

**KEYSTONE OAKS SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS**

**WORK SESSION
Thursday, June 19, 2014
7:00 PM**

MINUTES

Call to Order

President Joseph Finucan called the meeting to order at 7:36 p.m.

Pledge

The meeting opened with the pledge to the flag.

Attendance

Those present included: Mr. Brownlee Mr. Cesario, Ms. Crowell, Mr. Domalik, Mr. Finucan, Mr. Hommrich, Ms. Lindsey and Ms. Shaw. Also present were Dr. William P. Stropkaj, Superintendent; Dr. Foster, Assistant Superintendent, Mr. Brandenburg, Director of Fiscal Services; Ms. Judy Shoppe, Solicitor; and Mrs. Masztak, Assistant Board Secretary/ Recording Secretary

Mr. Howard was absent.

Public Comment

PUBLIC COMMENT – NONE

Board President’s Report

BOARD PRESIDENT’S REPORT – Mr. Joseph Finucan

The following action items will be considered at the June 26, 2014, Business/Legislative Meeting:

BOARD ACTION REQUESTED

**Authorization to Hire
Necessary Staff for
2014/2015**

I. AUTHORIZATION TO HIRE NECESSARY STAFF FOR 2014/2015

It is recommended that the Board authorize the Superintendent to hire the necessary staff for the start of the 2014/2015 school year subject to retroactive approval by the Board.

Board Minutes

II. BOARD MINUTES

It is recommended that the Board approve the Special Voting Minutes and the Work Session Minutes of May 20, 2014 and the Business/Legislative Minutes of May 29, 2014.

(TO BE PROVIDED)

FOR INFORMATION ONLY

- I. Parkway West Career and Technology Center Report *Ms. Annie Shaw*
Mr. Donald Howard - Alternate
- II. SHASDA Report *Mr. Daniel Domalik*
- III. Golden Wings Foundation, Inc. Report *Mr. Donald Howard*
- IV. PSBA/Legislative Report *Ms. Raeann Lindsey*
- V. Castle Shannon Borough Council Minutes *(Available Online)*
- VI. Dormont Borough Council Minutes *(Available Online)*
- VII. Green Tree Borough Council Minutes *(Available Online)*

Executive Session

III. EXECUTIVE SESSION REPORT – FOR INFORMATION ONLY

Prior to the June 19, 2014 Work Session, an Executive Session was held to discuss Personnel issues.

Superintendent's Report

SUPERINTENDENT'S REPORT – Dr. William Stropkaj

The following action items will be considered at the June 26, 2014, Business/Legislative Meeting:

BOARD ACTION REQUESTED

Act 93 – 2014-2016

I. KEYSTONE OAKS SCHOOL DISTRICT ADMINISTRATIVE COMPENSATION AND PERFORMANCE PLAN JULY 1, 2014 – JUNE 30, 2016 (ACT 93)

In compliance with Board Policy No. 303 – Employment of Administrators, it is recommended that the Board approve *the Keystone Oaks School District Compensation and Performance Plan effective July 1, 2014 – June 30, 2016 (Act 93)*.

Second Reading Revised
Policy No. 103

**II. SECOND READING OF REVISED POLICY NO. 103:
NONDISCRIMINATION IN SCHOOL – CLASSROOM PRACTICES**

In accordance with Board Policy No. 011, the Administration recommends the SECOND READING of revised Policy No. 103: *Nondiscrimination in School – Classroom Practices*.

Second Reading Revised
Policy No. 104

**III. SECOND READING OF REVISED POLICY NO. 104:
NONDISCRIMINATION IN EMPLOYMENT AND CONTRACT
PRACTICES**

In accordance with Board Policy No. 011, the Administration recommends the SECOND READING of revised Policy No. 104: *Nondiscrimination in Employment and Contract Practices*.

Second Reading
Policy No. 139.1

**IV. SECOND READING OF POLICY NO. 139.1: EXTRACURRICULAR
PARTICIPATION BY CHARTER OR CYBER CHARTER STUDENTS**

In accordance with Board Policy No. 011, the Administration recommends the SECOND READING of revised Policy No. 139.1: *Extracurricular Participation by Charter or Cyber Charter Students*.

