

KEYSTONE OAKS SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

Business/Legislative Meeting
Thursday, August 28, 2014
7:00 PM

MINUTES

Call to Order

President Joseph Finucan called the meeting to order at 7:05 p.m.

Pledge

The meeting opened with the pledge to the flag.

Attendance

Those present included: Mr. Brownlee, Mr. Cesario, Ms. Crowell, Mr. Domalik, Mr. Finucan, Mr. Hommrich, Mr. Howard, Ms. Lindsey and Ms. Shaw. Also present were Dr. William P. Stropkaj, Superintendent; Dr. Foster, Assistant Superintendent, Mr. Brandenburg, Director of Fiscal Services; Mr. Michael Brungo, Solicitor; and Mrs. Masztak, Assistant Board Secretary/ Recording Secretary

Public Comment

PUBLIC COMMENT

Mr. Dennis Fuga
Green Tree

Re: Good work regarding Mr. Hommrich's
Athletic Committee Meeting

Board President's Report

BOARD PRESIDENT'S REPORT – Mr. Joseph Finucan

Board Minutes

BOARD MINUTES

Special Voting 06/19/14;
Work Session 06/19/14;
Business/Legislative 06/26/14;
Special Voting 07/12/14

On the motion of Mr. Howard, seconded by Ms. Shaw, the Board approved the Special Voting Minutes of June 19, 2014, Special Voting Minutes of July 12, 2014, the Work Session Minutes of June 19, 2014, and the Business/Legislative Minutes of June 26, 2014.

Motion passed unanimously

PSBA Webinars

PSBA WEBINARS

On the motion of Ms. Shaw, seconded by Mr. Hommrich, the Board approved the additional fee of \$999.00 for participation in the PSBA webinars throughout the 2014/2015 school year.

Motion passed unanimously

Voting Delegate for PSBA
Delegate Assembly Meeting
Donald Howard

**APPOINTMENT OF VOTING DELEGATES FOR THE PSBA
DELEGATE ASSEMBLY MEETING**

On the motion of Mr. Finucan, seconded by Mr. Hommrich, the Board appointed **Donald Howard** as the voting delegate to participate in the PSBA Delegate Assembly to be held on Tuesday, October 21, 2014. This occurs prior to the regularly scheduled events of the main PASA-PSBA School Leadership Conference. Voting delegates are not required to pay a registration fee in order to participate in the Delegate Assembly.

Motion passed unanimously

FOR INFORMATION ONLY

Parkway West Career and Technology Center Report

- KOHS student, Elizabeth Anderson, received a scholarship through the Blood Bank

*Ms. Annie Shaw
Mr. Donald Howard – Alternate*

SHASDA Report

Mr. Daniel Domalik

Golden Wings Foundation, Inc. Report

- Possible fund raiser of KO license plates through Department of Transportation; more information to follow

Mr. Donald Howard

PSBA/Legislative Report

- Delegate Assembly very informative

Ms. Raeann Lindsey

Castle Shannon Borough Council Minutes

(Available Online)

Dormont Borough Council Minutes

(Available Online)

Green Tree Borough Council Minutes

(Available Online)

Executive Session

EXECUTIVE SESSION REPORT – Mr. Joseph Finucan

Prior to the August 28, 2014 Business/Legislative Meeting, an Executive Session was held to discuss possible litigation, student matters, Collective Bargaining Agreement, and Personnel issues.

**Act 93 One-Time Sick Day
Sell Back**

ACT 93 ONE-TIME SICK DAY SELL BACK

Mr. Hommrich made the following motion:

Original Motion

It is recommended that the Board approve a one-time sell back of sick days for Act 93 members not to exceed \$5,000.00. This sell back must occur no later than September 30, 2014.

Mr. Cesario seconded the motion.

A discussion by the Board followed to amend the motion to include verbiage “per Act 93 employee.”

Mr. Cesario made a motion to amend the original motion; Mr. Hommrich seconded the motion.

Motion passed unanimously

Amended Motion

On the motion of Mr. Hommrich, seconded by Mr. Cesario, the Board approved a one-time sell back of sick days for Act 93 members not to exceed \$5,000.00 per Act 93 employee. This sell back must occur no later than September 30, 2014.

Motion passed unanimously

Superintendent’s Report

SUPERINTENDENT REPORT – Dr. William P. Stropkaj

**Coordinator of
Communications & Public
Relations – Sarah Welch**

APPOINTMENT OF COORDINATOR OF COMMUNICATIONS & PUBLIC RELATIONS

Mr. Finucan made the following motion:

Original Motion

It is recommended that the Board approve the appointment of **Ms. Sarah Welch** as the Coordinator of Communications and Public Relations, effective September 15, 2014, at a starting salary of \$60,000. The Superintendent and School Solicitor are authorized to finalize all terms of employment in a written contract.

Ms. Lindsey seconded the motion.

A discussion by the Board followed:

- Where did the \$60,000 salary come from?
- Discussed in Executive Session last week;
- Cannot discuss Personnel issues in public;
- Did not see job description;
- Why a two-year contract?
- Why have a length of time defined in her contract?

