

Meeting Title: Policy Committee Meeting	Meeting Date: September 23, 2015
Meeting Location: KOSD Board Room	Meeting Time: 6:30pm
Attendees: Annie Shaw, Matthew Cesario, Dan Domalik, Dr. William Stropkaj, Dr. Shannon Varley	
<p>Agenda:</p> <ol style="list-style-type: none"> 1. 127 – Assessment System 2. 105 – Curriculum 3. 105.1 – Review of Instructional Materials by Parents/Guardians and Students 4. 809 – Suicide Awareness, Prevention, and Response 5. 919.1 and 919.2 – Title I Parental Involvement Policy for Dormont and Myrtle Elementary Schools 6. 256 – Anti-Bullying 7. 262.2 – Educational Use of Student Owned Technology Devices 8. 219 – Student Complaint Process 9. 114 – Gifted Education 10. 920 – Commercial Advertising on School Property <p>Items in red were not discussed.</p>	

809 – Suicide Awareness, Prevention, and Response

- New required policy based on recently adopted state law.
- Under definitions, don't like the term "resilience". Will check law to make sure it is not required but otherwise remove.
- Current definition for school personnel includes people who aren't school employees in our district, bus drivers. This could be problematic since the policy stipulates providing training to these people. If they aren't Keystone Oaks employees then that would not make providing this information difficult and may make the district liable should something happen. Adjust definition for our district.

- Why are professional educators in grade 6-12 the only ones to receive suicide awareness and prevention training? This is how the law was written. Discussed that staff in grades K-5 should also have some level of professional development in this area.
- Typo at the top of pg. 5, change “your” to “youth”.
- Top of pg. 6 change “these individuals” to “the designee since it is only referring to one person.
- Change “designee” under Building Level section on pg. 6 to the “District-wide Suicide Prevention Coordinator.
- Under Referral Procedures, self-harm is not included as an indicator for referral. A student contemplating self-harm should also be referred. Will add self-harm. Do we need to define what self-harm is?
 - Also add “warning signs” under referral procedures.
- What resources does our district have currently? The District currently employs 2 full time mental health professionals and there a Student Assistance Team.
- Policy uses the term “promise of confidence”. Change this to “promise of confidentiality” for clarity.

105.1 – Review of Instructional Materials by Parents/Guardians and Students

- Remove “audio-visual materials” from definition of Instruction materials. This is an outdated term.
- Discussed what are instructional materials? Ms. Varley will provide a better definition.
- If a request is made, that request shouldn’t have to be written. Change wording to “verbal, electronic, or written”.
- Number 1 under guidelines: As written, the request has to be very specific and a parent/guardian might not be able to provide this much specificity. Loosen what is required in the formal request. Instead of have to ask for a specific piece of material, the request need only convey the type of question that the parent wants answered and/or the general material being sought for review.
- Number 2: Change 10 school days to 2 school days.
- Number 5: Sounds restrictive. The intent is to protect copy-written materials. No “original” documents can be removed but if it can be copied legally, there is not an issue. Adjust wording to reflect this.

- Specifies that notification must be given at least annually. Is this really required? Check the wording in the law to verify.

127 – Assessment System

- Do we need to add “religious-like beliefs” as a conflict? Religious-like beliefs are included in the health examinations policy.
- Inquired if 2 weeks was enough time for the administration to review the assessment with the parents. This should be enough time. Often times this has to be delayed because the state hasn’t delivered the testing materials to the District.
- Revise paragraph 2 under section 4 to read “The District shall provide assistance to students in attaining academic standards and personal academic growth.
- Change “ESL” to “ELL” (English Language Learner). This is the new term.
- Specific assessment names were removed because some are not used anymore and what assessments are required changes often at the state level. Still include that assessments will be used but make the types of assessments more generalized.

919.1/919.2 – Building Level Parental Involvement Policies

- Take away references to specific months for meetings to add flexibility.
- Policies refer to Parent Resource Materials, do we have these? These materials are on order and there is now a page on the district website that is referred to in the policy.
- Seems light on references, add references where appropriate.