

Meeting Title: <b>Buildings, Grounds &amp; Transportation Meeting</b>	Meeting Date: <b>8/27/14</b>	
Meeting Location: <b>KOSD Board Room</b>	Meeting Time: <b>6:30 pm</b>	
Attendees: Annie Shaw, Matt Cesario, Chris Swickline, Ray Antonelli (NIRA)		
Agenda:		
➤ Master Parking Lot Plan Review (NIRA)		
<b>Old Action Items</b>	<b>Who</b>	<b>By-When</b>
Invite Cesario to next AIU consortium meeting	Brandenburg	TBD
Determine where Mt Lebo property ends, what role they would play in site improvement – <b>part of site improvement survey</b>	<b>Swickline</b>	<b>9/30 - Revised</b>
Remove gates	Swickline	<b>1/21 – TBD based on weather</b>
Develop template for capital decision making	Brandenburg	<b>4/15 - Revised</b>
Send out communication of gate removal / new traffic patterns	Stropkaj	<b>9/1 – Revised, based on gates</b>
Send letter to Green Tree on digital marquee costs sharing and zoning	Stropkaj	<b>7/1 - Revised</b>
Nighttime parking study	Cesario	<b>9/1</b>
Optimize mail delivery	Swickline, Stropkaj	<b>7/15</b>
Look for lower cost timecard alternatively	Swickline, Brandenburg, Stropkaj	<b>7/15</b>
Prepare draft of parking lot engineering scope of work	Swickline, NIRA	<b>9/30 - Revised</b>
Prepare draft of lighting engineering scope of work	Swickline, Vendors	<b>9/30 - Revised</b>
Determine any new projects – “good ideas” from GESA docs	Swickline	<b>9/1</b>
Check on chunk out of track that Neely saw and repair	Swickline	<b>8/25</b>
Check on Dormont doors not locking that Don experienced	Swickline	<b>8/25</b>
Develop camera specs	Swickline	<b>9/9</b>
<b>New Action Items</b>	<b>Who</b>	<b>By-When</b>
Send addendum	NIRA	<b>Complete</b>
Develop liquidated damages	Cesario, MBM	<b>11/30</b>
Determine need for bollards	Swickline	<b>9/12</b>

Get quote on Rejuvaseal	Swickline	9/16
Fencing plan for "Spring" area	Swickline	9/16
Develop RFP	Cesario, Domalik, Shaw, Swickline, Brandenburg	9/15
Send RFP	Brandenburg	9/30
Accept RFP	Board	10/31
Complete engineering	Winner	1/15
Bid construction	Brandenburg	2/1

Next Meeting: **Wednesday 9/9, 6:30 pm location – KOSD Board Room**

Items Discussed:

- 1) Reviewed NIRA report on KO Proposed Campus Site Improvements (G-853-13)
  - a. HS/MS
    - i. Sidewalk by admin offices would drop to 1" curb reveal in one spot – not acceptable, need to regrade road. Not a big deal.
    - ii. Mississippi paths are out of scope. We will take care of internally as needed.
  - b. Dormont
    - i. Rejuvaseal will replace milling at a huge cost savings. Recommend every 3 years. Could be done over a weekend. Can be done separate from proposal.
  - c. Myrtle
    - i. Need to check with Mr. A and Mr. Vanatta on bollards. Think its to keep kids separated from buses. Could use concrete planters?
    - ii. Amount of effort required by golf course is extremely minimal to prevent our problems. School district needs to send them a letter.
  - d. Cost estimates are based on winning bids
  - e. The Class 1A excavation is based on experience, not samples. Could be more or less. To some extent applies to the geotextile and stone subbase as well, though some of that is needed for widening
  - f. Core samples should go through stone base
  - g. Could do all campuses in one summer.
  - h. Can use this document in RFP
- 2) Additional items needed in an addendum
  - a. Island to replace jersey barriers at Kelton, along with parallel parking
  - b. Gates at corners of tennis court and wood shop
  - c. Belgian block replacement
  - d. Removable speed bumps
- 3) For the MS area with underground spring, do not recommend patching. Put in rebar & construction fencing – can do in house

- 4) Liquidated damages could include cost of inspectors, traffic detail, changing the school calendar... ask MBM
- 5) Probably need 4 inspectors for 8 weeks.
- 6) Next steps
  - a. Get addendum
  - b. Get proposals for engineering
  - c. Get 5 people to agree on scope
  - d. Formally accept proposal
  - e. Develop construction plans & specs
  - f. Bid documents
  - g. Sampling / coring

Next Agenda:

Follow Up on Prior Action Items

TBD