- Contract has terms in alignment with Act 93 as defined in the School Code;
- Under Section 514 protected by the School Code, a contract has a length of time defined;
- Unless verbiage is in contract to renew, after two years, your term is up;
- Job is just doing web page;
- More than web page; grant writing, community participation, staff and student involvement, multiple tasks;
- Amend motion to include verbiage “two-year contract.”

Mr. Cesario made a motion to amend the original motion; Ms. Neely seconded the motion.

Motion passed 7-2

Amended Motion

On the motion of Mr. Finucan, seconded by Ms. Lindsey, the Board approved the appointment of **Ms. Sarah Welch** as the Coordinator of Communications and Public Relations, effective September 15, 2014, at a starting salary of \$60,000. The Superintendent and School Solicitor are authorized to finalize all terms of employment in a written two-year contract.

Motion passed 7-2

Act 93 Administrative Compensation 2013/2014

ACT 93 ADMINISTRATIVE EMPLOYEE COMPENSATION 2013 -2014

On the motion of Mr. Howard, seconded by Mr. Finucan, in compliance with the *Act 93 Administrative Employee Compensation 2011/2014*, the Board approved the Administrators’ salaries, retroactive to July 1, 2014, (as listed below) for the 2014/2015 school year:

| | | |
|---|--------------|--|
| Joseph Arcuri | \$93,474.00 | Principal, Myrtle Avenue Elementary School |
| Roberta Ann Barnes <i>(Pro-rated)</i> | \$104,374.00 | Principal, Dormont Elementary School |
| Scott Hagy | \$108,624.00 | Principal, Keystone Oaks High School |
| Mark Iampietro | \$72,899.00 | Principal, Aiken Elementary School |

Motion passed unanimously

**Appointment of Dormont Elementary Principal
Brian Werner**

APPOINTMENT OF DORMONT ELEMENTARY SCHOOL PRINCIPAL

On the motion of Mr. Finucan, seconded by Ms. Shaw, the Board approved the appointment of **Mr. Brian Werner** as the Dormont Elementary School Principal retroactive to August 4, 2014, at a starting salary of \$92,000. All other terms of employment are outlined in the Act 93 Agreement.

Motion passed unanimously

- Dr. Stropkaj noted that Mr. Werner’s starting date is not August 4, 2014, but when he is released from Gateway School District.

Systems Administrator
Justin Talbert

APPOINTMENT OF SYSTEMS ADMINISTRATOR

Mr. Finucan made the following motion:

It is recommended that the Board approve the appointment of **Mr. Justin Talbert** as Systems Administrator, retroactive to August 18, 2014, at a starting salary of \$50,000. The Superintendent and School Solicitor are authorized to finalize all terms of employment in a written contract.

Mr. Cesario seconded the motion.

A discussion by the Board followed:

- Why offered money than previous employee?
- More experience;
- Background impressive.
- Amend motion to include verbiage “two-year contract.”

Mr. Cesario made a motion to amend the original motion; Mr. Hommrich seconded the motion.

Motion passed 8-1

Amended Motion

On the motion of Mr. Finucan, seconded by Mr. Cesario, the Board approved the appointment of **Mr. Justin Talbert** as Systems Administrator, retroactive to August 18, 2014, at a starting salary of \$50,000. The Superintendent and School Solicitor are authorized to finalize all terms of employment in a written two-year contract.

Motion passed 8-1

Project Succeed Director
Joel Vanucci

PROJECT SUCCEED CONTRACT – PROGRAM DIRECTOR 2014/2015

On the motion of Mr. Finucan, the Board approved the *Project Succeed Contract for Employment of Joel Vanucci* as Program Director for the 2014/2015 school year.

Motion passed unanimously

Second Reading of Board
Policy No. 616: Payment of
Claims

SECOND READING OF REVISED POLICY NO. 616: PAYMENT OF CLAIMS

On the motion of Mr. Finucan, seconded by Ms. Shaw, in accordance with Board Policy No. 011, the Board approved the SECOND READING of revised Policy No. 616: *Payment of Claims*.

Motion passed unanimously

Professional Development

PROFESSIONAL DEVELOPMENT

On the motion of Mr. Finucan, seconded by Ms. Neely, the Board approved the following conference request:

Dr. William P. Stropkaj

Dr. William Stropkaj Allegheny Intermediate Unit's *No cost to District*
Professional Development Workshop
Bedford Springs, PA
October 1, 2, 3, 2014

Motion passed unanimously

Education Report

EDUCATION REPORT – Ms. Raeann Lindsey

**Robert Morris University
Affiliation Agreement for
Internship/Practicum, Pre-
Clinical & Student Teaching**

**ROBERT MORRIS UNIVERSITY AFFILIATION AGREEMENT FOR
INTERNSHIP/PRACTICUM, PRE-CLINICAL AND STUDENT TEACHING**

On the motion of Mr. Howard, seconded by Ms. Shaw, the Board approved the Affiliation Agreement for Internship/Practicum, Pre-Clinical and Student Teacher between Robert Morris University and the Keystone Oaks School District for a five (5) year period from August 28, 2014 through August 28, 2019.

