

Meeting Title: Buildings, Grounds & Transportation Meeting		Meeting Date: 1/13/15
Meeting Location: KOSD Board Room		Meeting Time: 6:30 pm
Attendees: Dan Domalik, Matt Cesario, Annie Shaw, Chris Swickline, Dave Kramer (Schneider), Will Pennings (Schneider)		
Agenda:		
<ul style="list-style-type: none"> 1) Presentation of findings from HVAC study 2) Stage lighting bid process 3) District lighting engineering RFP 4) Hiring painters for summer 5) AT&T new proposal 6) Cameras next steps – not discussed 7) Minor projects review – not discussed 		
Old Action Items	Who	By-When
Optimize mail delivery	Swickline, Stropkaj	Done
Look for lower cost timecard alternatively	Swickline, Brandenburg, Stropkaj	7/15
Determine any new projects – “good ideas” from GESA docs	Swickline	11/30 - Revised
Develop camera specs	Swickline	12/31 - Revised
Develop liquidated damages	Cesario, MBM	Done
Complete engineering	NIRA	1/27 - Revised
Bid construction	Brandenburg	2/1
Complete repair of parking lot light	Swickline	9/30
Rationalize, get detailed apples to apples quote for stage lighting for recommendation and board approval	Swickline, Hallam	1/30 - Revised
RFP for cooling tower brick	Swickline	2/28 - Revised
New Action Items	Who	By-When
Provide engineering contacts for stage lighting work	Shaw, Brownlee	1/30 - Done
Call Keystone references	Swickline	1/29 - Done
Provide list of all lighting RFP responses	Swickline	1/29 - Done
Put painter item on work session agenda	Swickline	TBD
Tabled Action Items	Who	By-When
Send letter to Green Tree on digital marquee costs sharing and zoning	Stropkaj	
Nighttime parking study	Cesario	

Next Meeting: **1/27 location – KOSD Board Room**

Items Discussed:

- 1) HVAC – Schneider presented the latest finding ...
- 2) Stage lighting – we are pursuing getting an independent engineer to produce specs.
- 3) District lighting RFP:
 - a. 11 completed responses were received
 - b. Chris & Eric narrowed down to 4 presented to committee based on cost & credentials.
 - c. Committee will recommend Keystone to full board
- 4) Committee OK with the concept of bringing in painters over the summer.
- 5) Cell tower
 - a. RF testing is ~ \$2750, we are asking AT&T to pay for before and after testing.
 - b. AT&T is now proposing a lesser array upgrade
 - c. After the first test, we should select some threshold above which we have the right to ask AT&T to remove the upgrades
- 6) Various minor projects were updated on the spreadsheet, and we confirmed the completion of the following items:
 - a. MS water pressure regulator replaced
 - b. Scaffolding in Dormont gym padded
 - c. HS Gymnasium letters fixed
- 7) Other
 - a. Have optimized / reduced mail delivery runs to make staff available for other needed activities
 - b. Due to the extent of the work on the cooling tower, we are going to need architectural drawings made up before bidding
 - c. Have estimates / recommendations on roofs, we need to discuss a strategy for those