

Meeting Title: <b>Policy Committee Meeting</b>	Meeting Date: <b>Sept. 26, 2016</b>
Meeting Location: <b>KOSD Board Room</b>	Meeting Time: <b>6:30pm</b>
Attendees: Annie Shaw, Matthew Cesario, Dr. Shannon Varley	
<p>Agenda:</p> <ol style="list-style-type: none"> <li>1. 216 – Student Records</li> <li>2. 105.2 – Exemption from Instruction</li> <li>3. 113 – Special Education</li> <li>4. 113.1 – Positive Behavior Support</li> <li>5. 113.2 – Discipline of Students with Disabilities</li> <li>6. 113.3 – Screening and Evaluations for Students with Disabilities</li> <li>7. 113.4 – Confidentiality of Special Education Student Information</li> </ol>	

## 216 – Student Records

- Want to add an “opt-out” form as an attachment to the policy.
  - Need to mention in the policy that an opt-out form will be provided on the District website and in the District beginning of the school year publications. Form must be signed annually. It will be the parent/guardian responsibility to resubmit the form on an annual basis if they wish to opt out.
- Strike wording after “exploitation” in number 1 of the purpose.
- Remove definitions for Category A, B, and C data as it is no longer referenced specifically in the policy.
- Remove “Notification of Rights” as an attachment to the policy.

## **105.2 – Exemption from Instruction**

- By law, it is not the responsibility of the District to ensure that a student exercises their right to be excused in accordance with a parental request. However, while an older student may have the capacity to know when to excuse themselves, a younger student is less likely to know or may not know at all when the timing is appropriate. In this case, the teacher may suggest to the student when to leave.
  - Add wording: “ However, the District does aspire to respect the wishes of the parent/guardian/student and a teacher may remind the student and help them to exit the classroom in an unobtrusive manner”
- Ready for first reading with changes discussed.

## **113 – Special Education**

- Add that when Special Education plan is made available for public inspection, that it also be made on the district website.
- For recording options, choose option “The District shall permit audio recording of a meeting between parents/guardians and district teachers, paraprofessionals, program specialists, consultants or administrators when the parent/guardian submits, at least five (5) days prior to the meeting, notification to the building principal of the intent to record the meeting.”
- Clarify that student records also include financial documents related to the services that a student receives.

### **113.1 – Positive Behavior Support**

- Ready for first reading.

### **113.2 – Discipline of Students with Disabilities**

- Review definition of “serious bodily injury” under state law. Seems excessive to let violence get to that point before some kind of intervention.

### **113.3 – Screening and Evaluations**

- Add that requests can be electronic as well as written.

### **113.4 – Confidentiality of Special Education Student Information**

- Clarify that student records also include financial documents related to the services that a student receives.

### **Other Items**

- Check that policies on website are updated. “Recently updated” policies listed are getting out of date. Check that policies we voted to remove are removed.
- Look into 100 level policies. Some may not be needed any longer and can vote to remove them.