Motion passed unanimously

Pupil Personnel Report

PUPIL PERSONNEL REPORT – Dr. Kathleen Foster

**Title I Services
St. Anne's School**

TITLE I SERVICES – ST. ANNE'S SCHOOL

On the motion of Mr. Finucan, seconded by Ms. Shaw, the Board approved the *Title I Non-Public School Contract between the Keystone Oaks School District and the Allegheny Intermediate Unit* for the 2014/2015 school year for Title I services to students at St. Anne's School.

Motion passed unanimously

**Title I Services
Hillcrest Christian Academy**

TITLE I SERVICES – HILLCREST CHRISTIAN ACADEMY

On the motion of Mr. Finucan, seconded by Ms. Shaw, the Board approved the *Title I Non-Public School Contract between the Keystone Oaks School District and the Allegheny Intermediate Unit* for the 2014/2015 school year for Title I services to students at Hillcrest Christian Academy.

Motion passed unanimously

**Peer Jury School-Based
Diversion Program**

PEER JURY SCHOOL-BASED DIVERSION PROGRAM

On the motion of Mr. Howard, seconded by Mr. Finucan, the Board approved the Peer Jury School-Based Diversion Program to continue at the Keystone Oaks Middle School and the Keystone Oaks High School (under the direction of **Officer Aaron Vanatta**) for the 2014/2015 school year.

Motion passed unanimously

**School Dental Services
2014/2015 – Dr. George Royer**

SCHOOL DENTAL SERVICES – 2014/2015 – DR. GEORGE ROYER

On the motion of Mr. Finucan, seconded by Mr. Howard, the Board approved the Agreement for School Dentist Services with **George Royer, D.M.D.**, for the 2014/2015 school year.

Motion passed unanimously

**Wesley Spectrum Services
Agreement**

AGREEMENT WITH WESLEY SPECTRUM SERVICES

Mr. Finucan made the following motion:

Original Motion

The Administration recommends that the Board approve the *Agreement with Wesley Spectrum Services and the Keystone Oaks School District* (elementary, middle, and high schools) for the 2014/2015 school year. This agreement includes the professional services of two Intervention Specialists at the cost of \$147,000 (\$73,500 for each individual).

Ms. Lindsey seconded the motion.

A discussion by the Board followed to include the verbiage “specialist.”

Mr. Cesario made a motion to amend the original motion; Mr. Howard seconded the motion.

Motion passed unanimously

Amended Motion

On the motion of Mr. Finucan, seconded by Ms. Lindsey, the Board approved the *Agreement with Wesley Spectrum Services and the Keystone Oaks School District* (elementary, middle, and high schools) for the 2014/2015 school year. This agreement includes the professional services of two Intervention Specialists at the cost of \$147,000 (\$73,500 for each individual specialist).

Motion passed unanimously

University of Pittsburgh
Reading Intern

**AGREEMENT WITH UNIVERSITY OF PITTSBURGH FOR READING
INTERN**

On the motion of Mr. Finucan, seconded by Ms. Lindsey, the Board approved the Agreement with the University of Pittsburgh for a Reading Intern to work with the Reading Specialists in the elementary schools for the 2014/2015 school year. The cost is \$19,000 and is paid for from the Accountability Block Grant which is now part of the Ready to Learn Block Grant.

Motion passed unanimously

Personnel Report

PERSONNEL REPORT – Mr. Joseph Finucan

Resignations

RESIGNATIONS

On the motion of Mr. Finucan, seconded by Ms. Lindsey, the Board accepted the resignations of the following individuals:

Professional Employees

Professional Employees

Dana Diulus

Dana Diulus
Effective August 4, 2014

Special Education

Dormont

Amy Guiliani

Amy Guiliani
Effective August 6, 2014

Language Arts – 6th Gr

Middle School

Classified Employee

Classified Employee

Nancy Simensky

Nancy Simensky
Effective August 6, 2014

Food Service

Dormont

Motion passed unanimously

Appointments

APPOINTMENTS

Professional Employees

Professional Employees

On the motion of Mr. Finucan, seconded by Ms. Lindsey, in compliance with *Board Policy No. 404 – Employment of Professional Employees, and the Keystone Oaks Education Association Agreement 2011-2016*, the Board approved the employment of:

Jessica Clegg

Jessica Clegg
Kindergarten - Aiken Elementary
August 21, 2014
Salary – \$41,900.00 (B + 24, Level 16)

Nancy Stadler

Nancy Stadler

Art – Myrtle Elementary & High School
August 21, 2014

Christina Thomas

Salary – \$42,400.00 (M, Level 16)

Christina Thomas
Learning Support – Dormont Elementary
August 21, 2014
Salary - \$41,650 (B, Level 16)

Andrew Bell
Grade 4 – Dormont Elementary
August 21, 2014
\$42,650 (B, Level 15).

