

**KEYSTONE OAKS SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS**

**BUSINESS/LEGISLATIVE MEETING
Thursday, October 30, 2014
7:00 PM**

MINUTES

Call to Order

President Joseph Finucan called the meeting to order at 7:00 p.m.

Pledge

The meeting opened with the pledge to the flag.

Attendance

Those present included: Mr. Brownlee, Mr. Cesario, Ms. Crowell, Mr. Domalik, Mr. Finucan, Mr. Hommrich, Mr. Howard, Ms. Lindsey and Ms. Shaw. Also present were Dr. Stropkaj, Superintendent; Dr. Foster, Assistant Superintendent, Mr. Brandenburg, Director of Fiscal Services; Mr. Brungo, Solicitor; and Mrs. Masztak, Assistant Board Secretary/ Recording Secretary

Public Comment

PUBLIC COMMENT

Kristy Heslet Re: Food Allergy Policy & Fund Raisers
Castle Shannon

Board President's Report

BOARD PRESIDENT'S REPORT – Mr. Joseph Finucan

Board Minutes

BOARD MINUTES

On the motion of Ms. Lindsey, seconded by Mr. Howard, the Board approved the Work Session Minutes of September 16, 2014, and the Business/Legislative Minutes of September 25, 2014.

Motion passed unanimously

FOR INFORMATION ONLY

Parkway West Career and Technology Center Report *Ms. Annie Shaw*
Mr. Donald Howard - Alternate

Ms. Shaw reported the following:

- November 3, 2014 will be an open house;

- November 13, 2014 will be Career Exploration Day;
- Two Keystone Oaks students were elected to the Student Council; and
- Parkway received a \$30,000 grant for equipment.

SHASDA Report *Mr. Daniel Domalik*

Golden Wings Foundation, Inc. Report *Mr. Donald Howard*

- Mr. Howard proposed that if more publicity was made available regarding the Golden Wings Foundation, perhaps membership would increase.

PSBA/Legislative Report *Ms. Raeann Lindsey*

- Mr. Howard attended the PSBA Conference in Hershey, PA on October 21-23, 2014. The conference was very informative and detailed a focus on curriculum and anti-bullying.

Castle Shannon Borough Council Minutes *(Available Online)*

Dormont Borough Council Minutes *(Available Online)*

Green Tree Borough Council Minutes *(Available Online)*

Executive Session

EXECUTIVE SESSION REPORT – None

Dinsmore & Shohl LLP

DINSMORE & SHOHL, LLP – BOND REFUNDING PRESENTATION

Mr. Sean Garin gave a presentation on the refunding of Series 2010 Bonds. Mr. Christopher Brewer was in attendance also.

Superintendent's Report

SUPERINTENDENT'S REPORT – Dr. William Stropkaj

Resolution No. 06-2014

RESOLUTION NO. 06 – 2014

On the motion of Mr. Howard, seconded by Mr. Finucan, the Board approved Resolution No. 06 – 2014 of the Keystone Oaks School Board and adopted the arbitration award as presented.

Motion passed unanimously

FIRST READING

Policy No. 609: Investment of District Funds

FIRST READING OF POLICY NO. 609: INVESTMENT OF DISTRICT FUNDS

On the motion of Ms. Shaw, seconded by Mr. Cesario, the Board approved the FIRST READING of Policy No. 609: *Investment of District Funds*.

Motion passed unanimously

FIRST READING OF POLICY NO. 610: PURCHASES SUBJECT TO BID

Ms. Shaw made the following motion:

It is recommended that the Board approve the FIRST READING of revised Policy No. 610: *Purchases Subject to Bid*.

Mr. Cesario seconded the motion.

The discussion by the Board included Ms. Shaw amending page 2 of the policy.

On the motion of Ms. Shaw, seconded by Mr. Cesario, the Board approved the FIRST READING of revised Policy No. 610: *Purchases Subject to Bid*, as amended.

Motion passed unanimously

FIRST READING OF POLICY NO. 622: GASB STATEMENT 34

On the motion of Ms. Shaw, seconded by Mr. Cesario, the Board approved the FIRST READING of Policy No. 622: *GASB Statement 34*.

Motion passed unanimously

FIRST READING OF POLICY NO. 624: TAXABLE FRINGE BENEFITS

Ms. Shaw made the following motion:

It is recommended that the Board approve the FIRST READING of Policy No. 624: *Taxable Fringe Benefits*.

Mr. Cesario seconded the motion.

A discussion by Board Members followed:

- Mr. Howard asked if his submissions were taken into consideration regarding non-taxable items; e.g. cell phone;
- Mr. Brungo assured the Board that the policy was reviewed for any discrepancies.

