

Meeting Title: Buildings, Grounds & Transportation Meeting	Meeting Date: 11/10/14	
Meeting Location: KOSD Board Room	Meeting Time: 7:00 pm	
Attendees: Dan Domalik, Matt Cesario, Chris Swickline		
Agenda: Brief Update on Major Projects (Parking Lot Engineering, Stage, Lighting RFP) Deadlines for Future RFP/Q - Cameras, Cooling Tower, etc. Pesticide, Herbicide & Fertilizers - Use & Supply Finalizing Capital Plan Minor Projects Discussion (As Needed)		
Old Action Items	Who	By-When
Remove gates	Swickline	Done
Optimize mail delivery	Swickline, Stropkaj	7/15
Look for lower cost timecard alternatively	Swickline, Brandenburg, Stropkaj	7/15
Prepare draft of lighting engineering scope of work	Swickline, Vendors	Done
Determine any new projects – “good ideas” from GESA docs	Swickline	11/30 - Revised
Develop camera specs	Swickline	12/31 - Revised
Develop liquidated damages	Cesario, MBM	11/30
Accept RFP	Board	Done
Complete engineering	NIRA	1/15
Bid construction	Brandenburg	2/1
Bring in electrician to estimate whether state bidding is required for stage lighting	Swickline	Done
Complete repair of parking lot light	Swickline	9/30
Make recommendation on AT&T antenna upgrade	Smith	Done
Rationalize, get detailed apples to apples quote for stage lighting for recommendation and board approval	Swickline, Hallam	1/30 - Revised
RFP for cooling tower brick	Swickline	2/28 - Revised
New Action Items	Who	By-When
Tabled Action Items	Who	By-When

Send letter to Green Tree on digital marquee costs sharing and zoning	Stropkaj	
Nighttime parking study	Cesario	

Next Meeting: **TBD location – KOSD Board Room**

Items Discussed:

- 1) Roofing work to start 11/24. With work completed, hope to get 3 more years out of current roofs.
- 2) NIRA to start sample 11/24
- 3) Sound upgrades for stage – Chris needs to review detailed quote and will make recommendation
- 4) Why did we get so little interest on parking lot engineering? Initial interest was mainly from construction companies...not entirely sure, got initial interest on lighting of 15 companies.
- 5) We do very little fertilizing / herbicide application due to state laws. We generally contract with state approved companies (Tru-Green is current) to do the fields, fence lines, and under the stadium bleachers. They do put out the signs, but we may not be seeing it due to the limited nature. Chris is evaluating alternate vendors.
- 6) We do not do pesticide application either. Most work is for state mandated inspections. If issues are found, they will use non-chemical traps. Similar to herbicides we contract with a state approved company (JC Ehrlich is current).
- 7) Matt and Dr. Stropkaj to work with AT&T to get further testing than was provided, modelled after work at Fairfax County schools that was cited in the report
- 8) Capital plan is close to complete – Chris has to get better roofing estimate (by next meeting) and 3 misc. estimates, along with the finalization of the Schneider work
- 9) Various minor projects were updated on the spreadsheet, and we confirmed the completion of the following items:
 - a. 2014 Aiken classroom painting
 - b. 2014 Dormont classroom painting
 - c. Tree trimming at Dormont