Second Reading
Policy No. 209.1

**V. SECOND READING OF POLICY NO. 209.1: FOOD ALLERGY
MANAGEMENT**

In accordance with Board Policy No. 011, the Administration recommends the SECOND READING of revised Policy No. 209.1: *Food Allergy Management*.

A discussion by Board Members followed:

- If food is not served in instructional areas, what about the Family & Consumer Science classes?
- What about health problems with diabetes or other health issues?
- Specifics of health concerns need to be related to the teachers by the parents.

Second Reading Revised
Policy No. 217

**VI. SECOND READING OF REVISED POLICY NO. 217: GRADUATION
REQUIREMENTS**

In accordance with Board Policy No. 011, the Administration recommends the SECOND READING of revised Policy No. 217: *Graduation Requirements*.

Second Reading Revised
Policy No. 616

**VII. FIRST READING OF REVISED POLICY NO. 616: PAYMENT OF
CLAIMS**

In accordance with Board Policy No. 011, the Administration recommends the FIRST READING of revised Policy No. 616: *Payment of Claims*.

Second Reading Revised
Policy No. 810

VIII. FIRST READING OF REVISED POLICY NO. 810: TRANSPORTATION

In accordance with Board Policy No. 011, the Administration recommends the FIRST READING of revised Policy No. 810: *Transportation*.

Professional Development

IX. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following conference request:

Kelly Vereb	TEACCH The Watson Institute Sewickley, PA July 21-25, 2014	\$2,019.84
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Education Report

EDUCATION REPORT – Ms. Raeann Lindsey

Ms. Lindsey discussed the following topics:

- Status of the current enrollment numbers at all five buildings; and
- Curriculum Leaders attending a Board Meeting

Pupil Personnel Report

PUPIL PERSONNEL REPORT – Ms. Raeann Lindsey

The following action items will be considered at the June 26, 2014, Business/Legislative Meeting:

BOARD ACTION REQUESTED

Crisis Prevention
Intervention Training

I. CRISIS PREVENTION INTERVENTION TRAINING

The Administration recommends that the Board approve a four-day training session for **Craig Lawhead**, elementary guidance counselor, at the *Crisis Prevention Intervention Training Seminar* in Pittsburgh, Pennsylvania, on September 9, 2014 through September 12, 2014 (exact location to be determined). Cost not to exceed \$2,285.00.

For Information Only

Mr. Lawhead will then train special education staff, paraprofessionals, other staff, and Administrators.

AIU Educational Services
Agreement 2014/2015

II. ALLEGHENY INTERMEDIATE UNIT – EDUCATIONAL SERVICES AGREEMENT 2014/2015

The Administration recommends that the Board approve the Allegheny Intermediate Unit's *Educational Services Agreement* for the 2014/2015 school year.

Turtle Creek Valley
MH/MR, Inc. Agreement
2014/2015

III. TURTLE CREEK VALLEY MH/MR, INC. LETTER OF AGREEMENT FOR 2014/2015

The Administration recommends the approval of the 2014/2015 school year Letter of Agreement between Keystone Oaks School District and Turtle Creek Valley MH/MR at no cost to the District.

For Information Only

Turtle Creek Valley MR/MR provides a Student Assistance Program Liaison to conduct drug/alcohol screening for students identified and referred through the student assistance process and make agency referrals as indicated.

Letters of Agreement for
Student Assistance
Program (SAP)

IV. LETTERS OF AGREEMENT FOR STUDENT ASSISTANCE PROGRAM (SAP)

The Administration recommends that the Board approve the *Letters of Agreement for Student Assistance Programs (SAP)* between Chartiers Center, Inc., and the Keystone Oaks High School and the Keystone Oaks Middle School for the 2014/2015 school year.

For Information Only

Chartiers Center Inc. provides a core team school liaison for District SAP meetings, trains school staff, makes agency referrals and provides out-patient mental health services as needed.