Motion passed 8-1

**FIRST READING
Policy No. 610: Purchases
Subject to Bid**

**FIRST READING
Policy No. 622: GASB
Statement 34**

**FIRST READING
Policy No. 624: Taxable
Fringe Benefits**

FIRST READING
Policy No. 625:
Procurement Cards

FIRST READING OF POLICY NO. 625: PROCUREMENT CARDS

On the motion of Ms. Shaw, seconded by Mr. Finucan, the Board approved the FIRST READING of Policy No. 625: *Procurement Cards*.

Motion passed unanimously

FIRST READING
Policy No. 626: Fund
Balance

FIRST READING OF POLICY NO. 626: FUND BALANCE

On the motion of Ms. Shaw, seconded by Mr. Finucan, the Board approved the FIRST READING of Policy No. 626: *Fund Balance*.

Motion passed unanimously

FIRST READING
Policy No. 803: Nepotism

FIRST READING OF POLICY NO. 803: NEPOTISM

On the motion of Ms. Shaw, seconded by Mr. Cesario, the Board approved the FIRST READING of Policy No. 803: *Nepotism*.

Motion passed unanimously

Professional Development

PROFESSIONAL DEVELOPMENT

On the motion of Mr. Finucan, seconded by Mr. Cesario, the Board approved the following conference requests:

Eric Brandenburg

Eric Brandenburg PASBO 60th Annual Conference & Exhibits \$1,100.00
Hershey Lodge
Hershey, PA
March 10-13, 2015 (General Funds)

Jennifer Watenpool

Jennifer Watenpool PA State Association for Health, \$336.82
Physical Education, Recreation & Dance
Seven Springs Mountain Resort
Champion, PA
November 20-21, 2014 (General Funds)

Motion passed unanimously

Education Report

EDUCATION REPORT – Ms. Raeann Lindsey

Carlow University
Affiliation Agreement

CARLOW UNIVERSITY AFFILIATION AGREEMENT

On the motion of Mr. Finucan, seconded by Mr. Howard, the Board approved the *School District Affiliation Agreement* between Carlow University and the Keystone Oaks School District for a period of five (5) years from the date of execution.

For Information Only

The Agreement is for the placement of student teachers.

*Motion passed 8-0
(Ms. Shaw left the Board Room briefly)*

FOR INFORMATION ONLY

Curriculum & Instruction

CURRICULUM & INSTRUCTION

Overview - Curriculum Leaders

OVERVIEW – CURRICULUM LEADERS

A discussion by Board Members followed:

- Ms. Lindsey thanked Dr. Foster for arranging the meeting with the Curriculum Leaders;
- Mr. Howard was also appreciative of Dr. Foster’s hard work;
- Looking forward to the next meeting with the Elementary Curriculum Leaders.

Curriculum Review Update

CURRICULUM REVIEW UPDATE

Educator Effectiveness Update

EDUCATOR EFFECTIVENESS UPDATE

Federal Programs: Title I and Title II

FEDERAL PROGRAMS: TITLE I AND TITLE III

Dual Enrollment Reimbursement

DUAL ENROLLMENT REIMBURSEMENT

A discussion by Board Members followed:

- Post-secondary college credits above and beyond grade 12;
- Supportive of 50% reimbursement level;
- Review last year’s students with this year’s students.

Graduation Requirements

GRADUATION REQUIREMENTS

Personnel Report

PERSONNEL REPORT – Mr. Joseph Finucan

Resignations

RESIGNATIONS

Allison Skoncey Food Service

On the motion of Mr. Finucan, seconded by Ms. Crowell, the Board accepted the resignation of **Allison Skoncey**, Food Service, Dormont Elementary, effective September 26, 2014.

Motion passed unanimously

Appointments

APPOINTMENTS

Substitute Teachers

Substitute Teachers

On the motion of Mr. Finucan, seconded by Mr. Cesario, in compliance with *Board Policy No. 405 – Employment of Substitute Professional Employees*, the Board approved the following individuals as substitute teachers, pending receipt of all legal documents and clearances, for the 2014/2015 school year:

<u>Name</u>	<u>Subject</u>
Carol Capps	Elementary/Music/Sp. Education
Linda Drain	Elementary/Social Studies 7-12
Ashley Duncan	Elementary Education K – 6
Robert Elser	English 7-12/Social Studies 7-12
Kamilla Hall	English 7-12
Paul Pollock	Mid-Level English
Susan Siegert	PreK-4/Elem
David Silverstein	Social Studies 7-12
Matthew Streitmatter	Social Studies 7-12, Social Sciences, French
Jamie Tattersall	Pre K – 4
Phyllis D. Timbario	Mid-Level English/Elem K-6/Reading K-6
Sally Zoller	Elementary K-6/Special Education

Motion passed unanimously

After-School Tutoring Program

After-School Tutoring Program

On the motion of Mr. Finucan, seconded by Mr. Howard, the Board approved the following individuals to participate in the After-School Tutoring Program. The range of pay for the individuals is between \$27.12 and \$43.60 per period based on the years of service to the District.

