

KEYSTONE OAKS SCHOOL DISTRICT

# Policy Guide



Policy No. 907

Section COMMUNITY

Title SCHOOL VISITORS

Adopted AUGUST 21, 1989

Last Revised DECEMBER 15, 2020

	<p><b>POLICY NO. 907</b></p> <p><b>SCHOOL VISITORS</b></p> <p><b>THIS POLICY SHALL SUPERSEDE POLICY 907.1.</b></p>	
<b>Section 1</b>	<p><b><u>Authority</u></b></p> <p>The Board welcomes and encourages interest in district educational programs and other school-related activities. The Board recognizes that such interest may result in visits to school by person(s) in parental relation, adult residents, educators and other officials. To ensure order in the schools and to protect students and employees, it is necessary for the Board to establish policy governing school visits.</p>	SC 510
<b>Section 2</b>	<p><b><u>Delegation of Responsibility</u></b></p> <p>The Superintendent or designee and building principal have the authority to prohibit the entry of any individual to a district school, in accordance with Board guidelines and state and federal law and regulations.</p> <p>The Superintendent or designee and building principal may limit visitors to designated areas or may limit the number of visitors to a district school when necessary to protect the health and safety of students, staff and the public.</p> <p>The Superintendent or designee shall develop administrative regulations to implement this policy and control access to school buildings and school classrooms.</p>	



	<p style="text-align: center;"><b>POLICY NO. 907 SCHOOL VISITORS</b></p> <p>The building principal or program supervisor must grant prior approval for the visit, and shall notify the classroom teacher prior to the visit.</p> <p>Person(s) in parental relation shall be limited to one (1) class period per month, per child in the school for classroom visitations, in order to minimize disruption of the classroom schedule and the educational program. Participation in classroom activities or programs such as room parents, back-to-school events, and chaperones for field trips shall not constitute a classroom visit for purposes of this policy.</p> <p>The building principal or program supervisor and classroom teacher have the authority to ask a visitor to leave if the visitor disrupts the classroom routine, educational program or daily schedule, or if a visitor violates Board policy. Failure to leave when asked or repeated, documented disruptions may result in loss of classroom visitation privileges.</p> <p>Under exceptional circumstances and upon request of the building principal, program supervisor, classroom teacher or person in parental relation, the Superintendent may authorize additional or longer classroom visits by a person in parental relation.</p> <p><u>Military Personnel</u></p> <p>Members of the active and retired Armed Forces, including the National Guard and Reserves, shall be permitted to:</p> <ol style="list-style-type: none"> <li>1. Visit and meet with district employees and students when such visit is in compliance with Board policy and district procedures.</li> <li>2. Wear official military uniforms while on district property.</li> </ol> <p>Previously Revised: April 18, 2013; March 19, 2001</p>	<p>SC 2402 Pol. 249</p>
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	<p style="text-align: center;"><b>POLICY NO. 907</b> <b>SCHOOL VISITORS</b></p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p> <p>State Board of Education Regulations – 22 PA Code Sec. 14.108</p> <p>Act 13 of 2010 Military Uniforms – 24 P.S. Sec. 2402</p> <p>Board Policy – 249, 705</p>	
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