

Meeting Title: Buildings, Grounds & Transportation Meeting	Meeting Date: 11/04/15
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Meeting Location: KOSD Board Room	Meeting Time: 7:00 pm (after finance)
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Attendees:
 Matt Cesario, Annie Shaw, Chris Swickline, Sharon Gologram, Mike Fuller (KLS)

Agenda:

- 1) Special Ed Bus Contract RFP
- 2) School Lighting Construction Bids
- 3) HS Boiler
- 4) Sink Hole Repair
- 5) Stage Lighting
- 6) Bell Systems / Clocks
- 7) Other Items
- 8) Security Items (11/10 with Mr. Bruner)
- 9) MS Walk Thru (12/1 with Mr. Kattan & Dr. Stropkaj)

Old Action Items	Who	By-When
Bus contract next steps	Swickline	9/30 - Done
Get quote for bathroom hardware and propose timeline	Swickline	1/30/16
Get quote for Aiken sewerage tank	Swickline	3/30
Get quote on Myrtle stucco fix	Swickline	3/30
How to “get out in front of the public more”	Cesario	9/30
Get tree consulting details	Shaw	10/04
Talk to education / policy committees about student ID badges	Cesario	10/31
Look into increased recycling presence	Swickline	10/31
Get quote on replacing bad LGI chair cushions	Swickline	10/31
Bring in company to discuss campus signage options	Swickline	11/4
What trees need to be cut down? MS, Aiken, Myrtle esp.	Swickline	12/1
Finalize turf proposal	Elphinstone	1/5/16
Make lighting scope decisions	Committee	11/4 - Done
Meet with Bruner on security items	Cesario	11/6 - Done
New Action Items	Who	By-When
Send Sharon capital plan (have a meeting to review)	Cesario	12/1 – Done
Review NIRA change order	Swickline	11/17 - Done
Order letter U for Gymnasium sign	Swickline	12/31
Prepare RFP for security project 1 arch / eng	Bruner	1/19/16
Add security & MS walkthrough items to capital & expense lists	Cesario	1/4/16
Tabled Action Items	Who	By-When

Send letter to -Green Tree on digital marquee costs sharing and zoning	Stropkaj	
Revisit radon testing (after HVAC work)	Cesario	
Determine any new projects – “good ideas” from GESA docs	Swickline	

Next Meetings: TBD upon reorganization

Items Discussed

- 1) Discussed preparing Special Ed Bus Contract RFP, out by Jan
- 2) School Lighting Construction Bids
 - a. Last budget for project in July was 16 fixture solution, some unexplored lighting options. Have had scope (and therefore cost) creep. Using current pricing will update savings and offset some.
 - b. Will get sample to test out in gym.
 - c. 7 bidders. One really high, rest at \$1-1.2. low bid \$1.039. Merit Electric. Includes material.
 - d. Wired vs. wireless – got labor savings. \$9 K deduct. Chris OK with this. Cages around restroom wireless sensors.
 - e. Wired vs. digital controls – higher cost, don’t go digital.
 - f. Exterior lights approved full cutoff wall pack. Work with contractor to figure out whether this or floodlight.
 - g. Pole mounted LED on current control – group photocell.
 - h. Gym hallway controls added, auditorium hallway? Cafeteria maybe too? Haven’t looked at master switches. Misc items are ~ \$10 K.
 - i. Rebates – Still available. End of “Round 2”. Stops June 30th. Construction needs to be complete. Submitted to PUC for Round 3. Uncertain. May lose if we delay the vote.
 - j. \$10 K a month in electric savings for full project. Offset by \$20 K / yr in interest if PA budget not finalized.
 - k. Chris recommends Els, MS, exterior in one Phase. Plus HS gym “area” (includes pool).
- 3) Boiler #3 on 5th section, Boiler #2 cracked recently. Boilers firing without pumps circulating. Combustion Services, Schneider and JCI coming. Constantly cracking. Don’t need anything from board right now.
- 4) Sink hole – ready to move forward; will fill in house to save money
- 5) Stage Lighting – ready to advertise. Try to accelerate, but June OK if need be. Could probably have ready 1 wk before musical, but would have 1 week to re-program lights – too short.
- 6) Bell systems / clocks – MS & Dormont having trouble. Getting quote on MS. Thinking \$10.5 K / building. HS 5 yrs newer than the rest.
- 7) Other Items:
 - a. Send Sharon capital plan

- b. NIRA final change order – Review whether to take change order #6 out of item 1 (i.e. does it duplicate other items), recalculate, good with the rest. Vote on in Nov. (Later determined to not be duplicate)
 - c. Lights – Photocell control is tripping out. Doesn't think have anything to do with parking lot construction, Light Co looking into.
 - d. Gate sawhorse by cafe is for concrete setting. Will be removed.
 - e. Lots of punch list issues still for parking lots.
 - f. Lost letter U.
 - g. Cutting 3-4 trees by McNeely. Continuing to work at Myrtle.
 - h. Myrtle stucco - keep trying for more quotes til spring. If none by then, then just get it done.
- 8) Security Items
- a. Discussed ongoing projects that are all moving forward. No help needed from board.
 - b. Two new facility items discussed. One for SY18, one for SY19. Preliminary budget provided for latter. Need architecture / engineering for the former.
- 9) MS Walkthru
- a. Mr. Kattan agreed with the items that we had and provided additional items
 - b. Many were general fund / expense items, including carpet in back office, tile in front entrance, new cove molding in hallways and classrooms, remove wallpaper in faculty restroom, window glass covering for staff room, new blinds for classrooms and landscaping the hillside and terrac outside the MS Kelton entrance.
 - c. Discussed needs for new teacher and student desks – Chris say we have spares, let him know.
 - d. Refurb or replace lockers? Discussed not having locks build in – but district buys locks for kids. They keep it 6-12th grade, constant combination, easier to fix and replace, but still gives us access to lockers for security reasons.
 - e. Media center conversion of library, also convert over adjacent classroom. Could open up a new classroom by converting unused science room – could do in house with time.
 - f. Full renovation of LGI – carpet, seating, painting, media. Design it more for assemblies & distance learning.
 - g. TV Studio – renovate or convert to STEAM fab-lab? Need to tie in with curriculum.
 - h. Time to revisit new stands in gym? (\$40 K)