

Meeting Title: Buildings, Grounds & Transportation Meeting		Meeting Date: 2/18/15
Meeting Location: KOSD Board Room		Meeting Time: 7:00 pm
Attendees: Dan Domalik, Matt Cesario, Annie Shaw, Chris Swickline, Dave Kramer (Schneider), Willem Pennings (Schneider - phone)		
Agenda: 1) Review updated HVAC study		
Old Action Items	Who	By-When
Look for lower cost timecard alternatively	Swickline, Brandenburg, Stropkaj	7/15
Determine any new projects – “good ideas” from GESA docs	Swickline	11/30 – Revised
Develop camera specs	Swickline	3/31 – Revised
Complete engineering	NIRA	2/15 - Revised
Bid construction	Brandenburg	2/26 - Revised
Complete repair of parking lot light	Swickline	9/30
Rationalize, get detailed apples to apples quote for stage lighting for recommendation and board approval	Swickline, Hallam	3/30 - Revised
RFP for cooling tower brick	Swickline	2/28 - Revised
Check early parking lot work plan with affected principals	Swickline	2/17
Check with Aaron Smith on fitness of future wireless transmittal to signs	Swickline	2/17 - Done
Provide bid docs to committee	Antonelli	2/24
Redraft document for AT&T	Domalik	3/10
Solicit employees to review lighting design	Stropkaj	4/1
Check with auditor on how to account for cafeteria lighting	Brandenburg	4/1
Move May meeting to 5/4 and review lighting then	Cesario	4/1
New Action Items	Who	By-When
Send prioritization document	Kramer	3/10
Send out Request For Qualifications	Swickline	3/24
Tabled Action Items	Who	By-When

Send letter to Green Tree on digital marquee costs sharing and zoning	Stropkaj	
Nighttime parking study	Cesario	

Next Meeting: **3/10 location – KOSD Board Room**

Items Discussed:

- 1) Schneider presented supplemental information
 - Answers to questions from last meeting
 - Prioritized list
 - Will have better idea on RTU components to replace after IGA
 - Item 6: Engineering Plan / Recommendation will put us in better shape if something goes down – i.e. we will have specs ready
 - Item 7 – 9 could be potentially covered in annual budgets
 - We are less confident in the concept of using one bldg. as source of spares for others as things have degraded in the last 2 yrs
 - Could do remote access to Aiken controls for ~ \$10 K, but would still be difficult to interact with
 - Could do retro commissioning, but would be old systems, different technology, potentially more expensive to maintain
 - Material vs. installation & engineering. Material is significant but less than half.
- 2) Next steps:
 - Chris to clean up and send out RFQ ASAP.
 - Get quals, discuss with full board.
 - Vote, & go from there.