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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-------------------|
| Meeting Title: <b>Buildings, Grounds &amp; Transportation Meeting</b>                                                                                                   | Meeting Date: <b>3/31/15 &amp; 4/14/15</b>    |                   |
| Meeting Location: <b>KOSD Board Room</b>                                                                                                                                | Meeting Time: <b>6:30 pm</b>                  |                   |
| Attendees:<br>(3/31) Dan Domalik, Matt Cesario, Annie Shaw, Chris Swickline, Bill Eibeck, Shane Hallam<br>(4/14) Dan Domalik, Matt Cesario, Annie Shaw, Chris Swickline |                                               |                   |
| Agenda:                                                                                                                                                                 |                                               |                   |
| 3/31                                                                                                                                                                    |                                               |                   |
| 1. Presentations from the Stage Lighting Firms                                                                                                                          |                                               |                   |
| 2. Other items to be discussed as necessary                                                                                                                             |                                               |                   |
| 4/14                                                                                                                                                                    |                                               |                   |
| 1. Review old action items                                                                                                                                              |                                               |                   |
| 2. Questions & Answers with AT&T Wireless                                                                                                                               |                                               |                   |
| <b>Old Action Items</b>                                                                                                                                                 | <b>Who</b>                                    | <b>By-When</b>    |
| Look for lower cost timecard alternatively<br>- Matt to take to finance and / or tech committees                                                                        | Swickline,<br>Brandenburg,<br>Stropkaj, Smith | 5/4               |
| Develop camera specs                                                                                                                                                    | Swickline                                     | 3/31 – Done       |
| Complete repair of parking lot light                                                                                                                                    | Swickline                                     | 9/30 - Done       |
| Rationalize, get detailed apples to apples quote for stage lighting for recommendation and board approval                                                               | Swickline,<br>Hallam                          | 4/30 -<br>Revised |
| RFP for cooling tower brick                                                                                                                                             | Swickline                                     | 4/30 - Done       |
| Check early parking lot work plan with affected principals                                                                                                              | Swickline                                     | 2/17 - Done       |
| Solicit employees to review lighting design                                                                                                                             | Stropkaj                                      | 4/1 - Done        |
| Check with auditor on how to account for cafeteria lighting                                                                                                             | Brandenburg                                   | 4/1 - Done        |
| Send out Request For Qualifications                                                                                                                                     | Swickline                                     | 3/24 - Done       |
| Put Roofing on Sept agenda                                                                                                                                              | Cesario                                       | 8/15              |
| Check stage lighting references                                                                                                                                         | Swickline                                     | 3/27              |
| Tractor <b>alternatives</b>                                                                                                                                             | Swickline                                     | 4/14              |
| Finalize AT&T documents                                                                                                                                                 | Domalik                                       | 4/1 - Done        |
| B&G budget analysis                                                                                                                                                     | Cesario                                       | 4/14              |
| Bus contract next steps                                                                                                                                                 | Swickline                                     | 4/14              |
| Get quote for bathroom hardware and propose timeline                                                                                                                    | Swickline                                     | 5/4               |
| Get quote for Aiken sewerage tank                                                                                                                                       | Swickline                                     | 6/30              |
| Get Rough estimate for Dormont café Ceiling                                                                                                                             | Swickline                                     | 5/4               |

|                                                                       |            |                |
|-----------------------------------------------------------------------|------------|----------------|
| Get quote on Myrtle stucco fix                                        | Swickline  | 5/4            |
| Fix drain pipe mesh permanently                                       | Swickline  | 6/30           |
| <b>New Action Items</b>                                               | <b>Who</b> | <b>By-When</b> |
| Discuss first day of school punchlist                                 | Swickline  | 5/4            |
| Check additional costs for Hanlon with Popovich                       | Swickline  | 5/4            |
| <b>Tabled Action Items</b>                                            | <b>Who</b> | <b>By-When</b> |
| Send letter to Green Tree on digital marquee costs sharing and zoning | Stropkaj   |                |
| Nighttime parking study                                               | Cesario    |                |
| Revisit radon testing (after HVAC work)                               | Cesario    |                |
| Determine any new projects – “good ideas” from GESA docs              | Swickline  |                |

Next Meetings: **3/31 & 4/14 location – KOSD Board Room**

3/31 Items Discussed:

- Popovich & Associates presents
  - Mfg Neutral
  - Partners with Hanlon Electric for PE work
- CJL Engineering presents
  - Mfg Neutral
- Probably too late for summer work with either, too much going on anyways. Shoot for winter break.
- Would like to see us get in front of the public more. “Your tax dollars at work”. “Not going to hit you with \$100 MM bond issue”

4/14 Items Discussed:

- Low cost timecards - No new vendors, still up to \$16 K? Can do mileage sheets too? Justify on labor savings?
- Camera specs have been developed and are being advertised – goal to vote on winner in April
- Kelton light repaired as well
- Cooling Tower Advertised
- Too many activities in cafeteria to charge that fund for lighting project, could charge café for some ongoing services?
- Chris talked to Popovich & Hanlon and meeting on 21<sup>st</sup> to come up with combined quote
- Called 4 local lawn & snow plow operators, will continue to pursue.
- We should consider propane, LNG as options in next bus contract. Matt to discuss with Dr. Stropkaj. Eric to prepare RFP when applicable.
- Should we add 2 extra sub custodians during summer to supplement? Can paint if not needed.

- Developed a testing plan with AT&T (location, time of day, dates)