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GRADUATION REQUIREMENTS**

students who have completed the eleventh grade of high school may enroll in an institution of higher learning. It is the responsibility of the student to make the necessary arrangements with the institution. It is further understood that the Keystone Oaks High School diploma shall be granted to the student upon successful completion of the twelfth grade requirements completed in the first semester.

3. Graduation requirements shall be completed in a District approved accredited summer school, upon recommendation of the principal, if attendance is during the summer immediately following the graduation year of the student's class.
4. Evidence of the completion of the necessary requirements shall be an official transcript from the approved summer school attended.

**Parental Opt-Out**

Parents/guardians have the right to review a State Assessment to determine whether the assessment conflicts with their religious beliefs. In asserting a religious objection to the assessment, a parent/guardian must explain the objection in their written request for excuse and follow the procedures as developed by the Pennsylvania Department of Education. Students who are not taking Keystone Exams under the parental opt-out provision, must take the project-based assessment for each subject area required for graduation.

**Waivers for 12th Grade Students**

The Superintendent may waive the graduation requirements on a case-by-case basis for good cause in two instances:

1. A waiver may be granted for a senior who was not successful in completing a project-based assessment.
2. The Secretary of Education may grant a waiver to accommodate a student who experienced certain extenuating circumstances, which include:

**POLICY NO. 217  
GRADUATION REQUIREMENTS**

- a. Serious Illness
- b. Death in the Immediate Family
- c. Family Emergency
- d. Frequent Transfers in Schools
- e. Transfer from an Out-of-State School in Grade 12

**Participation in Graduation Ceremonies**

To be eligible to participate in the commencement exercises of his or her class, a senior must have completed all credit requirements for graduation. Those seniors who must attend summer school shall receive diplomas upon presentation of proof of successful completion of the required course or courses. Those students who must attend summer school will not be permitted to participate in graduation ceremonies. A student who participates in the Special Education Program may participate in graduation ceremonies with his/her age appropriate peers even if all IEP goals have not been met. A student may only participate in graduation ceremonies one time. A certificate of attendance will be given at this time. The student will receive a high school diploma upon completion of his/her IEP goals.

No student who has completed the requirements for graduation shall be denied a diploma as a disciplinary measure but may be denied participation in the ceremony of graduation when personal conduct so warrants. Such exclusion shall be regarded as a school suspension.

Students with unfulfilled financial obligations will not receive their diplomas but may be allowed to participate in the ceremony.

**Student Transcripts**

PSSA scores will be included on student transcripts, ~~and~~ **B**beginning with the class of 2017 ~~in 2016-2017~~, the performance level ~~demonstrated, total of the score,~~ for each Keystone Exam will be ~~placed on the transcript~~ **included**.

**Section 3**

**Delegation of Responsibility**

The Superintendent shall develop procedures for implementing

**POLICY NO. 217  
GRADUATION REQUIREMENTS**

this policy which include:

- a. **C**areful recording of each student's progress and accumulation of graduation requirements.
- b. **C**ounseling of students to know what is expected of them for completion of their schooling.
- c. **I**ssuance of periodic warnings to students in danger of not fulfilling graduation requirements.
- d. **P**reparation of a list of all graduation students for the information of the Board and for release to the public.
- e. **P**reparation of suitable diplomas for graduating students.
- f. **P**lanning and execution of graduation ceremonies which fittingly mark this important achievement.
- g. **U**se of appropriate and/or alternative assessment instruments to determine the degree to which a student who has not attended the School District during each of his high school years has demonstrated appropriate achievement in accordance with the District's Strategic Plan, the District's required learning outcomes, and this policy, where demonstrable personal and/or family circumstances preclude the District's receipt and/or review of the student's prior academic records.

References

School Code – 24 P.S. Sec. 101 et seq., 1611, 1613, 1614

State Board of Education Regulations – 22 PA Code Sec. 4.24

# Policy Guide



Policy No. 205

Section PUPILS

Title POST-GRADUATE STUDENTS

Adopted AUGUST 21, 1989

Revised OCTOBER 19, 1998

<b>POLICY NO. 205 POSTGRADUATE STUDENTS</b>		
<b>Section 1</b>	<p><b><u>Purpose</u></b></p> <p><del>The</del>It shall be the policy of the Board of School Directors to shall assume no obligation responsibility for making its regular educational program available to residents of this District who are high school graduates or who have attained the age of twenty-one (21) years; nor shall the Board be responsible for continuing education for such residents in the schools of any other District.</p>	<p>SC 1301 Title 22 11.12, 11.13, 12.1</p>
<b>Section 2</b>	<p><b><u>Authority</u></b></p> <p>The Board endorses opportunities for those individuals who reside in the District who have not finished high school to complete requirements for a District diploma. <del>(i.e., Project SUCCEED).</del></p>	<p>SC 502, 1901</p>
<b>Section 3</b>	<p><b><u>Delegation of Responsibility</u></b></p> <p>Guidelines for implementing this policy shall authorize the principal to determine if the candidate meets requirements for a District diploma and recommend an approved candidate for graduation.</p> <p><del>School Code</del> References:</p> <p>School Code – 24 P.S. Sec. 502, 1301, 1901</p> <p>State Board of Education Regulations – 22 PA Code Sec. 11.12, 11.13, 12.1</p>	<p><del>502, 1901, 1925</del></p>