Personnel Report

PERSONNEL REPORT – Mr. Joseph Finucan

The following action items will be considered at the June 26, 2014, Business/Legislative Meeting:

BOARD ACTION REQUESTED

Mentor Teachers

I. MENTOR TEACHERS

In compliance with the *Keystone Oaks Education Association Agreement 2011-2016, Article XXXVIII – Mentor Teachers*, it is recommended that the following teachers be approved and receive payment of \$725 in accordance with this Article for the 2013/2014 school year:

Mentor

**Jennifer Bogdanski
Kevin Gallagher
Karen Hagy
Lisa McMahon**

Teacher

**Kelly Connolly
Danielle Kandrack
Kelly McGuire
Joseph Villani**

Meghan O'Brien
William Opperman
Carrie Sheariss
Kaitlin Yasko

Aaron Colf
Amy Guiliani
Dana Diulus
Ryan Warner

Extra-Duty Compensation

II. EXTRA-DUTY COMPENSATION

Summer/Pre-Season
Coaches

A. Summer/Pre-Season Coaches

In compliance with the *Keystone Oaks Education Association Agreement 2011-2016, Article XXVII – Extra Duty Compensation*, it is recommended that the Board approve the following coaches for the summer/pre-season with payment of \$20 per hour:

Baseball

Scott Crimone
Joe Aul
Dan Sloan
Bill Theobald

Golf

Shane Rice
Maria Dayka

Basketball – Boys

Tony Cherico
Mark Schrier

Soccer – Boys

Sotiri Tsourekis
John McCarthy
Jim Wisniewski

Basketball – Girls

To Be Announced

Soccer – Girls

Frank Accetta
Danielle Kandrack

Cross Country

Judy Fritz
Kaitlin Yasko

Softball

Mark Kaminski

Football

Greg Perry
Jim Feeney
Russ Klein
Joe Klipa
Steve McCormick
Jeff Sieg
Bill Stull

Tennis

Dave Bender

Volleyball

Ben Van Balen
Mike O'Leary

Wrestling

Rich Bonaccorsi
Andrew Bell

Athletic Employees
Extension of Competitive
Season

B. Athletic Employees - Extension of Competitive Season

In compliance with the *Keystone Oaks Education Association Agreement 2011-2016, Article XXVIII, Section A – General Guidelines for Extracurricular Activities, No. 9*, it is recommended that the Board

approve the extension of a competitive season compensation to the following individuals:

<u>Sport</u>	<u>Name</u>	<u>Compensation</u>
Baseball	Scott Crimone	\$50.00
	Joseph Aul	\$50.00
Boys Tennis	David Bender	\$100.00
Boys Volleyball	Ben Van Balen	\$50.00
	Michael O’Leary	\$50.00
Track	Felix Yerace	\$100.00
	Brad Bengele	\$100.00
	Jeff Sieg	\$50.00
	Randy McCann	\$50.00
	Kaitlin Yasko	\$50.00

2014/2015 Fall Sports

III. APPROVAL OF 2014/2015 FALL SPORTS – COACHES, SUPPORT POSITIONS, AND STIPENDS

In compliance with the *Keystone Oaks Education Association Agreement 2011-2016, Article XXVIII, Section B – Athletic Positions and Compensation*, it is recommended that the Board approve the following individuals for the 2014/2015 school year:

Cross Country

Kaitlin Yasko	Head Coach	\$4,090.00
Judith Fritz	Assistant	\$2,885.00

Football

Greg Perry	Head Coach	\$8,210.00
Jim Fegney	Assistant	\$4,430.00
Steve McCormick	Assistant	\$4,430.00
Jeff Sieg	Assistant	\$4,430.00
Bill Stull	Assistant	\$4,430.00
Joe Klipa	Assistant	\$4,430.00
Russ Klein	JV Assistant	\$3,535.00
Open	JV Assistant	\$3,225.00
Dennis Sarchet	Middle School	\$3,225.00
Pat Lucas	Middle School	\$3,225.00
Kevin Gallagher	Middle School	\$3,225.00
Joe Villani	Middle School	\$3,225.00
Michael Gallagher	Volunteer	-0-
Paul Jankowiak	Volunteer	-0-

Golf

Shane Rice	Head Coach	\$4,090.00
Maria Dayka	Assistant	\$2,680.00

Soccer (Boys)

Sotiri Tsourekis	Head Coach	\$4,600.00
John McCarthy	Assistant	\$3,195.00
James Wisniewski	Assistant	\$3,195.00
Roman Nardozi	Middle School	\$2,920.00
Open	Middle School Assistant	\$2,610.00

Soccer (Girls)

Frank Accetta	Head Coach	\$4,600.00
Danielle Kandrack	Assistant	\$3,195.00

Swimming (Middle School)

Bill Straw	Head Coach	\$3,230.00
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Tennis (Girls)