Zachary Whitfield

Zachary Whitfield
Grade 5 – Myrtle Avenue Elementary
August 21, 2014
Salary - \$42,650 (B, Level 15) *Motion passed unanimously*

Professional Long-Term Substitutes

Professional Long-Term Substitutes

On the motion of Mr. Cesario, seconded by Mr. Howard, in compliance with *Board Policy No. 405 – Employment of Substitute Professional Employees*, the Board approved **John Buffington** as a long-term substitute, high school biology, for the first semester of the 2014/2015 school year. Mr. Buffington’s salary will be prorated on \$43,650.00 (M+12, Level 15).

John Buffington – KOHS

Motion passed 8-0

Colleen Reilly – Dormont

On the motion of Mr. Cesario, seconded by Mr. Howard, in compliance with *Board Policy No. 405 – Employment of Substitute Professional Employee*, the Board approved **Colleen Reilly** as a long-term substitute, Kindergarten – Dormont Elementary, for the 2014/2015 school year. Ms. Reilly’s salary will be \$42,650 (B, Level 15).

Motion passed 8-0

- *Ms. Shaw was not present for the above two motions.*

Project Succeed

Project Succeed

On the motion of Mr. Finucan, seconded by Ms. Lindsey, the Board approved the following individuals as Project Succeed instructors for the 2014/2015 school year:

| | |
|--------------------------|------------------------|
| Jennifer Chambers | Career Awareness |
| Kevin Gallagher | Mathematics |
| Lynn Heasley | Career Awareness |
| Richard Heilmann | English |
| John Murphy | History/Social Studies |
| Michael Orsi | Special Education |
| Nicholas Sandulli | Science |
| Beth Smith | Computer Education |

Motion passed 8-0

- *Mr. Cesario was not present for the above motion.*

Classified Employee

Classified Employee - Paraprofessional

On the motion of Mr. Finucan, seconded by Ms. Shaw, in compliance with *Board Policy No. 504 – Employment of Classified Employees, and the Keystone Oaks Education Support Agreement 2009-2014*, the Board approved for employment:

Christine Casto – Dormont

Christine Casto – Paraprofessional (Personal Care Aide)

Dormont Elementary School

Full-time

Effective September 2, 2014

Salary - \$12.01/hour

Motion passed unanimously

Food Service Personnel

Food Service Personnel

On the motion of Ms. Shaw, seconded by Mr. Howard, in compliance with *Board Policy No. 504 – Employment of Classified Employees*, the Board approved the following individuals as Food Service employees for the 2014/2015 school year:

| <u>Name</u> | <u>School</u> | <u>Hourly Wage</u> |
|------------------------|--------------------|--------------------|
| Lori Donahue | Dormont Elementary | \$8.75 |
| Eileen Shields | Myrtle Elementary | \$9.50 |
| Allison Skoncey | Dormont Elementary | \$8.90 |

Motion passed unanimously

Substitute Custodian

Substitute Custodian

On the motion of Mr. Finucan, seconded by Mr. Hommrich, in compliance with *Board Policy No. 505– Employment of Substitute and Short-Term Employees*, the Board approved **Laura Triantafillos** as a substitute custodian, effective August 27, 2014.

Motion passed unanimously

Athletic Appointments

Athletic Appointments

On the motion of Ms. Lindsey, seconded by Mr. Howard, the Board approved the following coaches as per the *Keystone Oaks Educational Association Collective Bargaining Agreement 2011-2016, Article XXVIII, Extra Duty Compensation, Sub-Section B, Athletic Positions and Compensation*, for the 2014/2015 school year:

Andrew Bochicchio

8th Grade Football Coach

\$3,225.00

Keith Buckley

Middle School Soccer Head Coach

\$2,920.00

Daniel Elzer

Boys Varsity Head Basketball Coach

\$6,150.00

Judith Fritz \$1,442.50
Sarah Hardner \$1,442.50
 Cross Country Assistant Coaches (Split Stipend)

Paul Palaschak
 Girls High School Basketball Assistant Coach \$3,970.00

Motion passed unanimously

Extra-Duty Appointment

Extra-Duty Appointment

On the motion of Mr. Finucan, seconded by Mr. Cesario, the Board approved the following individual as per the *Keystone Oaks Educational Association Collective Bargaining Agreement 2011-2016, Article XXVIII, Extra Duty Compensation, Sub-Section c, Activities Positions and Compensation*, for the 2014/2015 school year:

Jeffrey Chmay
 Assistant Marching Band Director \$2,400.00
 Percussion Coordinator \$1,800.00

Motion passed unanimously

Tenure

TENURE

On the motion of Mr. Finucan, seconded by Mr. Domalik, in compliance with **Board Policy No. 404 – Employment of Professional Employees** the Board recognized the following individuals as having completed the requirement according to the Commonwealth of Pennsylvania and achieving tenure with a Professional Contract:

| <u>Employee</u> | <u>Effective</u> | <u>School</u> |
|------------------------|------------------|-----------------------------------|
| William Eibeck | August 25, 2014 | Keystone Oaks High/Middle Schools |
| Suzanne Lochie | August 25, 2014 | District-Wide |
| Lauren Smathers | August 25, 2014 | Aiken/Dormont/Myrtle |

