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| Meeting Title: Policy Committee Meeting | Meeting Date: March 25, 2014 |
| Meeting Location: KOSD Board Room | Meeting Time: 6:30 pm |
| Attendees: Annie Shaw, Matthew Cesario, Daniel Domalik, Joe Finucan, William Stropkaj, Kathy Foster, and Eric Brandenburg | |
| <p>Agenda:</p> <ol style="list-style-type: none"> 1) Policy 209.1 – Food Allergy Management (new policy) 2) Policy 616 – Payment of Claims (update) 3) Policy 140.1 – Extracurricular Participation by Charter/Cyber Charter Students (new policy) 4) Policy 217 – Graduation Requirements (update) 5) Policy 104 – Affirmative Action Employment and Contract Practices (update) 6) Policy 103 – Affirmative Action Program/School and Classroom Practices (update) | |

Next Scheduled Meeting: April 22, 2014 at 6:30pm in KOSD Board Room

Public Comment

- Mrs. Beth Finucan (Dormont) was in attendance to discuss the food allergy management policy.

Policy 209.1 – Food Allergy Management

- Effective enactment of this policy is going to involve extensive and ongoing training of principals and staff.
- Outside groups using KO facilities would have to abide by the administrative regulations also.
- Need to have some sort of disciplinary action if these rules aren't followed. Not following these rules can possibly have a fatal result. There are cases where current guidelines of students 504 plans aren't being followed. What is the discipline going to be and should it be explicitly stated in the policy? Will refer this to the solicitor for their input.
- The best way to avoid a potentially life threatening allergic reaction is to remove the risk. Should we ban food from classrooms altogether? Food would only be allowed in designated areas like the cafeteria. This ban would apply to teachers eating in the classroom, using food based rewards, using food during a lesson and parties in the classrooms. Parties would not be banned, but they must be held in the cafeteria if food is served. This is already a practice in other area

districts. Some IEP's involve food and special consideration would have to be taken for those instances along with students who might have health related issues such as diabetes.

- The policy makes distinctions between life threatening and non-life threatening allergies. All food allergies are potentially life threatening because reactions are not always consistent. The policy needs to reflect this and not make that distinction. Also makes distinction between disabling and non-disabling and wording adjustments for this may also need to take place.
- Should there be "rights" explicitly stated in the policy for parents with students who have food allergies. What should they be? Things like this are sometimes found in the 504 plan.

Policy 217 – Graduation Requirements

- This was amended to reflect updated graduation requirements by the state.
- More discussion is warranted for non-mandated items and will be discussed at an Education committee meeting.
- Graduation requirements should be easily found on the KOSD website.

Policy 616 – Payment of Claims

- These updates will be reviewed by the Director of Fiscal Services for input.
- Should the exceptions under section 2 include advances and mileage reimbursements? There is no deadline on these items so the need to pay them right away is not there. It should wait till the Board can formally vote on it. Other districts include these items under exceptions.
- Unless listed under the exceptions, only claims received by a certain date will appear on the next business/legislative agenda. The first of the month was given as an example, but no final decision has been made.

Policies 103 and 104 regarding Affirmative Action

- Updates made to reflect current federal law.
- What are the consequences for not following this policy? Someone would be breaking state law and the district could be sued. Should the disciplinary action be stated in the policy? The disciplinary action would be similar to what is outlined in the harassment policies, 248 (students) and 848 for staff.

Policy 140.1 – Extracurricular Participation by Charter/Cyber Charter Students

- This reflects current state law.
- It is a good thing for these students to be able to experience activities at KO.