vote
I. EXPENDITURE/REVENUE 2013 - 2014 BUDGET to ACTUAL / PROJECTION

<table>
<thead>
<tr>
<th>ACCT</th>
<th>DESCRIPTION</th>
<th>2013-2014 BUDGET</th>
<th>2013-2014 7 MONTH</th>
<th>MONTH END ESTIMATED</th>
<th>OVER (UNDER)</th>
</tr>
</thead>
<tbody>
<tr>
<td>6000</td>
<td>Local Revenue Sources</td>
<td>$25,101,155</td>
<td>$26,165,559</td>
<td>$27,424,257</td>
<td>$2,323,102</td>
</tr>
<tr>
<td>7000</td>
<td>State Revenue Sources</td>
<td>$9,917,008</td>
<td>$4,850,577</td>
<td>$9,873,699</td>
<td>$(43,309)</td>
</tr>
<tr>
<td>8000</td>
<td>Federal Revenue Sources</td>
<td>$446,504</td>
<td>-</td>
<td>$440,504</td>
<td>$(6,000)</td>
</tr>
<tr>
<td></td>
<td>Total Revenue</td>
<td>$35,464,667</td>
<td>$31,016,136</td>
<td>$37,738,460</td>
<td>$2,273,793</td>
</tr>
</tbody>
</table>

Expenditures

<table>
<thead>
<tr>
<th>ACCT</th>
<th>Description</th>
<th>2013-2014 BUDGET</th>
<th>2013-2014 7 MONTH</th>
<th>MONTH END ESTIMATED</th>
<th>OVER (UNDER)</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>Salaries</td>
<td>$14,673,483</td>
<td>$6,519,659</td>
<td>$14,630,002</td>
<td>$43,481</td>
</tr>
<tr>
<td>200</td>
<td>Benefits</td>
<td>$7,848,904</td>
<td>$3,774,428</td>
<td>$7,726,228</td>
<td>$122,676</td>
</tr>
<tr>
<td>300</td>
<td>Professional/Technical Services</td>
<td>$1,060,408</td>
<td>$503,847</td>
<td>$1,354,130</td>
<td>$(293,722)</td>
</tr>
<tr>
<td>400</td>
<td>Property Services</td>
<td>$1,468,919</td>
<td>$980,161</td>
<td>$1,431,061</td>
<td>$37,858</td>
</tr>
<tr>
<td>500</td>
<td>Other Services</td>
<td>$4,208,192</td>
<td>$2,305,761</td>
<td>$4,360,534</td>
<td>$(152,342)</td>
</tr>
<tr>
<td>600</td>
<td>Supplies/Books</td>
<td>$1,419,255</td>
<td>$1,013,250</td>
<td>$1,378,546</td>
<td>$40,709</td>
</tr>
<tr>
<td>700</td>
<td>Equipment/Property</td>
<td>$111,475</td>
<td>$76,237</td>
<td>$82,763</td>
<td>$28,712</td>
</tr>
<tr>
<td>800</td>
<td>Other Objects</td>
<td>$1,441,760</td>
<td>$1,146,480</td>
<td>$2,218,179</td>
<td>$(776,419)</td>
</tr>
<tr>
<td>900</td>
<td>Other Financial Uses</td>
<td>$3,703,500</td>
<td>$3,081,770</td>
<td>$3,703,500</td>
<td>$-</td>
</tr>
<tr>
<td></td>
<td>Total Expenditures</td>
<td>$35,935,896</td>
<td>$19,401,592</td>
<td>$36,884,943</td>
<td>$(949,047)</td>
</tr>
</tbody>
</table>

Expenditures exceeding Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>2013-2014 BUDGET</th>
<th>2013-2014 7 MONTH</th>
<th>MONTH END ESTIMATED</th>
<th>OVER (UNDER)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$(471,229)</td>
<td>$11,614,544</td>
<td>$853,517</td>
<td>$1,324,746</td>
<td></td>
</tr>
</tbody>
</table>
II. CASH, CASH EQUIVALENTS AND RELATED INTEREST INCOME AS OF January 31, 2014

