

Meeting Title: Buildings, Grounds & Transportation Meeting		Meeting Date: 6/06/17
Meeting Location: KOSD Board Room		Meeting Time: 6:30 pm
Attendees: Matt Cesario, Annie Shaw, Rob Brownlee, Dr. Bill Stropkaj & John Lyon; Rich Kosuda - TREMCO		
Agenda: <ol style="list-style-type: none"> 1) Roofing Bid 2) Dugouts 3) New Tractor 4) Carpeting 5) Old Business 6) New Business 		
Old Action Items	Who	By-When
Get quote for bathroom hardware and propose timeline	TBD	TBD
Bring in company to discuss campus signage options	TBD	TBD
Determine path forward on trees	Committee	TBD
Discuss track opening times and permitted use with board	Cesario	TBD
Secure bldg. permit for dugouts	Stropkaj	5/31/17 - Done
Consult with other districts on tennis court ideas	Elphinstone	TBD
Review policy 707	Policy Committee	TBD
Submit rebates for rest of HVAC work to DQE	Schneider	9/30/16
Check with A. Smith on web process to submit permit applications	Cesario	11/14/16
Send engineering proposal on tennis courts	NIRA	TBD
Look for grants to upgrade LGI	Kattan	6/30/17
Determine next steps on HS exterior painting	TBD	TBD
Determine inventory of places needing concrete work	TBD	TBD
Protect lighting sensors in gym	KLS	6/30/17
Finish lighting and HVAC punchlists	Lyon	6/30/17
New Action Items	Who	By-When
Prep June votes (Roof, dugouts)	Cesario	6/7/17 – Done
Summer construction (carpeting, tiles, café lighting)	Lyon	9/1/17 – Done
Buy tractor	Lyon	12/31/17
Make sure MS gate is locked	Lyon	9/1/17
Replace at least one fire panel	Lyon	6/30/18
Cover manhole, plant grass seed	Lyon	10/31/17

Tabled Action Items	Who	By-When
Send letter to Green Tree on digital marquee costs sharing and zoning	Stropkaj	
Revisit radon testing (after HVAC work)	Cesario	

Next Meeting: 8/7/17 & 8/14/17

Items Discussed

- 1) Roofing - One bidder turned in to MS, didn't get opened on time. Have to disqualify. All leaks have been stopped except one PAHU at Myrtle. Are cleaning debris off roofs. Vote in June. Need new long term plan once this phase finished.
- 2) Dugouts – Early quotes well above legal limit, need to do formal bidding. Have secured building permits. Vote in June to send for bid.
- 3) Tractor – Put in general fund budget, wait til Dec to buy.
- 4) Carpeting – Myrtle & Aiken library; Aiken office. Do via general fund, this summer. To include some painting.
- 5) Old Business
 - a. Lighting – Done, inc MS stairwell & weight room. Have fixtures left over, will use in house for cafeteria.
 - b. HVAC – Still working through programming, punchlist, rebates.
 - c. HS boiler is done
 - d. Manhole is done, need to plant grass
- 6) New Business
 - a. Make sure gate at MS is locked
 - b. Doing some tile work in house – Myrtle in particular
 - c. Electric rate contracts are up in Jan – need to work on in Aug
 - d. Looking at moving some offices around, in budget
 - e. Do at least one fire panel in 17-18