Motion passed unanimously

Substitute Teachers

SUBSTITUTE TEACHERS

On the motion of Mr. Finucan, seconded by Mr. Howard, in compliance with **Board Policy No. 405 – Employment of Substitute Professional Employees** the Board approved the following individuals as substitute teachers and substitute nurses for the 2014/2015 school year:

| <u>Name</u> | <u>Subject</u> |
|---------------------------|----------------|
| Andreessen, Reuben | Social Studies |
| Arzenti, Rosa | Pre K-4 |

| | |
|-------------------------------|---------------------------------------|
| Baroffio, Alisa | Elementary |
| Bolton, Christina | Elementary |
| Buffington, John | ML Science/Earth & Space Science |
| Bumbernick, Stacey | Social Studies/World History |
| Caiarelli, Samantha | Elementary PreK-4 |
| Carnahan, Kimber | Early Childhood K-4/Special Ed. |
| Catherman, Janel | Elementary |
| Catone, Tara | Physical Education |
| Creighton, Michael | Elementary/ML Math |
| Cuccaro, Yvonne | Elementary |
| DeLauter, Ashley | Elementary/Reading Specialist |
| Dzurko, Carolyn | English |
| Eveges, Emily | Early Childhood |
| Fahey, Michael | Physical Education |
| Faynor, Chelsea | Elementary/Special Ed |
| Fisher, Christina | School Nurse |
| Fonner, Justin | Earth & Space Science/General Science |
| Gaitaniella, Michael | Social Studies |
| Henigman, Courtney | Elementary/ML Math/ML English |
| Hirschinger, Katherine | Elementary |
| Honeygosky, Richard | Math |
| Hutchison, Jeffrey | Social Studies/English |
| Joseph, Melissa | Elementary |
| Joseph, Peter | Health/Physical Education |
| Kalakos, Kristen | Elementary |
| Kuglar, Jennifer | Elementary/Special Education |
| Levicky, Harry | Music |
| Loveland, Heather | Elementary/Special Education |
| Lydon, Kathleen | Elementary |
| Lydon, Theresa | ML Math/Business/IT |
| Majesky, Scott | Social Studies |
| Mancuso, Mercedes | Elementary |
| Manz, Rachel | Elementary |
| Marchick, Joseph | General Science/Social Studies |
| Mihalsky, Dena | Elementary/Special Education |
| Moon, Alicia | Math |
| Morgan, Barbara | Elementary |
| Nee, Margaret | Social Studies |
| Oberst, Terry | Special Ed/English |
| Persi, Nina | Art |
| Polens, Alexandra | Elementary |
| Reilly, Colleen | Elementary/Special Education |
| Rinaldo, Rita | English |
| Ruggiero, Renee | Elementary/Special Education |
| Sandulli, Nicholas | Biology |
| Scanlon, Catherine | Elementary |

| | |
|-------------------------|---------------------------|
| Smith, Michael | Social Studies |
| Smith, Theresa | Elementary |
| Snyder, Benjamin | Art |
| Snyder, Jaime | Elementary/Social Studies |
| Zupan, Adrienne | Elementary/ML English |

Motion passed unanimously

Curriculum Leaders

CURRICULUM LEADERS 2014/2015

On the motion of Mr. Finucan, seconded by Ms. Lindsey, in compliance with the *Keystone Oaks Education Association Agreement 2011-2016 Article XXVI-Curriculum Leaders* the Board approved the following teachers as Curriculum Leaders for the 2014/2015 school year:

| <u>Employee</u> | <u>Grade/Subject</u> | <u>Compensation</u> |
|---------------------------|---|---------------------|
| Marilyn Kennedy | Kindergarten | \$3,000.00 |
| Leslie Holmes | First Grade | \$3,000.00 |
| Patricia Peterson | Second Grade | \$3,000.00 |
| Jamie Barbin | Third Grade | \$3,000.00 |
| Jil Graham | Fourth Grade | \$3,000.00 |
| Jennifer Kusserow | Fifth Grade | \$3,000.00 |
| Lisa McMahan | English 6-8 | \$1,500.00 |
| Jennifer Bogdanski | English 9-12 | \$1,500.00 |
| Kevin Gallagher | Math 6-12 | \$3000.00 |
| Tricia Kreitzer | Science 6-12 | \$3,000.00 |
| Joan Young | Social Studies 6-12 | \$3,000.00 |
| Michael Magri | Tech, Business & Library Science | \$3,000.00 |
| Michele Lowers | Foreign Language & ESL | \$3,000.00 |
| Maria Dayka | Family/Consumer Science & Physical Ed. | \$3,000.00 |
| Heather Hruby | Fine Arts K-12 | \$3,000.00 |