Employee

Sandra McCann	Zachary Whitfield (Substitute)
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For Information Only

The *After School Tutoring Program* is supported through the Accountability Block Grant.

Motion passed unanimously

Athletic Coaches & Stipends

Athletic Coaches and Stipends

On the motion of Mr. Finucan, seconded by Mr. Cesario, in compliance with the *Keystone Oaks Education Association Agreement 2011-2016*, the Board approved the following individuals as coaches, pending receipt of all legal documents and clearances, for the 2014/2015 school year:

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
Dan Elzer	Boys Basketball Head Coach	\$6,150.00
Justin Piot	Boys Basketball Assistant	\$3,970.00
Lorenzo Archer	Boys Basketball Assistant	\$3,330.00
Keith Buckley	Boys Basketball 8 th Grade	\$3,020.00
Andrew Bochicchio	Boys Basketball 7 th Grade	\$3,020.00
Dan Elzer	Boys Basketball 6 th Grade	\$1,990.00
Mark Winiecki	Boys Basketball Volunteer	
Joe DelSardo	Boys Basketball Volunteer	
Rich Griffin	Girls Basketball Head Coach	\$6,150.00
Paul Palaschak	Girls Basketball Assistant	\$3,970.00
Maria Costanza	Girls Basketball Assistant	\$3,330.00
Keith Buckley	Girls Basketball 8 th Grade	\$3,020.00
Andrew Bochicchio	Girls Basketball 7 th Grade	\$3,020.00
Rich Griffin	Girls Basketball 6 th Grade	\$1,990.00
Tom McMullen	Girls Basketball Volunteer	
Bill Straw	Swimming Head Coach	\$5,635.00
OPEN	Swimming Coach Assistant	\$3,965.00
Rich Bonaccorsi	Wrestling Head Coach	\$6,150.00
Andrew Bell	Wrestling Coach Assistant	\$4,225.00
John Cerminara	Wrestling Freshman/Assistant	\$3,330.00
Michael Ober	Wrestling Middle School	\$3,075.00
OPEN	Wrestling Middle School	\$3,075.00
Mark Hutichin	Wrestling 6 th Grade	\$1,995.00

Motion passed unanimously

Activities – Sponsors and Stipends

Approval of Activities - Sponsors and Stipends

On the motion of Mr. Finucan, seconded by Ms. Lindsey, in compliance with the *Keystone Oaks Educational Association 2011-2016, Article XXVIII*,

Activities Positions and Compensation, the Board approved the following individuals as sponsors for the 2014/2015 school year:

<u>Employee</u>	<u>Position</u>	<u>Compensation</u>
Shane Hallam	HS Musical Producer	\$1,465.00
Shane Hallam	HS Musical Book Director	\$1,465.00
Alivia Owen	HS Musical Choreographer	\$1,465.00
Lisa Harrier	HS Musical Choral Director	\$751.00
Shane Hallam	HS Musical Design & Paint	\$1,160.00
Lisa Harrier	HS Musical Make-Up Director	\$445.00
Lisa Harrier	HS Musical Accompanist	\$854.00
William Eibeck	HS Musical Instrumental Director	\$1,160.00
Michael Magri	HS Musical Set Constr. Director	\$1,160.00
Fran Gorman	HS Musical Tech Stage Manager	\$650.00
Diane Flaherty	Volunteer Forensics Coach	
Edward Moore	Volunteer Forensics Coach	

Motion passed unanimously

Food Service Personnel
Debra Argento

Food Service Personnel

On the motion of Mr. Finucan, seconded by Mr. Howard, in compliance with *Board Policy No. 504 – Employment of Classified Employees*, the Board approved **Debra Argento**, Food Service, Dormont Elementary, at \$8.90/per hour for the 2014/2015 school year.

Motion passed unanimously

Paraprofessionals

Paraprofessionals

Karen Mackay
Pamela McNally

On the motion of Mr. Finucan, seconded by Ms. Lindsey, in compliance with *Board Policy No. 504 – Employment of Classified Employees*, the Board approved the following individuals as paraprofessionals:

Karen Mackay Child Specific Keystone Oaks High School
Effective November 10, 2014

Pamela McNally Autistic Support Dormont Elementary School,
Effective October 20, 2014

Salaries are in compliance with the Keystone Oaks Educational Support Personnel Association/PSEA/NEA Agreement 2009-2014.

