

Meeting Title: Buildings, Grounds & Transportation Meeting		Meeting Date: 2/10/15
Meeting Location: KOSD Board Room		Meeting Time: 6:30 pm
Attendees: Dan Domalik, Matt Cesario, Annie Shaw, Chris Swickline, Eric Brandenburg, Mike Fuller (KLS), Theresa Lydon, Samantha O'Brien, Kathleen Trehy, Michele Hathaway, Beth Finucan		
Agenda:		
<ol style="list-style-type: none"> 1) Public Comment on Parking Lot Design 2) Kick-off of District Lighting Project 3) Other Projects (Cooling Tower, Grease Traps, Others As Necessary) 		
Old Action Items	Who	By-When
Look for lower cost timecard alternatively	Swickline, Brandenburg, Stropkaj	7/15
Determine any new projects – “good ideas” from GESA docs	Swickline	11/30 – Revised
Develop camera specs	Swickline	3/31 – Revised
Complete engineering	NIRA	2/15 - Revised
Bid construction	Brandenburg	2/17
Complete repair of parking lot light	Swickline	9/30
Rationalize, get detailed apples to apples quote for stage lighting for recommendation and board approval	Swickline, Hallam	3/30 - Revised
RFP for cooling tower brick	Swickline	2/28 - Revised
Check HS sidewalk work by admin offices is far enough	Antonelli	2/10 - Done
Check on drain by food service	Antonelli	2/10 - Done
Investigate removable bollard by MS entrance	Antonelli	2/10 - Done
Check early parking lot work plan with affected principals	Swickline	2/17
Check with Aaron Smith on fitness of future wireless transmittal to signs	Swickline	2/17
Provide bid docs to committee	Antonelli	Prior to bid
New Action Items	Who	By-When
Communicate public feedback and committee recommendations to NIRA	Swickline	2/11 - Done
Solicit employees to review lighting design	Stropkaj	4/1
Check with auditor on how to account for cafeteria lighting	Brandenburg	4/1
Move May meeting to 5/4 and review lighting then	Cesario	4/1
Redraft document for AT&T	Domalik	3/10

Tabled Action Items	Who	By-When
Send letter to Green Tree on digital marquee costs sharing and zoning	Stropkaj	
Nighttime parking study	Cesario	

Next Meeting: **2/18 location – KOSD Board Room**

Items Discussed:

1) Parking Lots

- a. Reviewed with public the parking lot design
- b. Focused on MS / HS, in particular the MS lot
- c. Need to separate buses from cars / pickups as much as possible for safety
- d. Also parking spaces by gym / pool
- e. Whatever the design, will need good administrative control of traffic patterns
- f. Decisions:
 - i. Do improved (perpendicular) pool parking spaces, as base package if possible
 - ii. Create pickup walkway on MS side
 - iii. Create an alley wide enough for 1 way traffic, with gate. This is “Plan B” in case we cannot move all buses to lower loop.
 - iv. Create a connector sidewalk to 2nd pool door

2) Lighting

- a. Discussed process
- b. Board philosophy of safety first, spend a dollar now to save many soon (refurbish), then straight payback
- c. OK to count for maintenance savings in payback (especially outside contractors)
- d. Get early feedback from employees – after initial solution

3) Grease traps

- a. Have bids of \$19.2 K, \$12.7 K, & \$11.0K.
- b. Pay from Café fund.
- c. Recommend low bid for vote by board.

4) Cooling tower design

- a. Have bids of \$5800; \$4000.
- b. Contacted two others, no response.
- c. Recommend low bid for vote by board.

5) AT&T cell tower upgrade

- a. Request document needs more specificity around: limits, corrective actions, etc. Have corrective action if first test is bad. “below federal guidelines or increase of X %”. They should know what it is. Third test after corrective actions.