



KEYSTONE OAKS SCHOOL DISTRICT
1000 Kelton Avenue
Pittsburgh, PA 15216

BOARD OF SCHOOL DIRECTORS

BUSINESS/LEGISLATIVE MEETING

THURSDAY, SEPTEMBER 25, 2014
7:00 PM

**KEYSTONE OAKS SCHOOL DISTRICT
SCHOOL DIRECTORS' CALENDAR OF COMING EVENTS**

September 25, 2014 – Business/Legislative Meeting

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Approval of Reports
- Public Comment
- Adjournment

October 21, 2014 – Work Session

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Review of Reports
- Public Comment
- Adjournment

BOARD PRESIDENT'S REPORT

September 25, 2014

Mr. Joseph Finucan

BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of August 19, 2014, and the Business/Legislative Minutes of August 28, 2014.

II. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following conference request:

Donald Howard	PSBA 2014 Delegate Assembly School Leadership Conference October 20, 21, 22, 2014	\$1,085.00
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FOR INFORMATION ONLY

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|---|---|
| I. Parkway West Career and Technology Center Report | <i>Ms. Annie Shaw</i>
<i>Mr. Donald Howard - Alternate</i> |
| II. SHASDA Report | <i>Mr. Daniel Domalik</i> |
| III. Golden Wings Foundation, Inc. Report | <i>Mr. Donald Howard</i> |
| IV. PSBA/Legislative Report | <i>Ms. Raeann Lindsey</i> |
| V. Castle Shannon Borough Council Minutes | <i>(Available Online)</i> |
| VI. Dormont Borough Council Minutes | <i>(Available Online)</i> |
| VII. Green Tree Borough Council Minutes | <i>(Available Online)</i> |

VIII. EXECUTIVE SESSION REPORT

EDUCATION REPORT

September 25, 2014

Ms. Raeann Lindsey, Chairperson

FOR INFORMATION ONLY

I. EDUCATION COMMITTEE MEETING

II. ASSESSMENT INFORMATION

III. MATH ADOPTION

IV. GRADUATION REQUIREMENTS

V. ONLINE TEXTBOOKS

VI. KEYSTONE EXAMS

PUPIL PERSONNEL REPORT

September 26, 2014

Dr. Kathleen Foster

BOARD ACTION REQUESTED

I. STUDENT PLACEMENT EDUCATION AGREEMENT

It is recommended that the Board approve the *Student Placement Education Agreement* between the Keystone Oaks School District and Hope Academy Wexford for the 2014/2015 school year in the amount of \$33,750. Bus transportation will be made available at a cost to be determined.

PERSONNEL REPORT

September 25, 2014

Mr. Joseph Finucan, Chairperson

BOARD ACTION REQUESTED

I. APPOINTMENTS

A. PROFESSIONAL EMPLOYEES

1. Long-Term Substitute

In compliance with *Board Policy No. 405 – Employment of Substitute Professional Employees*, it is recommended the Board approve **Monica Dugan**, Grade 7 Science, Middle School, as a long-term substitute for the 2014/2015 school year. Ms. Dugan's salary will be \$41,900.00 (B+24, Level 16).

2. Substitute Teachers

In compliance with *Board Policy No. 405 – Employment of Substitute Professional Employees*, it is recommended the Board approve the following individuals as substitute teachers for the 2014/2015 school year:

<u>Name</u>	<u>Subject</u>
Nina Griffith	Elem K-6/Reading K-12
Nicole Gumina	Elem K-6
Charles Kakel	Social Studies 7-12/English 7-12/ Mid-Level Math 7-9
Justin Kuhar	Elem K-6
Stephanie Simmons	Elem K-6/Mid-Level Math 7-9
Jennifer Shuniak	Elem K-4
Jaclyn Walsh	Elem K-6
Robert Zazac	Social Studies 7-12