Motion passed unanimously

Substitute Secretary
Laura Triantafillos

Substitute Secretary

On the motion of Mr. Finucan, seconded by Ms. Lindsey, in compliance with *Board Policy No. 505 – Employment of Classified Substitute Employees*, the Board approved **Laura Triantafillos** as a substitute secretary for the 2014/2015 school year.

Motion passed unanimously

Substitute Custodian
Lyndon Goering

Substitute Custodian

On the motion of Mr. Finucan, seconded by Ms. Shaw, in compliance with *Board Policy No. 505 – Employment of Classified Substitute Employees*, the Board approved **Lyndon Goering** as a substitute custodian for the 2014/2015 school year, effective October 21, 2014.

Motion passed unanimously

Leaves of Absence

LEAVES OF ABSENCE

Lauren Obringer
Grade 3 - Myrtle

On the motion of Mr. Finucan, seconded by Ms. Lindsey, the Board approved a leave of absence for **Lauren Obringer**, grade 3, Myrtle Avenue Elementary School, effective February 27, 2015 with a return date of June 11, 2015.

Motion passed unanimously

Natalie Korchak
Autistic Support - Myrtle

On the motion of Mr. Finucan, seconded by Ms. Lindsey, the Board approved a leave of absence for **Natalie Korchak**, Autistic Support, Myrtle Avenue Elementary School, effective January 30, 2015 with a return date of June 8, 2015.

Motion passed unanimously

A discussion by Board Members followed:

- When is the last day of school?
- June 12;
- What are the reasons for the leaves of absence?
- Different scenarios; personnel matters that cannot be discussed at a public meeting;
- Time frame for leave of absence;
- Does the substitute teacher leave when the teacher returns?
- No, the sub works with the returning teacher.

Corrected Salary Increase

CORRECTED SALARY INCREASE

Christina Conn
Food Service

On the motion of Mr. Finucan, seconded by Ms. Shaw, the Board approved the the hourly increase from \$9.27 to \$9.71 for **Christina Conn**, Food Service Department.

Motion passed unanimously

**Indemnification & Release
Lauren Bradford**

INDEMNIFICATION & RELEASE

Mr. Finucan made the following motion:

It is recommended that the Board approve the *Indemnification and Release Agreement* between the Keystone Oaks School District and **Lauren Bradford** as a volunteer gymnastics coach for **Tabitha Corwin** for the 2014/2015 school year.

Ms. Shaw seconded the motion.

A discussion by Board Members followed:

- What is this?
- WPIAL approves the sport under an independent coach since KO does not sponsor the sport; the student can perform under the “KO” name;
- Private gym coach works with the student.

Motion passed unanimously

Finance Report

FINANCE REPORT – Mr. Daniel Domalik

**Accounts Payable Approval
Lists**

ACCOUNTS PAYABLE APPROVAL LISTS

Mr. Domalik made the following motion:

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

General Fund as of October 24, 2014	(Check No. 45024-45233)	\$904,140.93
Risk Management as of October 24, 2014	(Check No. 1043-1062)	\$53,806.85
Food Service Fund as of October 24, 2014	(Check No. 4178-4194)	\$47,738.05
Athletics as of October 24, 2014	(Check No. 1151-1206)	\$3,720.00
TOTAL		\$1,009,405.83

Ms. Shaw seconded the motion.

- Mr. Cesario had additions to the Finance Package that changed the original amounts.

General Fund as of October 24, 2014	(Check No. 45023-45233)	\$904,360.93
Risk Management as of October 24, 2014	(Check No. 1042-1062)	\$55,809.69

Food Service Fund as October 24, 2014	(Check No. 4178-4194)	\$47,738.05
Athletics as of October 24, 2014	(Check No. 1126-1150)	\$5,010.74
	(Check No. 1151-1206)	
	TOTAL	\$1,012,919.41

On the motion of Mr. Cesario, seconded by Ms. Lindsey, the Board amended the original motion to reflect the new amounts.

Motion passed unanimously

BUDGET TRANSFERS

On the motion of Mr. Domalik, seconded by Mr. Cesario, the Board approved the following budget transfers as listed on page 13.

Motion passed unanimously

RESOLUTION 07-2014

On the motion of Mr. Domalik, seconded by Mr. Howard, the Board approved the following Resolution 07-2014 as follows:

RESOLUTION 07-2014

KEYSTONE OAKS SCHOOL DISTRICT

WHEREAS, the Keystone Oaks School District (the "School District") is contemplating a refunding of the Series of 2010, 2010A Bonds plus additional new money for various capital improvements as directed, and

WHEREAS, the School District requires an analysis of its present debt and potential debt service structure to be derived through a bond issue.

