

Meeting Title: Buildings, Grounds & Transportation Meeting	Meeting Date: 4/24/18	
Meeting Location: KOSD Board Room	Meeting Time: 6:30 pm	
Attendees: Annie Shaw, Neely Crowell & John Lyon		
Agenda: 1) Concrete repair long term and immediate 2) Future projects in order of importance 3) Flooring in all schools 4) Update on security items 5) Dormont gym floor 6) Projects scheduled over the summer		
Old Action Items	Who	By-When
Bring in company to discuss campus signage options	TBD	TBD
Determine path forward on trees	Committee	TBD
Discuss track opening times and permitted use with board	Cesario	TBD
Review policy 707	Policy Committee	TBD
Check with A. Smith on web process to submit permit applications	Cesario	11/14/16
Look for grants to upgrade LGI	Kattan	6/30/17
Determine next steps on HS exterior painting	Lyon	TBD - Done
Determine inventory of places needing concrete work	Lyon	TBD
Buy tractor	Lyon	12/31/17 - Done
Review, finish list of old items	Cesario	1/30/18
Report out on signs re: policy 712 & 823	Lyon	4/15/18
Discuss HS library with Ed Committee	Cesario	2/27/18 - Done
Discuss stadium cameras with full board	Cesario	3/13/18 - Done
Get additional quotes for Dormont floor	Lyon	3/13/18 - Done
New Action Items	Who	By-When
Advertise for concrete work on website	Lyon	5/1
Advertise for Dormont gym floor, 1 st bell & clock system, dumptruck	Lyon	6/30
Complete air study in Dormont gym	Lyon	8/31
Vote on short term items	Cesario	5/21
Vote on advertising for roof work summer 2019	Cesario	10/24
Bid out floor solution for summer 2019	Cesario / Lyon	March 2019
Tabled Action Items	Who	By-When

Campus recycling	Cesario	
Revisit radon testing (after HVAC work)	Cesario	

Next Meeting: Jun 4 @ 7:00 pm

Items Discussed

- 1) Concrete repair long term and immediate
 - a. <\$9600 to do concrete at HS (C24 area) and MS (area outside auditorium). There is money in the current budget to cover this. This is the C24 area and area walking out of auditorium at the MS. This all older concrete that has not been replaced. Not been replaced for last 20 years. OK to proceed.
 - b. Want to correct any trip hazards if any.
 - c. Mele agreed tear out of 8 slabs. This is the area in front of the pool. There are also a few slabs close by that we would like to replace. This would be \$2700 in concrete work. This new area is right by the slabs that are being torn out and replaced.
 - d. Will work on list for future
- 2) Future projects in order of importance
 - a. This summer: Track resurfacing, tennis courts resurfacing, libraries, Aiken steam room, 10 classrooms (painting/sprucing up), 3 bathroom floors (all fixtures have to be removed for this work), new bathroom partitions in the MS, gutting Myrtle girls bathroom, C24 door replacement, roofing replacement and roof coating.
 - b. During 18-19 school year: Dump truck, and start doing bell & clock systems one school at a time
 - c. Next summer: gyms and more roofing; do HS panel painting with Dormont ceiling
 - d. Need to do all pool area ceiling tile at once. Any other works that uses lift? The lift is expensive. Probably can't get done this summer due to other many other ongoing projects.
 - e. Myrtle windows to be done the summer after
- 3) Flooring in all schools
 - a. VCT tile edges are all curling in MS. VCT tile at Dormont is also in need of repair. May need to do this in sections. Possibly pick a floor and go one by one. For example, VCT might cost \$12K for 1 hallway. We could look into using other materials but VCT would probably be the least expensive. Other materials would probably last longer but would be much more expensive. Discussed just going with polished/stained concrete as an idea.
 - i. There is a lot of upkeep yearly for VCT. Requires waxing every summer. Other materials may save time and money in the long run?
 - ii. Discuss more in future. Big item coming up in next 2 yrs, might be multiple yrs
- 4) Update on security items
 - a. Have a company coming in for pricing on coating the windows. This is second estimate. Coating would "slow intruder down". It is not bullet proof. Have some quotes. Very expensive.
 - b. Just making sure doors are locking properly. Some doors rusted that need replaced.
 - c. Continuing to look at captured vestibules and other options

- 5) Dormont gym floor
 - a. Go to bid this summer for Dormont gym. Have a couple of quotes.
 - i. Did an air study in Dormont gym. Didn't find anything. Do again this summer.
 - b. Just go with Costars for refinishing other gym floors.
- 6) Projects scheduled over the summer (see above)
- 7) Other items
 1. A10 door is being replaced.
 2. Stadium lift is done. We have the permit. It is completely operational.
 3. Methane monitor is done. Every 3 months calibration is being performed in house.
 4. With regards to students comments, would need more specifics on which hand sanitizers and faucets. Didn't really find much in need of fixing.
 5. School Dude requests are being fulfilled usually within 24 hours. Need to better communicate this, encourage staff to submit School Dude requests earlier (i.e. a faucet not working for 4 months and no one reported it).
 6. Wants to buy 2 new attachments for tractor. There is money in the athletic budget. Would cost \$5683.25. Attachments are easy to pull on an off. This would be to groom the softball field and middle school field. These attachments are time saving, and less physical exertion required for custodial staff because attachments are on the tractor at the same time rather than taking one off and putting on another one. Committee supports proceeding.
 7. Money still left in budget for Aiken tractor. Tractor runs around \$24 K. Current tractor has cracked engine block and really is beyond repair. Just keep dumping oil in it. 6 week lead time. Current tractor is 17 years old. COSTARS. Put on agenda.
 8. Only some of the tiles were replaced in the Dormont ceiling a few years ago. Still probably enough tile in inventory, but may have to order a little bit more. Could maybe do this in May. Lift is a few hundred dollars.
 9. Are tearing out bad wheelchair lift at Myrtle.
 10. Dugouts are almost finished. Just some caulking left to do.
 11. Neely asked if there are recycling bins around the fields? No. We don't collect plastic bottles anywhere.
 - a. Need to come up with a better recycling plan but we need to involve more stakeholders. Students have some plans but that doesn't really mesh with what custodians are able to do. Everyone need to work together to create a plan that can be implemented.
 - b. "Free" recycling dumpster never gets picked up. They come every 6-8 weeks and refuse to take it if wet. The dumpster that we pay for is for cardboard only. That one gets picked up regularly.
 - c. Maybe there are organizations that we can bring in to help us create a plan. Sarah to reach out?
 - d. Will monitor, revisit later