

Meeting Title: <b>Buildings, Grounds &amp; Transportation Meeting</b>		Meeting Date: <b>8/10/15</b>
Meeting Location: <b>KOSD Board Room</b>		Meeting Time: <b>6:30 pm</b>
Attendees: Matt Cesario, Annie Shaw, Dan Domalik, Rob Brownlee, Chris Swickline		
Agenda:		
1) Update on Ongoing Projects 2) General Lighting RFP 3) New Signage Project 4) Preparations for Beginning of Year 5) New Tractor 6) Old Action Items		
<b>Old Action Items</b>	<b>Who</b>	<b>By-When</b>
Put Roofing on Sept agenda, ask about white roofing	Cesario	8/15 - Done
Bus contract next steps	Swickline	9/30
Get quote for bathroom hardware and propose timeline	Swickline	5/4
Get quote for Aiken sewerage tank	Swickline	6/30
Get quote on Myrtle stucco fix	Swickline	5/4
Fix drain pipe mesh permanently	Swickline	6/30 – N/A
How to “get out in front of the public more”	Cesario	9/30
Get tree consulting details	Shaw	10/04
Talk to CS about dugout planning	Swickline	August
Research pre-cast dugouts	Swickline	August - Done
Look at different color on ID badges for volunteers	Swickline	8/24
Talk to education / policy committees about student ID badges	Cesario	10/31
Look into increased recycling presence	Swickline	10/31
Get quote on replacing bad LGI chair cushions	Swickline	10/31
<b>New Action Items</b>	<b>Who</b>	<b>By-When</b>
Send out latest lighting presentations	Cesario	10/07
Bring in company to discuss campus signage options	Swickline	11/4
What trees need to be cut down? MS, Aiken, Myrtle esp.	Swickline	12/1
<b>Tabled Action Items</b>	<b>Who</b>	<b>By-When</b>
Send letter to -Green Tree on digital marquee costs sharing and zoning	Stropkaj	
Revisit radon testing (after HVAC work)	Cesario	
Determine any new projects – “good ideas” from GESA docs	Swickline	

Next Meetings: 10/08 location – KOSD Board Room

#### Items Discussed

- 1) Sidewalks & Parking Lots
  - a. Hs done to wood shop done by the end of this week, definitely
  - b. Railings have long lead time, may be last things done.
  - c. Concern on bringing in equipment in 1-2 yrs on new asphalt to do concrete that didn't get done, let's be smart about getting stuff done now
  - d. Need to make sure as a part of punch list to clear up trash, old concrete & asphalt chunks, etc
  - e. OK to process change order # 4.
  - f. Need to communicate upcoming changes to HS open, MS close, including signage. Will include mailing & online
  - g. Work on blocking off roads when line painting
- 2) HVAC – new compressors & MS turned on tomorrow, Dormont this week or next. Control work at Myrtle, Aiken working on Univents. Maybe 1-2 weeks ahead
- 3) Domestic Hot Water – Myrtle soon, tanks behind at MS.
- 4) ATT going on as well, should be done soon
- 5) Lighting
  - a. Teachers both like 107, the darker room. Even felt OK with ½ lighting. Have advertised for materials for lighting.
  - b. Are we sure on fluorescent vs. LED?
- 6) Signage – key is to get better at guiding people at night
  - a. Use illumination?
  - b. Epecially for gym, aud, pool?
  - c. What about signs in neighborhoods to get people here.
  - d. Do an RFP?
  - e. What are the key places that people need to get to?
  - f. Use our colors. Logo?
  - g. At stop signs, plus on the wall at the place on entrance.
  - h. Is there an old presentation?
  - i. What did Bethel do?
  - j. Not all caps?
  - k. Chris to get a local company in, walk around and get an idea. We all support.
- 7) Beginning of year
  - a. Parachutes cleaned out of tree at MS. Should we take that tree down?
  - b. Take a look at gym lighting – what can we do replace bulbs, what if ballast is out.
  - c. Cut down dead trees. Esp Aiken & Myrtle.
  - d. Sliding blue metal thing on Aiken playground is missing.
  - e. Wooden timber bollards at Aiken are looking bad. Look to replace longer term.

- 8) Group supporting new tractor. State pricing, Chris will try to get us for this month. Will have to modify Myrtle shed for “few hundred dollars”.
- 9) Old Action Items
  - a. Aiken sewerage liner - Slightly smaller, will have quote soon.
  - b. Myrtle stucco - 7300 quote, looking for second quote. Look at removing screws.
  - c. Will look into wire around gas line marker, report back if an issue
  - d. Tree consulting - Annie to find out if we really need to do the application. It is simpler to do the planting without the help. Look at it for 16-17? Thinking about 20 trees? Hook them up with Chris, see what recommendation is.
  - e. Dugouts – Annie to follow up with CS again, precast was \$40 K apiece plus installation. Keep trying...
  - f. Mesh drain pipe will no longer exist with Myrtle drainage changes being made
- 10) New Items
  - a. Greentree sent bill for 146 for traffic light loop. OK to pay