NOW, THEREFORE, be and it hereby is resolved by the governing body of the School District that:

1. The School District hereby retains Piper Jaffray & Company, Investment Banker, to complete an analysis of its present debt and potential debt service structure to present to the School District, if directed and on such date as determined by the School District.
2. All expenses incurred by Piper Jaffray & Company in connection with the development of such plan are the responsibility of Piper Jaffray & Company and the School District has no liability to reimburse such expenses unless an actual financing occurs.

3. The School District hereby retains Dinsmore & Shohl LLP, Bond Counsel, to handle all legal aspects in regards to the completion of an analysis of its present debt and potential debt service structure to be derived through a bond issue.

RESOLVED AND APPROVED by the School District this 30th day of October 2014.

KEYSTONE OAKS SCHOOL DISTRICT

(SEAL) BY _____

ATTEST: _____

Motion passed unanimously

Resolution – Refunding of Bonds & New Money

RESOLUTION – REFUNDING OF BONDS & NEW MONEY

Mr. Domalik made the following motion:

It is recommended that the Board approve Resolution 08-2014 to authorize the refunding of Series 2010 Bonds and to provide new money in an amount not less than \$3.5 million and for a total bond par amount not to exceed \$10,640,000 bond issue as presented in the Board packet.

Ms. Shaw seconded the motion.

Roll Call Vote

A roll call vote was taken.

AYES

NAYS

- Ms. Shaw
- Ms. Crowell
- Ms. Lindsey
- Mr. Cesario
- Mr. Brownlee
- Mr. Howard
- Mr. Domalik
- Mr. Hommrich
- Mr. Finucan

Motion passed unanimously

**BUDGET TRANSFERS - REQUEST
Thursday, October 30, 2014**

TO/ FROM	DESCRIPTION	ACCOUNT	ASN	DEBIT	CREDIT
TO	COMMUNITY RELATIONS - Printing, mailing	10-2370-550-000	0825	\$ 10,000.00	
TO	Workshops, Conferences, webcasts, mileage	10-2370-580-000	0826	\$ 1,500.00	
TO	Equipment - camera, ipad & accessories	10-2370-750-000	0829	\$ 1,500.00	
TO	Membership Dues	10-2370-810-000	0830	\$ 600.00	
FROM	Health Insurance - Community Relations	10-2370-530-000	5846	\$ -	\$ 13,600.00
Community Relations transfer from Health Insurance benefits -employee was not on staff to compile budget					
TO	Books - District-wide	10-1100-640-000-30-210	1827	\$ 12,000.00	
FROM	Supplies - Regular Instruction Elem	10-1100-610-000-10-270-000	0125		\$ 3,000.00
FROM	Supplies - Regular Instruction MS	10-1100-610-000-20-230-000	0136		\$ 4,000.00
FROM	Supplies - Regular Instruction HS	10-1100-610-000-30-210-000	1808		\$ 5,000.00
Transfer from Supplies to Books as book expenditures over budgeted amount					
TO	Technology - New Equipment	10-2840-750	1173	\$ 10,000.00	
FROM	Computer Administrative Software Elems	10-2840-648-10-240	6146		\$ 6,000.00
FROM	Computer Administrative Software MS	10-2840-648-20-230	6149		\$ 2,000.00
FROM	Computer Administrative Software HS	10-2840-648-30-210	6150		\$ 2,000.00
Technology transfer from software accounts to needed equipment account					
TO	HS Dues and Fees	10-1100-810-000-30-210	0807	\$ 264.00	
FROM	Supplies - Regular Instruction	10-1100-610-000-30-210-000	1808		\$ 264.00
Transfer from Supplies to Dues and Fees for Middle States for certification, NHS and PMEA annual dues increased					
TO	Architectural/Engineering Services	10-4300-330-000-00	2954	\$ 16,000.00	
FROM	Other Financing Uses- Fund Transfer	10-5220-930-000-01	1574		\$ 16,000.00
Transfer from Other Financing Uses to Engineering Services for NIRA 's Analysis and Parking Lot Report					
				\$ 51,864.00	\$ 51,864.00