3. Curriculum Leader 2014/2015

In compliance with the *Keystone Oaks Education Association Agreement 2011-2016 Article XXVI-Curriculum Leader*, it is recommended that the following teacher be approved as a Curriculum Leader for the 2014/2015 school year:

<u>Employee</u>	<u>Grade/Subject</u>	<u>Compensation</u>
Jennifer Harke	Fifth Grade	\$3,000.00

4. **Cyber School Program**

In compliance with the *Keystone Oaks Education Association Agreement 2011-2016*, it is recommended that the Board approve the following individuals as Cyber School teachers for the 2014/2015 school year:

Jennifer Bogdanski	English
Mark Elphinstone	Special Education
Ken Hustava	Physical Education
Joshua Kirchner	Mathematics
Joan Young	Social Studies
John Buffington	Science

The range of pay is between \$27.12 and \$43.60 per period based on years of service to the District.

5. **After School Tutoring Program**

It is recommended that the Board approve the following individuals to participate in the *After School Tutoring Program*. The range of pay for the individuals is between \$27.12 and \$43.60 per period based on years of service to the District:

Jamie Barbin	Meghan O'Brien
Kelly Connolly	Lauren Obringer
Dena DeChellis	Mary Poe
Debra Dietrich	Marie Raymond
Dan Galentine	Kate Sobocinski
Hope Muno	Christina Thomas
Joshua Kirchner	Randy Tobias
Kristen Leitch	Judy Tredway
Lisa McMahon	Lisa Waskiewicz
Nancyjean Morrison	Cari Worley – Sub
Nicole Niccolai	Teresa Zimmerman – Sub

For Information Only

The *After School Tutoring Program* is supported through the Accountability Block Grant.

B. CLASSIFIED EMPLOYEES

1. Food Service Personnel

In compliance with *Board Policy No. 504 – Employment of Classified Employees*, it is recommended that the Board approve the following individuals as Food Service employees for the 2014/2015 school year:

<u>Name</u>	<u>School</u>	<u>Hourly Wage</u>
Loretta Angotti	Aiken	\$13.29
Tammy Oswald	Aiken	\$10.00
Lori Donahue	Dormont	\$ 8.75
Sandy Kaminski	Dormont	\$12.75
Karen Schmaus	Dormont	\$10.30
Ryan Briggs	High School	\$17.85
Tracee Burrell	High School	\$ 9.30
Tina Conn	High School	\$ 9.27
Fran Edwards	High School	\$11.60
Laura Gibson	High School	\$10.05
Jennifer Lashley	High School	\$15.00
Dawn Natto	High School	\$17.85
Barbara Routh	High School	\$ 9.01
Penny Walters	High School	\$11.07
Dell Welding	High School	\$ 9.01
Annie Amoroso	Middle School	\$11.07
Trista Boyes	Middle School	\$12.65
Jodi Hoffman	Middle School	\$ 9.01
Kris Malia	Middle School	\$10.05
Jenn McIntyre	Middle School	\$ 9.27
Lynn Mathews	Myrtle	\$10.30
Tracey Slagle	Myrtle	\$12.25
Eileen Shields	Myrtle	\$ 9.50
Kim Stubinger	Myrtle	\$10.05

2. Substitute Custodians

In compliance with *Board Policy No. 505 – Employment of Classified Substitute Employees*, it is recommended that the Board retroactively approve the following substitute custodians for the 2014/2015 school year:

Jason Connolly	Effective August 28, 2014
Terri Hilley	Effective August 25, 2014

3. **Athletic Coach**

In compliance with the *Keystone Oaks Education Association Agreement 2011-2016*, it is recommended that the Board approve the following individual as a coach, pending receipt of all legal documents and clearances, for the 2014/2015 school year:

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
Emily Doyle	KOMS Soccer Assistant Coach	\$2,610.00