David Bender	Head Coach	\$4,090.00
OPEN	Assistant	\$2,680.00

Volleyball (Girls)

Ben Van Balen	Head Coach	\$4,090.00
Open	Assistant	\$2,680.00
Emily Brill	Middle School	\$2,405.00
Hope Muno	Middle School Assistant	\$2,200.00

Cheerleaders

Jessica Morris	Varsity (Grade 12)	\$3,750.00
Christina Thompson	JV (Grades 10 & 11)	\$2,250.00
Kelly Connolly	Middle School (Grades 7 & 8)	\$1,950.00
Katie Boyle	High School Dance Team	\$1,950.00

Support Positions

Mark Elphinstone	Athletic Director	\$8,300.00
Ray Vargo	Faculty Manager	\$4,620.00
Mark Elphinstone	Equipment Manager	\$4,620.00

Amy Torcaso	Aquatics Director	\$2,950.00
Jeff Sieg	Weight Room Coordinator	\$2,950.00

Approval of Marching
Band Personnel

IV. APPROVAL OF MARCHING BAND PERSONNEL

In compliance with the *Keystone Oaks Education Association Agreement 2011-2016, Article XXVIII, Section B – Athletic Positions and Compensation*, it is recommended that the Board approve the following individuals for the 2014/2015 school year:

William Eibeck	Band Director	\$4,700.00
Patrick Vetter	Assistant Band Director	\$4,200.00
Stephanie Shook	Silks	\$1,550.00
Stephanie Shook	Kaydeens	\$1,650.00

Girls Basketball
Head Coach

V. GIRLS BASKETBALL – HEAD COACH

In compliance with the *Keystone Oaks Education Association Agreement 2011-2016, Article XXVIII, Section B – Athletic Positions and Compensation*, it is recommended that the Board approve **Rich Griffin** as the girls basketball head coach for the 2014/2015 school year with a stipend of \$6,150.00.

Finance Report

FINANCE REPORT – Mr. Daniel Domalik

The following action items will be considered at the June 26, 2014, Business/Legislative Meeting:

BOARD ACTION REQUESTED

Accounts Payable
Approval Lists

I. ACCOUNTS PAYABLE APPROVAL LISTS

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package: (TO BE PROVIDED)*

- A. Accounts Payable as of June 23, 2014
- B. Food Service Fund Accounts Payable as of June 23, 2014

Unencumbered Balance

II. UNENCUMBERED FUND BALANCE

The Administration recommends the Board to authorize the transfer of the unencumbered fund balance of \$500,000 for capital reserve fund improvements or deferred maintenance.

A discussion by Board Members followed:

- Change unencumbered fund balance to \$1 million.

Investments

III. INVESTMENTS

It is recommended that in accordance with **Board Policy No. 005 – Local Board Procedures – Organization**, the Board approve the Bank of New York-Mellon, Pennsylvania Local Government Investment Trust (PLGIT), PNC Bank, Pennsylvania School District Liquid Asset Fund (PSDLAF), and INVEST (Treasurer’s Department), as authorized depositories for the purpose of investing school district funds.

Banking

IV. BANKING

It is recommended that in accordance with **Board Policy No. 005 – Local Board Procedures – Organization**, the Board approve PNC Bank, McNeilly Road office, as designated depository for Activities and Athletic Funds, and Food Service, and PNC Bank, Lebanon Shops office, as designated depository for the Payroll, General Fund, Sinking Fund, Capital Expenditure Fund and Tax Appeal Escrow Account.

Tax Collector’s Bond

V. TAX COLLECTOR’S BOND

It is recommended that in accordance with **Board Policy No. 811 – Bonding**, the Board approve the adjustment of the real estate tax collector’s bond to reflect one-third of the tax duplication.

District Insurance Policies

VI. DISTRICT INSURANCE POLICIES

It is recommended that the Board approve the District’s insurance as listed:

PSBA Indemnity Insurance Co. Of North America (Commercial Package)	\$91,322.00
Highmark (Workers’ Compensation)	\$92,782.00
PSBA Risk Management (Educators’ Legal Liability)	\$30,376.00
Old Republic (Excess Liability)	\$21,820.00
Chartis (Accident)	\$2,867.00
PSBA/ACE/West Chester (Cyber Liability)	\$5,976.00
National Casualty Company (Law Enforcement Liability)	\$2,000.00

Current Act 511 Taxes

VII. CURRENT ACT 511 TAXES

It is recommended that the Board approve the Current Act 511 Taxes including local service tax (\$5/per working individual); earned income tax (0.5%); and real estate transfer tax (0.5%).