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2014 - 2015 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2014-2015 BUDGET	2014-2015 3 MONTH		OVER (UNDER)
		TOTAL	SEPTEMBER/ACTUAL		BUDGET
Revenue					
6000	Local Revenue Sources	\$ 26,889,445	\$ 21,649,433	\$	\$ (5,240,012)
7000	State Revenue Sources	\$ 10,281,927	\$ 1,610,244	\$	\$ (8,671,683)
8000	Federal Revenue Sources	\$ 442,155	\$ 1,163	\$	\$ (440,992)
Total Revenue		\$ 37,613,527	\$ 23,260,840	\$ -	\$(14,352,687)
					(OVER)
					UNDER
					BUDGET
Expenditures					
100	Salaries	\$ 15,242,379	\$ 1,720,103	\$	\$ 13,522,276
200	Benefits	\$ 8,471,404	\$ 1,481,769	\$	\$ 6,989,635
	Professional/Technical				
300	Services	\$ 1,326,005	\$ 114,887	\$	\$ 1,211,118
400	Property Services	\$ 1,333,191	\$ 262,468	\$	\$ 1,070,723
500	Other Services	\$ 4,721,747	\$ 885,005	\$	\$ 3,836,742
600	Supplies/Books	\$ 1,217,885	\$ 666,065	\$	\$ 551,820
700	Equipment/Property	\$ 202,100	\$ 145,534	\$	\$ 56,566
800	Other Objects	\$ 993,796	\$ 220,245	\$	\$ 773,551
900	Other Financial Uses	\$ 4,086,200	\$ 3,150,000	\$	\$ 936,200
Total Expenditures		\$ 37,594,707	\$ 8,646,076	\$ -	\$ 28,948,631
Revenues exceeding Expenditures		\$ 18,820	\$ 14,614,764	\$ -	\$ 14,595,944

**II. CASH, CASH EQUIVALENTS AND RELATED INTEREST INCOME AS OF
September 30, 2014**

	8/31/2014				9/30/2014
	ENDING	DEBIT	CREDIT	INTEREST	ENDING
	BALANCE	RECEIVED	DISBURSED	INCOME	BALANCE
GENERAL FUND					
PNC BANK	\$ 4,102,872	\$ 10,919,542	\$ (2,926,836)	\$ 320	\$ 12,095,897
PAYROLL (pass-thru account)	\$ 15,751	\$ 774,008	\$ (774,530)		\$ 15,229
PLGIT	\$ 8,612,151	\$ 444,094	\$ -	\$ 95	\$ 9,056,340
PSDLAF	\$ 154,623		\$ -	\$ 4	\$ 154,627
INVEST PTOGRAM	\$ 170,727			\$ 7	\$ 170,734
	<u>\$ 13,056,123</u>	<u>\$ 12,137,645</u>	<u>\$ (3,701,366)</u>	<u>\$ 425</u>	<u>\$ 21,492,827</u>
CAFETERIA FUND					
PNC BANK	\$ 73,363	\$ 52,452	\$ (25,337)		\$ 100,478
PLGIT	\$ 239,713	\$ -	\$ -	\$ 3	\$ 239,716
	<u>\$ 313,076</u>	<u>\$ 52,452</u>	<u>\$ (25,337)</u>	<u>\$ 3</u>	<u>\$ 340,194</u>
CONSTRUCTION FUND / CAP RESERVE					
PNC BANK	\$ 2,409,868	\$ -	\$ -	\$ 106	\$ 2,409,974
RISK MANAGEMENT FUND/TAX REFUNDS					
PNC BANK	\$ 1,059,863	\$ -	\$ (14,440)	\$ 49	\$ 1,045,472
GRAND TOTAL	<u>\$ 16,838,931</u>	<u>\$ 12,190,097</u>	<u>\$ (3,741,143)</u>	<u>\$ 583</u>	<u>\$ 25,288,467</u>

III. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF AUGUST 31, 2014

Bank Account - Status	Middle / High School	Athletics
Cash Balance as of August 31, 2014	\$ 127,377.10	\$ 41,617.46
Deposits (General Fund Transfer)	\$ 4,579.90	\$ 10,418.66
Subtotal	\$ 131,957.00	\$ 52,036.12
Expenditures	\$ 1,481.36	\$ 5,520.88
Cash Balance as of September 30, 2014	\$ 130,475.64	\$ 46,515.24

IV. FOOD SERVICE EXPENDITURE/REVENUE 2014 - 2015 BUDGET to ACTUAL

ACCT	DESCRIPTION	2014-2015 BUDGET TOTAL	2014-2015 3 MONTH SEPTEMBER/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources/Sales	\$ 475,355	\$ 57,994	\$ (417,361)
7000	State Revenue Subsidy	\$ 87,647	\$ 807	\$ (86,840)
8000	Federal Revenue Subsidy	\$ 385,159	\$ 11,182	\$ (373,977)
Total Revenue		\$ 948,161	\$ 69,983	\$ (878,178)
				(OVER) UNDER BUDGET
Expenditures				
100	Salaries	\$ 347,018	\$ 48,082	\$ 298,936
200	Benefits	\$ 139,201	\$ 21,824	\$ 117,377
300	Professional/Technical Services	\$ 200	\$ -	\$ 200
400	Property Services	\$ 8,750	\$ 170	\$ 8,580
500	Other Services	\$ 2,725	\$ 277	\$ 2,448
600	Supplies/Food	\$ 438,206	\$ 26,067	\$ 412,139
700	Equipment/Property	\$ 1,000	\$ 892	\$ 108
800	Other Objects	\$ -	\$ -	\$ -
900	Other Financial Uses	\$ -	\$ -	\$ -
Total Expenditures		\$ 937,100	\$ 97,311	\$ 839,789
INCOME / (LOSS)		\$ 11,061	\$ (27,328)	\$ (38,389)

