

# Policy Guide



Policy No. 127

Section PROGRAMS

Title ASSESSMENT SYSTEM

Adopted AUGUST 21, 1989

Revised AUGUST 20, 2019

<p><b>POLICY NO. 127</b> <b>ASSESSMENT SYSTEM</b></p> <p><b>THIS POLICY SHALL SUPERSEDE POLICY 213.</b></p>		
<p><b>Section 1</b></p>	<p><b><u>Purpose</u></b></p> <p>The Board recognizes its responsibility to develop and implement an assessment system that will evaluate a student's progress toward meeting Pennsylvania Core and Academic Standards and provide information for improving the educational program.</p>	
<p><b>Section 2</b></p>	<p><b><u>Definition</u></b></p> <p><b>Assessment</b> shall be the system of measuring and recording student progress and achievement that enables the student, parents/guardians and teachers to:</p> <ul style="list-style-type: none"> <li>a. Determine a student's attainment of established academic standards.</li> <li>b. Learn the student's strengths and weaknesses.</li> <li>c. Plan a future career for the student in areas of greatest potential for success.</li> <li>d. Know where remedial or enrichment work is required.</li> </ul> <p>Such assessment shall measure the student's progress against both his/her own potential for achievement and the achievements of others in the class, as appropriate to the grade level and subject matter.</p>	<p>22 PA Code 4.11</p>

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**Section 3**

**Authority**

The Board shall approve an assessment system for use in district schools to assess individual attainment of state and local academic standards, and to identify those students not attaining academic standards and provide assistance. The Board shall approve an assessment system at least once every six (6) years, which shall be implemented no later than one (1) year after the approval date.

22 PA Code 4.12,  
4.51, 4.52  
Pol. 102

The Board reserves the right to review district assessment measures and to approve those that serve a legitimate purpose without infringing upon the personal rights of the students or parents/guardians.

22 PA Code 4.52,  
12.41

The Board directs the Superintendent or designee to grant requests to review state assessments from parents/guardians to determine whether the state assessments conflict with the parents'/guardians' religious beliefs as per the Keystone/PSSA administration manual. Parent/Guardian requests shall be submitted and a meeting scheduled to review the assessments at least two (2) weeks prior to the administration of state assessments if the assessments are available. The District shall ensure the security of the assessment documents.

22 PA Code 4.4

If, upon inspection of a state assessment, a parent/guardian finds the assessment to be in conflict with their religious beliefs, the parent/guardian shall have the right to have their child excused from that state assessment, upon written request to the Superintendent stating the objection.

22 PA Code 4.4

**Section 4**

**Delegation of Responsibility**

The Superintendent or designee shall recommend various methods of assessment and evaluation based on his/her professional judgment, generally accepted professional practice, staff input and state regulations.

22 PA Code 4.12,  
4.51, 4.52

The Superintendent or designee shall provide summary information to the public regarding student achievement, including results of assessments, in accordance with federal and state law and regulations. Such report will be delivered on an annual basis.

22 PA Code 4.52

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	<p>The Superintendent or designee shall provide information regarding the achievement of academic standards to the PA Department of Education when requested; such information shall not include student names, identification numbers or individually identifiable information.</p>	<p>22 PA Code 4.52</p>
	<p>The Superintendent or designee shall recommend improvements in the educational program, curriculum, and instructional practices based upon student assessment results.</p>	<p>22 PA Code 4.52</p>
	<p>The Superintendent or designee shall develop assessment procedures which include the following:</p> <ul style="list-style-type: none"> <li>a. Each student should know the teacher’s expectations at the outset of any course of study.</li> <li>b. Each student shall be kept informed of his/her progress during the course of a unit of study.</li> <li>c. Methods of assessing shall be appropriate to the course of study and the maturity of students.</li> <li>d. Assessment should objectively evaluate and reward students for their efforts.</li> <li>e. Students should be encouraged to assess their own achievements.</li> <li>f. All assessment systems are subject to continual review and revision.</li> <li>g. Staff, students, and parents/guardians should be involved in the continuing program of grading review.</li> </ul>	<p>SC 1531, 1532 22 PA Code 4.11, 4.51, 4.52</p>
<p><b>Section 5</b></p>	<p><b><u>Guidelines</u></b></p> <p>Parents/Guardians shall receive information regarding their student’s state assessment results from qualified school personnel.</p>	<p>20 U.S.C. 6311 Pol. 140, 212</p>

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The District shall provide assistance to students in attaining academic standards and personal academic growth. The District shall inform students and parents/guardians about how to access such assistance.

22 PA Code 4.52,  
12.41

Students with disabilities and ELL (English Language Learner) students shall participate in assessments, with appropriate accommodations when necessary.

22 PA Code 4.51  
Pol. 103.1, 113, 140

The following types of assessments will be utilized to assist in measuring student achievement:

1. Norm and criterion referenced assessments.
2. Formative and summative assessments.
3. Projects and performances.

Each classroom teacher is expected to provide students with a clear understanding of the assessment practices related to their individual course. Grades assigned should reflect the achievement based upon the specific criteria expected in the course and outlined by the teacher.

Extra credit assignments will not be given by teachers so that a student may improve his/her final letter grade, without inclusion in the course syllabus, curriculum, or pre-approval by the Director of Curriculum, Instruction, Assessment, and Staff Development. Points may not be added to the final grade. All students must be provided the same opportunity to earn said extra credit.

At Keystone Oaks High School, quality points are values assigned for the purpose of determining an average letter grade. Honor and AP classes have weighted value for grades of a C or better. The values are as follows:

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Regular/CP		Honor		AP	
<u>Grade</u>	<u>Value</u>	<u>Grade</u>	<u>Value</u>	<u>Grade</u>	<u>Value</u>
A	4.0	A	4.5	A	5.0
B	3.0	B	3.5	B	4.0
C	2.0	C	2.5	C	3.0
D	1.0	D	1.0	D	1.0
F	0	F	0	F	0
P		P			

A grade of P is not factored in the determination of QPA.

References:

State Board of Education Regulations – 22 PA Code Sec. 4.4,  
4.12, 4.51, 4.52, 12.41

No Child Left Behind Act – 20 U.S.C. Sec. 6311

Board Policy – 102, 103.1, 113, 140, 212

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