# Policy Guide



Policy No. 208

Section PUPILS

Title WITHDRAWAL FROM SCHOOL

Adopted AUGUST 21, 1989

Revised OCOTBER 19, 1998

<b>POLICY NO. 208 WITHDRAWAL FROM SCHOOL</b>	
<b>Section 1</b>	<p><b><u>Purpose</u></b></p> <p>The Board affirms that, <del>even though</del><del>although</del> the statute requires attendance of <del>a each</del> student only between the ages of eight (8) and seventeen (17), it is in the best interests of both students and the community that students complete the educational program that will equip them with skills and increase their chances for a successful <del>and fulfilling</del> life beyond <del>the</del> schools.</p>
<b>Section 2</b>	<p><b><u>Authority</u></b></p> <p>The Board directs that whenever a student wishes to withdraw, efforts <del>will</del><del>should</del> be made to determine the underlying reason for such action and the resources of the District <del>will</del> <del>should</del> be used to assist the student in reaching their academic potential and career goals. If the student insists on withdrawing, the <del>school</del><del>guidance</del> counselor <del>and home and school visitor</del> should encourage the student to enroll in a GED Program or in <del>Project SUCCEED</del> another approved program.</p> <p>No student of compulsory school age will be permitted to withdraw without the written consent of a parent/<del>guardian and supporting or other</del> justification.</p> <p>The withdrawal of students attending college full-time shall be approved.</p>

SC 1326, 1327  
Title 22 Sec. 11.13,  
12.1

SC 1327

Title 22 Sec. 11.4

**POLICY NO. 208  
WITHDRAWAL FROM SCHOOL**

**Section 3**

**Delegation of Responsibility**

The Superintendent or designee shall develop procedures and forms to process a student's withdrawal from school in accordance with the requirements of this policy and applicable law.

**Section 4**

**Guidelines**

Counseling services shall be made available to any student who wishes to withdraw.

Information shall be given to help the student to define educational and life goals and help plan the realization of those goals.

Students shall be informed about the tests for General Educational Development (GED).

The building administrator shall ensure the timely return of all district-owned supplies and equipment in the possession of the student.

References:

School Code – 24 P.S. Sec. 1326, 1327

State Board of Education Regulations – 22 PA Code Sec. 11.4, 11.13, 12.1

# Policy Guide



Policy No. 209

Section PUPILS

Title HEALTH EXAMINATIONS/SCREENINGS

Adopted AUGUST 21, 1989

Revised OCTOBER 19, 1998

<b>POLICY NO. 209</b>		
<b>HEALTH EXAMINATIONS/SCREENINGS</b>		
<b>Section 1</b>	<p><b><u>Purpose</u></b></p> <p>In compliance with the School Code, the Board shall require that students of this District submit to health and dental examinations <b>in order</b> to protect the school community from the spread of communicable disease, <del>and</del> to ensure that the student's participation in health, safety and physical education courses meets individual needs, <del>and to ensure that the learning potential of each student is not lessened by a remediable physical disability.</del></p>	<p><del>SC 1402-3</del> SC 1401, 1402, 1403 Title 22 Sec. 12.41</p>
<b>Section 2</b>	<p><b><u>Guidelines</u></b></p> <p>Each <del>pupil</del> student shall receive a comprehensive health examination upon original entry, while in sixth grade and in eleventh grade. These examinations will be conducted by the school physician/nurse practitioner. A private examination conducted at the parent's/guardian's request and expense will be accepted in lieu of the school examination.</p> <p>Each <del>pupil</del> student shall receive a dental examination <del>to determine the need for additional dental care</del> upon original entry, while in third grade and in seventh grade. These examinations will be conducted by the school dentist. A private examination conducted at the parent's request and expense will be accepted in lieu of the school examination.</p> <p>The District will accept reports of privately conducted physical and dental examinations completed within one (1) year prior to a student's entry into the grade where an exam is required.</p>	<p>SC 1402, <del>health</del> 1407 Title 22 Sec. 12.41 <del>Policy 203</del></p> <p>SC 1403, <del>to</del> 1407 Title 22 Sec. 12.41</p> <p>SC 1407 Title 28 Sec. 23.2</p>



















	<b>POLICY NO. 215 PROMOTION AND RETENTION</b>	
	<p>college courses) may be explored and approved by the parent/student and the building principal. Students must have earned at least nine (9) credits to be placed in a junior homeroom. Students must pass four (4) credits in grade nine to be placed in a sophomore homeroom.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1531, 1532</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.12, 4.13, 4.42</p> <p>Board Policy – 213, 217</p>	<p><del>SC 1531, 1532, 1611, 1613 PA Code</del></p> <p><del>Title 22 Sec. 5.222</del></p>