

Meeting Title: Policy Committee Meeting	Meeting Date: January 26, 2016
Meeting Location: KOSD Board Room	Meeting Time: 6:30pm
Attendees: Annie Shaw, Matthew Cesario, Neely Crowell, Dr. Shannon Varley	
<p>Agenda:</p> <ol style="list-style-type: none"> 1. 105 – Curriculum 2. 240 – Homeless Students 3. 237 – Technology 4. 008 – Organization Charts 5. 108 – Adoption of Textbooks and Supplemental Resource Materials 6. 110 – Instructional Supplies 	

105 – Curriculum

- Currently there is little mention of the “process” of curriculum development. Don’t want wording to be too restrictive but should indicate that there is a general collaborative process.
 - Add wording address this.
- Ready for first reading in February.

240 – Homeless Students

- Ms. Lochie provided documentation to the committee about the procedures the District has in place regarding homeless students.
- Add “and following the McKinney Vento Act” to the end of the second paragraph for clarification.
- Ready for first reading in February.

237 – Technology

- Still needs guidelines included for what occurs if a device is confiscated.
- Ready for first reading in February.

008 – Organization

- Discussed if policy was really necessary. The policy has been changed multiple times over the last few years. Anytime there is a change in positions, this would need to be updated. Felt that the policy was not really informative to the general public.
- Committee will recommend to the full Board to vote on removing this policy.

108 – Adoption of Textbooks and Supplemental Resource Materials

- KO policies 108, 108.1, and 109 don't currently line up with PSBA's policies 108 and 109.
- Recommend removing policy 109 Library Media Center as that was removed from PSBA policy manual years ago. 108.1 addresses supplemental resource materials but the updated language for this policy exactly mirrors the language in the update version of 108 Adoption of Textbooks.
 - Instead of 2 policies, 1 for adoption of textbooks (108) and 1 for adoption of supplemental resource materials (109), there will be 1 policy that covers both (108).
- Revise sentence "The Board shall establish a planned cycle of textbook and supplemental resource material review and replacement." to "The District shall establish a planned cycle of textbook and supplemental resource material review and replacement." since this is an internal procedure. The board would only vote on the adoption of new materials.
- Revision mentions a list that is to be kept by the administration of all approved textbooks and supplementary resource materials. Dr. Varley is populating this list.
- Provide some general guidelines about how materials will be selected.
 - Current Board policy 109 has some wording that could be brought into this policy for this purpose.

110 – Instructional Supplies

- Added wording “The district will publish supply lists by building/grade/department by June 1 of each year. These will be posted on the district website. “
- Remove wording “When students prepare useful items they are permitted to keep, they may be asked to pay the District the cost of the material used.” This is not done.
- Revise wording to indicate that “consumable supplies” such as pencil, pen, and paper are to be provided by the student.
- Want to make sure these guidelines also appear in the faculty handbook.