4. **Approval of Activities - Sponsors and Stipends**

In compliance with the *Keystone Oaks Educational Association 2011-2016, Article XXVIII, Activities Positions and Compensation*, it is recommended that the following individuals be approved as sponsors for the 2014/2015 school year:

<u>Employee</u>	<u>Position</u>	<u>Compensation</u>
Michelle McSwigan	Academic Compensation	\$1,300.00
Michele Lowers	Adventure Club	\$1,100.00
Heather Hakos-Hruby	Art Club	\$1,100.00
William Eibeck	Auditorium Director	\$2,650.00
Shane Hallam	Auditorium Director	\$2,650.00
Joyelle Galiszewski	Best Friends Club	\$1,100.00
William Eibeck	Choir (Chorus)	\$1,100.00
William Eibeck	Concert Band	\$1,100.00
TBD	Environmental Club	\$1,100.00
Cindy Mentzer	Forensics – High School	\$3,050.00
Judith Copenheaver	Forensics – High School	\$3,050.00
Cindy Mentzer	Forensics – Middle School	\$3,050.00
Julie Schindehette	French Club	\$1,100.00
Beth Smith	Future Business Leaders	\$1,650.00
Rebekah Brooks	GSA Club	\$1,100.00
Linda Celli	HS Yearbook	\$2,950.00
Donald Bowlin	Junior Class	\$1,100.00
Kim Smykal	Keynote	\$1,650.00
Teresa Limerick	KOTV Video Club	\$1,100.00
William Eibeck	Marching Band	\$4,700.00
Jeffrey Chmay	Marching Band Assistant	\$2,400.00
Stephanie Shook	Marching Band Kaydeens	\$1,650.00
Stephanie Shook	Marching Band Silks	\$1,550.00
Randy Tobias	Math Club	\$1,100.00
Sue Grand	Medical Careers	\$1,100.00
Shane Hallam	MS Musical	\$2,325.00
TBD	MS Outdoor Environment	\$1,100.00
Lisa McMahon	MS Yearbook	\$1,100.00
Emily Brill	MS Yearbook	\$1,100.00

Nancy Kraemer	Modern Dance	\$1,100.00
Jen Bogdanski	National Honor Society	\$1,100.00
Kelly Connolly	Pep Club	\$1,100.00
Jeffrey Chmay	Percussion Coordinator	\$1,800.00
John Buffington	PJAS – High School	\$2,950.00
Diane Flaherty	PJAS Assistant	\$1,650.00
Ben Stewart	PJAS – Middle School	\$3,050.00
Nancy Kraemer	SADD	\$1,100.00
Michelle McSwigan	Science Club	\$1,100.00
Donald Bowlin	Senior Class/Prom	\$1,650.00
Michele Lowers	Spanish Club	\$1,100.00
William Eibeck	Stage Crew	\$1,100.00
Jeffrey Sieg	Strength Club	\$1,100.00
Jennifer Chambers	Students-In-Action	\$1,300.00
Joan Young	Student Senate	\$1,100.00
Michael Magri	Technology Club	\$1,100.00
Nancy Kraemer	Varieties	\$2,950.00
Paul Kirsch	Young Marines	\$ 550.00
Bettina Radcliff	Young Marines	\$ 550.00

Bus Duty

Michael Magri	Middle School – AM	\$1,350.00
Dennis Sarchet	Middle School – AM	\$1,350.00
Andrew Bocchicchio	Middle School – AM	\$1,350.00
Amy Longo	High School – PM	\$1,350.00
Cynthia Soberg	High School – PM	\$1,350.00
Michele Lowers	High School – PM	\$1,350.00
Diana Vitenas	High School – PM	\$1,350.00
Bill Opperman	Aiken Elementary	\$ 675.00
Jennifer Watenpool	Aiken Elementary	\$ 675.00
Lori DeMartino	Dormont Elementary	\$1,350.00
Patricia Peterson	Dormont Elementary	\$1,350.00
Kristie Rosgone	Myrtle Elementary	\$1,350.00
Lauren Obringer	Myrtle Elementary	\$1,350.00

II. FINANCE ASSISTANT AND CHILD ACCOUNTING CLERK

It is recommended that the Board approve an hourly rate of \$38.00 for **Rebecca Kaminsky**, Finance Assistant and Child Accounting Clerk, retroactive to July 1, 2014 for the 2014/2015 school year.