Campaign for Fair Education Funding

CAMPAIGN FOR FAIR EDUCATION FUNDING

2013 Tax Year Lien Process

2013 TAX YEAR LIEN PROCESS

Facilities Report

FACILITIES REPORT – Mr. Matthew Cesario

Modifications to AT&T Lease Agreement

MODIFICATIONS TO AT&T LEASE AGREEMENT

The following motion was not acted upon; therefore, it will be referred back to the Committee for discussion.

It is recommended that the Board approve the *Option and Building Lease Agreement* between the Keystone Oaks School District and New Cingular Wireless PCS, LLC to perform site modification work on its communications facility located at 1000 Kelton Avenue, Pittsburgh, PA 15216.

For Information Only

The work will consist of reconfiguring the existing antenna array, with support radio units, antenna amplifiers, surge suppressors, and coaxial cabling. While the work entails the replacement of existing items of equipment and the addition of new items, the work is typical routine maintenance that is completed by the company, as was indicated by the representative. There are currently nine antennas on the roof; three of the antennas will be removed and six new models will be installed. This will give a total of twelve antennas on the roof. The mounting sleds that are currently on the roof will remain and will be able to handle the equipment. Information has been provided to Mr. Brungo, District Solicitor, for his review of the work that is to be completed. Since the initiation of the Lease Agreement back on September 18, 1998, with Pittsburgh Cellular Telephone Company, which is now a part of AT&T, there have been a number of times where maintenance upgrades have taken place, with the last occurring in February 2012.

Cafeteria Tables & Chairs

CAFETERIA TABLES AND CHAIRS

On the motion of Mr. Finucan, seconded by Mr. Cesario, the Board approved P.E.M.C.O. to provide the District with thirty (30) mobile cafeteria tables at a cost not to exceed \$14,970.00 and two-hundred (200) stack chairs at a cost not to exceed \$11,950.00.

For Information Only

P.E.M.C.O is a member of the CoStars Purchasing Program.
(Contract #003-393)

Motion passed 8-1

NIRA Consulting Engineers

NIRA CONSULTING ENGINEERS, INC.

Mr. Cesario made the following motion:

It is recommended that the Board approve NIRA Consulting Engineers, Inc., for the engineering and design of the parking lots, sidewalks, and associated structures, at Aiken Elementary, Dormont Elementary, High School/Middle School campus, and Myrtle Elementary at a cost not to exceed \$144,000.

Ms. Neely seconded the motion.

A discussion by Board Members followed:

- Only one bid received?
- Why not more bids?
- Re-bid again?
- Would be a three week delay again if re-bid.

Motion passed 8-0-1

Ms. Shaw abstained

Technology Report

TECHNOLOGY REPORT – Mr. Donald Howard

Cafeteria Digital Signage

CAFETERIA DIGITAL SIGNAGE PROJECT

On the motion of Mr. Finucan, seconded by Ms. Lindsey, the Board approved the Cafeteria Digital Signage Project for the installation of flat screens in the high school and middle school cafeterias. All work, including installation, will be performed by Dagostino Electronic Services, Inc., at a cost not to exceed \$32,713.00.

For Information Only

The work will consist of mounting seven 60” flat screen televisions that will be installed in both the high school and middle school cafeterias. Digital signage software will be provided and training will be provided to designated District staff. The system is scalable; and with software/hardware installed in the District’s data center, it will be feasible to build this technology out to the elementary schools in the future. The system will also be used for training/presentation scenarios throughout the year in the cafeterias.

Dagostino Electronic Services, Inc., is a member of the CoStars Purchasing Program.
(Contract #003-393).

Motion passed unanimously

Activities & Athletics Report

ACTIVITIES & ATHLETICS REPORT – Mr. David Hommrich

Indemnification & Release
Jay & Irene Corwin

INDEMNIFICATION & RELEASE – JAY & IRENE CORWIN

On the motion of Mr. Hommrich, seconded by Ms. Lindsey, the Board approved the *Indemnification and Release Agreement* between the Keystone Oaks School District and Jay and Irene Corwin in conjunction with their daughter, Tabitha Corwin’s participation in WPIAL gymnastics.