Motion passed unanimously

Substitute Secretaries and Paraprofessionals

SUBSTITUTE SECRETARIES/PARAPROFESSIONALS

On the motion of Mr. Finucan, seconded by Mr. Howard, in compliance with *Board Policy No. 505 – Employment of Classified Substitute Employees*, the Board approved the following substitute secretaries and paraprofessionals for the 2014/2015 school year:

| | |
|-------------------------|------------------|
| Donna Gimigliano | Secretary |
| Theresa Roche | Secretary |
| Susan Joyce | Paraprofessional |

Motion passed unanimously

Leaves of Absence

LEAVES OF ABSENCE

Christie Bengele - Dormont

On the motion of Mr. Finucan, seconded by Ms. Neely, the Board approved an extended personal leave of absence for **Christie Bengele**, Kindergarten – Dormont Elementary, effective August 20, 2014, with a return date of February 5, 2015.

Motion passed unanimously

Brad Bengele - Dormont

On the motion of Mr. Finucan, seconded by Ms. Neely, the Board approved an FMLA leave of absence for **Brad Bengele**, Physical Education – Dormont Elementary, effective August 20, 2014, with a return date of November 13, 2014.

Motion passed unanimously

**Jennifer Taylor - KOMS
Mathematics**

On the motion of Mr. Finucan, seconded by Ms. Neely, the Board approved a temporary leave of absence for **Jennifer Taylor**, Mathematics – Middle School, effective August 20, 2014 with a return date of approximately September 15, 2014.

Motion passed unanimously

**Nadine Pisani – KOHS
Biology**

On the motion of Mr. Finucan, seconded by Ms. Neely, the Board approved an unpaid leave of absence for **Nadine Pisani**, High School Biology teacher, for the first semester of the 2014/2015 school year.

Motion passed unanimously

**Jack Priori - Myrtle
Head Custodian**

On the motion of Mr. Finucan, seconded by Ms. Neely, the Board approved a leave of absence for **Jack Priori**, Myrtle – Head Custodian, effective August 25, 2014 with a return date between January 1, 2015 and March 1, 2015.

Motion passed unanimously

Finance Report

FINANCE REPORT – Mr. Daniel Domalik

ACCOUNTS PAYABLE APPROVAL LISTS

On the motion of Mr. Domalik, seconded by Mr. Cesario, the Board approved the following Accounts Payable lists as presented in the *Finance Package*:

| | |
|---|--------------|
| A. Accounts Payable as of July 31, 2014 | \$892,560.45 |
| Accounts Payable as of August 22, 2014 | \$345,262.04 |
| B. Food Service Fund Accounts Payable as of July 31, 2014 | \$29,788.58 |

| | |
|--|-----------------------|
| Food Service Fund Accounts Payable as of August 22, 2014 | \$748.79 |
| TOTAL | \$1,268,359.86 |
| <i>Motion passed unanimously</i> | |

**Contract to Sell or Purchase
Meals – Jubilee Christian
School**

**CONTRACT TO SELL OR PURCHASE MEALS – JUBILEE CHRISTIAN
SCHOOL**

On the motion of Mr. Domalik, seconded by Ms. Neely, the Board approved the *Contract to Sell or Purchase Meals from Schools* between the Keystone Oaks School District and the Jubilee Christian School for the 2014/2015 school year. Cost per meal is \$2.20.

Motion passed unanimously

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2013 - 2014 BUDGET to ACTUAL / PROJECTION

| ACCT | DESCRIPTION | 2013-2014 BUDGET TOTAL | 2013-2014 12 MONTH JUNE/ACTUAL | MONTH END + ESTIMATED PROJECTION | OVER (UNDER) BUDGET |
|--|-------------------------|------------------------------|--------------------------------------|--|---------------------------|
| Revenue | | | | | |
| 6000 | Local Revenue Sources | \$ 25,101,155 | \$ 26,467,776 | \$ 26,511,450 | \$ 1,410,295 |
| 7000 | State Revenue Sources | \$ 9,917,008 | \$ 9,405,909 | \$ 9,671,906 | \$ (245,102) |
| 8000 | Federal Revenue Sources | \$ 446,504 | \$ 138,913 | \$ 462,345 | \$ 15,841 |
| Total Revenue | | \$ 35,464,667 | \$ 36,012,599 | \$ 36,645,701 | \$ 1,181,034 |
| | | | | | (OVER) UNDER BUDGET |
| Expenditures | | | | | |
| 100 | Salaries | \$ 14,673,483 | \$ 13,857,536 | \$ 14,703,464 | \$ (29,981) |
| 200 | Benefits | \$ 7,848,904 | \$ 7,298,698 | \$ 7,501,721 | \$ 347,183 |
| | Professional/Technical | | | | |
| 300 | Services | \$ 1,060,408 | \$ 1,334,647 | \$ 1,334,647 | \$ (274,239) |
| 400 | Property Services | \$ 1,468,919 | \$ 1,429,362 | \$ 1,429,362 | \$ 39,557 |
| 500 | Other Services | \$ 4,208,192 | \$ 4,363,172 | \$ 4,363,172 | \$ (154,980) |
| 600 | Supplies/Books | \$ 1,419,255 | \$ 1,388,137 | \$ 1,388,137 | \$ 31,118 |
| 700 | Equipment/Property | \$ 111,475 | \$ 70,368 | \$ 70,368 | \$ 41,107 |
| 800 | Other Objects | \$ 1,441,760 | \$ 1,204,026 | \$ 1,204,026 | \$ 237,724 |
| 900 | Other Financial Uses | \$ 3,703,500 | \$ 3,747,810 | \$ 3,748,310 | \$ (44,810) |
| Total Expenditures | | \$ 35,935,896 | \$ 34,693,758 | \$ 35,743,207 | \$ 192,689 |
| Expenditures exceeding Revenues | | \$ (471,229) | \$ 1,318,814 | \$ 902,494 | \$ 1,373,723 |