ADDENDUM

PERSONNEL REPORT

September 25, 2014

Mr. Joseph Finucan, Chairperson

BOARD ACTION REQUESTED

I. LIBRARIAN – KIMBERLY GRAY

In compliance with *Board Policy No. 404 – Employment of Professional Employees*, and the *Keystone Oaks Education Association Agreement 2011-2016*, pending receipt of all legal documents and clearances, the Administration recommends the employment of:

Kimberly Gray

Librarian – Keystone Oaks Middle School / Aiken Elementary School

Effective Date – Pending release from current position

Salary – \$41,650.00 (B, Level 16)

II. HEALTH AIDE – ERIN REBISH

In compliance with *Board Policy No. 504 – Employment of Classified Employees*, and the *Keystone Oaks Educational Support Personnel Association/PSEA/NEA*, pending receipt of all legal documents and clearances, the Administration recommends the employment of:

Erin Rebish

Health Aide – Two days per week

Effective Date – October 1, 2014

Salary – \$15.81/hour

III. SUBSTITUTE HEALTH AIDE

In compliance with *Board Policy No. 505 – Employment of Substitute and Short-Term Classified Employees*, it is recommended that the Board approve **Eileen Crossey** as a substitute health aide for the 2014/2015 school year at a rate of \$12.00/hour.

FINANCE REPORT
September 25, 2014

Mr. Daniel Domalik, Chairperson

BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A. Accounts Payable as of September 19, 2014	\$720,433.68
B. Risk Management as of September 19, 2014	\$33,412.69
C. Food Service Fund Accounts Payable as September 19, 2014	\$26,156.46
D. Athletics as of September 19, 2014	\$5,320.14
TOTAL	\$785,322.97

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2014 - 2015 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2014-2015 BUDGET TOTAL	2014-2015 2 MONTH AUGUST/ACTUAL	MONTH END + ESTIMATED PROJECTION	OVER (UNDER) BUDGET
Revenue					
6000	Local Revenue Sources	\$ 26,889,445	\$ 10,920,371	\$	\$(15,969,074)
7000	State Revenue Sources	\$ 10,281,927	\$ 1,351,543	\$	\$ (8,930,384)
8000	Federal Revenue Sources	\$ 442,155	\$ 1,163	\$	\$ (440,992)
Total Revenue		\$ 37,613,527	\$ 12,273,078	\$ -	\$(25,340,449)
					(OVER) UNDER BUDGET
Expenditures					
100	Salaries	\$ 15,242,379	\$ 531,550	\$	\$ 14,710,829
200	Benefits Professional/Technical	\$ 8,471,404	\$ 795,034	\$	\$ 7,676,370
300	Services	\$ 1,326,005	\$ 56,241	\$	\$ 1,269,764
400	Property Services	\$ 1,333,191	\$ 124,437	\$	\$ 1,208,754
500	Other Services	\$ 4,721,747	\$ 682,199	\$	\$ 4,039,548
600	Supplies/Books	\$ 1,217,885	\$ 555,504	\$	\$ 662,381
700	Equipment/Property	\$ 202,100	\$ 144,874	\$	\$ 57,226
800	Other Objects	\$ 993,796	\$ 219,846	\$	\$ 773,950
900	Other Financial Uses	\$ 4,086,200	\$ 3,150,000	\$	\$ 936,200
Total Expenditures		\$ 37,594,707	\$ 6,259,685	\$ -	\$ 31,335,022
Revenues exceeding Expenditures		\$ 18,820	\$ 6,013,393	\$ -	\$ 5,994,573

