

Meeting Title: <b>Buildings, Grounds &amp; Transportation Meeting</b>		Meeting Date: <b>1/27/15</b>
Meeting Location: <b>KOSD Board Room</b>		Meeting Time: <b>6:30 pm</b>
Attendees: Dan Domalik, Matt Cesario, Annie Shaw, Don Howard, Chris Swickline, Eric Brandenburg, Dave Kramer (Schneider), Willem Pennings (Schneider), Weston Ernst (Schneider), Ray Antonelli (NIRA), Clint Reilly		
Agenda:		
<ul style="list-style-type: none"> <li>1) Presentation of NIRA parking lot engineering</li> <li>2) Presentation of options for financing HVAC work</li> </ul>		
<b>Old Action Items</b>	<b>Who</b>	<b>By-When</b>
Look for lower cost timecard alternatively	Swickline, Brandenburg, Stropkaj	7/15
Determine any new projects – “good ideas” from GESA docs	Swickline	11/30 - Revised
Develop camera specs	Swickline	12/31 - Revised
Complete engineering	NIRA	1/27 - Revised
Bid construction	Brandenburg	2/1
Complete repair of parking lot light	Swickline	9/30
Rationalize, get detailed apples to apples quote for stage lighting for recommendation and board approval	Swickline, Hallam	1/30 - Revised
RFP for cooling tower brick	Swickline	2/28 - Revised
Put painter item on work session agenda	Swickline	TBD
<b>New Action Items</b>	<b>Who</b>	<b>By-When</b>
Check early parking lot work plan with affected principals	Swickline	2/17
Check with Aaron Smith on fitness of future wireless transmittal to signs	Swickline	2/17
Optimize pool parking	Antonelli	1/30 - Done
Check HS sidewalk work by admin offices is far enough	Antonelli	2/10
Check on drain by food service	Antonelli	2/10
Investigate removable bollard by MS entrance	Antonelli	2/10
Provide bid docs to committee	Antonelli	Prior to bid
<b>Tabled Action Items</b>	<b>Who</b>	<b>By-When</b>
Send letter to Green Tree on digital marquee costs sharing and zoning	Stropkaj	
Nighttime parking study	Cesario	

Next Meeting: **2/10 location – KOSD Board Room**

## Items Discussed:

### 1) Parking Lots

- a. Within weeks from advertising bid
- b. Want to minimize any conduit use for future needs, run off of nearest existing service
- c. We need to look at maximizing parking by pool. It is poorly configured now, and prime spots.
- d. Need to make sure sidewalk work extends to prevent water by administrative exit
- e. Drain by food service is an issue, two by loading door OK
- f. MS / Teacher's lot, all western edge curb being replaced
- g. Railing on stairs will be replaced
- h. Drain @ Myrtle where parking lot transitions to drive is OK
- i. Keep existing Myrtle bollards
- j. Committee will not have separate pre-bid meeting, but wants copy of bid docs
- k. Post meeting it was identified that there are traffic issues at MS on pickup, want design to make it better, not work. Signage / enforcement / change of practices may also play a role. To be a major focus of 2/10 meeting.

### 2) HVAC

- a. Reviewed options to finance all HVAC work for immediate construction
- b. With or without GESA, would require ~ 2 more years of debt, only depends how it is classified
- c. Savings depend on the projects completed, not whether it is GESA
- d. GESA is only a procurement method, may be appropriate for highly engineered work
- e. We have ~ \$6 MM in cash, and there are opportunities to increase that
- f. Committee wants to see how far that takes us before taking on more debt
- g. Need to set priorities
- h. Continue plan as decided in previous HVAC discussions:
  - i. Finish report - Feb
  - ii. Decide to bid or do a RFP/Qualifications & select firm – Mar
  - iii. Investment grade audit – Apr
  - iv. Award work – May?