II. EXPENDITURE/REVENUE 2014 - 2015 BUDGET to ACTUAL / PROJECTION

| ACCT | DESCRIPTION | 2014-2015 BUDGET TOTAL | 2014-2015 1 MONTH JULY/ACTUAL | MONTH END + ESTIMATED PROJECTION | OVER (UNDER) BUDGET |
|--|-------------------------|------------------------------|-------------------------------------|--|---------------------------|
| Revenue | | | | | |
| 6000 | Local Revenue Sources | \$ 26,889,445 | \$ 2,622,311 | \$ | \$(24,267,134) |
| 7000 | State Revenue Sources | \$ 10,281,927 | \$ 255,764 | \$ | \$(10,026,163) |
| 8000 | Federal Revenue Sources | \$ 442,155 | \$ 1,163 | \$ | \$ (440,992) |
| Total Revenue | | \$ 37,613,527 | \$ 2,879,238 | \$ | \$(34,734,289) |
| | | | | | (OVER) |
| | | | | | UNDER |
| | | | | | BUDGET |
| Expenditures | | | | | |
| 100 | Salaries | \$ 15,242,379 | \$ 253,206 | \$ | \$ 14,989,173 |
| 200 | Benefits | \$ 8,417,404 | \$ 388,131 | \$ | \$ 8,083,273 |
| | Professional/Technical | | | | |
| 300 | Services | \$ 1,326,005 | \$ 31,300 | \$ | \$ 1,294,705 |
| 400 | Property Services | \$ 1,333,191 | \$ 10,519 | \$ | \$ 1,322,672 |
| 500 | Other Services | \$ 4,721,747 | \$ 648,868 | \$ | \$ 4,072,879 |
| 600 | Supplies/Books | \$ 1,217,885 | \$ 445,054 | \$ | \$ 772,831 |
| 700 | Equipment/Property | \$ 202,100 | \$ 27,229 | \$ | \$ 174,871 |
| 800 | Other Objects | \$ 993,796 | \$ 20,151 | \$ | \$ 973,645 |
| 900 | Other Financial Uses | \$ 4,086,200 | \$ - | \$ | \$ 4,086,200 |
| Total Expenditures | | \$ 37,594,707 | \$ 1,824,458 | \$ | \$ 35,770,249 |
| Expenditures exceeding Revenues | | \$ 18,820 | \$ 1,054,780 | \$ | \$ 1,035,960 |

**III. CASH, CASH EQUIVALENTS AND RELATED INTEREST INCOME AS OF
July 31, 2014**

| | 6/30/2014 | | | | 7/31/2014 |
|--|----------------------|---------------------|-----------------------|-----------------|----------------------|
| | ENDING | DEBIT | CREDIT | INTEREST | ENDING |
| | BALANCE | RECEIVED | DISBURSED | INCOME | BALANCE |
| GENERAL FUND | | | | | |
| PNC BANK | \$ 1,065,594 | \$ 4,193,588 | \$ (4,209,218) | \$ - | \$ 1,049,963 |
| PAYROLL (pass-thru account) | \$ 15,168 | \$ 723,852 | \$ (730,270) | | \$ 8,750 |
| PLGIT | \$ 7,913,545 | \$ 293,979 | \$ (1,000,000) | \$ 190 | \$ 7,207,714 |
| PSDLAF | \$ 154,623 | | \$ - | \$ - | \$ 154,623 |
| INVEST PTOGRAM | \$ 170,712 | | | \$ 7 | \$ 170,719 |
| CAFETERIA FUND | | | | | |
| PNC BANK | \$ 76,692 | \$ 85,891 | \$ (116,340) | | \$ 46,242 |
| PLGIT | \$ 313,522 | \$ 11,988 | \$ (85,807) | \$ 8 | \$ 239,711 |
| | \$ 390,213 | \$ 97,879 | \$ (202,147) | \$ 8 | \$ 285,953 |
| CONSTRUCTION FUND / CAP RESERVE | | | | | |
| PNC BANK | \$ 1,409,711 | \$ 1,000,000 | \$ - | \$ 61 | \$ 2,409,772 |
| RISK MANAGEMENT/TAX REFUNDS | | | | | |
| PNC BANK | \$ 1,107,499 | \$ - | \$ (45,825) | \$ 46 | \$ 1,061,720 |
| GRAND TOTAL | \$ 12,227,066 | \$ 6,309,298 | \$ (6,187,461) | \$ 312 | \$ 12,349,215 |