Contract to Sell or Purchase Meals
St. Margaret of Scotland

VIII. CONTRACT TO SELL OR PURCHASE MEALS –ST. MARGARET

It is recommended that the Board approve the *Contract to Sell or Purchase Meals from Schools* between the Keystone Oaks School District and St. Margaret School of Scotland in Green Tree for the 2014/2015 school year.

Office Depot - Shred Confidential Documents On Site

IX. OFFICE DEPOT – SHRED CONFIDENTIAL DOCUMENTS ON SITE

The Administration recommends that the Board approve Office Depot to provide services to shred confidential materials on site twice a year at a total cost not to exceed \$450.00.

A discussion by Board Members followed:

- Confidential materials must be shredded.
- Tried other shredders which proved ineffective; broke down easily.
- Will shred on site; no documents taken out of buildings.
- Will someone supervise the shredding?

Custodial Bid

X. CUSTODIAL BID

It is recommended the Board approve the *Allegheny Intermediate Unit* Custodial Supplies bid in the amount of \$5,730.58 for the 2014/2015 school year.

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2013 - 2014 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2013-2014 BUDGET TOTAL	2013-2014 11 MONTH MAY/ACTUAL	MONTH END + ESTIMATED PROJECTION	OVER (UNDER) BUDGET
Revenue					
6000	Local Revenue Sources	\$ 25,101,155	\$ 25,538,060	\$ 25,960,931	\$ 859,776
7000	State Revenue Sources	\$ 9,917,008	\$ 8,908,651	\$ 9,734,906	\$ (182,102)
8000	Federal Revenue Sources	\$ 446,504	\$ 138,913	\$ 462,345	\$ 15,841
Total Revenue		\$ 35,464,667	\$ 34,585,625	\$ 36,158,182	\$ 693,515
					(OVER)
					UNDER
					BUDGET
Expenditures					
100	Salaries	\$ 14,673,483	\$ 11,560,713	\$ 14,611,819	\$ 61,664
200	Benefits	\$ 7,848,904	\$ 6,294,564	\$ 7,547,899	\$ 301,005
	Professional/Technical				
300	Services	\$ 1,060,408	\$ 1,148,135	\$ 1,377,519	\$ (317,111)
400	Property Services	\$ 1,468,919	\$ 1,269,730	\$ 1,423,317	\$ 45,602
500	Other Services	\$ 4,208,192	\$ 3,937,955	\$ 4,530,803	\$ (322,611)
600	Supplies/Books	\$ 1,419,255	\$ 1,327,076	\$ 1,369,738	\$ 49,517
700	Equipment/Property	\$ 111,475	\$ 70,368	\$ 80,369	\$ 31,106
800	Other Objects	\$ 1,441,760	\$ 1,198,683	\$ 1,202,920	\$ 238,840
900	Other Financial Uses	\$ 3,703,500	\$ 3,747,810	\$ 3,748,310	\$ (44,810)
Total Expenditures		\$ 35,935,896	\$ 30,555,035	\$ 35,892,694	\$ 43,202
Expenditures exceeding Revenues		\$ (471,229)	\$ 4,030,590	\$ 265,488	\$ 736,717

The Board requested budget transfers be added to the agenda next week (June 26, 2014).