**II. CASH, CASH EQUIVALENTS AND RELATED INTEREST INCOME AS OF
August 31, 2014**

	7/31/2014				8/31/2014
	ENDING	DEBIT	CREDIT	INTEREST	ENDING
	BALANCE	RECEIVED	DISBURSED	INCOME	BALANCE
GENERAL FUND					
PNC BANK	\$ 1,049,963	\$ 10,157,993	\$ (7,105,092)	\$ 7	\$ 4,102,872
PAYROLL (pass-thru account)	\$ 8,750	\$ 716,200	\$ (709,198)		\$ 15,751
PLGIT	\$ 7,207,715	\$ 1,404,369	\$ -	\$ 67	\$ 8,612,151
PSDLAF	\$ 154,623		\$ -	\$ -	\$ 154,623
INVEST PTOGRAM	\$ 170,719			\$ 7	\$ 170,727
	<u>\$ 8,591,770</u>	<u>\$ 12,278,561</u>	<u>\$ (7,814,290)</u>	<u>\$ 82</u>	<u>\$ 13,056,123</u>
CAFETERIA FUND					
PNC BANK	\$ 46,242	\$ 27,870	\$ (749)		\$ 73,363
PLGIT	\$ 239,711	\$ -	\$ -	\$ 2	\$ 239,713
	<u>\$ 285,953</u>	<u>\$ 27,870</u>	<u>\$ (749)</u>	<u>\$ 2</u>	<u>\$ 313,076</u>
CONSTRUCTION FUND / CAP RESERVE					
PNC BANK	\$ 2,409,772	\$ -	\$ -	\$ 96	\$ 2,409,868
RISK MANAGEMENT FUND/TAX REFUNDS					
PNC BANK	\$ 1,061,720	\$ -	\$ (1,902)	\$ 45	\$ 1,059,863
GRAND TOTAL	<u>\$ 12,349,216</u>	<u>\$ 12,306,431</u>	<u>\$ (7,816,940)</u>	<u>\$ 225</u>	<u>\$ 16,838,931</u>

III. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF AUGUST 31, 2014

Bank Account - Status	Middle / High School	Athletics
Cash Balance as of July 31, 2014	\$ 97,377.10	\$ 43,710.29
Deposits (General Fund Transfer)	\$ 30,000.00	\$ -
Subtotal	\$ 127,377.10	\$ 43,710.29
Expenditures	\$ -	\$ 2,092.83
Cash Balance as of August 31, 2014	\$ 127,377.10	\$ 41,617.46

FACILITIES REPORT

September 25, 2014

Mr. Matthew Cesario, Chairperson

BOARD ACTION REQUESTED

I. ROOF REPAIR – WEATHERPROOFING TECHNOLOGIES, INC

It is recommended that the Board approve Weatherproofing Technologies, Inc., to repair all the leaking wet areas on the following buildings' roofs at a cost of:

- Aiken Elementary \$1,785.06
- Dormont Elementary \$8,410.97
- Myrtle Elementary \$6,334.18
- Middle/High Schools \$57,734.75

TOTAL \$74,264.96

II. SCHNEIDER ELECTRIC – CONSULTANT

It is recommended that the Board approve Schneider Electric as a consultant to prepare a report on the condition of the HVAC controls, equipment and the potential replacement and cost of all antiquated equipment throughout the District at a cost not to exceed \$9,250.

III. HILLTOP PAVING

It is recommended that the Board approve Hilltop Paving to seal the cracks in the asphalt, apply surface treatment and asphalt rejuvenation at Aiken, Dormont, and Myrtle Elementary Schools at a cost not to exceed \$14,000.

FOR INFORMATION ONLY

I. LIGHTING AND SOUND EQUIPMENT FOR STAGE UPGRADE

II. PARKING LOT ENGINEERING RFP