<table>
<thead>
<tr>
<th></th>
<th>12/31/2013</th>
<th>1/31/2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENDING</td>
<td>DEBIT</td>
<td>CREDIT</td>
</tr>
<tr>
<td>BALANCE</td>
<td>RECEIVED</td>
<td>DISBURSED</td>
</tr>
<tr>
<td></td>
<td>ENDING</td>
<td></td>
</tr>
<tr>
<td>GENERAL FUND</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PNC BANK</td>
<td>$ 8,260,359</td>
<td>$ 652,935</td>
</tr>
<tr>
<td>PLGIT</td>
<td>$ 11,179,048</td>
<td>$ 211,913</td>
</tr>
<tr>
<td>PSDLAF - 4/08/2014 Maturity</td>
<td>$ 153,700</td>
<td>-</td>
</tr>
<tr>
<td>INVEST PTOGRAM</td>
<td>$ 170,670</td>
<td>$ 7</td>
</tr>
<tr>
<td></td>
<td><strong>$ 19,763,777</strong></td>
<td><strong>$ 864,849</strong></td>
</tr>
<tr>
<td>CAFETERIA FUND</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PNC BANK</td>
<td>$ 40,307</td>
<td>$ 60,115</td>
</tr>
<tr>
<td>PLGIT</td>
<td>$ 290,472</td>
<td>$ 90,227</td>
</tr>
<tr>
<td></td>
<td><strong>$ 330,779</strong></td>
<td><strong>$ 150,342</strong></td>
</tr>
<tr>
<td>CONSTRUCTION FUND / CAP RESERVE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PNC BANK</td>
<td>$ 224,411</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td><strong>$ 20,318,968</strong></td>
<td><strong>$ 1,015,191</strong></td>
</tr>
</tbody>
</table>

III. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF JANUARY 31, 2014

<table>
<thead>
<tr>
<th>Bank Account - Status</th>
<th>Middle / High School</th>
<th>Athletics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Balance as of December 31, 2014</td>
<td>$122,777.00</td>
<td>$60,422.58</td>
</tr>
<tr>
<td>Deposits (General Fund transfer)</td>
<td>$11,100.55</td>
<td>$4,644.00</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$133,877.55</td>
<td>$65,066.58</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$9,073.80</td>
<td>$7,088.87</td>
</tr>
<tr>
<td>Cash Balance as of January 31, 2014</td>
<td>$124,803.75</td>
<td>$57,977.71</td>
</tr>
</tbody>
</table>
FINANCE REPORT
February 27, 2014

Mr. Daniel Domalik, Chairperson

ADDENDUM

BOARD ACTION REQUESTED

1. BOND RESOLUTION APPOINTMENT MANAGING UNDERWRITER AND BOND COUNSEL

It is recommended that the Board adopt the following resolution:

WHEREAS, the Board of School Directors (the “Board”) of the Keystone Oaks School District (the “School District”) desires to name and appoint firms to serve as its financial and legal professionals, regularly engaged: (1) to advise the School District on; and (2) as directed, to assist, administrate and handle all matters within their competences related to, the School District’s debt financings, both outstanding and as may be proposed;

NOW THEREFORE, BE AND IT HEREBY IS RESOLVED by the Board of School Directors as follows:

1. The firm of Piper, Jaffray & Co. (the “Banker”) is hereby appointed and engaged as Managing Underwriter and the firm of Dinsmore & Shohl LLP (the “Bond Counsel”) is hereby appointed and engaged as Bond Counsel to advise and assist the School District regarding its debt financings, as described above.

2. Said Banker and Bond Counsel, in their respective roles as investment banker and bond counsel, along with the Superintendent, Director of Fiscal Services, and Solicitor (as well as other appropriate School District officials), are directed to undertake and perform all tasks, according to standard industry practice, as shall be necessary and appropriate to administrate the School District’s debt financings. These tasks, include, but are not limited to, periodic reports on current conditions within the capital markets, the survey and review of outstanding debt financings in order to identify refunding and other similar market opportunities, the preparation of an official statement, bond resolution and related documentation, solicitation of a policy of municipal bond insurance and/or obtainment of a published credit rating from a recognized credit service.
3. Said appointments are effective until amended or terminated by similar action of this Board.

RESOLVED this 27th day of February 2014, in lawful session assembled.