**II. CASH, CASH EQUIVALENTS AND RELATED INTEREST INCOME AS OF
May 31, 2014**

	03/31/2014				4/30/2014
	ENDING	DEBIT	CREDIT	INTEREST	ENDING
	BALANCE	RECEIVED	DISBURSED	INCOME	BALANCE
GENERAL FUND					
PNC BANK	\$ 1,041,754	\$ 2,984,811	\$ (3,589,324)	\$ -	\$ 437,241
PLGIT	\$ 11,978,737	\$ 1,475,855	\$ (2,500,000)	\$ 110	\$ 10,954,702
PSDLAF -interest paid quarterly	\$ 154,620		\$ -	\$ -	\$ 154,620
INVEST PTOGRAM	\$ 170,698			\$ 7	\$ 170,705
	<u>\$ 13,345,809</u>	<u>\$ 4,460,666</u>	<u>\$ (6,089,324)</u>	<u>\$ 117</u>	<u>\$ 11,717,268</u>
CAFETERIA FUND					
PNC BANK	\$ 106,846	\$ 51,170	\$ (54,289)		\$ 103,727
PLGIT	\$ 179,555	\$ 45,200	\$ -	\$ 2	\$ 224,757
	<u>\$ 286,401</u>	<u>\$ 96,370</u>	<u>\$ (54,289)</u>	<u>\$ 2</u>	<u>\$ 328,485</u>
CONSTRUCTION FUND / CAP RESERVE					
PNC BANK	\$ 176,512	\$ 1,233,130	\$ -	\$ 9	\$ 1,409,651
GRAND TOTAL	<u>\$ 176,512</u>	<u>\$ 1,233,130</u>	<u>\$ -</u>	<u>\$ 9</u>	<u>\$ 1,409,651</u>

III. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF May 31, 2014

Bank Account - Status	Middle / High School	Athletics
Cash Balance as of April 30, 2014	\$ 120,152.84	\$ 52,893.29
Deposits (General Fund Transfer)	\$ 17,668.15	\$ 800.00
Subtotal	\$ 137,820.99	\$ 53,693.29
Expenditures	\$ 22,235.91	\$ 5,112.00
Cash Balance as of May 31, 2014	\$ 115,585.08	\$ 48,581.29

Facilities &
Transportation Report

FACILITIES & TRANSPORTATION REPORT – Mr. Matthew Cesario

The following action items will be considered at the June 26, 2014, Business/Legislative Meeting:

BOARD ACTION REQUESTED

Energy Savings
Performance Project

I. ENERGY SAVINGS PERFORMANCE CONTRACTING PROJECT

It is recommended that the Board reject all Request for Proposals (RFPs) regarding the Energy Savings Performance Contracting Project.

A discussion by Board Members followed:

- Not getting what we need; talked about lighting; need to gauge the use on it;
- Stop the process, not the project;
- Engineering firms to bid to do lighting?
- Need an engineer to change light bulbs?
- More than just changing lights;
- Middle and elementary schools need done;
- Current type of bulbs will not be available when they burn out;
- Why does the work need outsourced?
- To do this internally would take years;
- Develop a scope for engineers first, then develop engineer drawings.

II. SUMMER WORK PROGRAM

The Administration recommends the following individual be approved to work for the Summer *Work Program* (pending receipt of all legal documents and clearances):

<u>NAME</u>	<u>RATE/HOUR</u>	<u>YEARS WITH DISTRICT</u>
Susma Khadka	\$7.25	1

Technology Report

TECHNOLOGY REPORT – Mr. Donald Howard

The following action item will be considered at the June 26, 2014, Business/Legislative Meeting:

BOARD ACTION REQUESTED

KSL Group – E Rate Consulting Services

I. KSL GROUP – E RATE CONSULTING SERVICES

It is recommended that the Board approve the fee of \$3,850.00 for *The KSL Group for the E Rate Consulting Services* for the E Rate Year 17 (2014-2015).

School Dude - Technology Order Management System

II. SCHOOL DUDE – TECHNOLOGY ORDER MANAGEMENT SYSTEM

The Administration recommends the approval of **School Dude Services**, a help desk ticket management system, for the 2014/2015 school year at a start-up cost of \$1,622.00. For the second year (2015/2016), the price will be \$978.00

For Information Only

With the District’s Maintenance Department coming on board with School Dude Services, this will standardize both the maintenance and technology departments’ work orders management.

A discussion by Board Members followed:

- More efficient, money savings;
- Same help desk ticket management system for the District; e.g., maintenance and school related.

Setting Date for Board Retreat

Mr. Finucan suggested setting a date for the Board Retreat; June 21, 2014, June 28, 2014 or July 12, 2014. After schedules are checked, a date will be scheduled and advertised.

Adjournment

ADJOURNMENT

On the motion of Mr. Domalik, seconded by Mr. Cesario, the meeting adjourned at 9:38 p.m.

Respectfully submitted,

Eric A. Brandenburg
Board Secretary

Charmaine Masztak
Assistant Board Secretary
Recording Secretary