Motion passed unanimously

**Overnight Trips
Competitions**

OVERNIGHT TRIPS / COMPETITIONS

Adventure Club

Adventure Club

New York City, NY

Friday-Sunday – December 5-7, 2014 or December 12-14, 2014

Sponsor – **Dr. Michele Lowers**

Chaperone – Beth Smith

Approximate number of students participating – 30-40

Approximate cost per student - \$300.00 (Raised through fund raisers & student payments)

Total cost to District - \$170.00 (Cost of two (2) substitute teachers for one (1) day)

Baseball Spring Training

Baseball Spring Training Trip

Charlotte, NC

Thursday-Saturday – March 19-21, 2015

Coach – **Scott Crimone**

Chaperone – Joseph Aul, William Theobald, CJ Yurchak

Approximate number of students participating – 30-40

Approximate cost per student - \$2500.00 (Raised through fund raisers & student payments)

No District funds requested.

Forensics

Forensics – State Speech & Debate Tournament

Susquehanna University, Selinsgrove, PA

Thursday-Saturday, March 19-20-21, 2015

Sponsors – **Cindy Mentzer, Judy Copenheaver**

Chaperones – Cindy Mentzer, Judy Copenheaver

Number of students participating - 4

Approximate cost per student - \$401.57

Total cost to District – \$1,606.28.

(Contingent upon qualifying)

**Future Business Leaders of
America (FBLA)**

Future Business Leaders of America (FBLA) State Leadership Conference

Hershey, PA

Sunday-Wednesday – April 12-13-14-15, 2015

Sponsor: **Beth Smith**

Approximate number of students participating – 15

Approximate cost per student – \$607.00 (\$5,355.00 paid from FBLA Account)

District funds requested - \$4,948.00

(Includes \$250 per student, \$255 for substitute and \$943 for chaperone expenses)

**Golden Eagle Marching
Band**

Golden Eagle Marching Band Spring Trip – South Carolina

Wednesday-Sunday – April 29 – May 3, 2015

Sponsors – **William Eibeck, Mr. Chmay, Ms. Shook**

Chaperone(s) – Monica Boone, Christie Hay, Sean Henke, David Hollick, Dianne Kowalski, Elizabeth Meriewther, Samantha O'Brien, Jan Palashoff, Cathy Zaharko

Approximate number of students participating – 55-60

Approximate cost per student - \$760.00
Total cost to the District - \$255 .00 (Cost of one (1) substitute teacher for three (3) days)

Grade 6 Trip

Grade 6 – Cleveland, OH and Erie, PA
Saturday-Sunday, March 28-29, 2015
Sponsor– **Lisa McMahon**
Chaperones – Parents’ names to be provided closer to trip time
Approximate number of students participating: 70 – 95
Approximate cost per student - \$300.00
No District funds requested

Grade 7 Trip

Grade 7 – Washington, DC
Saturday-Sunday, November 22-23, 2014
Sponsor– **Amy Torcaso**
Chaperones – Parents’ names to be provided closer to trip time
Approximate number of students participating: 70 - 95
Approximate cost per student - \$300.00
No District funds requested

Grade 8 Trip

Grade 8 – Gettysburg and Hershey, PA
Saturday-Sunday, June 6-7, 2015
Sponsor– **Nicole Varrenti-Redlinger**
Chaperones – Parents’ names to be provided closer to trip time
Approximate number of students participating: 70 – 95
Approximate cost per student - \$300.00
No District funds requested

Varsity Cheerleading

Varsity Cheerleading
Hershey, PA
Friday-Monday – April 17-21, 2015
Sponsor – **Jessica Morris**
Chaperone – Kelly Connolly
Approximate number of students participating – 16
Approximate cost per student - TBA (Raised through fund raisers & student payments)
Total cost to District - \$85.00 (Cost of one (1) substitute teacher for one (1) day)
(*Contingent upon qualifying*)

Wrestling Trip

Wrestling Trip
Hershey, PA
Saturday-Sunday – December 20-21, 2014
Coach – **Rich Bonaccorsi**
Chaperones – Andrew Bell, John Cerminara, Michael Ober
Approximate number of students participating – 15
Approximate cost per student – Raised through fund raisers & Wrestling Boosters
No District funds requested.

Public Comment

PUBLIC COMMENT – None

Adjournment

ADJOURNMENT

On the motion of Mr. Finucan, seconded by Ms. Lindsey, the meeting was adjourned at 9:11 p.m.

Motion passed unanimously

Respectfully submitted,

Eric Brandenburg
Board Secretary

Charmaine Masztak
Assistant Board Secretary
Recording Board Secretary