KEYSTONE OAKS SCHOOL DISTRICT

By ________________________________
President, Board of School Directors

- Motion: Mr. Dan Domalik
- Second: Mr. Matthew Cesario
- Motion passed with a 9-0 vote
FACILITIES & TRANSPORTATION
February 27, 2014

Mr. Matthew Cesario, Chairperson

BOARD ACTION REQUESTED

I. PARTICIPATION IN THE WESTERN PENNSYLVANIA ELECTRIC AND NATURAL GAS CONSORTIUMS

It is recommended that the Board authorize Keystone Oaks School District to continue its participation in the Western Pennsylvania Electric and Natural Gas Consortiums for the purchase of electricity and natural gas for up to a three year term. The agreement for electricity will commence after the final meter read date on January 2015 and the agreement for natural gas will commence after the final meter read date in August 2015.

- Motion: Mr. Matthew Cesario
- Second: Mr. Joe Finucan
- Motion passed with a 9-0 vote

II. BIDDING FOR SCHOOL SUPPLIES

A. It is recommended that the Board authorize Administration to pursue bids/quotes for Athletic Supplies with the AIU Joint Purchasing program and also through District solicited bids.

- Ms. Shaw requested that the bid information be listed on the District website.

- Above motion was amended to read: It is recommended that the Board authorize Administration to pursue bids/quotes for Athletic Supplies through District solicited bids.

- Amended Motion: Mr. Don Howard
- Second: Mr. Dave Hommrich
- Motion passed with a 9-0 vote

B. It is recommended that the Board authorize Administration to pursue bids/quotes for Custodial Supplies with the AIU Joint Purchasing program and also through District solicited bids.

- The motion was amended to read: It is recommended that the Board authorize Administration to purchase custodial supplies.
○ Amended Motion: Mr. Matthew Cesario
○ Second: Mr. Joe Finucan
○ Motion passed with a 9-0 vote

FOR INFORMATION ONLY

Discussion and review of the Middle School gymnasium bleachers.
FACILITIES & TRANSPORTATION
February 27, 2014

Mr. Matthew Cesario, Chairperson

ADDENDUM

BOARD ACTION REQUESTED

I. RFP FOR ENERGY EFFICIENT PLAN

It is recommended the Board authorize Administration to develop a Request for Proposal (RFP) for an energy services contract under Pennsylvania Act 39 of 2010 (previously Act 77 of 2005).

- An RFP (Act 39) should be prepared, and reviewed by the Board and the Solicitor.
- Motion: Mr. Matthew Cesario
- Second: Mr. Joe Finucan
- Motion passed with a 9-0 vote

Other Items Brought Before the Board:

- Discussion followed regarding replacing the Law Offices of Ira Weiss for tax appeals/assessments. Board members indicated they supported the way the current solicitor’s firm of Maiello, Brungo, Maiello presented their services regarding tax assessment/appeal process. Mr. Brandenburg was requested to ask Jordan to hold tax letters until a discussion could take place with the Finance Committee. Mr. Brandenburg indicated that it would be more appropriate to make this kind of request by letter rather than a telephone call.
- The following motion was made:

  It is recommended that the Board authorize the firm of Maiello, Brungo, Maiello to assume responsibility to District tax assessment appeals using the rate of $150,000 for assessment taxpayer appeals and $30,000 for District sale price differentials.

- Motion: Mr. Don Howard
- Second: Mr. Dave Hommrich
- Motion passed with a 9-0 vote
ACTIVITIES & ATHLETICS REPORT
February 27, 2014

Mr. David Hommrich, Chairperson

ADDENDUM

BOARD ACTION REQUESTED

OVERNIGHT TRIP

The Administration recommends the approval of the following overnight trip:

Forensics HS – PHSSL State Speech Tournament
Susquehanna University, Selinsgrove, PA
Thursday – Saturday, March 27-29, 2014
Sponsor – Cindy Mentzer
Chaperone – Cindy Mentzer
Number of Students Participating – 1
Total cost to District - $794.84

FOR INFORMATION ONLY

This cost includes:

Two nights stay for both student and chaperone at the Hampton Inn, Selinsgrove, PA $518.84
Bus transportation for both student and chaperone $150.00
Registration for Tournament $ 15.00
Award Banquet $ 21.00
Meals $ 90.00

Motion: Mr. Dave Hommrich
Second: Mr. Joe Finucan
Motion passed with a 9-0 vote

Motion to adjourn the meeting:

Motion: Mr. Joe Finucan
Second: Ms. Raeann Lindsey
Motion passed with a 9-0 vote
Meeting adjourned at 9:35 p.m.