

Meeting Title: Buildings, Grounds & Transportation Meeting		Meeting Date: 10/6/14
Meeting Location: KOSD Board Room		Meeting Time: 6:30 pm
Attendees: Annie Shaw, Dan Domalik, Matt Cesario, Chris Swickline, Eric Brandenburg, Dave Kramer (Schneider)		
Agenda:		
<ul style="list-style-type: none"> 1) 1) Finalize scope details with Schneider 2) Update on parking lot engineering RFP process 3) Update on stage lighting 4) Review old action items 5) Project updates Cameras HS Gym PAHU Compressor Cooling Tower Repointing Dormont Tree Trimming Other		
Old Action Items	Who	By-When
Remove gates	Swickline	10/31- Revised
Develop template for capital decision making	Brandenburg	Done
Optimize mail delivery	Swickline, Stropkaj	7/15
Look for lower cost timecard alternatively	Swickline, Brandenburg, Stropkaj	7/15
Prepare draft of parking lot engineering scope of work	Swickline, NIRA	Done
Prepare draft of lighting engineering scope of work	Swickline, Vendors	10/21 - Revised
Determine any new projects – “good ideas” from GESA docs	Swickline	11/30 - Revised
Check on chunk out of track and repair	Swickline	Done
Check on Dormont doors not locking	Swickline	Done
Develop camera specs	Swickline	11/15 - Revised
Develop liquidated damages	Cesario, MBM	11/30
Determine need for bollards	Swickline	Done
Get quote on Rejuvaseal	Swickline	Done
Provide Rejuvaseal references if possible	Swickline	Done
Get two other quotes for Rejuvaseal if possible	Swickline	Done
Fencing plan for “Spring” area	Swickline	Done

Develop parking lot engineering RFP	Cesario, Domalik, Shaw, Swickline, Brandenburg	Done
Send RFP	Brandenburg	Done
Accept RFP	Board	10/31
Complete engineering	Winner	1/15
Bid construction	Brandenburg	2/1
Confirm that Vincent's is COSTARS	Brandenburg	Done
Bring in electrician to estimate whether state bidding is required for stage lighting	Swickline	9/30
Complete repair of parking lot light	Swickline	9/30
Complete roof repair quotations	Swickline	Done
Get quote on HVAC engineering consulting study	Swickline	Done
Make recommendation on AT&T antenna upgrade	Smith	9/30
New Action Items	Who	By-When
Rationalize, get detailed apples to apples quote for stage lighting for recommendation and board approval	Swickline, Hallam	10/17
RFP for cooling tower brick	Swickline	11/27
Tabled Action Items	Who	By-When
Send letter to Green Tree on digital marquee costs sharing and zoning	Stropkaj	
Nighttime parking study	Cesario	

Next Meeting: **Monday 11/10, 6:30 pm location – KOSD Board Room**

We also will review the engineering bids on 10/27 after the policy meeting in the board room (not a public meeting)

Items Discussed:

- 1) Schneider engineering report – Could have draft report for Nov mtg, get on agenda, have final for Dec mtgs
- 2) Parking lot engineering – Will get bids by 1 pm on 24th, will get to board electronically over the weekend.
 - a. Rejuvaseal happening on the 25th
 - b. While we are doing parking lots, we should run conduit for eventual electronic signs

- c. Bollard at Myrtle are needed to provide separation with buses, don't think planters are sufficient, will have to engineer around
- 3) Stage Lighting:
 - a. Have three quotes, but they are apples and oranges. Chris to get with Shane to rationalize them.
 - b. This week, Light Company will give estimate on costs for associated electrical work.
 - c. Want line item numbers.
 - d. Can Pittsburgh Stage categorize?
- 4) Other projects:
 - a. Parking lot light has been ordered, waiting on pole
 - b. Roofing repairs to happen rather quickly
 - c. Solicitor looking at AT&T lease
 - d. Still quoting on PAHU compressor repair
 - e. Cooling tower brick has gotten too bad, cannot repoint, must rebuild. Recommending split face block to save money. Need RFP.
 - f. Meeting Dormont boro on 10/7 @ 11 re: trees
- 5) Athletic walk around
 - a. Added new items to list
 - b. Will talk to Mr. Elphinstone on dirt, reseeding & fence repair
- 6) Misc
 - a. Cree lighting has offered to provide a 60 day loan of LED lights. \$400 to purchase. Bought one as a longer term test.
 - b. Would like a ~\$3 K lawn vac / shredder. Will improve productivity, allow for more timely clean up of grounds in the fall & better quality. Committee recommends seeking quotes and going for it. (Completed)