IV. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF JUNE 30, 2014

| Bank Account - Status | Middle / High School | Athletics |
|-------------------------------------|-----------------------------|------------------|
| Cash Balance as of May 30, 2014 | \$ 116,585.08 | \$ 48,581.29 |
| Deposits (General Fund Transfer) | \$ 5,176.42 | \$ - |
| Subtotal | \$ 120,761.50 | \$ 48,581.29 |
| Expenditures | \$ 22,709.40 | \$ 4,811.00 |
| Cash Balance as of June 30, 2014 | \$ 98,052.10 | \$ 43,770.29 |

V. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF JULY 31, 2014

| Bank Account - Status | Middle / High School | Athletics |
|-------------------------------------|-----------------------------|------------------|
| Cash Balance as of June 30, 2014 | \$ 98,052.10 | \$ 43,770.29 |
| Deposits (General Fund Transfer) | \$ - | \$ - |
| Subtotal | \$ 98,052.10 | \$ 43,770.29 |
| Expenditures | \$ 675.00 | \$ 60.00 |
| Cash Balance as of July 31, 2014 | \$ 97,377.10 | \$ 43,710.29 |

Facilities Report

FACILITIES REPORT – Mr. Matthew Cesario

Summer Program – Bonus Pay

SUMMER PROGRAM – BONUS PAY

Mr. Cesario made the following motion:

It is recommended that the Board approve a bonus of \$250 for each of the following individuals who worked in the Summer Program with the custodians and maintenance crew this past season:

Michael Cramer
Thomas Hustava
Jake Dindak
Charles Wallander

Ms. Shaw seconded the motion.

A discussion by the Board followed:

- What percentage does this bonus represent?
- The bonus represented 3%;
- Bonus seems very steep;
- Boys did a tremendous job with the cement work;
- What did the other workers do?
- Clean floors, desks, move furniture, etc.;
- Boys did above and beyond what was expected of them.

Motion passed 7-2

Substitute Custodian Pay Rate Increase

SUBSTITUTE CUSTODIAN PAY RATE INCREASE

Mr. Cesario made the following motion:

It is recommended that the Board approve the pay rate for substitute custodians at \$10.50 per hour, effective September 1, 2014.

Mr. Finucan seconded the motion.

A discussion by the Board followed:

- Why \$10.50?
- Need custodians; did study and need to raise substitute custodian pay rate;
- Advertised in newspaper; no takers;
- Why not hire a lawn care service;

- Would become a contract issue;
- Campus is a disgrace; streamers still hanging from gym ceiling from June graduation;
- Weeds, grass are a mess; not mowed;
- Broken lights;
- Opening day at schools was worst ever; embarrassing;
- If you were short-handed in June & July, why wasn't the issue addressed sooner?
- No more four-day work week during summer months; things need to get done during a five-day work week;
- Why not replace them?
- Cannot discuss personnel issues in public.

Motion passed unanimously

**Replacement of KOMS
Water Pressure Regulators**

**REPLACEMENT OF MIDDLE SCHOOL WATER PRESSURE
REGULATORS**

On the motion of Mr. Cesario, seconded by Mr. Finucan, the Board approved **John R. Meyers Plumbing & Heating, Inc.** to replace the Keystone Oaks Middle School water pressure regulators at a cost not to exceed \$9,414.00.

Motion passed unanimously

Transportation Report

TRANSPORTATION REPORT – Mr. Matthew Cesario

Transportation

TRANSPORTATION

On the motion of Mr. Cesario, seconded by Ms. Lindsey, the Board approved the Transportation Program for the 2014/2015 school year as presented in the Transportation Booklet.

Program

Company

Exceptional Children and Act 372

First Student Transit

Act 372

Port Authority Transit

Regular District Transportation

Matthews Bus Company

Parent Contracts

Under Act 372

Motion passed unanimously

Port Authority Agreement

PORT AUTHORITY AGREEMENT

On the motion of Mr. Cesario, seconded by Ms. Lindsey, the Board approved the Agreement between Port Authority Transit and the Keystone Oaks School District to provide monthly bus passes in the amount of \$97.50 per pass for Zone 1, and \$146.25 for Zone 2, for Act 372 students.

Motion passed unanimously

Public Comment

PUBLIC COMMENT – None

Adjournment

ADJOURNMENT

On the motion of Mr. Finucan, seconded by Mr. Cesario, the meeting was adjourned at 8:48 p.m.

Motion passed unanimously

Respectfully submitted,

Eric Brandenburg
Board Secretary

Charmaine Masztak
Assistant Board Secretary
Recording Board Secretary