

KEYSTONE OAKS SCHOOL DISTRICT

# Policy Guide



Policy No. 312

Section ADMINISTRATIVE EMPLOYEES

Title PERFORMANCE ASSESSMENT OF SUPERINTENDENT/ ASSISTANT SUPERINTENDENT

Adopted SEPTEMBER 18, 2018

Revised \_\_\_\_\_

POLICY NO. 312 PERFORMANCE ASSESSMENT OF SUPERINTENDENT/ASSISTANT SUPERINTENDENT		
<b>Section 1</b>	<p><b><u>Authority</u></b></p> <p>The Board shall conduct a formal written performance assessment of the Superintendent annually as required by law. If there is an Assistant Superintendent, the Superintendent shall conduct the assessment of the Assistant Superintendent. A timeframe for the assessment shall be included in the employment contract.</p>	SC 1073.1
<b>Section 2</b>	<p><b><u>Guidelines</u></b></p> <p>The employment contract shall include objective performance standards mutually agreed to in writing by the Board and the Superintendent and by the Superintendent and the Assistant Superintendent. The objective performance standards may be based upon any or all the following:</p> <ol style="list-style-type: none"> <li>1. Achievement of annual measurable objectives established by the district.</li> <li>2. Achievement on Pennsylvania System of School Assessment (PSSA) tests.</li> <li>3. Achievement on Keystone Exams.</li> <li>4. Student growth as measured by the Pennsylvania Value-Added Assessment System.</li> </ol>	SC 1073.1

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5. Attrition rates or graduation rates.
6. Financial management standards.
7. Standards of operational excellence.
8. Any additional criteria deemed relevant and mutually agreed to by the Board and Superintendent or Assistant Superintendent.

The mutually agreed upon performance standards shall be posted on the district website.

SC 1073.1

Upon completion of the annual performance assessment, the date of the assessment and whether or not the Superintendent and Assistant Superintendent have met the agreed upon objective performance standards shall be posted on the district website (312-AR-1).

SC 1073.1

**References:**

School Code – 24 P.S. Sec. 1073.1